

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, April 28, 2026
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on April 28, 2026, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

Lisa Lang, Chair, called the meeting to order in open session at 2:03 PM.

II. Conflict of Interest

Lisa Lang requested Board members to examine the agenda and disclose any potential conflicts of interest.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Thomas Cole	Present
David Hinkle	Present
Anthony Hinton	Not Present
Lisa Lang	Present
Christine Miller	Present
Juanita Nickerson	Not Present
Jeffrey Powell	Present
Hayes Raudenbush	Present
Joanne Seasholtz	Present
Nathan Weese	Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Consent Agenda

Christine Miller moved to accept the meeting minutes from the March 19, 2026 Regular Board meeting. Jeffrey Powell seconded the motion. All agreed. Motion carried.

V. Committee of the Whole

A. President's Report

Dr. Michael Waide provided Board members with a written report (Attachment A) and highlighted three key items.

1. A working group drafted a retreat agenda for the Board to occur this summer, which will include a review of labor market data, an assessment of the current degree inventory, and a panel discussion. The intent is to use data to inform forward planning and decision-making, including the development of innovative new programs.
2. The institution is approaching the end of the current two-year strategic plan. The pillars, mission, vision, and values will be retained. Following the retreat, work will begin on the next strategic plan to incorporate new initiatives.
3. The search for the Provost is underway, with the position posted regionally. While not as extensive as the presidential search, the process includes three steps: a screening interview; a second-round behavioral interview that includes a 20-minute presentation; and a third-level interview with the President and the Executive Assistant to the Provost. A decision is expected before June 30.

B. March 31, 2026 Combined Finance Report and Capital Projects Report as of March 31, 2026

Dale Bradley presented and reviewed the March 31, 2026 Combined Finance Report and Capital Projects Report as of March 31, 2026 (Reports provided in Agenda packet).

C. Resolution for Approval - FY 2027 Unrestricted Budget

Christine Miller moved to approve the FY 2027 Unrestricted Budget as presented in the resolution. Thomas Cole seconded the motion. All agreed. Motion carried.

D. Resolution for Approval - FY 2027 Pay Raise



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: To empower individuals and strengthen communities through exceptional training and educational pathways
Tagline: Education that works!

Nathan Weese moved to approve FY 2027 Pay Raise as presented in the resolution. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

E. Enrollment Management/Persistence & Retention

Nancy Parks presented and reviewed the Student Services Updates Report (**Attachment A**).

F. Career and Corporate Training (CCT)

Dr. Joni Gray presented and reviewed the Career & Corporate Training April Update Report (Report provided in Agenda packet).

VI. Adjournment

There being no further business, Jeffrey Powell moved to adjourn the meeting. Christine Miller seconded the motion. All agreed. Meeting adjourned.

Respectfully submitted by Amanda N. Hawkinberry



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: To empower individuals and strengthen communities through exceptional training and educational pathways
Tagline: Education that works!

TO: Board of Governors

FROM: Nancy W. Parks

DATE: April 28, 2026

SUBJECT: Student Services Updates

Enrollment Update

Points-in-time as of the final Friday in April

Spring 2026

Overall change: -286 students (-9.83%).

First-time and re-admitted students increased compared to the prior year; however, returning students, transfer students, and dual-enrollment high schoolers declined.



Enrollment Comparison Summary by Student Type

Student Type	Previous Term		Current Term		Differences			
	202520 - Spring Semester 2025		202620 - Spring Semester 2026		Count	Percent	FTE	Percent
	Count	FTE	Count	FTE				
1 - First-time Freshman	52	45.40	56	44.33	4	7.69	-1.07	-2.35
2 - Returning Student	737	654.27	707	610.13	-30	-4.07	-44.13	-6.75
3 - Readmitted Student	19	13.80	22	14.53	3	15.79	0.73	5.31
6 - Transfer Student	40	29.07	33	22.87	-7	-17.50	-6.20	-21.33
9 - Other	16	8.93	16	6.13	0	0.00	-2.80	-31.34
W - CE - Workforce Education	0	0.00	1	0.27	1	0.00	0.27	0.00
	864	751.47	835	698.26	-29	-3.36	-53.20	-7.08
8 - HS Student Taking College Crs	711	210.00	454	168.67	-257	-36.15	-41.33	-19.68
	1,575	961.47	1,289	866.93	-286	-18.16	-94.53	-9.83

Summer 2026

Overall change: +9 students (-7.0%).

Returning, transfer, and “other” student enrollments increased. First-time, re-admitted, and high school enrollments declined. As indicated in the bar chart, the Office of Institutional Effectiveness reports that summer enrollment is on track relative to prior summers.

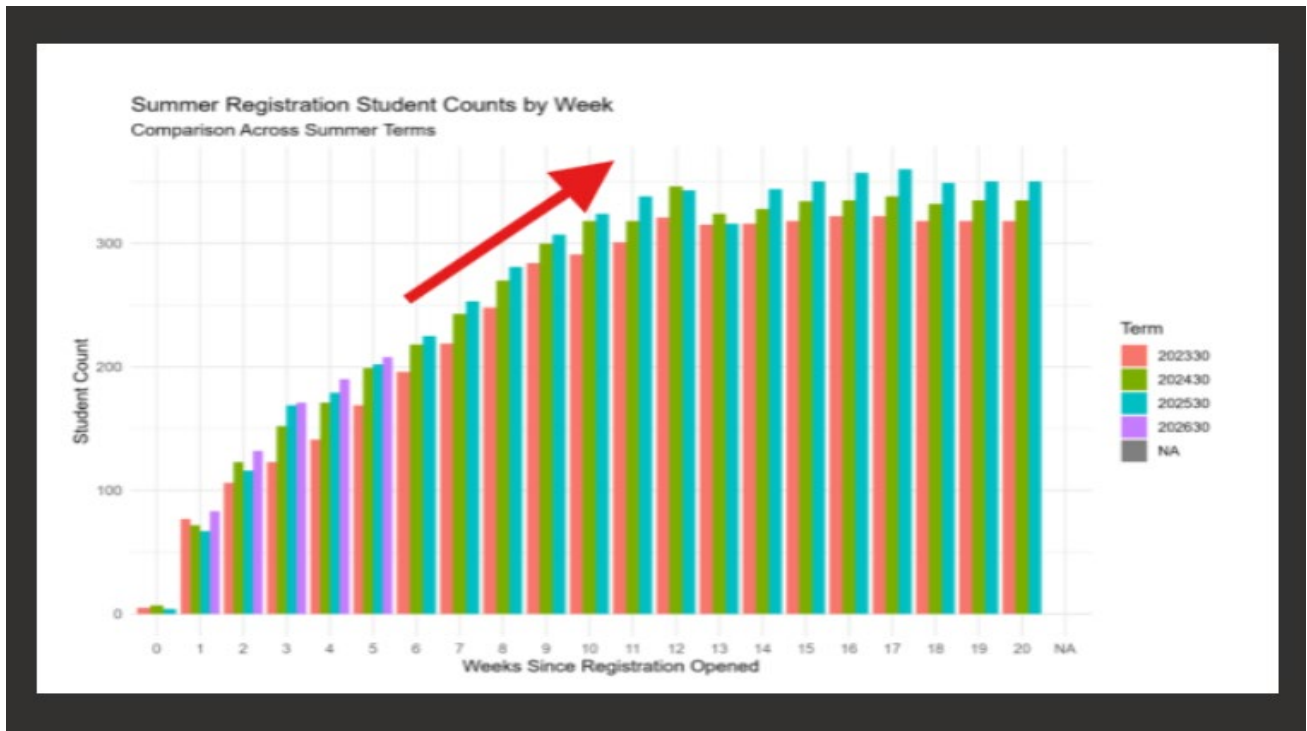
As indicated in the bar chart, the Office of Institutional Effectiveness reports that summer enrollment is on track relative to prior summers.

The Office of Admissions has partnered with the Director of Marketing to launch a Summer School campaign targeting transient and transfer students, focusing on general education courses such as College Algebra and Chemistry that are often sought by four-year college students in the summer.



Enrollment Comparison Summary by Student Type

Student Type	Previous Term		Current Term		Differences			
	202530 - Summer Semester		202630 - Summer Semester 2026		Count	Percent	FTE	Percent
	As of 4/27/2025		As of 4/26/2026					
	Count	FTE	Count	FTE				
1 - First-time Freshman	16	7.60	11	5.40	-5	-31.25	-2.20	-28.95
2 - Returning Student	171	75.73	181	68.13	10	5.85	-7.60	-10.04
3 - Readmitted Student	6	2.27	4	2.20	-2	-33.33	-0.07	-2.94
6 - Transfer Student	4	1.53	10	5.47	6	150.00	3.93	256.52
9 - Other	5	1.47	10	3.27	5	100.00	1.80	122.73
	<u>202</u>	<u>88.60</u>	<u>216</u>	<u>84.47</u>	<u>14</u>	<u>6.93</u>	<u>-4.13</u>	<u>-4.67</u>
8 - HS Student Taking College Crs	19	8.20	14	5.47	-5	-26.32	-2.73	-33.33
	<u>221</u>	<u>96.80</u>	<u>230</u>	<u>89.94</u>	<u>9</u>	<u>4.07</u>	<u>-6.87</u>	<u>-7.09</u>



Fall 2026

Overall change: +8 students (-1.6%).

All student types show increases compared to the prior year — including dual-enrollment high schoolers — except for returning students.

Applications to date: 15% above Fall 2024 levels; 18% above Fall 2025.

Programs with notably increased applications include Aviation Maintenance Technology (AVMT), Emergency Medical Services (EMMS), Medical Billing & Coding (MBC), and Health Information Technology (HIT).



Enrollment Comparison Summary by Student Type

Student Type	Previous Term		Current Term		Differences			
	202610 - Fall Semester 2025		202710 - Fall Semester 2026					
	As of 4/27/2025		As of 4/26/2026		Count	Percent	FTE	Percent
	Count	FTE	Count	FTE				
1 - First-time Freshman	95	100.00	114	112.93	19	20.00	12.93	12.93
2 - Returning Student	224	187.80	184	147.33	-40	-17.86	-40.47	-21.55
3 - Readmitted Student	14	10.87	11	9.20	-3	-21.43	-1.67	-15.34
6 - Transfer Student	27	23.80	44	38.87	17	62.96	15.07	63.31
9 - Other	1	0.07	0	0.00	-1	0.00	-0.07	-100.00
	<u>361</u>	<u>322.54</u>	<u>353</u>	<u>308.33</u>	<u>-8</u>	<u>-2.22</u>	<u>-14.20</u>	<u>-4.40</u>
8 - HS Student Taking College Crs	89	40.87	105	49.13	16	17.98	8.27	20.23
	<u>450</u>	<u>363.41</u>	<u>458</u>	<u>357.46</u>	<u>8</u>	<u>1.78</u>	<u>-5.93</u>	<u>-1.63</u>

Strategies to Increase Returning Student Enrollment — Fall 2026

- **Classroom visits** for program cohorts to encourage re-enrollment.
- **Outreach** to students with outstanding WV Invests community service obligations so students will not be prevented from registering due to financial “holds” on accounts
- **Concentrated advising for Health Sciences majors:** Student Services and the Assistant Dean of Health Sciences have developed a coordinated advising outreach plan. Three large group advising sessions are scheduled — including an evening session offering food and direct access to Health Sciences faculty and admissions/advising specialists. These events supplement ongoing phone and email outreach campaigns, including personal contact from the Office of the Associate Vice President.

Health Sciences is the largest degree program at Pierpont, with 128 potential returning students.

Programs with Highest Return Rates, Spring 2026 to Fall 2026 (as of 4/26/26)



Strategies to Improve Overall Enrollment, Retention, and Student Satisfaction — Fall 2026

- **Orientation redesign:** Smaller, more frequent orientation and registration events across all campuses this summer, offering more in-depth information and a more personalized experience.
- **HEPC CollegeAPP initiative:** Participation in the Higher Education Policy Commission’s Adult Process Pipeline (CollegeAPP) program; training June 9–10 for the AVP of Student Services, Executive Director of Admissions, and Director of Marketing.
- **Financial Aid efficiency improvements:** The Financial Aid Office, in collaboration with the Office of Institutional Effectiveness, implemented a streamlined reporting process that substantially reduces the time staff spend adjusting aid based on enrolled credit hours. This allows staff to redirect effort toward compliance with new federal student loan regulations, including required reductions to loan maximums tied to a student’s actual credit-hour enrollment.

- **Revised Financial Aid communications:** Reader-friendly, student-specific Financial Aid Fact Sheets and an updated Financial Aid Success Guide incorporating WV Invests and HEAPS revisions.
- **Co-curricular learning opportunities:** Continued offerings to help students satisfy WV Invests grant obligations. Approximately 5% of eligible students participated during this year's pilot.
- **Disabilities Accommodations transition:** Accommodations services are being integrated as an embedded function of Retention and Tutorial Services.
- **24/7 mental health resources:** Continued provision of around-the-clock mental health support access for students.
- **“Tutoring, then Re-Test” expansion review:** Evaluating expansion of this opportunity for additional courses, building on the Biology 1170/1171 pilot.
- **Transcript processing:** Continued prioritization of recording incoming transcripts; the reduced backlog is expected to support increased enrollment of transfer applicants.

Q & A