



FLOORHAND TRAINING PROGRAM

Application Packet

This application includes:

- **Registration Form**
- **Training Agreement and Certification**
- **Application Checklist**



Appalachian Basin Oil and Gas Training Center
PIERPONT COMMUNITY & TECHNICAL COLLEGE
REGISTRATION FORM
Floorhand Training Program



Form ABOGTC-4 / 08

TRAINING CANDIDATE INFORMATION (Please Print)

NAME: _____ SOCIAL SECURITY #: ____/____/____
 ADDRESS: _____ BIRTH DATE: _____
 _____/____/____ E - MAIL ADDRESS: _____
 City State Zip County
 HOME PHONE: () _____ WORK PHONE: () _____ CELL PHONE: () _____

ENROLLMENT INFORMATION

- Floorhand Training Program Tuition (Cost \$500)
 - Do you need lodging accommodations to attend the training program?
 If so and you would like your lodging included in your total training program fees, please place a check in the box below and identify your room preference. (smoking or non-smoking)
- Lodging (Cost - \$285) Lodging includes 5 nights (Sunday – Thursday) in a motel adjacent to the training center, single occupancy.
 *Please indicate your room preference: _____ Smoking _____ Non-smoking
- Total Program Cost: (\$500 for tuition, or \$785 for tuition plus lodging).....\$ _____

Registration: Payment or payment arrangements are required 5 days prior to the day class begins. Payment insures your seat in the class or your place on the wait list. Payment from wait-listed individuals will be promptly returned.

- Method of Payment:** (Check method utilized)
- ____ Check or money order payable to Pierpont Community and Technical College
 ____ WV HEAPS Grant or WIA ITA
 ____ Credit Cards (Visa, MasterCard, American Express, Discover (use form below)
 ____ Employee Sponsored:

 Employer Contact Person Employer Contact Phone Number

Credit Card Authorization *If paying by credit card, please complete the following information.*
 Charge to: VISA, Discover, American Express, or MasterCard (Please Circle Card Used).

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
CARD NUMBER				PRINT YOUR NAME AS SHOWN ON CARD
Three digit verification number on back of card _____				
<input type="text"/>	<input type="text"/>	_____		
AMOUNT TO BE PAID	EXPIRATION DATE	Sign your name here for credit card authorization		

Return completed and signed registration form to:
Pierpont C&T College, Center for Workforce Education
320 Adams Street, Suite G01 Fairmont, WV 26554.
Phone: 304-367-4920 Fax: 304-367-2717

The Appalachian Basin Oil and Gas Training Center and Pierpont Community & Technical College do not discriminate on the basis of race, color, religion, national origin, gender, age, disability, or veteran status.



TRAINING AGREEMENT, CERTIFICATION AND RELEASE

(PLEASE READ CAREFULLY AND FULLY)

I understand that training orientation and drug testing begins at the designated date and time, and I must be present by that time to qualify to take the training and I will continue to arrive no later than designated times.

If accepted for training, I must bring to each class a safe and fully functional pair of High Top, Anti-Slip Type ANSI Approved Steel Toed Work Boots that fit my feet.

I certify that the information given by me in all Floorhand Training Program application documents is true in all respects, and I agree that the omission or misrepresentation of any fact in this application will be sufficient reason for the Appalachian Basin Oil & Gas Training Center and any associated school to deny me training. I also understand and agree that should I begin training and it is later discovered I have omitted or misrepresented any fact in this application including any supplement thereto, or any other corporate record, the Appalachian Basin Oil & Gas Training Center and any associated school may immediately terminate my training upon discovery of such omission or misrepresentation.

I authorize the use of any information in this application to verify my statements, and I authorize past employers, all references, and any other persons to answer all questions asked concerning my ability to perform the essential function of the job, character, reputation and previous employment record. I release all such persons from any liability or damages for having furnished such information.

I understand that nothing contained in this application or in the granting of an interview is intended to create a training contract (express or implied) between the Appalachian Basin Oil & Gas Training Center and any associated school and me. No promises have been made to me. If a relationship is established, I understand that I have the right to terminate my training at any time and that the Appalachian Basin Oil & Gas Training Center and any associated school retain the same right.

I understand that I am responsible for my own hospitalization insurance or financial obligations related to health or injury. As applicant for the Floorhand Training Program, I hereby state that to the best of my knowledge that I am in good physical and emotional health and do not have any illness, infirmity, disease or deformity, except as indicated herein. I certify that this information is true and correct to the best of my knowledge. I realize that deliberate falsification of this information may result in my not being admitted to this program or being dismissed if I am admitted. I further agree that I will be willing to have a more complete physical examination/evaluation/drug testing if so requested by Appalachian Basin Oil & Gas Training Center and any associated school. I have attached to this document any information that I would consider pertinent to my present health status. I understand that my health status must be such that I can perform duties associated with the oil and gas industry and the job I am training for. I understand that physical requirements may include but not limited to: reading, hearing, lifting, stooping, and standing in a rugged oil field environment. Students are expected to practice principles of safety as they are learned during the course of study.

I further agree to submit to any lawful drug and alcohol testing that may be required either as a condition for training or for continued training. I understand and agree that refusal to submit to such testing may result in disciplinary action, including termination of training.

I have been informed about the rules of conduct of the Appalachian Basin Oil & Gas Training Center and the associated training site and agree to follow all rules as well as all general laws, statutes, ordinances, regulations, and guidelines.

I hereby release, discharge and acquit the Appalachian Basin Oil & Gas Training Center, any associated school, its successors, assigns or personal representatives, from any and all claims, actions, suits, agreements or liabilities existing from the beginning of the time to the date of these presences. This release extends through the entire period of training.

I have reviewed the training application packet consisting of a Personal Information Application and the Training Agreement, Certification and Release, and I agree to the terms and requirements therein.

Applicant's Printed Name

Applicant's Signature _____ Date _____



Application Checklist for Floorhand Training Program

The following completed documents are required to apply for the Floorhand Training Program.

- **Registration Form**
- **Training Agreement and Certification**

* Please ensure that all documents requiring a signature and date are returned as part of this application.

Return all application documents to:

Pierpont C&T College
Center for Workforce Education
320 Adams Street, Suite G01
Fairmont, WV 26554
Phone: 304-367-4920
Fax: 304-367-2717