

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, September 23, 2025
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on September 23, 2025, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

Lisa Lang, Chair, called the meeting to order in open session at 2:04 PM.

II. Conflict of Interest

Lisa Lang requested Board members to examine the agenda and disclose any potential conflicts of interest.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Thomas Cole	Present
Vickie Findley	Present
David Hinkle	Not Present
Anthony Hinton	Present
Lisa Lang	Present
Christine Miller	Present
Jeffrey Powell	Present
Hayes Raudenbush	Present
Joanne Seasholtz	Present
Nathan Weese	Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Constituent Comments

A. Faculty Senate

Anthony Anobile provided a report from Faculty Senate (Report provided in Agenda packet).

B. Non-Classified Staff

Dr. Suzan Clemens provided a report from Non-Classified Staff (Report provided in Agenda packet).

V. Consent Agenda

Thomas Cole moved to accept the meeting minutes from the June 17 and July 10, 2025 Board meetings. Jeffrey Powell seconded the motion. All agreed. Motion carried.

VI. Human Resources, Policies, By-Laws Committee

A. Resolution for Approval – Changes to Board of Governors Bylaws

Anthony Hinton moved to approve the proposed changes to the Board of Governors Bylaws. Christine Miller seconded the motion. All agreed. Motion carried.

B. Resolution for Approval – 30-day Public Comment Period for Policy PP-5011 Awarding of Undergraduate and Graduate Fee Waivers

Christine Miller moved to approve a 30-day Public Comment Period for Policy PP-5011 Awarding of Undergraduate and Graduate Fee Waivers. Anthony Hinton seconded the motion. All agreed. Motion carried.

C. Resolution for Approval – 30-day Public Comment Period for Policy PP-3036 Adjunct Faculty and PP-3037 Adjunct Faculty Workload (Combined)

Anthony Hinton moved to approve a 30-day Public Comment Period for Policy PP-3036 Adjunct Faculty and PP-3037 Adjunct Faculty Workload (Combined). Joanne Seasholtz seconded the motion. All agreed. Motion carried.

D. Board of Governors Evaluation Results



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: To empower individuals and strengthen communities through exceptional training and educational pathways
Tagline: Education that works!

George Perich announced that the Board of Governors Self-Evaluation results are located in the Board of Governors Teams drive. Two documents are available: this year's evaluation and a comparison to last year's evaluation. Most areas of the evaluation showed improvement, while only a few areas decreased.

VII. Academic Committee

Thomas Cole reported that the committee met earlier today and reviewed informational items only. No actions were taken.

VIII. Student Services and Success Committee

Nathan Weese reported that the committee met earlier today and reviewed informational items only. No actions were taken.

IX. Finance and Administration Committee

Jeffrey Powell reported that the committee met earlier today and reviewed informational items. No actions were taken.

A. August 31, 2025 Combined Finance Report

Dale Bradley presented the August 31, 2025 Combined Finance Report (Report provided in Agenda packet).

B. Capital Projects Expenditure Report as of August 31, 2025

Dale Bradley presented the Capital Projects Expenditure Report as of August 31, 2025 (Report provided in Agenda packet) and noted that the college is waiting on the contractor to complete the back steps at the Vet Tech building.

X. IT and Data Reporting Committee

Jeffrey Powell reported that the committee met earlier today and reviewed informational items only. The committee received an update from JT Bowers on the telephone system and the workstation and network refresh. Olivia Boltz provided an update on the HLC accreditation site visit and the Strategic Plan. No actions were taken.

XI. Advancement and Public Relations Committee

Lisa Lang reported that the committee met earlier today and Stefanie Moore and Kathy Hypes gave an update on the Day of Giving scheduled for April 1, 2026. The committee also discussed



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the website update and fundraising opportunities through foundations for scholarships and certification and license testing.

XII. Committee of the Whole

A. President's Report

Dr. Michael Waide provided Board members with a written report (**Attachment A**) and acknowledged that many of the updates had already been shared during the day's committee meetings. He thanked faculty and staff for their hard work and expressed how proud he was of the college's momentum following the HLC visit.

B. Resolution for Approval – Committees and Committee Membership

Dr. Michael Waide presented the Committee list and Committee membership resolution for approval. Christine Miller moved to approve the committee list and membership as presented. She then amended her motion to appoint Anthony Hinton as the Committee Chair of the Advancement and Public Relations Committee and to remove Lisa Lang from the committee. Tom seconded the amended motion. All agreed. Motion carried.

C. HLC Accreditation Update

Olivia Boltz reported that the HLC site team visited campus on September 15 and 16, and it was a very positive experience. A preliminary report is expected to be provided to the college by October 22. The HLC Board will take action on the visit during its June 2026 meeting.

D. Enrollment Update

Nancy Parks reviewed the Enrollment Update Report that was provided during the Student Services and Success Committee.

XIII. Board Members' Reflections

Several Board members expressed appreciation regarding the recent HLC visit. Christine Miller thanked everyone for their hard work, and Joanne Seasholtz echoed the sentiment, noting that the college is like "the little train that could." Vickie Findley thanked the Board for their participation in the visit, and Nathan Weese remarked that it gave new Board members a chance to better understand the college's operations. Thomas Cole stated that the visit demonstrated that Pierpont has a strong team from top to bottom, while Anthony Hinton expressed that he was impressed with how far the college has come and where it is headed. Hayes Raudenbush thanked everyone for welcoming him to the Board, and Lisa Lang



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commented on the institution's ability to pivot when needed and emphasized that the Board is here to assist rather than lead.

XIV. Executive Session – Closed Session

A. Entering Executive Session – Closed Session

Anthony Hinton moved that the Board go into Executive Session in accordance with WV Code §6-9A-4. Thomas Cole seconded the motion. All agreed. Motion carried.

Items brought into Executive Session:

1. Presidential Search Process

B. Exiting Executive Session – Back to Open Session

Thomas Cole moved to exit Executive Session and return to Open Session. Anthony Hinton seconded the motion. All agreed. Motion carried.

C. Items brought forward from Executive Session

Anthony Hinton moved to return contract spending authority from the Executive Committee back to the Interim President. Jeffrey Powell seconded the motion. All agree. Motion carried.

Anthony Hinton moved that the Human Resources function be moved out of the Executive Committee and back under the Interim President, with the requirement that the Interim President must keep the Executive Committee apprised of any hiring, firing, or related actions. Nathan Weese seconded the motion. All agreed. Motion carried.

Thomas Cole moved to approve that Anthony Hinton work with Carolyn Long on the Presidential search process. Jeffrey Powell seconded the motion. All agreed. Motion carried.

XV. Adjournment

There being no further business, Thomas Cole moved to adjourn the meeting. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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Dr. Michael P. Waide
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OFFICE OF THE PRESIDENT
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President's Executive Summary Report
Pierpont Community & Technical College
September 23, 2025

Mission and Vision

Pierpont Community & Technical College remains steadfast in its mission *to provide accessible, responsive, comprehensive education that works*. Guided by our vision to empower individuals and strengthen communities, we continue to advance with stability, innovation, and momentum.

Strategic Plan and Engagement

We've put in place the **Strategic Plan**, informed by the perspectives of our business and community partners, built on four pillars: **People, Programs, Partners, and Performance**. Our Director of Institutional Effectiveness has provided an annual report on our Strategic Plan.

We have also revised the way we go about the business of the College by embracing a **shared governance model**, ensuring that faculty, staff, students, and employers all have a voice. Our working groups continue to advance strategic initiatives in safety and security, information systems, strategic enrollment & student success, community outreach & Pierpont promotion, professional development & campus engagement, learning resources, health and wellness, institutional data & effectiveness, and accessibility of digital learning. We've enhanced transparency through our **Meet & Confer process** and strengthened collaboration across the institution.

HLC Exit Visit

This fall, Pierpont successfully hosted its **Higher Learning Commission (HLC) site visit**. The team affirmed the College's progress in strengthening governance, accountability, and fiscal stability. The overall tone of the exit interview was positive and highly affirming, with confidence in leadership, improvements in administrative oversight, institutional effectiveness, student support services, clarity of mission, and strong Board/Chancellor support. Pierpont will receive a final report by October 22, 2025, with recommendations to the Board of Trustees of the Higher Learning Commission (June 2026).

I want to extend deep **gratitude to our faculty, staff, and leadership**. Their preparation, professionalism, and dedication demonstrated Pierpont at its very best.

Workforce & Economic Development Impact

Pierpont continues to expand workforce-focused programs that align directly with industry needs:

- **Career Training:** Enrollment doubled in one year—up **122%**, with more than 11,600 contact hours completed.
- **Healthcare Pathways:** New programs in **Phlebotomy, EKG, Certified Medical Assisting, and EMT-Basic training**. We are exploring the development of a **Surgical Technology** career training program and an LPN/Paramedic bridge to an RN degree program.
- **Industry Credentials:** Faculty embedding **NC3 and CompTIA certifications**, ensuring graduates leave with job-ready skills.
- **Immersive Learning:** With a **\$1.5M federal grant**, Pierpont is launching an extended/virtual reality lab to help students develop hands-on skills before entering the workforce.
- **Industrial Manufacturing Technician Program:** Expanding advanced manufacturing opportunities.
- **STAND Degree:** Innovative, state-funded two-year degree granting 45 credits for apprenticeship/work experience plus 15 general education credits.
- **Learn & Earn:** Employers hire Pierpont students in high-demand fields with the state matching **50% of wages**.
- **Culinary Expansion:** Secured **\$90,000 WV Advance Grant** to create a counter-service café lab for Culinary Arts, Pastry & Baking, and Food Service Management students.
- **Grants Secured:** Six federal awards advancing **advanced manufacturing, healthcare, and cybersecurity** programming.
- **Advisory Councils:** Comprised of business and industry leaders, ensuring curricula match the skills required on the job.

Foundation Growth

For the first time in its short history as an autonomous body, the **Pierpont Foundation surpassed \$1M in contributions**. These funds supported students with scholarships and awards, ranging from food and housing assistance to covering FAA certification exams. We've identified a date and theme for Pierpont's Day of Giving. With the support and leadership of our director, our leadership team has re-instituted a *Grant Support and Coordinating* working group to work with staff on grants, ensuring alignment with our mission and sustainability.

Facilities and Technology Expansion

We are continuing to invest in facilities and technology, including:

- Advocating for the development of the **new Aviation Training Facility** in Harrison County in collaboration with the WV Community & Technical College System.
- Completing deferred maintenance and upgrades at the **Caperton Center in Clarksburg** and our **Advanced Technology Center**.
- Integrating **AI and extended/virtual reality technologies** into high-demand workforce fields such as advanced manufacturing, healthcare, and welding.

Community & State Leadership Engagement

Pierpont proudly hosted **Governor Patrick Morrisey** this fall for a press conference to kick off the Backyard Brawl football rivalry. His visit highlighted Pierpont's momentum and reinforced our shared commitment to advancing the workforce and economic development in West Virginia.

Conclusion

Pierpont is not defined by transition; it is defined by **momentum**. With a clear strategic plan, engaged employees, measurable enrollment growth, Foundation success, accreditation progress, and bold workforce innovations, the College is demonstrating stability, resilience, and regional impact.

Together, with our Board of Governors, employees, business and industry partners, and state leadership, we are ensuring that Pierpont fulfills its promise of delivering *Education That Works* for the people of West Virginia.