

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, May 13, 2025
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on May 13, 2025, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

David Hinke, Chair, called the meeting to order in open session at 2:05 PM.

II. Conflict of Interest

David Hinkle requested Board members to examine the agenda and disclose any potential conflicts of interest.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Thomas Cole	Present
Vickie Findley	Present
David Hinkle	Present
Anthony Hinton	Not Present
Jessica Killon	Present
Lisa Lang	Present
Christine Miller	Present
Juanita Nickerson	Present
Jeffrey Powell	Present
Joanne Seasholtz	Present
Nathan Weese	Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Constituent Comments

A. Faculty Senate

Anthony Anobile provided a report from Faculty Senate (Report provided in Agenda packet).

B. Classified Staff

Mary Jo Rutherford provided a report from Classified Staff (Report provided in Agenda packet).

C. Non-Classified Staff

Dr. Suzan Clemens provided a report from Non-Classified Staff (Report provided in Agenda packet).

D. Student Government Association (SGA)

Jessica Killon provided a report from the Student Government Association (Report provided in Agenda packet).

V. Consent Agenda

Lisa Lang moved to accept the meeting minutes from the March 25, 2025 Board meeting. Jeffrey Powell seconded the motion. All agreed. Motion carried.

VI. Human Resources, Policies, By-Laws Committee

A. Resolution for Approval – Changes to Board of Governors Bylaws

Changes to the Board of Governors Bylaws stem from a directive issued through the state legislative process. Amendments to the Bylaws require a seven-day notice to each board member and must be approved by a two-thirds majority vote of the Board.

Lisa Lang moved to approve the changes to the Board of Governors Bylaws. Jeffrey Powell seconded the motion. All agreed. Motion carried.



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: To empower individuals and strengthen communities through exceptional training and educational pathways
Tagline: Education that works!

- B. Resolution for Approval – Comments and Final Draft for Policy PP-2064 Communicating with Government Officials

Christine Miller moved to accept the final draft for Policy PP-2064 Communicating with Government Officials. Lisa Lang seconded the motion. All agreed. Motion carried.

- C. Resolution for Approval – 30-day Public Comment Period to Repeal Policy PP-3049 Joint Operating Agreement for Academic Programs

Lisa Lang moved to approve a 30-day public comment period to repeal Policy PP-3049 Joint Operating Agreement for Academic Programs. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

VII. Student Services and Success Committee

Nathan Weese reported the inaugural meeting of the Student Services and Success Committee met today and had no action items to forward to the Board. An enrollment update was presented, and members reviewed student feedback related to withdrawals as well as the student enrollment profile.

VIII. Finance and Administration Committee

- A. March 31, 2025 Combined Finance Report

Dale Bradley presented the March 31 Combined Finance Report (Report provided in Agenda packet).

- B. Capital Projects Expenditure Report as of March 31, 2025

Dale Bradley presented the Capital Projects Expenditure Report as of March 31, 2025 (Report provided in Agenda packet). The Vet Tech facility project has not yet been closed out, and the retainage payment is still pending. No action has been taken on the furniture, fixtures, and equipment (FFE) for the third floor of the Advanced Technology Center (ATC). A pre-bid meeting for the third-floor buildout at the ATC was held on April 30, with bids due tomorrow. Additionally, discussions are ongoing with the Department of Highways to secure property for the A&P training facility.

- C. Resolution for Approval – FY 2026 Unrestricted Budget

Christine Miller moved to approve the FY 2026 Unrestricted Budget (**Attachment A**). Thomas Cole seconded the motion. All agreed. Motion carried.



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D. Resolution for Approval – FY 2026 E&G Capital Projects Budget

Lisa Lang moved to approve the FY 2026 E&G Capital Projects Budget (**Attachment B**). Joanne Seasholtz seconded the motion. All agreed. Motion carried.

IX. Advancement and Public Relations Committee

Lisa Lang reported that the Marketing team has done a commendable job in moving the institution forward. She emphasized that one of the most important goals is to bring everyone under a unified scheduling umbrella, ensuring that all stakeholders are aware of what events are taking place, in which buildings, and on what dates.

X. Academics Committee

A. Resolution for Approval – Discontinue Applied Design A.A.S. Program

Lisa Lang moved to discontinue the Applied Design A.A.S. Program, inclusive of all specializations, effective AY 2025-2026. Christine Miller seconded the motion. All agreed. Motion carried.

B. Resolution for Approval – Discontinue Technical Drafting C.A.S Program

Christine Miller moved to discontinue the Technical Drafting C.A.S. Program, effective AY 2025-2026. Lisa Lang seconded the motion. All agreed. Motion carried.

XI. Committee of the Whole

A. Remarks from Dr. Michael Waide

Dr. Michael Waide shared that he had sent his remarks to Board members via email (**Attachment C**). He expressed his gratitude to the executive officers and the Board for their continued guidance. He noted that the institution is experiencing positive momentum as a result of the shared and distributed leadership approach and affirmed that the college is on track in many key areas.

B. HLC Annual Meeting

Christine Miller provided the Board with an update from her attendance at the HLC Conference held in April in Chicago (**Attachment D**).

C. HLC Accreditation Update



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Olivia Boltz reported that since attending the HLC Conference, the team has continued work on Criteria 4 and 5. At the end of April, the HLC Workgroup shared updates on progress with the Institutional Data Committee shared updates on their progress. To date, five out of the six HLC criteria have been completed. Work is still underway on Criterion 4B, which focuses on assessment and student learning. The team is ahead of schedule and nearly finished with drafting the Assurance Argument, although evidence collection is still ongoing.

Listening sessions are being planned to help the campus community understand what HLC is, why accreditation matters, and why it is important to participate during the site visit. A video explaining the accreditation process will be posted on the website by July 1. Summer training sessions will also be offered to review draft materials and supporting evidence. The internal deadline to complete all materials is set for July 15.

D. Enrollment Update

Nancy Parks reviewed the Enrollment Comparison Summary by Student Type Report (**Attachment E**).

E. Career and Corporate Training (CCT)

Dr. Joni Gray presented and reviewed the Career and Corporate Training Report (Report provided in Agenda packet).

XII. Board Members' Reflections

Vickie Findley announced that she will remain on the Board for the next two years. Thomas Cole noted that the institution is moving in the right direction and expressed appreciation for the renewed sense of excitement. He thanked employees for their dedication during challenging times, emphasizing that there is nowhere to go but up. Jessica Killon shared her enthusiasm about seeing an increase in community outreach efforts.

XIII. Adjournment

There being no further business, Thomas Cole moved to adjourn the meeting. Christine Miller seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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**Pierpont Community and Technical College
Board of Governors
Meeting of May 13, 2025**

ITEM:	FY 2026 Pierpont Education and General Capital Project Budget Approval
COMMITTEE:	Finance/Audit and Administration Committee to Committee of the Whole
RECOMMENDED RESOLUTION:	Be it resolved that the Board of Governors approve continued funding of \$150,000 for Small Projects and \$271,682 for HEPC Debt Service with additional funding of \$45,000 for an update to HVAC Building Controls, \$18,000 for Caperton Center Parking Lot Sealing, and \$7,200 for ATC HVAC Controls Contract in the FY 2026 Capital Project Budget totaling \$491,882 from Pierpont Education and General Capital Funds.
STAFF MEMBER:	Dale Bradley
BACKGROUND:	As of March 31, 2025, Pierpont's Education and General Capital Fund has an uncommitted cash balance of \$600,921. During the current fiscal year Pierpont has assessed \$630,820 in Capital Fees through April 29, 2025. It is estimated that at least \$553,274 in cash from the FY 25 Capital Fees assessment will be transferred to the Education and General Capital Fund at fiscal year-end increasing the uncommitted cash balance of Education and General Capital Fund to a minimum of \$1,154,195.

CAPITAL PROJECT REQUEST

FY 2026

Project	E&G Capital
<i>Reoccurring Annual Funding Requests</i>	
Small Projects	\$150,000
HEPC Debt Service	\$271,682
<i>New Funding Requests for FY 26</i>	
Update HVAC Building Controls - All Buildings	\$45,000
Caperton Center Parking Lots (Repair,Seal & Stripe)	\$18,000
ATC HVAC Controls Contract	\$7,200
Total	\$491,882

**Pierpont Community and Technical College
Board of Governors
Meeting of May 13, 2024**

ITEM:	FY 2026 Unrestricted Budget Approval
COMMITTEE:	Finance/Audit and Administration Committee to Committee of the Whole
RECOMMENDED RESOLUTION:	Resolved that the Pierpont Community & Technical College Board of Governors approve the attached Proposed FY 2026 Unrestricted Budget.
STAFF MEMBER:	Dale Bradley
BACKGROUND:	<p>The Proposed FY 2026 Unrestricted Budget along with a comparison of changes in the FY 2026 Unrestricted Budget from the current March 31, 2025, Unrestricted FY 2025 Budget is included as “Attachment A”.</p> <p>The details of budget changes for the Proposed FY 2026 Unrestricted Budget are identified in “Attachment B” the “FY 2026 Budget Planning Document”.</p> <p>Following is a summary of the assumptions used and changes made to the Proposed FY 2026 Unrestricted Budget from the current March 31, 2025, Unrestricted FY 2025 Budget:</p> <ul style="list-style-type: none">• The budget planning process is continuous but planning for the FY 2026 Unrestricted Budget begins in earnest shortly after the start of the FY 2025 fiscal year. Planned/anticipated changes are added to or subtracted from the current adjusted FY 2025 unrestricted budget balance of (\$324,887) resulting in the FY 2026 Unrestricted Budget.• The FY 2026 Unrestricted Budget assumes no enrollment changes from FY 2025.• Total Operating Revenues include a net increase in revenues of \$822,639. This

increase is results from FY 25 enrollment increases that are anticipated to be maintained in FY 26. This increase in Tuition and Fees Revenues results from the following changes to estimated revenues:

- An increase of \$858,000 in “President Controlled” Tuition and Fees Revenues from enrollment increase experienced in the FY 25.
 - An increase of \$84,639 in “Fund Manager” Tuition and Fees Revenues from enrollment increases experienced in the FY 25 and FY 26 Program Fee increases in the School of Health Sciences and School of Business, Aviation and Technology.
 - An estimated decrease of (\$120,000) to the Non-Resident Board of Governor’s Degree Program fee resulting from changes in the academic requirements for Board of Governor’s Degree seeking students.
- Non-Operating Revenues include a net decrease in State Appropriations of (\$152,107) for a total decrease in Non-Operating Revenues of (\$152,107).
 - The Salaries Budget includes an overall increase of \$261,889. This increase is the result of the following changes:
 - Elimination of one vacant Applied Design faculty position in the School of Business, Aviation and Technology.
 - Promotion of three faculty.
 - An increase in the annual increment pay based on an employee’s annual years of service.
 - The addition of an Anatomy & Physiology faculty in the School of General Education and Professional Development.
 - An increase in the General Education Adjunct budget in the School of

General Education and Professional Development.

- Additional partial funding for LPN Clinical Coordinator faculty position previously funded by a grant.
 - Additional partial funding for LPN faculty position previously grant funded.
 - Additional partial funding of Dual Enrollment/Transitional Education Director Position previously grant funded.
 - Increase to adjunct budgets in the School of Health Sciences.
- The Benefits Budget includes an overall increase of \$140,534. This is the result of the following changes:
 - Benefits savings from the elimination of one vacant Applied Design faculty position in the School of Business, Aviation and Technology.
 - An increase of 14% in the employer paid share of the Public Employee Insurance Agency (PEIA) costs.
 - Benefits savings from reduction in the PEIA PAYGO fees for FY 26.
 - Benefits costs from the promotion of three faculty.
 - Benefits costs from the increase in the annual increment.
 - Benefits costs from the addition of an Anatomy & Physiology faculty in the School of General Education and Professional Development.
 - Benefits costs from the increase in the General Education Adjunct budget in the School of General Education and Professional Development.
 - Benefits costs from additional partial funding for LPN Clinical Coordinator faculty position previously funded by a grant.

- Benefits costs from additional partial funding for LPN faculty position previously grant funded.
 - Benefits costs from additional partial funding of Dual Enrollment/Transitional Education Director Position previously grant funded.
 - Benefits costs from increases to adjunct budgets in the School of Health Sciences.
- The Supplies and Other Services budget includes an overall decrease of (\$47,489).
 - The Fees Retained by the Commission budget increased by \$11,700 based on anticipated fee increase by the WV Council for Community & Technical College.
 - The Transfers & Other Budget decrease in the Capital Expenditures of \$100,000.
 - The Transfers & Other Budget increase in the Transfers to Plant Reserves of \$75,000.

The FY 25 Unrestricted Budget after the above significant actions and assumptions has a positive budget balance of \$25,402.

This balance is prior to the continuation of one-time cash reserve spending request approved for the implementation of BANNER Self-Service 9 in the FY 2025 Unrestricted Budget. The amount to be carried forward into FY 26 will be determined at the end of the current fiscal year. The original amount approved was \$110,000. As of March 31, 2025 \$37,416.25, has been spent.

ATTACHMENT A
Pierpont Community & Technical College
Proposed FY 2026 Budget
Current Unrestricted

		FY 2025 3/31/2025	Proposed FY 26 Budget	Difference
OPERATING REVENUE	Tuition and Fees	6,984,187	7,786,826	802,639
	Auxiliary enterprise revenue	160,000	180,000	20,000
	Other Operating Revenues	110,163	110,163	0
	Total:	7,254,350	8,076,989	822,639
OPERATING EXPENSE	Salaries	7,729,037	7,990,926	261,889
	Benefits	1,949,780	2,090,314	140,534
	Student financial aid - scholarships	248,252	248,252	0
	Utilities	364,013	364,013	0
	Supplies and Other Services	5,271,830	5,224,341	(47,489)
	Equipment Expense	123,016	123,016	0
	Fees retained by the Commission	97,199	108,899	11,700
	Loan cancellations and write-offs	100,000	100,000	0
	Total:	15,883,128	16,249,761	366,634
OPERATING INCOME / (LOSS)		(8,628,777)	(8,172,772)	
NONOPERATING REVENUE	State appropriations	8,613,156	8,461,049	(152,107)
(EXPENSE)	Gifts	102,700	102,700	0
	Investment Income	300,000	300,000	0
	Fees assessed by Commission for other	0	0	0
	Total:	9,015,856	8,863,749	(152,107)
TRANSFERS & OTHER	Capital Expenditures	(100,000)	0	100,000
	Construction Expenditures	0	0	0
	Transfers for Financial Aid Match	(30,875)	(30,875)	0
	Indirect Cost Recoveries	0	0	0
	Transfers for Capital Projects	0	0	0
	Transfers to Plant Reserves	(559,700)	(634,700)	(75,000)
	Transfers - Other	0	0	0
	Total:	(690,575)	(665,575)	25,000
BUDGET BALANCE UNRESTRICTED		(303,496)	25,402	328,898

ATTACHMENT B
FY 2026 BUDGET PLANNING DOCUMENT
PIERPONT COMMUNITY & TECHNICAL COLLEGE
EDUCATION & GENERAL FUNDS
As of May 7, 2025

As of March 31, 2025 Budget Condition (Adjusted) of:	(324,887)	Yes/No Decision	Time Frame	Budget Effect	Running Total
PERMANENT BUDGET ADJUSTMENTS:					
Savings From Removal of One Time Budgets in Previous FY					
Removal of One Time Equipment Spend School of BAT (Fund 3115)	191,816	Yes	Immediate	191,816	
Removal of One Time BANNER 9 Self-Service	<u>110,000</u>	Yes	Immediate	<u>110,000</u>	
Sub-Total				301,816	(23,071)
Revenue Adjustments:					
State Appropriation Increase/(Decrease) - Final	(152,107)	Yes	Immediate	(152,107)	
Remove Program Fee - Non-Resident BOG Degree Program Fee of \$350 per student	(120,000)	Yes	Immediate	(120,000)	
Tuition and Fee Revenue Increases Recognized From FY 25 Enrollment Increases	<u>858,000</u>	Yes	Immediate	<u>858,000</u>	
Sub-Total				585,893	562,822
Budget Cut(Increases) Initiatives:					
Eliminate NCWV District Consortium Budget (3100/7436)	4,719	Yes	Immediate	4,719	
Eliminate Braxton County Center Budget (3100/7450)	15,000	Yes	Immediate	15,000	
Eliminate Liberal Studies Program Budget (3100/7335)	2,698	Yes	Immediate	2,698	
Reduce Finance Office Budget (3100/7400)	5,000	Yes	Immediate	5,000	
Reduce Office of Human Resources Budget (3100/7600)	10,000	Yes	Immediate	10,000	
Reduce Institutional Advancement Budget (3100/7622)	<u>2,000</u>	Yes	Immediate	<u>2,000</u>	
Sub-Total				39,417	602,239
Faculty:					
Vacant Positions					
Pos# 725 (\$56,526 Salaries + \$19,125 Fringes) - Not refilling	<u>75,651</u>	Yes	Immediate	<u>75,651</u>	
Sub-Total				75,651	677,890
Pierpont Tuition Sub-Component Fees					
Increase to Parking Fee Budget	(20,000)	Yes	Immediate	(20,000)	
Increase to Student Program Budget	(8,000)	Yes	Immediate	(8,000)	
Increase to Student Health Budget	(5,000)	Yes	Immediate	(5,000)	
Increase Facilities Fee transfer to Capital Funds	<u>(75,000)</u>	Yes	Immediate	<u>(75,000)</u>	
Sub-Total				(108,000)	569,890
Budget Change System Expenses					
Increase in CTC Council FY 2025 Higher Education Resource Assessment	<u>(11,700)</u>	Yes	Immediate	<u>(11,700)</u>	
Sub-Total				(11,700)	558,190
Mandatory Pay Raise Costs					
Faculty Promotions Pos# 61, 165, 592 (\$18,678 Salaries + \$2,596 Fringes)	<u>(21,274)</u>	Yes	Immediate	<u>(21,274)</u>	
Sub-Total				(21,274)	536,916

PEIA Rate Increase/Changes:

Rate Increase to Employer Paid Premiums (14%)

(108,000)

Yes

Immediate

(108,000)

PEIA PAYGO Reduction Savings (Rate Reduction FY 26 from \$408 to \$144)

31,000

Yes

Immediate

31,000**Sub-Total**(77,000)**459,916****Annual Increment (\$60.00 per pay after 3 yrs of service)**

Annual Years of Service Increase (\$5,820 Salary + \$809 Fringes)

(6,629)

Yes

Immediate

(6,629)**Sub-Total**(6,629)**453,287****Faculty:****School of Gen Ed & Prof Dev**

A&P Faculty Pos (\$60K Salary + \$25,300 Fringe)

(85,300)

Yes

Immediate

(85,300)

Increase General Education Adjunct Budget (\$53,400 Salary + \$4,300 Fringes) IF A&P FACULTY HIRED

(57,700)

Yes

Immediate

(57,700)**Sub-Total**(143,000)**310,287****School of Health Sciences**

LPN Clinical Coordinator - Pos 1051 _Budget Short for FY 26 (\$23,746 Salary + 9,833 Fringes)

(33,579)

Yes

Immediate

(33,579)

LPN 10 Month Faculty Pos (\$63,000 Salary (\$31,500) + \$25,450 Fringe(\$12,725)) 1/2 Year Funding in FY 26 - Full Funding

(44,225)

Yes

Immediate

(44,225)**Sub-Total**(77,804)**232,483****Staff:****Academic Affairs**

Dual Enrollment/Transitional Education Director - Funding Needed Pos# 911 (Sal \$27,149+ Fr \$13,833)

(40,982)

Yes

Immediate

(40,982)**Sub-Total:**(40,982)**191,501****Budget Shortages:**

Office of the CIO Budget Shortfall (3100/7701)- Total Shortfall Approximately \$250,000

(100,000)

Yes

Immediate

(100,000)**Sub-Total:**(100,000)**91,501****Budget (Increases) Initiatives:**

Increase Office of Admissions Operating Budget - Recruitment Materials

(37,000)

Yes

Immediate

(37,000)

Increase in WV BRIM Insurance Costs FY 26

(6,200)

Yes

Immediate

(6,200)**Sub-Total:**(43,200)**48,301****Establishment/Update of Operation Budget:**

Presidential Search

(20,000)

Yes

Immediate

(20,000)**Sub-Total:**(20,000)**28,301****Academic Requests:****Academic Affairs**

Increase Graduation Budget to Address Increase in Robinson Grand Lease

(2,900)

Yes

Immediate

(2,900)(2,900)**25,401****PERMANENT BUDGET ADJUSTMENTS SECTION SUB-TOTAL:****350,288****25,401**



Dr. Michael P. Waide
Pierpont Community & Technical College
500 Galliher Drive
Fairmont, WV 26554

OFFICE OF THE PRESIDENT
P} 304-367-4933

President's Report to the Board of Governors
Pierpont Community & Technical College

May 2025

As we conclude a remarkable academic year and prepare for the opportunities ahead, I want to begin by expressing my sincere appreciation to each member of the Board of Governors for your steadfast leadership, guidance, and commitment to the mission of Pierpont Community & Technical College. Your governance has been instrumental in advancing our strategic priorities and ensuring that our students, communities, and region continue to thrive. I am equally grateful for the dedication and collaboration of our executive leadership team—our Cabinet and President's Council—whose tireless work and shared vision have shaped this year's momentum. Finally, I offer my deepest gratitude to our faculty and staff, whose daily commitment to student success, academic excellence, and institutional service remains the foundation of all we accomplish together.

Below is a summary of our collective work since mid-February 2025.

Structured Meetings and Shared Governance

Pierpont has reinvigorated its governance structure through regular, structured engagement with institutional leadership and employees. Weekly Cabinet meetings now include active agenda contributions from Vice Presidents and the Associate Vice President, ensuring cross-divisional collaboration. The President's Council, convening twice monthly, includes academic deans, executive directors, and directors, serving as the central forum for budget prioritization, operational alignment, and strategic momentum.

In 2024, we launched a comprehensive shared governance model, moving beyond faculty-only structures to include eight working groups representing all employee sectors. These working groups are evaluating institutional ideas sourced through employee forums and our "Great Ideas" submission process. Categories include:

- Safety & Security
- Strategic Enrollment & Student Success
- Community Outreach & Peer Promotion
- Information Technology
- Professional Development & Campus Engagement
- Learning Resources
- Health & Wellness

Education that Works!

Pierpont Community & Technical College is an Equal Opportunity, Affirmative Action Institution

- Institutional Data & Effectiveness

Additionally, we reinstated a Cabinet Action Log in March to improve accountability. Each action item is tied to a Cabinet lead and tracked through to resolution. Since implementation, 27 action items have been completed across policy creation, grant coordination, and internal planning.

Monthly “meet-and-confer” sessions with campus stakeholders also continue to offer meaningful, two-way communication—ensuring transparency and allowing leadership decisions to reflect grassroots insights.

Human Resources and Organizational Development

Our Human Resources division has launched a new institutional evaluation cycle, prioritizing timely feedback and performance growth. Faculty evaluations began in early May, with staff reviews scheduled to conclude by month’s end. This process reflects our commitment to continuous improvement and employee development.

Additional key HR initiatives include:

- A draft Faculty & Staff Development Plan outlining learning strategies aligned to institutional needs.
- Exploratory work on an employee recognition program, which will be presented to Cabinet this summer.
- Compensation reviews are underway to inform FY27 budget priorities, focusing on retention and competitiveness.
- An updated Board policy on communication with government officials has been finalized and routed through shared governance and public comment.
- A new advisory staff representative to the Board of Governors will be selected in response to legislative changes, with the nomination process led by VP Perich. Faculty Senate also re-elected Vickie Findley as their BOG advisor.

Finance and Administration (including IT)

FY26 Budget Development is complete, reflecting programmatic growth, faculty promotions, and strategic initiatives. At least six meetings of the Finance Committee since February have produced a data-driven, enrollment-informed baseline budget, ensuring responsible stewardship.

FY25 closeout efforts include preparation for annual audit and alignment with statewide composite financial index requirements. The facilities team hosted a contractor bid meeting on April 30 for deferred maintenance work on the third floor of the Advanced Technology Center. Bid selection is expected in May.

In IT:

- A new VOIP vendor has been selected to lower costs while maintaining essential student service functions (e.g., text messaging, call routing).

- At the request of the committee, we created a shared governance working group on AI is preparing an implementation strategy for an institutional chatbot, focusing on phased roll-out, staffing, and cost considerations.

Academics and Career & Corporate Training

This spring has been rich in academic celebration and expansion. We honored student achievement through:

- Phi Theta Kappa inductions
- Health sciences pinning ceremonies
- Aviation awards and scholarships
- Student awards ceremony
- First-generation student celebration, including a micro-survey to inform programming
- Employee awards recognition
- And a memorable commencement ceremony on May 9 at the Robinson Grand, featuring Vice Chancellor Chris Treadway

Strategically, we are:

- Finalizing a state grant for a bridge program from LPN/Paramedic to a two-year nursing degree, led by the Provost and Dean of Health Sciences
- Transitioning surgical technology training from a county partner to our campus
- Developing SOPs for dual enrollment and career training operations
- Planning for career and corporate training expansion into Randolph and Braxton Counties—with a Medical Assisting program launching in August

This summer, we will host STEM camps in partnership with the School of Business, Aviation & Technology, engaging middle and high schoolers through hands-on learning—an important investment in early pipeline development.

A federally funded immersive learning grant enables virtual reality integration into classrooms, with a VR specialist now collaborating with academic leaders and IT to implement applications that enhance instruction and engagement.

Marketing and Public Relations

The Marketing Division, with oversight from the Marketing Committee of the Board, is advancing several strategic initiatives:

- A branding refresh and institutional messaging campaign is underway
- A web-based PR request form is live to capture newsworthy stories and promote achievements across platforms
- A new college-wide events calendar is in development, supporting both internal coordination and public visibility
- Targeted summer ad campaigns (TV, print, and digital) are being deployed across our 13-county region
- Coordinated marketing strategies with Career & Corporate Training are helping promote workforce programs to adult learners

Early planning is underway for a Fall “Day of Giving” (in October/November) and community outreach events, including a Pierpont night at the ballpark in Morgantown.

Foundation and Advancement

Our Foundation is pursuing innovative resource development strategies:

- Needs-based certification exam scholarship fund, targeting students unable to afford licensure exams
- Exploration of two new endowments for student scholarships
- A commemorative naming campaign to fund fixtures and furniture in upgraded spaces (labs, classrooms, hallways)
- Preliminary discussions around an endowed professorship, focused on supporting faculty development, professional society participation, and incentive alignment (not full salary/fringe coverage)

These initiatives reflect our focus on support for student access and academic innovation.

Student Services

Student Services has played a key role in:

- Executing spring term celebrations, including awards, campus picnics, and Commencement
- Supporting student engagement through advising, financial aid packaging, registration, and outreach
- Coordinating FAFSA and federal aid application support
- Encouraging faculty/staff involvement in co-curricular learning and engagement

Under the leadership of Associate VP Nancy Parks, the team continues to focus on social-emotional learning supports and first-gen student success.

A recent realignment of reporting structures in enrollment processing has moved two roles from the Registrar to the Executive Director of Admissions to increase efficiency.

In March, Pierpont earned a positive review from Veterans Affairs, reaffirming our support of military-affiliated students, with key contributions from Catherine Gorman, Registrar Lisa Phillips, Nancy Parks, and Financial Aid Director Bill Shockley.

Closing Thoughts

Pierpont has demonstrated a deep and forward-looking commitment to shared governance, strategic investment, academic excellence, and community connection this spring. With clear operational plans, board-informed budgeting, and meaningful student engagement, we are prepared to enter summer with focus, energy, and momentum.

We remain committed to transparent leadership, collaborative planning, and student success at the center of all we do.

Higher Learning Commission Conference

April 2025

Highlights:

1. Connections between issues within higher education and public PK-12.
 - a. Enrollment
 - b. Funding
 - c. Political landscape
 - d. Mental health of students and staff
 - e. Impact on teaching and learning with the AI revolution
2. Learning opportunities around accreditation and the changing landscape impacted by not only federal policy change, but financial and enrollment impacts.
3. Leveraging challenges in accreditation to success.
4. Budget construction and how to use strategic data and collaboration to develop a working budget to support the strategic initiatives of the institution.
5. Looking at career pathways and how to connect them not only for enrolled students but those that will matriculate to the institution with various credits in place leading to graduation.
6. Looking at gateway courses and making sure that what is offered meets the needs of students for success moving forward. Conversations with PK-12 around data collected from course success is essential to ensuring offerings meet the needs of students and do not delay success to graduation.
7. Understanding that program review is a marathon not a sprint if you take the time to set goals, monitor progress and adjust along the way.
8. WV presentation on the campaign to equip 60% of WV with a certificate or degree by 2030 with dual enrollment, micro-credentialing and open resources.



Enrollment Comparison Summary by Student Type

<u>Student Type</u>	<u>Previous Term</u>		<u>Current Term</u>		<u>Differences</u>			
	202510 - Fall Semester 2024		202610 - Fall Semester 2025					
	As of 5/12/2024		As of 5/12/2025					
	<u>Count</u>	<u>FTE</u>	<u>Count</u>	<u>FTE</u>	<u>Count</u>	<u>Percent</u>	<u>FTE</u>	<u>Percent</u>
1 - First-time Freshman	89	87.53	138	141.07	49	55.06	53.53	61.16
2 - Returning Student	275	230.73	250	211.93	-25	-9.09	-18.80	-8.15
3 - Readmitted Student	12	7.53	27	19.87	15	125.00	12.33	163.72
6 - Transfer Student	36	29.47	35	28.00	-1	-2.78	-1.47	-4.98
9 - Other	5	4.40	4	1.27	-1	-20.00	-3.13	-71.21
	<u>417</u>	<u>359.66</u>	<u>454</u>	<u>402.14</u>	<u>37</u>	<u>8.87</u>	<u>42.47</u>	<u>11.81</u>
8 - HS Student Taking College Crs	119	55.73	141	64.47	22	18.49	8.73	15.67
	<u>536</u>	<u>415.39</u>	<u>595</u>	<u>466.61</u>	<u>59</u>	<u>11.01</u>	<u>51.20</u>	<u>12.33</u>

Note: Due to rounding of FTE and Percentage calculations, there may be slight differences in total amounts.