



**HIGHER EDUCATION ADULT PART-TIME STUDENT (HEAPS) GRANT**  
**PROGRAM WORKFORCE DEVELOPMENT COMPONENT**  
**2009-2010 STUDENT APPLICATION**

Student Applicant \_\_\_\_\_  
 Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Social Security Number \_\_\_\_\_ Month and Year you became a resident of WV \_\_\_\_\_

Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone \_\_\_\_\_ Are you a U. S. citizen or permanent resident? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Date of HS Graduation \_\_\_\_\_ or Passed GED \_\_\_\_\_ If neither, are you currently taking courses in  
 preparation for taking the GED? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Institution or training facility sponsoring program. 2009-2010 \_\_\_\_\_

Course Outcome (Degree, Diploma, Certificate, etc.) \_\_\_\_\_  
 Are you in default on a higher education loan? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Are you currently employed? No \_\_\_\_\_ Yes Full-time \_\_\_\_\_ Yes Part-time \_\_\_\_\_  
 Number of months worked full-time in 2008. \_\_\_\_\_

**FINANCIAL NEED ANALYSIS**

Student is encouraged to file the 2009-2010 Free Application for Federal Student Aid (FAFSA). This form can be filed online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Should FAFSA form be filed, student can skip Steps 1 through 3 and complete the Certification on the back of this form. If you are unsure, please check with the financial aid representative at your school. **Should the FAFSA not be filed all questions on this form must be complete starting with Step 1.**

**STEP 1**

**DEPENDENCY STATUS**

1. Your Date of Birth. \_\_\_\_\_
2. Were you born before January 1, 1986? Yes \_\_\_\_\_ No \_\_\_\_\_
3. As of this date, are you married? (Answer yes if you are separated but not divorced). Yes \_\_\_\_\_ No \_\_\_\_\_
4. At the beginning of the 2009-2010 school year, will you be working on a master's or doctorate program (such as MA, MBA, MD, JD, PhD, EdD, graduate certificate, etc.)? Yes \_\_\_\_\_ No \_\_\_\_\_
5. Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training? Yes \_\_\_\_\_ No \_\_\_\_\_
6. Are you a veteran of the U.S. Armed Forces? Yes \_\_\_\_\_ No \_\_\_\_\_
7. Do you have children who will receive more than half of their support from you between July 1, 2009 and June 30, 2010? Yes \_\_\_\_\_ No \_\_\_\_\_
8. Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2010? Yes \_\_\_\_\_ No \_\_\_\_\_
10. At any time since you turned age 13, were both your parents deceased, were you in foster care or were you a dependent or ward of the court? Yes \_\_\_\_\_ No \_\_\_\_\_
11. Are you or were you an emancipated minor as determined by a court in your state of legal residence? Yes \_\_\_\_\_ No \_\_\_\_\_
12. Are you or were you in legal guardianship as determined by a court in your state of legal residence? Yes \_\_\_\_\_ No \_\_\_\_\_
13. At any time on or after July 1, 2008 did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? Yes \_\_\_\_\_ No \_\_\_\_\_
14. At any time on or after July 1, 2008 did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless? Yes \_\_\_\_\_ No \_\_\_\_\_
15. At any time on or after July 1, 2008 did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting an at risk of being homeless? Yes \_\_\_\_\_ No \_\_\_\_\_

**IF YOU (THE STUDENT) ANSWERED "NO" TO QUESTIONS 2 THROUGH 15, GO TO STEP 2. IF YOU ANSWERED "YES" TO ANY QUESTION IN STEP 1, GO TO STEP 3.**

**STEP 2**

- 1. Number of members in parent(s) household (include yourself). \_\_\_\_\_
- 2. What is your parent(s) state of legal residence? \_\_\_\_\_
- 3. Indicate month and year parent(s) became legal residents? \_\_\_\_\_
- 4. Were your parent(s) required to file a federal tax return for the 2008 tax year? Yes \_\_\_\_\_ No \_\_\_\_\_
- 5. If your parent(s) filed a federal tax return, were they eligible to file an IRS Form 1040A or 1040EZ? Yes \_\_\_\_\_ No \_\_\_\_\_
- 6. Age of older parent? \_\_\_\_\_
- 7. Number of parent(s) (Indicate "one" should one of your parents be deceased and the surviving parent not have remarried). One \_\_\_\_\_ Two \_\_\_\_\_

**Report Income Amounts Relative to the 2008 Tax Year for Parent(s):  
(Refer to line item on federal tax form 1040, 1040A or 1040EZ)**

- 8. Adjusted gross income for parent(s) (IRS Form 1040-line 37; 1040A-line 21; or 1040EZ-line 4). \_\_\_\_\_
- 9. Federal income tax paid (IRS Form 1040-line 71; 1040A-line 43; or 1040EZ-line 11). \_\_\_\_\_
- 10. Number of parent(s) exemptions (IRS Form 1040 or 1040A-line 6d). \_\_\_\_\_
- 11. Income earned from work by father/stepfather (IRS Form 1040-add lines 7, 12 and 18; 1040A-line 7; or 1040EZ-line 1). \_\_\_\_\_
- 12. Income earned from work by mother/stepmother (IRS Form 1040-add lines 7, 12 and 18; 1040A-line 7; or 1040EZ-line 1). \_\_\_\_\_

**Should both parents work, report earnings for each in items 11 and 12**

- 13. Untaxed income (i.e. earned income credit, additional child tax credit, welfare benefits and untaxed social security benefits (such as SSI). **YEARLY TOTAL** \_\_\_\_\_
- 14. Other taxable or non-taxable income (i.e. payments to tax-deferred pension and savings plans, IRA deductions and payments, untaxed portions of IRA and pension distribution, child support received for all children, workers compensation, black lung and disability payments received). **YEARLY TOTAL** \_\_\_\_\_
- 15. Financial aid received that was included in adjusted gross income, Hope and Lifetime Learning tax credits and child support paid as a result of divorce and/or separation. **YEARLY TOTAL** \_\_\_\_\_
- 16. Parent(s) total current balance from cash, checking and savings accounts. \_\_\_\_\_
- 17. Parent(s) total current net worth from investments.  
(Do not include the net worth of parent(s) home.) \_\_\_\_\_
- 18. Parent(s) total current net worth from businesses and/or investment farms. \_\_\_\_\_

**STEP 3**

- 1. Student's age. \_\_\_\_\_
- 2. Are you married? \_\_\_\_\_
- 3. Number of members in student's family. \_\_\_\_\_
- 4. Number of members in college. \_\_\_\_\_
- 5. Were you (or your spouse) required to file a federal tax form for the 2008 tax year? Yes \_\_\_\_\_ No \_\_\_\_\_
- 6. If you (or your spouse) filed a federal tax return, were you eligible to file an IRS Form 1040A or 1040EZ? Yes \_\_\_\_\_ No \_\_\_\_\_

**Report Income Amounts Relative to the 2008 Tax Year for Student/Spouse:  
(Refer to line item on federal tax form 1040, 1040A or 1040EZ)**

- 7. Adjusted gross income (IRS Form 1040-line 37; 1040A-line 21; or 1040EZ-line 4). \_\_\_\_\_
- 8. Federal income tax paid (IRS Form 1040-line 71; 1040A-line 43; or 1040EZ-line 11). \_\_\_\_\_
- 9. Number of student's exemptions (IRS Form 1040 or 1040A-line 6d). \_\_\_\_\_
- 10. Student's income earned from work (IRS Form 1040-add lines 7, 12 and 18; 1040A-line 7; or 1040EZ-line 1). \_\_\_\_\_
- 11. Spouse's income earned from work (IRS Form 1040-add lines 7, 12 and 18; 1040A-line 7; or 1040EZ-line \_\_\_\_\_

**Should student and spouse work, report earnings for each in items 10 and 11**

- 12. Untaxed income (i.e. earned income credit, additional child tax credit, welfare benefits and untaxed social security benefits (such as SSI). **YEARLY TOTAL** \_\_\_\_\_
- 13. Other taxable or non-taxable income (i.e. payments to tax-deferred pension and savings plans, IRA deductions and payments, untaxed portions of IRA and pension distribution, child support received for all children, workers compensation, black lung and disability payments received). **YEARLY TOTAL** \_\_\_\_\_
- 14. Financial aid received that was included in adjusted gross income, Hope and Lifetime Learning tax credits and child support paid as a result of divorce and/or separation. **YEARLY TOTAL** \_\_\_\_\_
- 15. Your total current balance from cash, checking and savings accounts. \_\_\_\_\_
- 16. Your total current net worth from investments. (Do not include the net worth of your home.) \_\_\_\_\_
- 17. Your total current net worth from businesses and/or investment farms. \_\_\_\_\_

**CERTIFICATION: Purposely providing false information on this form may lead to criminal prosecution. I certify that the information reported on this form is correct. I also certify that I am not incarcerated in a correctional facility.**

**Student Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

If parent(s) income were reported, one parent must sign this application.

**Parent(s) Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**School Use Only Section MUST be Completed In Order To Process.**

SCHOOL USE ONLY	HEPC USE ONLY
<b>Program</b>	<b>Cost of Program</b>
<b>Program Start and End Date</b>	<b>Living Allowance</b>
<b>*Program Cost</b>	<b>Budget</b>
<b>Program Length In WEEKS</b>	<b>9 Month EFC</b>
<b>EFC Used by Institution (If Applicable)</b>	<b>Adjusted EFC for Length of Program</b>
	<b>Need</b>

**Return completed application to your institutional official who will complete the SCHOOL USE ONLY section prior to forwarding the application to:**

Pierpont Comm & Tech College, 320 Adams St., Suite G01, Fairmont, WV 26554

**\* Program Cost to include only tuition, required fees, books, and supplies.**