

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Finance and Administration Committee Meeting

**Wednesday, March 18, 2026
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 201A and Zoom**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors Finance and Administration Committee was held on March 18, 2026, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV and online via Zoom. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

Committee Members Present: Jeffrey Powell - Chair, David Hinkle, Anthony Hinton, and Christine Miller

Committee Members Absent:

Other Board Members Present: Juanita Nickerson and Nathan Weese

Others Present: Members of the President's Cabinet, faculty, staff, and others

I. Call to Order

Jeffrey Powell called the meeting to order at 2:00 PM.

II. Approval of Minutes - February 18, February 24, and March 9, 2026

Anthony Hinton moved to approve the February 18, February 24, and March 19, 2026 meeting minutes. David Hinkle seconded the motion. All agreed. Motion carried.

III. Revenue Analysis

A. FY 2026 Pierpont Fee Revenue Analysis as of March 16, 2026

Dale Bradley presented the tuition and fee revenue analysis (**Attachment A**) based on the March 16, 2026 revenue report. Information regarding the DE Level Up Program was

received and factored into current calculations. As a result, a \$194,000 shortfall in tuition and fee revenue was identified.

IV. Discussion Items

A. FY 2027 Tuition Changes and FY 2027 Preliminary Budget Discussion

The Committee reviewed the budget planning document in detail. It was noted that the Governor's Office approved a budget that did not include the previously anticipated 2% decrease in state appropriations. The proposed budget reflects several key adjustments, including an increase in state appropriations tied to the funding formula, salary increases, and planned adjustments for enrollment declines in FY 2026. Additional changes include a decrease in tuition sub-component fees, an increase in the CTC resource assessment, and the need to cover the full cost of salary increases for employees not funded through state appropriations. Other considerations included increasing annual years-of-service compensation, transitioning LPN/RN faculty salaries to institutional funding, and a reduction in the marketing budget. Anthony Hinton requested that the institution conduct a cost-benefit analysis of positions currently funded through grant funds as those grants expire to determine whether the positions should be continued. He further recommended the development of a standardized template to guide this evaluation process and ensure consistency in reviewing positions as they transition off grant funding.

The Committee also reviewed proposed changes to supplemental and program fees, including eliminations, reductions, and increases. The most notable change is the increase in the technology fee to \$395 per semester. Program fees are designed to cover the cost of operating specific programs, and a standard adjustment of a 5% increase, rounded to the nearest \$10, was discussed. For example, a program fee of \$153 would increase to \$160. The Committee discussed that, due to the proposed increases in program and supplemental fees, a tuition increase is not necessary at this time. A comparison of tuition and fee structures across other community colleges in the state indicated that while the institution's tuition rates may be higher, peer institutions often offset lower tuition with substantially higher program fees. Anthony Hinton also requested the development of a formal white paper to justify the technology fee increase, emphasizing the institution's commitment to maintaining state-of-the-art technology that directly supports student learning and program delivery.

Based on the proposed fee adjustments, the institution anticipates achieving a balanced budget. This would allow for the funding of two new positions: a Blackboard Specialist and a Social Media staff member within the Marketing Department. The final budget balance will be confirmed upon receipt of updated figures.

V. BOG Action Items

The Committee did not take action on the two proposed tuition and fee changes, including the supplemental and program fee changes, for Academic Year 2026–2027 due to changes



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discussed during the meeting. A revised resolution incorporating the updates will be presented to the committee at tomorrow's meeting for a vote.

VI. Adjournment

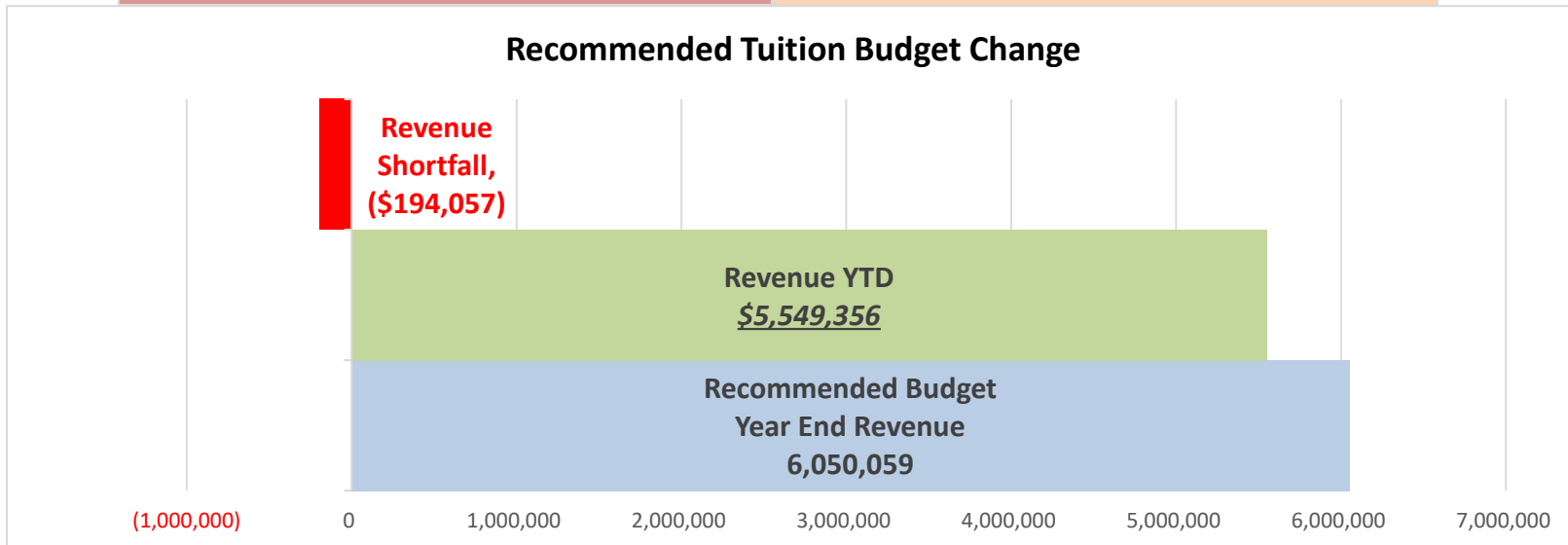
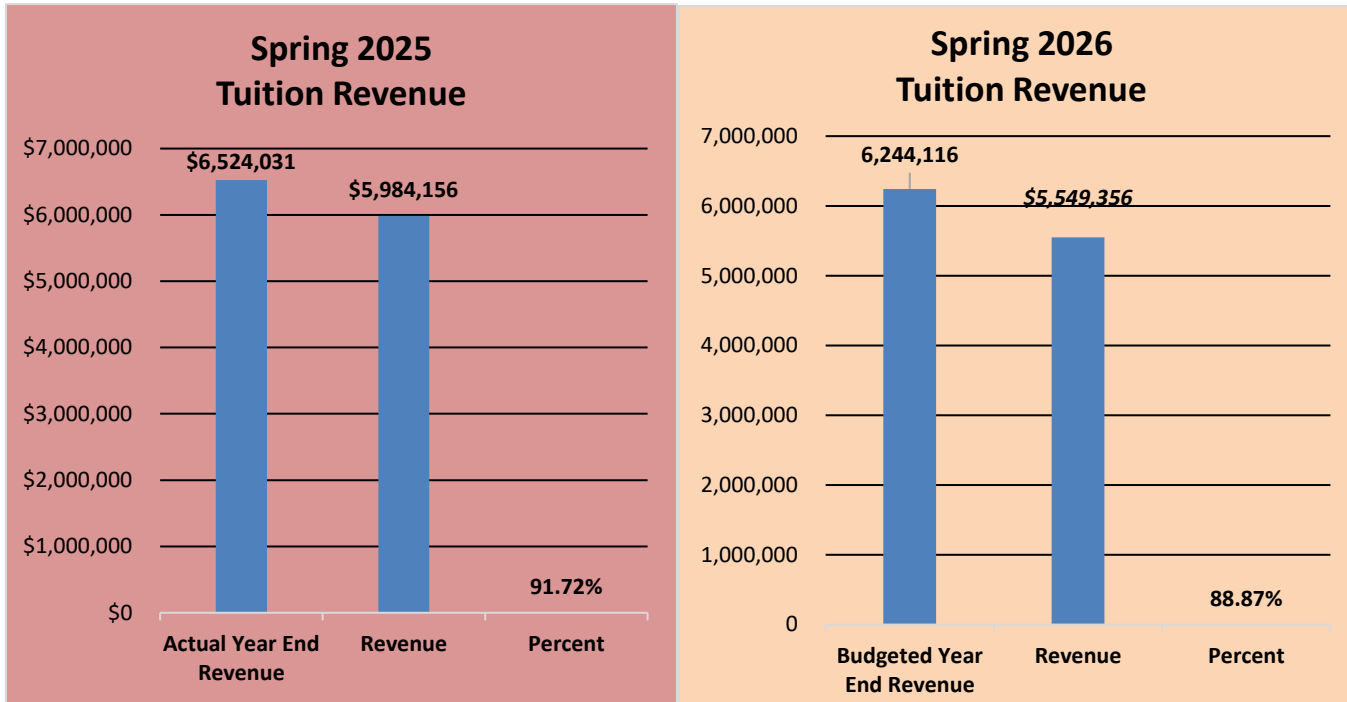
There being no further business, Anthony Hinton moved to adjourn the meeting. David Hinkle seconded the motion. All agreed. Meeting adjourned.

Respectfully submitted by Amanda N. Hawkinberry



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FY 2026 TUITION REVENUE ANALYSIS AS OF MARCH 16, 2026



FY 2026 ACADEMIC PROGRAM FEES REVENUE ANALYSIS AS OF MARCH 16, 2026

