

HLC Project Plan Timeline

November 2024

- 11/8/2024: ALO Orientation: An Introduction to the Role (began 9/30/24)
- 11/12/2024: HLC Assessing General Education Virtual Workshop
- 11/19/2024: HLC Project Plan (Reaffirming Accreditation: Strategic Plan for HLC Assurance Visit and Report) shared with Data & IT Committee and Full Board

December 2024

- 12/17/2024: HLC Discussion with Internal Team members

January 2025

- 1/14/2025: Shared presentation on HLC Accreditation project and project plan
- 1/21/2025: Presentation at Staff Development Week on HLC Report and Momentum
- 1/23/2024: HLC Discussion with Board of Governors, including WV Higher Education Policy Commission Chancellor Sarah Tucker and previous Chancellor Carolyn Long
- 1/31/2025: HLC Criterion 2.C Evidence and Draft Outline Discussion

February 2025

- 2/4/2025: Provided update on HLC project plan status.
- 2/4/2025: HLC Criterion 3.C Evidence and Draft Outline Discussion
- 2/5/2025: HLC Criterion 2.C Evidence Collection
- 2/6/2025: Criterion 2.C Draft Narrative Review
- 2/12/2025: HLC Update during Meet & Confer
- 2/13/2025: HLC Criterion 2.C & 3.C Evidence Collection
- 2/19/2025: Materials shared with HLC Working Group
- 2/20/2025: HLC Working Group Review and Working Session
- 2/26/2025: Criteria 4.B Discussion
- 2/26/2025: HLC Criterion 2.C Discussion
- 2/27/2025: Criterion 2.C Rewrite and Revision
- 2/27/2025: Internal HLC Discussion

March 2025

- 3/3/2025: Sent materials to HLC Working Group
- 3/5/2025: Criteria 4.B Discussion
- 3/5/2025: Criteria 3.C Discussion
- 3/6/2025: HLC Working Group
- 3/17/2025: Criteria 4.B Discussion
- 3/21/2025: HLC Update during Meet & Confer
- 3/25/2025: HLC Update to Data & IT Committee
- 3/25/2025: HLC Update to Full Board
- 3/31/2025: Materials sent to HLC Working Group

April 2025

- 4/1/2025: HLC Update to President's Council
- 4/3/2025: HLC Working Group
- 4/5/2025 – 4/8/2025: HLC Annual Conference, attended by Christine Miller, a member of the institutional Board of Governors
- 4/10/2025: HLC Criteria 5.A Drafting & Discussion
- 4/11/2025: Criteria 5.A Evidence Collection
- 4/14/2025: HLC Criteria 5.B Drafting & Discussion
- 4/15/2025: Criteria 5.B Evidence Collection
- 4/15/2025: HLC Update to President's Council
- 4/17/2025: HLC Criteria 5.C Drafting & Discussion
- 4/18/2025: Criteria 5.C Evidence Collection
- 4/23/2025: HLC Update and drafts of Criteria 5 shared with the Board of Governors Committee on IT and Data Reporting
- 4/24/2025: HLC Working Group

May 2025

- 5/7/2025: Learn About Our Accreditors
- 5/8/2025: Learn About Our Accreditors
- 5/9/2025: Faculty Senate Meeting – Update Given on HLC Assurance Argument Progress and Evidence Collection
- 5/13/2025: 4.B Discussion on General Education
- 5/13/2025: HLC Update to Full Board
- 5/14/2025: Internal Working Group Discussion
- 5/20/2025: HLC Update to President's Council

- 5/22/2025: HLC Working Group

June 2025

- 6/9/2025: Materials sent to Working Group
- 6/10/2025: Internal Work Group Discussion
- 6/12/2025: HLC Working Group
- 6/17/2025: HLC Update to IT and Data Committee
- 6/17/2025: HLC Update to Full Board
- 6/18/2025: Criterion 3.C Evidence Collection
- 6/18/2025: Criterion 2.C Evidence Collection
- 6/18/2025: Criterion 4.B Evidence Collection
- 6/19/2025: Criterion 5.A Evidence Collection
- 6/19/2025: Criterion 5.B Evidence Collection
- 6/24/2025: President's Council Update
- 6/24/2025: Criteria 5.C Evidence Collection
- 6/24/2025: Criteria 4.C Evidence Collection
- 6/27/2025: Finalize HLC Draft for Cabinet Review
- 6/30/2025: Cabinet Review of HLC Draft

July 2025

- 7/2/2025: HLC Working Group – Review of Full Assurance Argument and Attached Evidence
- 7/3/2025: HLC Argument to BOG and Campus Community
- 7/10/2025: BOG Meeting to Review HLC Argument
- 7/10/2025: Deadline for Campus Feedback
- 7/15/2025: Internal Submission Deadline
- 7/21/2025: HLC Submission Deadline (6-Weeks Prior to Visit)

August 2025

- Early August: Criteria 2-4 focused training sessions, include detailed walk-through of the submitted argument and potential questions.
- 8/18/2025: Mock HLC Visit for leadership and selected staff/faculty
- 8/19/2025: HLC Presentation at Staff Development Day by Carolyn Long
- 8/20/2025: Feedback and review of mock visit outcomes (Carolyn Long)
- 8/27/2025: Student information session (including Student Government and other student organizations)

- 8/28/2025: Faculty information session
- 8/28/2025: Staff information session

September 2025

- 9/2/2025: Board of Governors briefing/training session by Carolyn Long
- 9/1–9/5/2025: Accreditation Presentations at each campus
 - 9/2/2025: Culinary Academy
 - 9/3/2025: Aviation
 - 9/4/2025 Caperton
 - 9/5/2025: Advanced Technology Center
- 9/8–9/12/2025: Pre-visit final preparation: final checks, room set-ups, logistics confirmation
- 9/15–9/16/2025: HLC Site Visit
- 9/22–9/25/2025: Post-visit debrief: initial feedback and observations from HLC visit

October 2025

- 10/6–10/10/2025: Comprehensive session reviewing HLC report, identifying strengths and weaknesses/areas of concern.