

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING**

Special Meeting

**Wednesday, February 11, 2026
9:30 AM**

Zoom Meeting

Join Zoom Meeting

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Meeting ID: 401 074 4958

AGENDA

- I. **Call to Order**
- II. **Conflict of Interest**
- III. **Roll Call**
- IV. ***Consent Agenda** **Tab 1**
 - A. Minutes of the September 23 and October 21, 2025 Board of Governors Meetings
- V. **Advancement and Public Relations Committee**
(Anthony Hinton, Chair)
 - A. *Resolution for Approval – Brand Refresh **Tab 2**
(Stefanie Moore, Director of Marketing)
- VI. **Adjournment**

**Denotes possible action item*

Tab

1

PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS
Meeting of February 11, 2026

ITEM:	Consent Agenda
COMMITTEE:	Committee of the Whole
RECOMMENDED RESOLUTION:	Resolved, that the Pierpont Board of Governors approve the Consent Agenda as proposed.
STAFF MEMBER:	Dr. Michael Waide, Interim President

BACKGROUND:

The Consent Agenda is a board meeting practice that groups routine business and reports into one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately. The items on the consent agenda are non-controversial items or routine items that are discussed at every meeting. They can also be items that have been previously discussed at length where there is group consensus.

The following items are included in the Board book and listed on the proposed consent agenda.

1. Minutes of the September 23, 2025 Regular Meeting and October 21, 2025 Special Meeting.

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, September 23, 2025
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on September 23, 2025, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

Lisa Lang, Chair, called the meeting to order in open session at 2:04 PM.

II. Conflict of Interest

Lisa Lang requested Board members to examine the agenda and disclose any potential conflicts of interest.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Thomas Cole	Present
Vickie Findley	Present
David Hinkle	Not Present
Anthony Hinton	Present
Lisa Lang	Present
Christine Miller	Present
Jeffrey Powell	Present
Hayes Raudenbush	Present
Joanne Seasholtz	Present
Nathan Weese	Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Constituent Comments

A. Faculty Senate

Anthony Anobile provided a report from Faculty Senate (Report provided in Agenda packet).

B. Non-Classified Staff

Dr. Suzan Clemens provided a report from Non-Classified Staff (Report provided in Agenda packet).

V. Consent Agenda

Thomas Cole moved to accept the meeting minutes from the June 17 and July 10, 2025 Board meetings. Jeffrey Powell seconded the motion. All agreed. Motion carried.

VI. Human Resources, Policies, By-Laws Committee

A. Resolution for Approval – Changes to Board of Governors Bylaws

Anthony Hinton moved to approve the proposed changes to the Board of Governors Bylaws. Christine Miller seconded the motion. All agreed. Motion carried.

B. Resolution for Approval – 30-day Public Comment Period for Policy PP-5011 Awarding of Undergraduate and Graduate Fee Waivers

Christine Miller moved to approve a 30-day Public Comment Period for Policy PP-5011 Awarding of Undergraduate and Graduate Fee Waivers. Anthony Hinton seconded the motion. All agreed. Motion carried.

C. Resolution for Approval – 30-day Public Comment Period for Policy PP-3036 Adjunct Faculty and PP-3037 Adjunct Faculty Workload (Combined)

Anthony Hinton moved to approve a 30-day Public Comment Period for Policy PP-3036 Adjunct Faculty and PP-3037 Adjunct Faculty Workload (Combined). Joanne Seasholtz seconded the motion. All agreed. Motion carried.

D. Board of Governors Evaluation Results

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Vision: To empower individuals and strengthen communities through exceptional training and educational pathways

Tagline: Education that works!



George Perich announced that the Board of Governors Self-Evaluation results are located in the Board of Governors Teams drive. Two documents are available: this year's evaluation and a comparison to last year's evaluation. Most areas of the evaluation showed improvement, while only a few areas decreased.

VII. Academic Committee

Thomas Cole reported that the committee met earlier today and reviewed informational items only. No actions were taken.

VIII. Student Services and Success Committee

Nathan Weese reported that the committee met earlier today and reviewed informational items only. No actions were taken.

IX. Finance and Administration Committee

Jeffrey Powell reported that the committee met earlier today and reviewed informational items. No actions were taken.

A. August 31, 2025 Combined Finance Report

Dale Bradley presented the August 31, 2025 Combined Finance Report (Report provided in Agenda packet).

B. Capital Projects Expenditure Report as of August 31, 2025

Dale Bradley presented the Capital Projects Expenditure Report as of August 31, 2025 (Report provided in Agenda packet) and noted that the college is waiting on the contractor to complete the back steps at the Vet Tech building.

X. IT and Data Reporting Committee

Jeffrey Powell reported that the committee met earlier today and reviewed informational items only. The committee received an update from JT Bowers on the telephone system and the workstation and network refresh. Olivia Boltz provided an update on the HLC accreditation site visit and the Strategic Plan. No actions were taken.

XI. Advancement and Public Relations Committee

Lisa Lang reported that the committee met earlier today and Stefanie Moore and Kathy Hypes gave an update on the Day of Giving scheduled for April 1, 2026. The committee also discussed



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the website update and fundraising opportunities through foundations for scholarships and certification and license testing.

XII. Committee of the Whole

A. President's Report

Dr. Michael Waide provided Board members with a written report (**Attachment A**) and acknowledged that many of the updates had already been shared during the day's committee meetings. He thanked faculty and staff for their hard work and expressed how proud he was of the college's momentum following the HLC visit.

B. Resolution for Approval – Committees and Committee Membership

Dr. Michael Waide presented the Committee list and Committee membership resolution for approval. Christine Miller moved to approve the committee list and membership as presented. She then amended her motion to appoint Anthony Hinton as the Committee Chair of the Advancement and Public Relations Committee and to remove Lisa Lang from the committee. Tom seconded the amended motion. All agreed. Motion carried.

C. HLC Accreditation Update

Olivia Boltz reported that the HLC site team visited campus on September 15 and 16, and it was a very positive experience. A preliminary report is expected to be provided to the college by October 22. The HLC Board will take action on the visit during its June 2026 meeting.

D. Enrollment Update

Nancy Parks reviewed the Enrollment Update Report that was provided during the Student Services and Success Committee.

XIII. Board Members' Reflections

Several Board members expressed appreciation regarding the recent HLC visit. Christine Miller thanked everyone for their hard work, and Joanne Seasholtz echoed the sentiment, noting that the college is like "the little train that could." Vickie Findley thanked the Board for their participation in the visit, and Nathan Weese remarked that it gave new Board members a chance to better understand the college's operations. Thomas Cole stated that the visit demonstrated that Pierpont has a strong team from top to bottom, while Anthony Hinton expressed that he was impressed with how far the college has come and where it is headed. Hayes Raudenbush thanked everyone for welcoming him to the Board, and Lisa Lang



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commented on the institution's ability to pivot when needed and emphasized that the Board is here to assist rather than lead.

XIV. Executive Session – Closed Session

A. Entering Executive Session – Closed Session

Anthony Hinton moved that the Board go into Executive Session in accordance with WV Code §6-9A-4. Thomas Cole seconded the motion. All agreed. Motion carried.

Items brought into Executive Session:

1. Presidential Search Process

B. Exiting Executive Session – Back to Open Session

Thomas Cole moved to exit Executive Session and return to Open Session. Anthony Hinton seconded the motion. All agreed. Motion carried.

C. Items brought forward from Executive Session

Anthony Hinton moved to return contract spending authority from the Executive Committee back to the Interim President. Jeffrey Powell seconded the motion. All agree. Motion carried.

Anthony Hinton moved that the Human Resources function be moved out of the Executive Committee and back under the Interim President, with the requirement that the Interim President must keep the Executive Committee apprised of any hiring, firing, or related actions. Nathan Weese seconded the motion. All agreed. Motion carried.

Thomas Cole moved to approve that Anthony Hinton work with Carolyn Long on the Presidential search process. Jeffrey Powell seconded the motion. All agreed. Motion carried.

XV. Adjournment

There being no further business, Thomas Cole moved to adjourn the meeting. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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Dr. Michael P. Waide
Pierpont Community & Technical College
500 Galliher Drive
Fairmont, WV 26554

OFFICE OF THE PRESIDENT
P} 304-367-4933

President's Executive Summary Report
Pierpont Community & Technical College
September 23, 2025

Mission and Vision

Pierpont Community & Technical College remains steadfast in its mission *to provide accessible, responsive, comprehensive education that works*. Guided by our vision to empower individuals and strengthen communities, we continue to advance with stability, innovation, and momentum.

Strategic Plan and Engagement

We've put in place the **Strategic Plan**, informed by the perspectives of our business and community partners, built on four pillars: **People, Programs, Partners, and Performance**. Our Director of Institutional Effectiveness has provided an annual report on our Strategic Plan.

We have also revised the way we go about the business of the College by embracing a **shared governance model**, ensuring that faculty, staff, students, and employers all have a voice. Our working groups continue to advance strategic initiatives in safety and security, information systems, strategic enrollment & student success, community outreach & Pierpont promotion, professional development & campus engagement, learning resources, health and wellness, institutional data & effectiveness, and accessibility of digital learning. We've enhanced transparency through our **Meet & Confer process** and strengthened collaboration across the institution.

HLC Exit Visit

This fall, Pierpont successfully hosted its **Higher Learning Commission (HLC) site visit**. The team affirmed the College's progress in strengthening governance, accountability, and fiscal stability. The overall tone of the exit interview was positive and highly affirming, with confidence in leadership, improvements in administrative oversight, institutional effectiveness, student support services, clarity of mission, and strong Board/Chancellor support. Pierpont will receive a final report by October 22, 2025, with recommendations to the Board of Trustees of the Higher Learning Commission (June 2026).

I want to extend deep **gratitude to our faculty, staff, and leadership**. Their preparation, professionalism, and dedication demonstrated Pierpont at its very best.

Workforce & Economic Development Impact

Pierpont continues to expand workforce-focused programs that align directly with industry needs:

- **Career Training:** Enrollment doubled in one year—up **122%**, with more than 11,600 contact hours completed.
- **Healthcare Pathways:** New programs in **Phlebotomy, EKG, Certified Medical Assisting, and EMT-Basic training.** We are exploring the development of a **Surgical Technology** career training program and an LPN/Paramedic bridge to an RN degree program.
- **Industry Credentials:** Faculty embedding **NC3 and CompTIA certifications**, ensuring graduates leave with job-ready skills.
- **Immersive Learning:** With a **\$1.5M federal grant**, Pierpont is launching an extended/virtual reality lab to help students develop hands-on skills before entering the workforce.
- **Industrial Manufacturing Technician Program:** Expanding advanced manufacturing opportunities.
- **STAND Degree:** Innovative, state-funded two-year degree granting 45 credits for apprenticeship/work experience plus 15 general education credits.
- **Learn & Earn:** Employers hire Pierpont students in high-demand fields with the state matching **50% of wages**.
- **Culinary Expansion:** Secured **\$90,000 WV Advance Grant** to create a counter-service café lab for Culinary Arts, Pastry & Baking, and Food Service Management students.
- **Grants Secured:** Six federal awards advancing **advanced manufacturing, healthcare, and cybersecurity** programming.
- **Advisory Councils:** Comprised of business and industry leaders, ensuring curricula match the skills required on the job.

Foundation Growth

For the first time in its short history as an autonomous body, the **Pierpont Foundation surpassed \$1M in contributions**. These funds supported students with scholarships and awards, ranging from food and housing assistance to covering FAA certification exams. We've identified a date and theme for Pierpont's Day of Giving. With the support and leadership of our director, our leadership team has re-instituted a *Grant Support and Coordinating* working group to work with staff on grants, ensuring alignment with our mission and sustainability.

Facilities and Technology Expansion

We are continuing to invest in facilities and technology, including:

- Advocating for the development of the **new Aviation Training Facility** in Harrison County in collaboration with the WV Community & Technical College System.
- Completing deferred maintenance and upgrades at the **Caperton Center in Clarksburg** and our **Advanced Technology Center**.
- Integrating **AI and extended/virtual reality technologies** into high-demand workforce fields such as advanced manufacturing, healthcare, and welding.

Community & State Leadership Engagement

Pierpont proudly hosted **Governor Patrick Morrisey** this fall for a press conference to kick off the Backyard Brawl football rivalry. His visit highlighted Pierpont's momentum and reinforced our shared commitment to advancing the workforce and economic development in West Virginia.

Conclusion

Pierpont is not defined by transition; it is defined by **momentum**. With a clear strategic plan, engaged employees, measurable enrollment growth, Foundation success, accreditation progress, and bold workforce innovations, the College is demonstrating stability, resilience, and regional impact.

Together, with our Board of Governors, employees, business and industry partners, and state leadership, we are ensuring that Pierpont fulfills its promise of delivering *Education That Works* for the people of West Virginia.

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Special Meeting

**Tuesday, October 21, 2025
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on October 21, 2025, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

Lisa Lang, Chair, called the meeting to order in open session at 2:06 PM.

II. Conflict of Interest

Lisa Lang requested Board members to examine the agenda and disclose any potential conflicts of interest.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Thomas Cole	Not Present
Vickie Findley	Present (Teams)
David Hinkle	Present
Anthony Hinton	Not Present
Lisa Lang	Present
Christine Miller	Present (Teams)
Juanita Nickerson	Present
Jeffrey Powell	Present (Teams)
Hayes Raudenbush	Not Present
Joanne Seasholtz	Present
Nathan Weese	Not Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Committee of the Whole

- A. Resolution for Approval – Acceptance of Financial Statements and the Independent Auditor's Report by Suttle & Stalnaker, PLLC of Pierpont Community & Technical College's Financial Statements as of and for the year ended June 30, 2025

Kelly Shaffer and Whitney Merrill of Suttle & Stalnaker, PLLC, presented the Fiscal Year 2025 Audited Financial Statements to the Board of Governors. The complete detailed report and financial statements were provided to Board members in advance via email and distributed during the meeting.

It was noted that Pierpont issued its Audited FY 2025 Financial Statements on September 29, 2025, ahead of the completion deadline established by the West Virginia Higher Education Policy Commission (WV HEPC).

Pierpont's overall Total Net Position increased by \$2,508,868, improving from \$26,039,888 as of June 30, 2024, to \$28,548,756 as of June 30, 2025.

The unrestricted portion of the Total Net Position improved by \$2,187,091, rising from \$(3,549,021) on June 30, 2024, to \$(1,361,930) on June 30, 2025.

Additionally, Pierpont's Cash and Cash Equivalents increased by \$808,496, from \$12,825,166 as of June 30, 2024, to \$13,633,662 as of June 30, 2025.

David Hinkle moved to accept the FY 2025 Audited Financial Statements and the Independent Auditor's Report as presented. Christine Miller seconded the motion. All agreed. Motion carried.

- B. Resolution for Approval - Spending of cash reserves in the current fiscal year for web page renovations to ensure compliance with federal digital literacy accessibility guidelines.

Dale Bradley presented the resolution (included in the Agenda packet) for approval to update the College's website to ensure compliance with federal digital accessibility requirements prior to the April 2026 deadline.

David Hinkle moved to approve the use of cash reserves, not to exceed \$54,000, in the current fiscal year to complete the website renovations necessary for compliance with



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federal digital accessibility guidelines. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

Dale Bradley also announced that Pierpont's Composite Financial Index (CFI) increased by 1.08, improving from 0.73 last year to 1.81 this year.

V. Recognitions

Dr. Michael Waide presented David Hinkle with a plaque in recognition of his service as Pierpont's Board Chair from September 21, 2021, through June 30, 2025. He commended David Hinkle for his leadership, dedication to the institution, and many contributions to the College's success.

David Hinkle expressed his appreciation to the faculty and staff for their commitment and shared how impressed he has been with the College's progress in recent years. He stated that he is confident Pierpont will continue to move forward in the future. Although his term as a Board member does not conclude until 2028, he noted that he will miss serving as a representative when his term ends.

Dr. Michael Waide also welcomed back Juanita Nickerson to the Board, noting that she was elected to serve as the Classified Staff Representative through June 30, 2027.

VI. Adjournment

There being no further business, Joanne Seasholtz moved to adjourn the meeting. David Hinkle seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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Tab 2

PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS
Meeting of February 11, 2026

ITEM:	Brand Refresh
COMMITTEE:	Advancement and Public Relations Committee
RECOMMENDED RESOLUTION:	<p>Resolved, that the Pierpont Community & Technical College Board of Governors approve a refreshed brand direction for the College, as recommended by the Advancement and Public Relations Committee; and</p> <p>Further resolved, that the Board authorize the President and the Office of Marketing and Communications to implement the approved brand refresh across institutional communications, marketing materials, digital platforms, and visual identity, consistent with the College's strategic direction and established brand standards.</p>
STAFF MEMBER:	Stefanie Moore, Director of Marketing and Communications

BACKGROUND:

Pierpont Community & Technical College has always been rooted in opportunity and community. Its heritage reflects a commitment to practical education and student success. As the College continues to evolve and grow as an independent institution, it is important that our brand accurately reflects who we are today and where we are headed.

To support this effort, the Office of Marketing and Communications developed two refreshed brand directions through an intentional, collaborative process that included feedback from employees, students, alumni, and community partners. One direction emphasizes Pierpont's heritage and the foundation that has shaped the institution, while the other presents a more differentiated, forward-looking identity that reflects Pierpont's momentum, growth, and independence.

The refreshed brand is not just a logo or tagline. It represents a shared commitment to creating pathways to success, telling Pierpont's story in a clear and meaningful way, and ensuring that every interaction with the College reflects our values and mission. A refreshed brand provides a consistent framework for how Pierpont communicates as it continues to move forward. It will support institutional goals related to enrollment, retention, community engagement, and workforce partnerships while ensuring consistency across all communications.

The following materials will be provided for committee and Board review:

1. A Brand Refresh presentation outlining both brand directions.
2. Survey results and feedback from the Pierpont community and external stakeholders.
3. A recommendation from the Office of Marketing and Communications.