

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Student Services and Success Committee Meeting

**Tuesday, February 24, 2026
9:30 AM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

AGENDA

- I. Call to Order**
- II. *Approval of Minutes – September 23, 2025** **Tab 1**
- III. Student Services Area Updates with Focus on Strategic Plan Pillars**
(Nancy Parks, Associate VP of Student Services)
 - A. Staffing Updates
 - B. Census Date and End-of-Term Enrollment for Fall 2025
 - C. Institutional Withdrawals Across Programs
 - D. Spring 2026 Enrollment Update and Fall-to-Spring Persistence by Program
 - i. Enrollment Q&A
(Jennifer McConnell, Executive Director of Admissions, Recruiting & Student Engagement)
 - E. Financial Aid Opportunities
(Bill Shockley, Director of Financial Aid)
 - F. Co-Curricular Programming Updates
 - G. 2026-2027 Academic Calendar **Tab 2**
(Kayla Hawkinberry, Records Manager)
- IV. Adjournment**

Tab

1

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Student Services and Success Committee Meeting

**Tuesday, September 23, 2025
11:00 AM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 201A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors Student Services and Success Committee was held on September 23, 2025, beginning at 11:00 AM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

Committee Members Present: Nathan Weese – Committee Chair, Vickie Findley, Christine Miller, and Joanne Seasholtz

Committee Members Absent: N/A

Other Board Members Present: Thomas Cole, Anthony Hinton, and Lisa Lang

Others Present: Members of the President's Cabinet, faculty, staff, and others

I. Call to Order

Nathan Weese called the meeting to order at 11:03 AM.

II. Approval of Minutes – May 13, 2025

Joanne Seasholtz moved to approve the May 13, 2025 meeting minutes. Christine Miller seconded the motion. All agreed. Motion carried.

III. Review of Activities, Accomplishments, and Upcoming Initiatives Across Student Services Operational Plan

Nancy Parks presented and reviewed the Student Services and Success Committee Report (**Attachment A**).

IV. Examination of Enrollment

A. Fall 2025 Enrollment: Point-in-Time Comparison to Fall 2024

B. Fall 2025 Enrollment: Point-in-Time Compared to Census Date Fall 2024

Nancy Parks reviewed the enrollment reports listed above (Reports provided in Agenda packet).

V. Adjournment

There being no further business, Christine Miller moved to adjourn the meeting. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: To empower individuals and strengthen communities through exceptional training and educational pathways
Tagline: Education that works!

Attachment A

Board of Governors

Student Services

Committee

September 23, 2025



Key Metrics: Enrollment

<u>Student Type</u>	<u>Previous Term</u> 202510 - Fall Semester 2024 As of 10/15/2024		<u>Current Term</u> 202610 - Fall Semester 2025 As of 9/11/2025		<u>Differences</u>			
	<u>Count</u>	<u>FTE</u>	<u>Count</u>	<u>FTE</u>	<u>Count</u>	<u>Percent</u>	<u>FTE</u>	<u>Percent</u>
1 - First-time Freshman	348	348.33	356	353.60	8	2.30	5.27	1.51
2 - Returning Student	405	348.20	401	335.20	-4	-0.99	-13.00	-3.73
3 - Readmitted Student	66	51.87	63	47.00	-3	-4.55	-4.87	-9.38
6 - Transfer Student	139	124.07	133	107.53	-6	-4.32	-16.53	-13.33
9 - Other	24	14.73	22	8.40	-2	-8.33	-6.33	-42.99
	<u>982</u>	<u>887.20</u>	<u>975</u>	<u>851.73</u>	<u>-7</u>	<u>-0.71</u>	<u>-35.47</u>	<u>-4.00</u>
8 - HS Student Taking College Crs	957	331.73	713	260.8	-244	-25.50	-70.93	-21.38
	<u>1,939</u>	<u>1,218.93</u>	<u>1,688</u>	<u>1,112.5</u>	<u>-251</u>	<u>-12.94</u>	<u>-106.40</u>	<u>-8.73</u>

Key Metrics: Financial Aid

Increased Higher
Education Adult
Part-Time Student
(HEAPS)

Increased WV
Invests Grant

Increased
Promise
Scholarship

Awarded \$2,722,429 & Growing

OPERATIONAL PLAN

ACCOMPLISHMENTS

PEOPLE
PROGRAMS
PARTNERS
PERFORMANCE



Accomplishments: PEOPLE

Vacant positions **filled**

Admissions / Advising Specialists completed **professional development** NACAC & Appreciative Advising

All tutors (professional & peer) are required to **complete Tutor Training** workshops

Operational hours **coverage** at Caperton Center

Tier orientation, with a **revised online orientation** launched August 2025



Accomplishments: PROGRAMS

Welcome Week
focused on "Sense of
Belonging"

Co-Curricular
workshop presented for
faculty during
**Professional
Development Week**

Student Activities
featured on the new
events calendar

Vet Tech student
organization participated
in a national
conference with SGA
funding

Piloted a math survey for
first-year FOSM majors



Accomplishments: Partners



Led Strategic Enrollment summer series with Deans

Earned expanded TANF grant

Increased "Early Alerts"

Increased Accommodations

70 hours of tutoring per week

Strengthen CCT student pathways by visiting programs in-person & adding CCT to online app/CRM

Accomplishments: Performances



Championed
Supplemental
Instruction/embedded
classroom tutors

Program testimonials of
student success post-
Services participation

Collaborated with
Deans to increase
limited courses for 10B
start

Revised transcription
policy regarding "free
elective" courses



Ongoing Initiatives

Redeveloping BIT
for anticipated Spring
2026 launch

Student Progress:
Researching
individuals with 60+
credit hours and no
degree

Community
Partnerships focused
on enrollment growth

Experience Pierpont
focus: DHHR &
Community
organizations

Developing the
process for "Auto-
awarding" skill set or
certificates

Piloting "academic
support groups" to
replace "workshops"

Upcoming Initiatives



Streamlining
communication plan

Creating virtual tours and
trainings to enhance
Student Services
education and outreach

Finalizing **Handshake™**
implementation,
launching Sept. 30

Securing arrangements
with Centra Bus Service
in Harrison Co.

Catalog Implementation
& Publication Policy

Finalizing research
on persistence from
Spring '25 &
removals of Fall '25

Tab

2



2026-2027 Registrar's Academic Calendar (Fall)

	Full Term	10-Week 'A' Term	10-Week 'B' Term	1 st 5-Week Term	2 nd 5-Week Term	3 rd 5-Week Term	Winter Intersession
Professional Development Week	August 17-21						
Payment for Fall 2026 Semester Due	August 21						
First Day of the Semester	August 24						
Classes Begin	August 24	August 24	September 28	August 24	Sept 28	November 2	December 14
Schedule Changes (Add/Drop Period)	August 24-28	August 24-28	Sept 29–Oct 1	August 24-25	Sept 28-29	Nov 2-3	Dec 14-15
Last Day to Drop a Class(es) w/o ('W')	August 28	August 28	October 1	August 25	September 29	November 3	December 15
100% Refund for Full Withdrawal							
Labor Day - NO CLASSES	September 7						
90% Refund for Full Withdrawal	September 3						
75% Refund for Full Withdrawal	September 4 – September 19						
Early Alert (4-Week) Grades (Full Term)	September 18						
50% Refund Period for Full Withdrawal	September 20 - October 14						
Fall 2026 Graduation Applications Due	October 2						
Midterm	October 9						
Spring 2027 Priority Registration (Veterans/ADA)	October 12						
Spring 2027 Registration (All Students)	October 16						
Last Day to Drop a Class(es)	October 30	October 9	November 13	September 11	October 16	November 20	January 8
Last Day to Withdraw from the Semester	November 20						
Thanksgiving Break	November 23-27						
Last Day of Part of Term	December 11	October 30	December 11	September 25	October 30	December 11	January 22
Final Semester Exams	December 7-11						
Last Day to Submit Fall Term Grades	December 14	November 2	December 14	September 28	November 2	December 14	January 25
Grades Available Online	December 17	November 5	December 17	October 1	November 5	December 17	January 28
Winter Break	December 25 – January 1						
Last Day to Appeal Final Grade	January 11	November 29	January 11	October 25	November 29	January 11	February 22
Last Day to Submit Fall 2026 Suspension Appeals	January 8						
Martin Luther King, Jr Day – NO CLASSES	January 18						
Last Day of the Semester	January 22						



2026-2027 Registrar's Academic Calendar (Spring)

	Full Term	10-Week 'A' Term	10-Week 'B' Term	1 st 5-Week Term	2 nd 5-Week Term	3 rd 5-Week Term
Fall 2027, Spring 2028, & Summer 2028 Class Schedules Available	January 4					
Professional Development Week	January 19-22					
Payment for Spring 2027 Semester Due	January 22					
First Day of the Semester	January 25					
Classes Begin	January 25	January 25	March 1	January 25	March 1	April 12
Schedule Changes (Add/Drop Period)	January 25-29	January 25-28	March 1-4	January 25-26	March 1-2	April 12-13
Last Day to Drop a Class(es) w/o ('W')	January 29	January 28	March 4	January 26	March 2	April 13
100% Refund for Full Withdrawal						
90% Refund for Full Withdrawal	February 3					
75% Refund for Full Withdrawal	February 4-19					
Early Alert (4-Week) Grades (Full Term)	February 19					
50% Refund Period for Full Withdrawal	February 20 - March 16					
Spring 2027 Graduation Applications Due	March 5					
Midterm	March 12					
Summer & Fall 2027 Priority Registration (Veterans/ADA)	March 15					
Summer & Fall 2027 Registration (All Students)	March 18					
Last Day to Drop a Class(es)	April 2	March 12	April 23	February 12	March 19	April 30
Spring Break – NO CLASSES	April 5-9					
Last Day to Withdraw from the Semester	April 30					
Last Day of Part of Term	May 14	April 2	May 14	February 26	April 2	May 14
Final Semester Exams	May 10-14					
Commencement Ceremony	TBD					
Last Day of the Semester	May 14					
Last Day to Submit Spring Term Grades	May 17	April 5	May 17	March 1	April 5	May 17
Grades Available Online	May 20	April 8	May 20	March 4	April 8	May 20
Last Day to Appeal Final Grade	June 14	May 2	June 14	March 26	May 2	June 14
Last Day to Submit Spring 2027 Suspension Appeals	June 29					



2026-2027 Registrar's Academic Calendar (Summer)

	Full Summer Term	1st Summer Term	2nd Summer Term
Payment for Summer 2027 Semester Due	May 28		
First Day of the Semester	June 1		
First Day of Classes	June 1	June 1	July 6
100% Refund Period for Individually Dropped Classes	June 1-4	June 1-2	July 6-7
Schedule Changes (Add/Drop Period)	June 1-4	June 1-2	July 6-7
Last Day to Drop Class(es) Without Notation (W) on Transcript	June 4	June 2	July 7
100% Refund Period for Full Withdrawal	June 1-4	June 1-2	July 6-7
90% Refund Period for Full Withdrawal	June 5-7	June 3-4	July 8-9
75% Refund Period for full Withdrawal	June 8-17	June 5-9	July 10-14
Summer 2027 Graduation Applications Due	June 12		
50% Refund Period for full Withdrawal	June 18-July 3	June 10-17	July 15-22
Independence Day Observed – NO CLASSES	July 5		
Last Day to Drop a Class(es)	July 17	June 19	July 24
Last Day to Withdraw from the Semester	July 24		
Last Day of Classes	August 6	July 2	August 6
Last Day of Semester	August 7		
Last Day to Submit Summer Term Grades	August 9	July 6	August 9
Grades Available Online	August 12	July 8	August 12
Last Day to Appeal Final Grade	September 7	August 2	September 7