

**TIME SHEET AND PAY SCHEDULE
FALL/SPRING
2011-2012**

**Time Sheets Due In The Payroll Office
Room 324 Hardway Building
On The Following Dates:**

Work Period	Due Date	Pay Date*
August 1-15, 2011	August 16, 2011	August 31, 2011
August 16-31, 2011	September 1, 2011	September 15, 2011
September 1-15, 2011	September 16, 2011	September 30, 2011
September 16-30, 2011	October 3, 2011	October 14, 2011
October 1-15, 2011	October 17, 2011	October 31, 2011
October 16-31, 2011	November 1, 2011	November 15, 2011
November 1-15, 2011	November 16, 2011	November 30, 2011
November 16-30, 2011	December 1, 2011	December 16, 2011
December 1-15, 2011	December 16, 2011	December 30, 2011
December 16-31, 2011	January 3, 2011	January 13, 2011

Closed for holidays December 23, 2011 through January 1, 2012

January 1-15, 2012	January 17, 2012	January 31, 2012
January 16-31, 2012	February 1, 2012	February 15, 2012
February 1-15, 2012	February 14, 2012	February 29, 2012
February 16-29, 2012	March 1, 2012	March 16, 2012
March 1-15, 2012	March 16, 2012	March 30, 2012
March 16-31, 2012	April 2, 2012	April 13, 2012
April 1-15, 2012	April 16, 2012	April 30, 2012
April 16-30, 2012	May 1, 2012	May 16, 2012
May 1-15, 2012	May 16, 2012	May 31, 2012

*Pay dates are tentative and may be subject to change.

Fall/Spring work assignments end May 11, 2012.

Students currently working who are interested in applying for summer employment at Fairmont State University or Pierpont Community and Technical College should go to Room 236 HB, for eligibility and availability of Federal College Work-Study funding. Students currently working from Auxiliary funds should contact their Student Hiring Manager regarding the availability of summer departmental funding.