

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, May 12, 2026
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on May 12, 2026, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

Lisa Lang, Chair, called the meeting to order in open session at 2:00 PM.

II. Conflict of Interest

Lisa Lang requested Board members to examine the agenda and disclose any potential conflicts of interest.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Thomas Cole	Present
David Hinkle	Present
Anthony Hinton	Present
Lisa Lang	Present
Christine Miller	Present
Juanita Nickerson	Present
Jeffrey Powell	Not Present
Hayes Raudenbush	Not Present
Joanne Seasholtz	Present
Nathan Weese	Not Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Constituent Comments

A. Classified Staff

Memori Dobbs provided a report from Classified Staff (Report provided in Agenda packet).

V. Consent Agenda

Thomas Cole moved to accept the meeting minutes from the April 28, 2026 Regular Board meeting. Anthony Hinton seconded the motion. All agreed. Motion carried.

VI. IT and Data Reporting Committee

Jeffrey Powell report that the IT and Data Reporting Committee met earlier today. Olivia Boltz provided a thorough report on the Strategic Plan, the HLC report, and external data requests. JT Bowers also provided an update on upcoming network improvements that will take place over the next several years. Additional discussion included disaster recovery planning, the data retention policy, and student printing initiatives.

VII. Finance and Administration Committee

A. March 31, 2026 Combined Finance Report and Capital Projects Report as of April 30, 2026

Dale Bradley presented and reviewed the April 30, 2026 Combined Finance Report (**Attachment A**) and Capital Projects Report as of April 30, 2026 (Report provided in Agenda packet).

B. Resolution for Approval - FY 2027 E&G Capital Projects Budget

Anthony Hinton moved to approve the FY 2027 E&G Capital Projects Budget as presented in the resolution. Christine Miller seconded the motion. All agreed. Motion carried.

VIII. Committee of the Whole

A. Resolution for Approval - Comments and Final Draft of Policy
PP-2059 Furlough and Reduction in Employee Workforce



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: To empower individuals and strengthen communities through exceptional training and educational pathways
Tagline: Education that works!

Joanne Seasholtz moved to accept the final draft for Policy PP-2059 Furlough and Reduction in Employee Workforce. Thomas Cole seconded the motion. All agreed. Motion carried.

IX. Board Members' Reflections

Several Board members expressed their appreciation for the successful commencement ceremony and thanked everyone involved for their hard work and dedication. Board members also noted that Christy Miller did a fabulous job speaking on behalf of the Board and appreciated her meaningful remarks regarding purpose and the importance of helping students recognize their own purpose. Additionally, the Board expressed appreciation for the administration's continued efforts to keep Board members informed and up to date, noting that the regular communication helps meetings run more efficiently and effectively.

X. Adjournment

There being no further business, David Hinkle moved to adjourn the meeting. Christine Miller seconded the motion. All agreed. Meeting adjourned.

Respectfully submitted by Amanda N. Hawkinberry



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**Board of Governors
Budget/Finance Report FY 2026
Pierpont Community & Technical College
as of April 30, 2026**

Pierpont’s overall financial structure consists of four primary fund types: unrestricted, auxiliary, restricted, and plant/capital funds.

Unrestricted Funds – Includes those economic resources of the institution which are expendable for any purpose in performing the primary objectives of the institution, i.e., instruction, research, extension, and public service, and which have not been designated by the governing board for other purposes. These funds consist of State Appropriations, not designated for a specific purpose, and general tuition and fees revenues. For fiscal management purposes Pierpont segregates Unrestricted funds into two subgroups; President Controlled Funds and Fund Manager Controlled Funds.

- President Controlled Funds consist of State Appropriations and general tuition and fees revenues.
- Fund Manager Controlled Funds consist primarily of program fees and lab/course fee funds that are used to cover program specific operational costs.

Auxiliary Funds – Auxiliary funds are a subsection of unrestricted funds. Auxiliary enterprises are activities conducted primarily to provide facilities or services to students, faculty, and staff. Such activities could include residence halls, food services, bookstore, parking, etc. At Pierpont these activities are reported as a separate fund type for fiscal management. Currently parking is the only Auxiliary fund activity and is used to support maintaining parking resources and campus security.

Restricted Funds - The restricted fund group consists of those funds expendable for operating purposes but restricted by donors or other outside agencies as to the specific purpose for which they may be expended. Restricted funds primarily consist of contracts and grants received from federal or state governments for financial aid, research, public service or other restricted purposes.

Plant/Capital Funds – Plant/Capital Funds are a subsection of unrestricted funds used for debt service, capital projects, facilities maintenance, and renewal.

SUMMARY UNRESTRICTED FUNDS:

As of the April 30, 2026, Budget/Finance Report, the Unrestricted Budget Balance is \$61,875 which includes the remaining amount of a Board approved spend down of a One-Time Supplemental Appropriation received in FY 24 of \$31,311 (Update to BANNER Self-Service 9).

As of this report date, the YTD Actuals for Unrestricted Funds reflect the following:

- The institution has realized approximately 98% of projected operating revenue.
- The institution has incurred approximately 75% of operating expenses.
- The institution has realized approximately 99% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$4,386,400.

SUMMARY RESTRICTED FUNDS:

As of the April 30, 2026, Budget/Finance Report, the Restricted Budget Balance is \$133,387.

As of this report date, the YTD Actuals for Restricted Funds reflect the following:

- The institution has realized approximately 69% of projected operating revenue.
- The institution has incurred approximately 82% of operating expenses.
- The institution has realized approximately 121% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$153,409.

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted
April 30, 2026

		Current Budget	Actual YTD	YTD Actual to Current Budget
OPERATING REVENUE	Tuition and Fees	7,611,863	7,441,510	97.76%
	Auxiliary enterprise revenue	183,000	179,490	98.08%
	Other Operating Revenues	60,833	48,062	79.01%
	Total:	7,855,696	7,669,061	97.62%
OPERATING EXPENSE	Salaries	8,073,159	5,690,223	70.48%
	Benefits	1,998,125	1,366,982	68.41%
	Student financial aid - scholarships	248,252	61,026	24.58%
	Utilities	364,063	305,155	83.82%
	Supplies and Other Services	5,005,010	4,354,138	87.00%
	Equipment Expense	113,636	112,229	98.76%
	Fees retained by the Commission	109,660	109,660	100.00%
	Loan cancellations and write-offs	100,000	0	0.00%
	Total:	16,011,906	11,999,412	74.94%
OPERATING INCOME / (LOSS)		(8,156,210)	(4,330,350)	
NONOPERATING REVENUE (EXPENSE)	State appropriations	8,461,049	8,461,049	100.00%
	Gifts	101,600	0	0.00%
	Investment Income	300,000	284,560	94.85%
	Total:	8,862,649	8,745,609	98.68%
TRANSFERS & OTHER	Capital Expenditures	0	(28,858)	0.00%
	Construction Expenditures	0	0	0.00%
	Transfers for Financial Aid Match	(30,875)	0	0.00%
	Indirect Cost Recoveries	0	0	0.00%
	Transfers for Capital Projects	0	0	0.00%
	Transfers to Plant Reserves	(645,000)	0	0.00%
	Transfers - Other	0	0	0.00%
	Total:	(675,875)	(28,858)	4.27%
BUDGET BALANCE UNRESTRICTED		30,564	4,386,400	
One-Time Supplemental Appropriation (Received in FY 24)		31,311		
BUDGET BALANCE (Adjusted for Use of One-Time Supplemental Approp)		61,875	4,386,400	

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
April 30, 2026

		Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Federal Grants and Contracts	3,679,444	2,587,533	70.32%
	State/Local Grants and Contracts	5,450,048	3,693,674	67.77%
	Private Grants and Contracts	344,308	213,970	62.15%
	Other Operating Revenues	260	12,019	0.00%
	Total:	9,474,059	6,507,197	68.68%
OPERATING EXPENSE	Salaries	1,885,778	502,174	26.63%
	Benefits	348,743	113,255	32.48%
	Student financial aid - scholarships	7,547,956	7,618,660	100.94%
	Supplies and Other Services	542,804	281,624	51.88%
	Equipment Expense	147,138	67,266	45.72%
	Total:	10,472,419	8,582,979	81.96%
OPERATING INOCME / (LOSS)		(998,360)	(2,075,783)	
NONOPERATING REVENUE (EXPENSE)	Federal Pell Grant Revenues	2,250,000	2,713,471	120.60%
	Gifts	485	0	0.00%
	Total:	2,250,485	2,713,471	120.57%
TRANSFERS & OTHERS	Capital Expenditures	(1,076,171)	(473,785)	44.03%
	Transfers for Financial Aid Match	30,875	0	0.00%
	Indirect Cost Recoveries	(73,443)	(10,494)	14.29%
	Total:	(1,118,738)	(484,279)	43.29%
BUDGET BALANCE		133,387	153,409	