

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Presidential Search Committee Meeting

**Tuesday, December 16, 2025
1:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 201A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors Presidential Search Committee was held on December 16, 2025, beginning at 1:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

Anthony Hinton called the meeting to order at 1:00 PM.

II. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Debra Benedetti	Present
Alex Billiris	Present
Gia Deasey	Present
Rusty Elliott	Present
Maynard "Chip" Hawkins	Present
Joni Gray	Present
Anthony Hinton	Present
Kevin Rogers	Present
Joanne Seasholtz	Present
Melissa White	Present

Others Present: Kimberly Cale and Amanda Hawkinberry

Amanda Hawkinberry announced there was a quorum present.

III. Welcome and Meeting Purpose

The Committee Chair welcomed members and thanked them for their time and service on the Presidential Search Committee. The purpose of the meeting was to convene the Committee,

orient members to their roles and responsibilities, and provide an overview of the presidential search process. This included a review of the proposed search timeline, communication plan, committee procedures, and anticipated next steps.

IV. Introductions and background of Committee Members

Committee members introduced themselves and provided brief summaries of their professional roles, experience, and areas of expertise.

V. Confidentiality Agreement

Committee members reviewed the confidentiality agreement outlining expectations for maintaining the integrity and confidentiality of the presidential search process. All members acknowledged their responsibilities and signed the agreement.

VI. Overview of Search Timeline

Committee members reviewed the proposed presidential search timeline, which includes the following key milestones:

- September 23, 2025: Search Committee Chair appointed.
- October 2025: Recruitment and confirmation of Search Committee members.
- November 21, 2025: Position posted and advertised.
- December 16, 2025: Search Committee meeting.
- December 22, 2025: Position closes.
- January 14, 2026: Search Committee meeting.
- February 4–11, 2026: Semi-finalist interviews.
- March 2–6, 2026: Finalist campus interviews.
- March 31–April 10, 2026: Board of Governors selects the next President.

It was noted that all dates are subject to change as the search process progresses.

VII. Overview of Communication Plan

Committee members reviewed the draft communication plan, which outlines a structured approach to sharing timely and appropriate information throughout the presidential search process. The plan is designed to support transparency and consistency by identifying key audiences and messaging strategies for the Board of Governors, campus community, Presidential Search Committee, and external stakeholders, including the candidates, the community, and the media.



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VIII. Executive Session – Closed Session

A. Entering Executive Session – Closed Session

Rusty Elliott moved that the Committee go into Executive Session in accordance with WV Code §6-9A-4 at 1:43 PM. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

Items brought into Executive Session:

- Presidential Search Process – Interview Matrix, Accessing Candidate Materials, Initial Candidate Screening and Scheduling of Interview Meetings

B. Exiting Executive Session – Back to Open Session

Gia Deasy moved to exit Executive Session and return to Open Session at 2:04 PM. Melissa White seconded the motion. All agreed. Motion carried.

C. Items brought forward from Executive Session

No items were brought forward from Executive Session.

IX. Adjournment

There being no further business, Kevin Rogers moved to adjourn the meeting at 2:10 PM. Joanne Seasholtz seconded the motion. All agreed. Meeting adjourned.

Respectfully submitted by Amanda N. Hawkinberry

