



**Admissions and Scholarship Information for
INTERNATIONAL STUDENTS**

2004 - 2005

Fairmont State University and Fairmont State Community & Technical College are Equal Opportunity, Affirmative Action institutions. In compliance with Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act, West Virginia Human Rights Act, Title IX (Educational Amendments of 1972), Section 504 of the Rehabilitation Act of 1973, and the other applicable laws and regulations, the institutions provide equal opportunity to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, sex, religion, age, national origin, or handicap, as identified and defined by law. Further inquires may be directed to the Assistant to the President, who is the Section 504 and Title IX Coordinator, Room 222 HB, telephone 367-4247.

A Message From the President

To say that we live in an increasingly global society has become almost a cliché. That doesn't make the statement any less true—a fact that becomes more evident with each passing day. To be successful in the 21st century as an individual, as an institution, as a corporation, or as a country will require a global awareness, a truly multicultural sensitivity, and an appreciation for the strengths that diversity brings to any society. As an institution, we will continue our commitment and support for international education—to continue to internationalize our curriculum, to continue to welcome international students to our campus and to send our native students abroad. Fairmont State currently has collaborative agreements with Russia, Taiwan, Japan, and Costa Rica. We hope you will choose to come to Fairmont to further your education and to experience and enrich our culture.

Our international programs are focused through the efforts of the International Student Advisor, the Director of International Education, and the Faculty Committee on International Education. I know that you will find here, as have I, a deep sense of community—a faculty and staff committed to providing you with a safe, friendly, student-centered campus and high quality academic programs.

Welcome to Fairmont State!

Dr. Daniel J. Bradley



**Admissions and Scholarship Information for
INTERNATIONAL STUDENTS
2004 ~ 2005**

Fairmont State University and Fairmont State Community & Technical College are both co-educational institutions granting four-year bachelor's degrees, two-year associate degrees and one-year certificates. It's 90-acre campus is located in North Central West Virginia about 90 miles south of Pittsburgh, Pennsylvania, and 230 miles west of Washington, D.C. The city of Fairmont, with a population of 21,000, is noted for its friendly atmosphere and peaceful environment.

The institutions have an enrollment of over 7,200 students with undergraduate programs in various fields, including liberal arts, education, business, engineering technology, and pre-professional education.

Fairmont State has always welcomed students from many backgrounds and cultures. Today, more than 80 citizens of 20 different countries, representing five continents, attend Fairmont State.

“Fairmont State is a small institution, so teachers remember your name and really try to help you out. The environment around Fairmont is safe and friendly. You never feel dangerous or unsafe. This is the best place to study for international students. In Fairmont, you can enjoy both your school life and out door life.”

Kaori Inoue (Japan) 2001 Graduate

ADMISSION REQUIREMENTS FOR INTERNATIONAL STUDENTS

To be considered for admission, an applicant from abroad must satisfy the following requirements:

1. Applicant must have completed a satisfactory program of secondary school studies equivalent to an American high school. An officially certified English translation of high school transcripts or college transcripts, if applicable, must accompany applications. In cases where high school graduation is expected after the application deadline for admission, acceptance at Fairmont State would be given to the prospective student with the understanding that the student successfully complete the necessary academic requirements and submit proof of graduation. Photo copies will not be accepted.

2. Applicant must have achieved a minimum score of **500** (paper) or **173** (computer) on the Test of English as a Foreign Language (TOEFL). Official test results must be sent directly to Fairmont State with the following TOEFL code information. Official scores (not copies) must be submitted:

INSTITUTION: Fairmont State University
ADDRESS: 1201 Locust Avenue
Fairmont, WV 26554-2470, USA
INSTITUTION CODE: 5211
DEPARTMENT: Admissions
CODE: 00

English as a Second Language (ESL) courses are available on campus for international students with limited English proficiency and who have achieved TOEFL scores below 500 (paper) or 173 (computer).

For further information on ESL courses at Fairmont State, please contact:

**Director of ESL Programs
Fairmont State
1201 Locust Avenue
Fairmont, WV 26554-2470 USA**

You may also call, fax, or send us an electronic mail message:

Phone 304-367-4501
Fax 304-367-4881
E-mail ghines@fairmontstate.edu

3. Applicant outside the U.S. may take the Scholastic Aptitude Test (SAT) OR American College Test (ACT). Information concerning these tests can be obtained from United States cultural offices abroad. Arrangements for taking the tests at test centers abroad should be made at least two months before the examination date and preferably one year before admission. Each applicant is responsible for having all test scores sent to Fairmont State College with the following code information:

INSTITUTION: Fairmont State University
ADDRESS: 1201 Locust Avenue
Fairmont, WV 26554-2470 USA
SAT CODE #: 5211
ACT CODE #: 4520

If SAT or ACT scores are not supplied with application, the ACT must be taken upon arrival at the Fairmont State.

4. Applicant must submit officially notarized proof of financial support. A sponsor affidavit form is located in the last section of the application for admission form.

Each applicant is required to provide an official detailed financial statement attesting that the sponsor will be able to support the student to the extent required. Applicant must also give evidence that in countries where there are restrictions on transfer of U.S. Dollars, such transfers will not be prevented. Fairmont State College will not issue documents required for visa application unless satisfactory proof of financial support is received.

5. It is strongly recommended that student carries health insurance. Applicant must also submit proof of inoculations against measles, mumps, and rubella. Fairmont State will not be held responsible for students' medical needs unavailable on campus.
6. Applicants wishing campus housing must submit a Residence Hall application. Off-campus housing is also available. All Freshmen who are under 21 years of age are required to live on-campus. A room deposit will be required upon notification of admission.
7. Applicant must sign all forms and submit completed application for admission with all supporting documentation by:

For Scholarship application for following academic year	- February 1
For Summer School (May-August)	- April 1
For Fall Semester (August-December)	- July 1
For Spring Semester (January-May)	- November 1

All forms and documentation must be sent by airmail to:

**International Student Center
Fairmont State
1201 Locust Avenue
Fairmont, WV 26554-2470 USA**

8. Applicant must use the same complete official name with identical spelling on all forms.

Upon receipt of all required forms and documents, the Office of International Admissions will review the application materials and will make admission decisions. If admission is offered, the college will give a specific date by which the applicant must respond by accepting or declining the offer of admission. If the offer is accepted, the college will send further information and documents necessary to apply for the appropriate visa.

VISA REQUIREMENTS

All aliens applying for admission to the United States must hold valid passports and entry visas. Upon acceptance of a non-immigrant foreign citizen, Fairmont State will issue form I-20A-B (a certificate of eligibility) which is required before application can be made to obtain a student visa. It is the responsibility of the applicant to contact the United States consulate in his/her country and consular district and apply for a non-immigrant visa. This will require a personal appearance before the consular officer, completion of non-immigrant application form, and the provision of other documents that the consular officer may require in order to be satisfied that the applicant is eligible for the visa for which he or she is applying. Applicant will be required to present documentary evidence of financial support in the amount indicated on the form I-20A-B. Please note that this process must be initiated immediately after receipt of the certificate of eligibility for non-immigrant student status. Students admitted to the United States with a non-immigrant student visa (F-1 Classification) are required to be enrolled as full-time students and carry a minimum course load of twelve credit hours during regular semesters. F-1 students will also be required to complete their educational program within the time period indicated on form I-20A-B. To earn a bachelor's degree, students must successfully complete a minimum of 128 credit hours or 64 for an associate's degree.

"I found Fairmont State not only to be academically satisfying and in a very friendly environment but also a place that ignites a challenge toward success."

Dawit Woldemikael (Eritrea) 2001 Graduate

SCHOLARSHIPS FOR INTERNATIONAL STUDENTS

APPLICATION PROCEDURE

Each year, Fairmont State provides two partial tuition waiver scholarships to international students who have outstanding intellectual abilities and personal qualities. To be eligible for consideration for this scholarship, the applicant must:

1. Apply from abroad and meet all requirements for admission to Fairmont State (See section on admission requirements for international students).
2. Submit a letter of application including an essay of about 500 words discussing academic and career goals and expectations.
3. Have a minimum *TOEFL* score of **550**(paper) or **213**(computer).
4. Give evidence of sound scholastic accomplishments.
5. Submit at least two letters of recommendation attesting to the good character, maturity, determination, and special talents of the applicant (one letter must be written on official stationery by a teacher who is familiar with the applicant's scholastic work, while the other must be written by a person other than a relative, who knows the applicant personally).
6. Submit a brief resume of educational and work experience if he or she has been out of high school or college for more than one year.
7. Submit the completed application for admission and letter requesting consideration for the tuition waiver with required supporting documentation including: official English translation of high school transcripts; official *TOEFL* score; *scholastic Aptitude Test (SAT)* or *American College Test (ACT)* scores; officially notarized proof of financial support form; letters of recommendation; résumé of educational and work experience; and health certificate. Copies of scores will not be accepted.

All correspondence concerning admissions and partial tuition waiver scholarships for international students must be sent to:

**International Student Center
Fairmont State
1201 Locust Avenue
Fairmont, WV 26554-2470 USA**

Application and **all** supporting documentation must reach the Admissions Office by **February 1** for the following academic year.

Partial tuition waiver recipients will be notified of the award in early May and will be required to reply to the offer of admission and scholarship within **30** days from date of notification. Acceptance at Fairmont State and the scholarship award will be given to prospective graduates from high school with the understanding that a strong record will continue until the end of the high school year and that the students complete the necessary academic requirements in good standing.

SCHOLARSHIP RETENTION:

Scholarship recipients will be required to maintain a minimum grade point average of 3.0 (“B” average) and to complete a minimum of 30 credit hours by the end of each academic year in order to remain eligible for tuition waiver. A partial tuition waiver will be granted to successful applicants for a maximum of eight semesters.

Usually the partial waiver applies to two regular semesters per calendar year. Students, however, may elect to attend summer school in addition to the two regular semesters. Enrollment in two five-week summer school terms and for a minimum of twelve credit hours will count as the equivalent of one regular semester for partial tuition waiver purposes.

**ESTIMATED EXPENSES PER CALENDAR YEAR
2004-2005**

1. Tuition and fees per academic year* (Fall & Spring semesters-32 weeks):	\$8,000.00
2. On campus room (double occupancy) & board 2003-04 academic year**:	\$5,500.00
3. Medical insurance***:	\$300.00
4. Books and supplies:	\$ 700.00
5. Other miscellaneous expenses:	<u>\$1,500.00</u>

TOTAL (9-month): \$16,000.00

* The partial tuition waiver currently amounts to \$4,710. The tuition waiver does not cover laboratory technology fees, and other student activities fees, textbooks, or other incidentals.

Students should not come to the United States until they are certain that their first year’s expenses are fully covered and that there is a reasonable prospect of meeting their expenses for the entire period of study without depending on employment. When they arrive, students should have on hand enough money to cover the first few months. They should understand that they will be spending more during this period than later. Students should have money transferred from home at regular intervals and maintain a source of emergency funds in the United States. International students may not apply for financial aid after admission at Fairmont State. Further, although international students in good academic standing are eligible for part-time employment after having been in non-immigrant student status for nine months, such opportunities are extremely limited and students should not depend on such employment to meet their expenses.

** The residence halls and the dining hall close during vacation periods. International students are required to make alternate room and board arrangements during those periods.

***Although Fairmont State makes available a physician and a registered nurse to examine and advise students in matters pertaining to their health, such services are limited in scope. All international students should procure health insurance before leaving their home country or apply for it immediately upon arrival on campus. Students, however, should be aware that most insurance plans do not cover all medical expenses. Information will be made available through Health Services and/or International Student Advisor.

INTERNATIONAL APPLICATION FOR ADMISSION

— FAIRMONT STATE —

Academic Year 2004 – 2005

1201 Locust Avenue, Fairmont, WV 26554-2470

1-800-641-5678 • (304) 367-4501

FAX: (304) 367-4881

EMAIL: fsisc@fairmontstate.edu World Wide Web: www.fairmontstate.edu

Application Instructions (Print or Type)

1. Complete the application. Forms must be postmarked no later than July 1 for the Fall Semester, November 1 for the Spring Semester or April 1 for Summer Terms.
2. To be admitted, students must submit official TOEFL scores of at least 500 paper or 173 computer. Obtain TOEFL information from the nearest U.S. Consulate.
3. Send certified (official) English translations of your final high school transcript and transcripts of all college or university work. Photo copies will not be accepted.
4. Provide a health form signed by a physician approved by U.S. Consular Authority (proof of Immunization against measles and rubella.)
5. Submit proof of financial support for the period of expected attendance at Fairmont State. Please note: Individuals with students visas are not authorized to engage in part-time or full-time employment without Immigration Service approval.
6. Submit proof of medical insurance. International students must be covered by medical insurance while attending Fairmont State. Students already covered by medical insurance policies must provide proof of protection while in the United States, otherwise purchase upon arrival.
7. Submit all correspondence concerning admissions to the International Student Center, Fairmont State, 1201 Locust Avenue, Fairmont, WV, 26554 USA. Submit application, affidavit of support, official school transcript, and health form together.
8. I-20 will be issued when all information has been received and evaluated. Students must satisfy immigration regulations before transferring from institutions within the United States.
9. Submit ACT/SAT score for acceptance into the Bachelor's Program.
10. Submit the Residence Hall Application and send a \$150 deposit. All Freshmen who are under 21 years of age are required to live on-campus. Additional residence life information can be obtained at www.fairmontstate.edu and entering Residence Life in search box.

**FAIRMONT STATE
UNIVERSITY**
Bachelor's Degrees
(unless otherwise noted)

BUSINESS

Business Administration

- C008 Accounting
- C007 Entrepreneurial Studies
- C009 Finance
- C006 General Business
- C021 Hospitality Management
- C023 Human Resource Management
- C011 Information Systems
- C017 Management
- C019 Marketing
- C020 Sports Management

EDUCATION- NON TEACHING

- 2093 Exercise Science
- 2064 Family & Consumer Sciences
- 2060 Health Science

EDUCATION - TEACHING

Education

Middle/Adolescent Education

Comprehensive Fields 5-Adult, 9-Adult

- C603 Business Education (5-Adult)
- C604 Family & Consumer Sciences
- C631 Mathematics (5-Adult)
- C609 Social Studies (5-Adult)
- C607 Technology Education (5-Adult)

Single Fields 5-Adult and/or 9-Adult

(Two single fields required)

- C613 Art (5-Adult)
- C615 Biology (9-Adult)
- C639 Chemistry (9-Adult)
- C619 English (5-Adult)
- C621 French (5-Adult)
- C641 General Science (5-Adult)
- C627 Health (5-Adult)
- C617 Journalism (5-Adult)
- C633 Oral Communications (5-Adult)
- C635 Physics (9-Adult)

Middle Education

Grades 5-9 Specialization

(Can be combined with 5-Adult or 9-Adult)

- C655 General Mathematics through Algebra I

Early/Middle Education

- C649 Elementary Education K-6

(no second field required)

Optional Specialization

- C675 Computer Science
- C655 General Mathematics-Algebra I
- C661 Special Education MI Pre K-Adult
- C663 Specific Learning Disabilities Pre K-Adult
- C665 Multi-Categorical Pre K-Adult
- C680 Spanish Pre K-Adult

Pre K-Adult Education

- C677 Art
- C675 Computer Science
- C676 Music
- C673 Physical Education
- C637 School Library Media

FINE ARTS

- 2028 Graphics/Fine Arts
- 2122 Speech Communication
- 2123 Theatre

LIBERAL ARTS

Criminal Justice

- C049 Corrections Concentration
- C053 Law Enforcement Concentration

- 2046 English

- 2048 Forensic Psychology

- 2047 Forensic Science

- 2054 French

- 2100 General Psychology

- 2116 General Sociology

- 2079 History (BA)

- 2073 History (BS)

- 2063 Intelligence Research & Analysis

- 2065 Interdisciplinary Studies (BA)

- 2081 Interdisciplinary Studies (BS)

- 2096 Political Science

- 2120 Spanish

- 2199 Undecided

NURSING & ALLIED HEALTH

- 2001 Allied Health Administration

(Must have Associate Degree in Health field)

- 5522 Nursing (RN) (Associate Degree)

(Must apply by December 31)

- 2086 Nursing (BSN)

(Must have Associate degree in nursing)

SCIENCE & TECHNOLOGY

- 1333 Architecture Eng. Tech. (Associate Degree)

Aviation Technology

- C033 Airway Science Technology
- C035 Aviation Maintenance Management
- C037 Avionics Maintenance Management
- C039 Aviation Administration - No Flight Option
- C075 Aviation Administration - Flight Option

- 2004 Biology

- 2024 Chemistry

- 1342 Civil Engineering Tech (Associate Degree)

Civil Engineering Technology

- C040 Civil Engineering Technology
Non-environmental Option

- C077 Civil Engineering Technology
Environmental Option

- 2016 Computer Science

- 2015 Computer Security

- 1334 Electronics Eng Tech (Associate Degree)

- 2032 Electronics Engineering Technology

Graphics Engineering Technology

- C055 Electronic Publishing/Imaging Specialization
- C057 Printing Management Specialization

- 2076 Mathematics

- 1338 Mechanical Eng Tech (Associate Degree)

- 2036 Mechanical Engineering Technology

- 1346 Safety Engineering Tech (Associate Degree)

Safety/Environmental Engineering Technology

- C059 Environmental Specialization
- C061 Fire Safety Specialization
- C071 Safety Specialization

PRE-PROFESSIONAL

- 5502 Pre-Dentistry

- 5504 Pre-Engineering

- 5514 Pre-Journalism

- 5506 Pre-Medical Technology

- 5508 Pre-Medicine

- 5510 Pre-Pharmacy

- 5512 Pre-Physical Therapy

**FAIRMONT STATE
COMMUNITY &
TECHNICAL COLLEGE**
Associate Degrees

ACADEMIC STUDIES

- 3397 Liberal Studies
- 3363 Sign Language Interpreter
- 3399 Undecided

BUSINESS, AVIATION & TECHNOLOGY

Aviation

- 3330 Aviation Maintenance

Business

- 3313 Administrative Support

Business Technology

- C312 Accounting
- C316 General Business

Information Systems

- C321 Application Emphasis
- C324 Networking Emphasis
- C325 System Development Emphasis

Technology

Graphics Engineering Technology

- C343 Commercial Design Option
- C345 Electronic Publishing/Imaging Option
- C347 Internet Publishing Option

Occupational Development *(work-based programs)*

(Admission and classes by approval only)

- C311 Building & Construction Trades
- C359 Child Care Practitioner
- C361 Correctional Officer
- C369 EMS Specialist
- C367 Food Service Specialist

Technical Studies

(Admission and classes by approval only)

- C377 Highway Technician
- C379 Information Systems
- C376 Water and Waste Treatment
- C375 Wood Production Technology

HEALTH & HUMAN SERVICES

Applied Design

- C309 Fashion Design Specialization
- C319 Interior Design Specialization
- 3352 Drafting/Design Engineering Technology
- 3358 Early Childhood
- 3360 Criminal Justice

Homeland Security

- C526 Aviation Track
- C527 Criminal Justice Track
- C528 EMS Track
- C529 Safety Track

- 3303 Emergency Medical Services

Food Service Management

- C351 Culinary Arts Option
- C353 Dietary Manager Option
- C355 Institutional Food Service Mgmt Option

- 5518 Health Information Tech (Medical Records)

(Must apply by March 1 for priority consideration)

- 5519 Medical Laboratory Technology

(Must apply by Jan. 31 for priority consideration)

- 3317 Para-Education

- 5520 Physical Therapist Assistant

(Must apply by January 31)

- 5521 Veterinary Technology

(Must apply by March 1)

- 5523 Radiologic Technology

(Must apply by February 1) (Program starts July 1)

Certificates (1 year)

- 4408 Laboratory Assistant
- 4410 Sign Language Communications
- 4411 Emergency Medical Technician - Paramedic
- 4412 Paraprofessional in Education

Skill Set Certificates

- 7774 Accounting
- 7775 Administrative Assistant
- 7760 Ballroom Dancing
- 7762 CAD (Computer Aided Design)
- 7766 Classroom Teacher's Aide
- 7764 Classroom Teaching Assistant
- 7767 Early Childhood Teaching Aid
- 7768 Early Childhood Teaching Assistant
- 7761 ProMgmt Certificate
- 7763 Office Technician
- 7765 Serve Safe
- 7769 Computer Forensics
- 7771 Intelligence Research & Analysis

I AM APPLYING TO:

- **Fairmont State University**
- **Fairmont State Community and Technical College**
- **English as a Second Language Program**

Date

1. Name: _____

Last

First

Middle

2. U.S. Social Security Number: (If available) _____

3. When do you plan to begin classes? Year _____ Term: Fall Spring
 Summer I Summer II

4. Permanent Address: _____

Street or P.O. Box

City

State/Province

Country _____

5. Mailing Address (If different from Permanent): _____

Street or P.O. Box

City

State/Province

Country _____

6. E-mail: _____

7. Telephone Number : (_____) _____

Country Code

8. (a) Citizenship: _____ (b) Are you I the U.S.? ___ Yes ___ No

(c) Are you in status? ___ Yes ___ No

If you answered Yes to (b) or (c), please answer (d). (d) Type of Visa _____

9. Birthdate: Month _____ Day _____ Year _____ 10. Gender: ___ Male ___ Female

11. Place of Birth _____ (Country)

12. Educational goal? Major _____ (code) (see list; not needed for ESL)

13. Have you ever attended Fairmont State? ___ Yes ___ No

14. Education: List high school first. List all colleges and universities you attended or have attended.

<i>Names of Schools</i> City/State	<i>Dates Attended:</i> From To	<i>Degree Earned</i>	<i>Total Credits</i>	<i>Grade Point Average</i>

15. Have you taken TOEFL ___ Yes ___ No If yes, date _____

16. Name of parent, spouse or guardian: _____

Address: _____

Telephone: () _____

I certify that all statements in this application are complete and true. I understand that any false information given on this form may be grounds for denial of my admission or dismissal.

Applicant's Signature

Date

THIS PORTION MUST BE COMPLETED:

SPONSOR AFFIDAVIT

I, _____ whose address is _____

being duly sworn depose and say: That it is my intention to have _____ who resides at _____ (Foreign Address), come to the United States to study at Fairmont State. (If student is already in the United States, give local address.) That I am willing and able to (receive,) maintain, and support the prospective student. That I am ready and willing to deposit a bond, if necessary, to guarantee that such prospective student will not become a public charge during his (her) stay in the United States. That this affidavit is made by me for the purpose of assuring Fairmont State that Mr./Ms. _____ (Name of Student) will not find it necessary to appeal to the institution for scholarship or other material aid.

Name

Signature

Address

Subscribed and sworn to before me this _____ day of _____, 20 _____, at _____

Signature of U.S. Consular Authority or
government official

(This form must be officially Notarized/Stamped.)

FAIRMONT STATE
UNIVERSITY

FAIRMONT STATE
COMMUNITY & TECHNICAL COLLEGE

1-800-641-5678
www.fairmontstate.edu