# Pierpont Community and Technical College Faculty Senate Meeting

Friday, May 9th, 2025

Teaching & Learning Commons

Gaston Caperton Center

*No Teams recording is available for this meeting*

1. Roll Call

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| *John Adair-proxy Pam Hamilton* | *Ironda Campbell* | *Nick George* | *Elliott Stricklin* |
| *Anthony Anobile* | *Janet Cole* | *Brad Gilbert* |  |
| *Lori Barrett* | *Natalie Sypolt* | *Jack Lowe* |  |
| *Carmelo Pitrolo* | *Stephanie Flaherty*  | *Bryanna Ordiway-Proxy Andrea Wamsley-Barr* |  |
| *Les Boggess* |  *Lisa Foster* |  *Erika Rush* |  |

# Faculty Representatives Present

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| *Business, Aviation, & Technology:* |  |
| *General Education & Professional Studies:* | Susan Coffindaffer, Debra Lupica-Scott |
| *Health Sciences:* |  Terri Armentrout, Melissa White |
| *ACF Representative:* |  Anthony Anobile |
| *BOG Representative:* |  Vickie Findley |
| *SGA Representative:* |  Jessica Barker |
| *Attending Deans:* |  Kari Coffindaffer, Jennifer Ellison |
| *Faculty & Guests:* |  President Michael Waide, Olivia Boltz, Nancy Parks, George Perich, Robin Strader |

# Call to Order

Senate President Anobile called the meeting to order at 12:12 pm in The Teaching and Learning Commons at the Gaston Caperton Center. No virtual meeting option was available per Senate President Anoblie’s request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established on the agenda.

1. Welcome by the President
	1. Senate President Anobile welcomed everyone to the May meeting.
2. Minutes of Previous Meeting(s)
	1. Corrections to / Approval of Apr 4, 2025, Faculty Senate minutes.
	2. Les Boggess motioned to approve the minutes. Nick George seconded the motion to approve the minutes. Senate President Anobile called the vote which passed unanimously.
3. Senate President’s Report
	1. President Anobile gave thanks to all faculty senators, with special thanks to the Executive Committee members, for their hard work and support this year.
	2. Faculty requests for budgets for printing committee/Senate documents and program marketing/recruiting materials have been discussed with the Provost who will take this to the President’s Council.
	3. Adjunct/overload pay concerns are being researched by George Perich.
	4. Provost Beighley is working on Standard Operating Procedures (SOPs) for Career and Corporate Training that will address faculty concerns related to communications, room usage, supplies, adjuncts with master keys, among other issues.
	5. Respondus concerns are being addressed by collaboration between Dr Robin Strader and IT to install a version of the software that can be used on the ‘managed’ computers on campus.
		1. This version of Respondus looks and works the same for students.
		2. This will allow students to use campus computers to take exams in courses requiring Respondus instead of loading the software on their personal computers, which they can still choose to do.
		3. President Anobile thanked Dr Strader for her help with this issue.
	6. President Anobile commented that he is encouraged because he feels that faculty concerns are being heard and is hopeful for future progress in the next semester.
4. Administrative Reports-
	1. President Michael Waide thanked faculty for showing resilience and the ability to adapt to a busy semester filled with transition and change. Students will see our ability to adapt as a model for their lives.
		1. In state legislature activity, the Faculty Senate and Classified Staff on the BOG will lose their voting power, but the bill allows for the expansion of BOG with non-classified staff representation.
			1. The new non-classified staff BOG representative position will need to be nominated.
			2. President Waide praised Vickie Findley as a strong voice as faculty BOG rep.
		2. Federal legislative activity changes include Pell eligibility expansion to workforce and career and corporate training, with a possible reduction in total funding.
			1. This change may be a benefit for WV community colleges
			2. Also included in the bill are changes to risk sharing for the Institute for Higher Education where they would have to repay a part on Pell if defaulted for a number of reasons, some related to job-readiness of students.
			3. Jack Lowe asked about the difference between Pell and Invests.
				1. Pell is based on income, is part of the financial aid package, and does not have a residency requirement. 68% of Pierpont students have Pell.
				2. Invests has a 2-year residency requirement and kicks in after Pell/financial aid.

The Governor signed a bill to reduce Invests by $2 million

The system can cover this for the next fiscal year, but we must advocate for the value of Invests to improve for future years.

If a student fails to meet the residency requirements, the grant becomes a loan

The state tracks residency through the DMV.

* + - 1. This Federal Presidential Executive Order will adjust rules around accreditation to consider how the institutions monitor gainful employment and career readiness.
		1. Tuition is being reviewed by the WV Community and Technical Colleges System. Differences between CTC and universities are limitations for CTC to charge for a maximum of 12 college credits whereas universities can charge for more than 12 credits.
		2. A new Skilled Trades Apprenticeship Nontraditional Degree (STAND) program will allow awarding of up to 45 college credits for apprentices or journeymen. With WV paying for 15 general education credits, a pathway will be created for these students to obtain associate degrees in applied sciences.
			1. An Associate of Applied Science in Occupational Studies will value the hard work it takes to receive a journeyman.
			2. Many journeymen are living in our community
		3. President Waide thanked all faculty who attended Meet & Confer sessions and helping change the structure of the meetings.
			1. Great ideas have been submitted for consideration, including topics such as health and wellness and outdoor recreation.
			2. New work groups have been formed, and faculty may be hearing from Faculty Senate President Anobile to volunteer
		4. The President’s Cabinet has returned to meeting weekly, where cabinet members set the agenda twice a month and participate in work groups twice a month.
		5. At the graduation ceremony today, we will see 400 students, which is at capacity for the facility. The Graduation committee may need to look at changes next year.
	1. Provost report-David Beighley – no report
	2. HLC report-Olivia Boltz
		1. There are 6 areas to account for in the HLC response. 5 have been written and evidence is being collected. The 6th area, 4B student assessments of learning, will be completed this month.
			1. HLC presentations were held at the ATC and Caperton center for staff education.
			2. An HLC working group with 3 internal members and 1 BOG member are working to complete 4B, with an example draft to be sent in next few weeks.
	3. Student Services-Nancy Parks
		1. Student Services office is short staffed
		2. A new Financial Aid Director, Tara Price, has been hired.
		3. Financial Aid has been sent for summer, with hopes for fall financial aid being sent in June.
		4. The search for a new registrar is continuing.
		5. 15 out of 22 programs have submitted either form or email documentation of co-curricular activities.
			1. Nancy will be reaching out to programs without submissions
			2. Kudos was given to Jack Lowe and Blake Lilliard for their co-curricular efforts.
		6. Student enrollment for Fall is decreased for current students but increased for new students
			1. Tony Anobile asked about Food Service Management getting help with student group registration from Student Services
	4. Career and Corporate Training-Joni Gray- no report

VI. Faculty Representation and Committees

1. ACF Report: Anthony Anobile (copy available in the TEAMS May folder)
	* 1. We have reached funding limits for dual enrollment and are hoping to get funds transferred from transitional education to dual enrollment.
		2. School visits have highlighted concerns about some students not being aware of dual enrollment opportunities
		3. The DEI bill passed; no expected impact on higher education accredited programs because of amendment added to bill.
		4. The library bill died as it had to do with minors seeing inappropriate materials.
		5. President Anobile has requested that the ACF and BOG reports be sent to the Deans before each school meeting.
2. Board of Governors Report: Vickie Findley (copy available in the TEAMS May folder)
	* 1. BOG will be meeting this Tues May 13, with committee meetings all day.
		2. The Finance Committee met 4-5 times
			1. We are faced with budget cuts due to the funding formula for community and technical colleges
				1. President Waide explained that 30% of funding isn’t guaranteed and is performance outcome based.
				2. Contact hours of career and corporate training at Pierpont have dropped and needs to be improved.
				3. Previous formulas included a hold-harmless clause of 5% that protected an institution from a bad year
				4. Changes to the formula include a drop in the hold-harmless to 0.25%, with Pierpont being the only institution affected by the change.
			2. Funds may not be available to cover PEIA
				1. President Waide explained that Pierpont received a cut of roughly $153,000. Since an increase of $70,000 was expected, this leaves about $200,000 difference in the budget.

Ironda Campbell asked about pay raises to offset employee contributions to PEIA.

Although pay raises were considered, a special interim session to explore solutions for PEIA will be held

The increase in Employer share has been built into the budget.

A balanced budget will be presented next week to the BOG, with all things included that help students.

C. SGA Report: Jessica Barker (copy available in TEAMS May folder)

 1. Dog Days for stress relief went well this semester with PTK and CHOP

 helping; 1 dog got adopted.

1. Voice Boxes, an SGA initiative, will soon be implemented for students

to leave their concerns to be heard by SGA. Prior to each weekly meeting, an SGA representative will check the Voice Boxes.

1. The end of year picnic at the ATC was great! Mini picnics are planned for both the Aviation and Caperton Centers next week.
2. Hoping to send several students to the State Legislators conference at Canaan this year.

D. Committee Reports

 1. Admissions and Credits-no report

1. Faculty Development & Welfare - Bryanna Ordiway reported
	1. Rusty Taylor and Lisa Foster received faculty awards this year. Since Rusty will not be able to attend graduation, Brad Gilbert will carry the mace for graduation.
	2. Raising funds for Faculty Development awards has been tabled.
		1. General Education – Debra Lupica Scott reported (report in TEAMS May folder)
			1. Assessment for Technical Literacy will be changed next year to Digital Literacy.
				1. Digital Literacy gives consideration for how students get scholarly information in digital markets
				2. Currently looking at how other institutions are assessing digital literacy.
				3. Nancy Parks commented that HLC is looking at what we do with assessment information.
			2. Plan for the General Education Assessment cycle is that not all outcomes will be assessed every semester/year.
			3. Dr Strader will be able to add rubrics to make it easier for the Assistant Deans to compile assessments.
		2. Online Learning – Erika Rush reported (report in TEAMS May folder)
			1. Student and faculty surveys related to Blackboard Ultra transition:
				1. Results have been compiled by Dr Strader and reports are available in the TEAMS May folder.
				2. Student Bb results were 65% positive/neutral, 35% negative, with many student comments relating to content placement or other instructor issues, rather than Blackboard specific issues.
				3. Faculty survey completion rate was low when first sent. Dr Strader deployed the survey a second time along with an additional email notification for faculty. Measures of data may be inaccurate due to low participation rate.
				4. Overall, Robin is pleased with the Bb Ultra transition since student help tickets are usually about logging in.
				5. For Fall 2025, all new Pierpont students will have access to a Bb Ultra Orientation course they can complete before start of classes.
			2. Student End-of-Term Course surveys were updated, with faculty senate approval, and deployed to students. See Old Business for update from Dr Strader.
			3. Last committee meeting of the year will be held next week.

VII. Old Business

* + 1. Revised Student End-of-Course Survey-report by Dr Robin Strader
			1. Revised Student End-of-Course Surveys were deployed to students and will be closing when the courses close to students.
			2. An issue exists in Blackboard Ultra with faculty accessibility to survey results.
				1. Until Bb Ultra fixes this issue, faculty will need to email Robin Strader to receive their Course Assessment results.
			3. Online course content must meet accessibility requirements recently established by the DOJ by April 24, 2026.
				1. Images must have alt tags, color is limited because screen readers don’t capture.
				2. Use of PowerPoint pdf is recommended because it is more user friendly for accessibility
				3. Engagement between faculty and students will be another area of greater scrutiny. Robin is looking for additional resources to share with faculty to help with engagement.
				4. Dr Strader is working on faculty training resources for accessibility.

VIII. New Business

1. \*\*Curriculum proposals recommended for approval:
	* 1. Susan Coffindaffer discussed the curriculum proposal process in Curriulog and suggested that a paper process may be better for the early steps of the process.
		2. Ms. Coffindaffer recommended that we review and vote on related proposals as a group. Discussion ensued about the groups of proposals.

**Applied Process Technology (BAT)**

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| **Proposal No.**  | **Proposal**  | **Type**  | **Description**  |
| 24-25-8  | ENRG 2052 – Plant Simulation, 3 CR  | Course Change Form  | Revises course description. Revises course outcomes to allow for different simulation software. Revises course outline. Changes will allow for larger class sizes and more freedom in simulated experiments and greater variation in simulation software.  |
| 24-25-10  | APT, Energy Systems Concentration, A.A.S.  | Program Change Form  | Removes ENRG 2040, 3 credits. Adds ENRG 2240, Industrial Safety, 2 credits. Adds ENRG 2995, Troubleshooting Processes, a capstone course, 2 credits. Net gain = 1 credit  |
| 24-25-11  | APT, Instrumentation and Controls Concentration, A.A.S.  | Program Change Form  | Removes ENRG 2040, 3 credits. Adds ENRG 2240, Industrial Safety, 2 credits. Adds ENRG 2995, Troubleshooting Processes, a capstone course, 2 credits. Net gain = 1 credit.  |

**Petroleum Technology (BAT)**

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| **Proposal No.** | **Proposal** | **Type** | **Description** |
| 24-25-14  | Petroleum Technology, C.A.S.  | Program Change Form  | Removes PTRM 1102, Health, Safety, and Environment – Hazard Recognition, 3 CR. Adds PTRM 1103, Rig Safety, 1 CR. Adds ENRG 2040, Industrial Safety, 2 CR.  |

**Information Systems Technology (BAT)**

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| **Proposal No.**  | **Proposal**  | **Type**  | **Description**  |
| 24-25-75  | INFO 2996, Cybersecurity Certification Exam Preparation  | New Course  | Creates new 1-credit hour course to assume the exam preparation removed from INFO 2995.  |
| 24-25-76  | INFO 2997, Systems Specialist Certification Exam Preparation  | New Course  | Creates new 1-credit hour course to assume the exam preparation removed from INFO 2995.  |
| **Proposal No.** | **Proposal** | **Type** | **Description** |
| 24-25-84  | Information Systems Technology, CyberSecurity Concentration, A.A.S. | Program Change  | Reduces INFO 2995 from 3 to 2 credit hours. Adds INFO 2996. No change in credit hours.  |
| **Proposal No.** | **Proposal** | **Type** | **Description** |
| 24-25-85  | Information Systems Technology, Systems Specialists Concentration, A.A.S.  | Program Change  | Reduces INFO 2995 from 3 to 2 credit hours. Adds INFO 2997. No change in credit hours.  |
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| 24-25-48  | Information Systems Technology, CyberSecurity Concentration, A.A.S.  | Module Schedule Update  | Formalizes changes made in 24-25-84 in a Model Schedule Update.  |
| 24-25-49  | Information Systems Technology, Systems Specialists Concentration, A.A.S.  | Module Schedule Update  | Formalizes changes made in 24-25-85 in a Model Schedule Update.  |

**Aviation Maintenance Technology (BAT)**

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| **Proposal No.**  | **Proposal**  | **Type**  | **Description**  |
| 24-25-77  | AVMT 2208 – Cabin Atmosphere and Utility Systems  | Course Inactivation Form  | Inactivates course. Course content has been combined with AVMT 1105 to form a new course, AVMT 2214.  |
| 24-25-78  | AVMT 2214 – Cabin Atmosphere and Utility Systems  | New Course Form  | Creates AVMT 2214, which combines content from AVMT 1105 and AVMT 2208.  |
| 24-25-24  | AVMT General Aviation Advanced Skill Set  | New Program  | Creates Advanced Skill Set in General Aviation that emphasizes theory.  |
| 24-25-83  | Aviation Maintenance Technology, A.A.S.  | Program Change Form  | Revises admissions requirements. Removes AVMT 1105 and AVMT 2208 from program requirements. Adds AVMT 2214. Decreases program hours from 68 to 65.  |
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| 24-25-27  | Airframe Technology, C.A.S.  | Program Change Form  | Removes AVMT 1105 and AVMT 2208 from program requirements. Adds AVMT 2214. Decreases program hours from 42 to 39. Adds student learning outcomes.  |
| 24-25-28  | Powerplant Technology, C.A.S.  | Program Change Form  | Removes AVMT 1105 from program requirements. Decreases program hours from 41 to 38. Adds student learning outcomes.  |

**Licensed Practice Nursing (Health Sciences)**

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| **Proposal No.**  | **Proposal**  | **Type**  | **Description**  |
| 24-25-56  | LPNC 1101 –Fundamental Nursing for the Practical Nurse  | Course Change  | Revises course outcomes to align with instructional content. Reduces credits from 6 to 3 and changes delivery from 15 weeks to 5 weeks.  |
| 24-25-57  | LPNC 1105 – Pharmacology I for the Practical Nurse  | Course ge  | Revises course outcomes to align with instructional content.  |
| 24-25-58  | LPNC 1107 – Fundamental Nursing Clinical Practicum for the Practical Nurse  | Course Change  | Revises course outcomes and outline to align with instructional content. Reduces credits from 4 to 2. Plans to change delivery from 15 weeks to 5 weeks |
| 24-25-59  | LPNC 1112 – Mental Health Nursing for the Practical Nurse  | Course Change  | Revises course outcomes and outline to align with instructional content. Increases credit hours from 2 to 3 to reflect the expanded scope and depth of the curriculum.  |
| 24-25-60  | LPNC 1113 – Mental Health Nurse Clinical Practicum  | Course Change  | Revises course outcomes and outline to align with instructional content.  |
| 24-25-61  | LPNC 1115 – Pharmacology II for the Practical Nurse  | Course Change  | Revises course outcomes and outline to align with instructional content. Moves course to winter intercession.  |
| 24-25-62  | LPNC 1120 – Maternal/Pediatric Nursing for the Practical Nurse  | Course Change  | Revises course outcomes and outline to align with instructional content. Decreases credit hours from 6 credits to 3 credits.  |
| 24-25-63  | LPNC 1121 – Maternal/Pediatric Nursing Clinical Practicum for the Practical Nurse  | Course Change  | Revises course outcomes and outline to align with instructional content. Changes grading from credit/noncredit to a letter grade.  |
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| **Proposal No.** | **Proposal** | **Type** | **Description** |
| 24-25-70  | LPNC 1129 – LPN Clinical Judgment and Skills Development | New Course  | Creates new 1-credit hour course to enhance the clinical judgment, critical thinking, and hands-on skills of LPN students. Addresses deficiencies identified by ATI reporting data. |
| 24-25-66  | LPNC 1130 – Medical Surgical Nursing I for the Practical Nurse  | Course Change  | Increases credit hours from 3 to 4. Revises course outcomes and outline to align with instructional content and reflect expanded content.  |
| 24-25-67  | LPNC 1131 – Medical Surgical Nursing I Clinical Practicum for the Practical Nurse  | Course Change  | Revises course outcomes and outline to reflect expanded content. Increases credit hours from 2 credits to 3 credits. Changes grading from credit/noncredit to letter grade.  |
| 24-25-68  | LPNC 1134 – Medical Surgical Nursing II for the Practical Nurse  | Course Change  | Revises course outcomes and course outline to align with instructional content.  |
| 24-25-69  | LPNC 1135 – Medical Surgical Nursing II Clinical Practicum for the Practical Nurse  | Course Change  | Reduces credit hours from 6 to 5. Revises course outcomes to align with instructional content. Changes grading from credit/noncredit to a letter grade.  |
| 24-25-71  | LPNC 1995 – Licensed Practical Nurse Capstone  | New Course  | Creates new 1-credit hour capstone course to prepare students for the NCLEX examination and their transition into professional nursing practice. |
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| **Proposal No.**  | **Proposal** | **Type** | **Description** |
| 24-25-86  | Licensed Practical Nursing, C.A.S.  | Program Change  | Decreases credit hours for LPNC 1101 (-3), LPNC 1107 (-2), LPNC 1120 (-3), LPNC 1134 (-2), and LPNC 1135 (-1), for a total of 11 credits. Creates two new courses—LPNC 1129 and LPNC 1195, 1-credit hour each. In addition to the two new courses (+2), adds credit hours to LPNC 1112 (+1), LPNC 1130 (+1), and LPNC 1131 (+1), for a total of 5 credit hours. Reduces program credits from 47 hours to 39 hours (- 11 credits + 5 credits = - 6 credits).  |
| 24-25-87  | Licensed Practical Nursing, C.A.S.  | Model Schedule Update  | Formalizes changes made in 24-25-84 in a Model Schedule Update  |

**Health Science, A.A.S. (Health Science)**

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| **Proposal No.**  | **Proposal**  | **Type**  | **Description**  |
| 24-25-82  | Health Sciences, A.A.S.  | Program Change  | This proposal eliminates three skill sets from the list of optional skill sets: ECG Technology, Laboratory Assistant, and Phlebotomy.  |

* + - 1. Erika Rush made a motion to consider all related curriculum proposals from programs as a group, based on review by the Curriculum Committee members. Natalie Sypolt seconded the motion. Senate President Anobile called the vote which passed unanimously.
			2. After discussion of four Applied Process Technology (BAT) and Petroleum Technology (BAT) proposals, Ironda Campbell motioned to pass the four proposals as presented. Brad Gilbert seconded the motion. Senate President Anobile called the vote which passed unanimously.
			3. After discussion of six Information Systems Technology proposals, Lisa Foster made a motion to pass the six proposals as a group. Ironda Campbell seconded the motion. Senate President Anobile called the votes which passed unanimously.
			4. After discussion of six Aviation Maintenance Technology proposals, Erika Rush made a motion to pass the six proposals as a group as presented. Jack Lowe seconded the motion. Senate President Anobile called the votes which passed unanimously.
			5. After discussion of sixteen Licensed Practical Nursing proposals where all courses were changed and total credits in the program were reduced by 6, Ironda Campbell made a motion to pass the 16 proposals as a group. Lisa Foster seconded the motion. Senate President Anobile called the votes which passed unanimously.
			6. After discussion of one Health Science proposal, Brad Gilbert made a motion to pass the proposal. Les Boggess seconded the motion. Senate President Anobile called the votes which passed unanimously.
		1. Chair Coffindaffer thanked all Curriculum Committee members and Dean Coffindaffer for their hard work. President Anobile also commended the committee for a job well done this year.
		2. Nancy Parks commented that curriculum proposals for Fall semester must be completed no later than February to avoid major problems for Student Services related to recruiting and current course catalogs.
1. \*\*ACF Rep election.
	* 1. One faculty member volunteered for the position. No additional candidates were nominated.
		2. Nick George made a motion to elect Terri Armentrout for the position of ACF Representative for the 2025-26 academic year. Bryanna Ordiway seconded the motion. Senate President Anobile called the vote which passed unanimously.
2. \*\*BOG Rep election
	* 1. Ironda Campbell nominated Vickie Findley to continue serving as BOG Representative. Erika Rush seconded the nomination. Senate President Anobile called the vote which passed unanimously.
		2. With no other nominations on the floor, Erika Rush made a motion to elect Vickie Findley for BOG Representative for the 2025-26 academic year. The motion was seconded by Brad Gilbert. Senate President Anobile called the vote which passed unanimously.
3. \*\*Committee on Committees: First reading of 2025-2026 Committee List
	1. President Anobile noted that he appreciates the time that faculty devote to committee work and the volunteers who helped complete the list for first reading.
	2. Lisa Foster motioned to approve for first reading the 2025-2026 Committee List as written today. Ironda Campbell seconded the motion. Senate President Anobile called the vote which passed unanimously.
4. Open Forum and Discussion
	1. President Anobile gave kudos to Lisa Foster for her work with the accreditation team. Lisa did a great job!
5. Announcements:
	1. May 12-16 Finals Week
	2. May 13 – BOG Regular Meeting, ATC 216
	3. May 19 Final Grades Spring 2025 due
6. Adjournment
	1. With no further business or announcements, a movement was made by Les Boggess to adjourn and seconded by Nick George. The meeting was adjourned at 2:47pm.

Respectfully submitted,

Erika Rush

2024 – 2026 Pierpont Faculty Senate Secretary