



Pierpont Community & Technical College  
Board of Governors Meeting

## Meeting Schedule

Tuesday, June 23, 2026  
2:00 PM

Pierpont's Advanced Technology Center (ATC)  
500 Galliher Drive  
Fairmont, WV 26554  
Room 303

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<b>10:30 AM</b>	<b>Advancement and Public Relations Committee</b>
<b>11:00 AM</b>	<b>Academics Committee</b>
<b>12:00 PM</b>	<b>Lunch</b>
<b>1:00 PM</b>	<b>Finance and Administration Committee</b>
<b>2:00 PM</b>	<b>Full Board Meeting</b>

\*All meetings will be held in room 303 unless otherwise noted.



**Mission:** To provide accessible, responsive, comprehensive education that works  
**Vision:** To empower individuals and strengthen communities through exceptional training and educational pathways  
**Tagline:** Education that works!



Pierpont Community & Technical College  
Board of Governors Meeting

## Regular Meeting

Tuesday, June 23, 2026  
2:00 PM

Pierpont's Advanced Technology Center (ATC)  
500 Galliher Drive  
Fairmont, WV 26554  
Room 303

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### AGENDA

- I. Call to Order
- II. Conflict of Interest
- III. Roll Call
- IV. \*Consent Agenda *Tab 1*
  - A. Minutes of the May 12, 2026 Board of Governors Meeting
  - B. President's Report
- V. Recognitions
  - A. Outgoing Representatives of the Board of Governors
    - Vickie Findley  
December 13, 2025 - February 22, 2026

*\*Denotes possible action item*



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- Kayla Hawkinberry  
July 1, 2025 - September 10, 2025
- Hayes Raudenbush  
July 1, 2025 - June 30, 2026

**VI. Advancement and Public Relations Committee**  
*(Anthony Hinton, Chair)*

**VII. Academics Committee**  
*(Thomas Cole, Chair)*

**VIII. Finance and Administration Committee**  
*(Jeffrey Powell, Chair)*

- A. May 31, 2026, Combined Finance Report **Tab 2**  
*(Dale Bradley, VP of Finance and Administration)*
- B. Capital Projects Expenditure Report as of May 31, 2026 **Tab 3**  
*(Dale Bradley, VP of Finance and Administration)*

**IX. Committee of the Whole**

- A. \*Executive Officer Elections  
*(George Perich, VP of Human Resources and Organizational Development)*
- B. \*Resolution for Approval - Meeting Dates for Academic Year 2026-2027 **Tab 4**  
*(Dr. Michael Waide, Interim President)*
- C. Enrollment Management/Persistence & Retention  
*(Nancy Parks, Associate VP of Student Services)*
- D. Career and Corporate Training (CCT) **Tab 5**  
*(Dr. Joni Gray, Director of Career and Corporate Training)*

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- X. **Board Members' Reflections (3-minute limit)**
- XI. **Adjournment**

*\*Denotes possible action item*



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# Tab

# 1

**PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS**

*Meeting of June 23, 2026*

**ITEM:** Consent Agenda

**RECOMMENDED RESOLUTION:** Resolved, that the Pierpont Board of Governors approve the Consent Agenda as proposed.

**STAFF MEMBER:** Dr. Michael Waide, Interim President

**BACKGROUND:**

The Consent Agenda is a board meeting practice that groups routine business and reports into one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately. The items on the consent agenda are non-controversial items or routine items that are discussed at every meeting. They can also be items that have been previously discussed at length where there is group consensus.

The following items are included in the Board book and listed on the proposed consent agenda.

1. Minutes of the May 12, 2026 Regular Board of Governors Meeting
2. President's Report

**PIERPONT COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS**

**Board of Governors Meeting**

**Tuesday, May 12, 2026  
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)  
500 Galliher Drive  
Fairmont, WV 26554  
Room 216A**

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**MINUTES**

**Notice of Meeting**

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on May 12, 2026, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

**I. Call to Order**

Lisa Lang, Chair, called the meeting to order in open session at 2:00 PM.

**II. Conflict of Interest**

Lisa Lang requested Board members to examine the agenda and disclose any potential conflicts of interest.

**III. Roll Call**

Amanda Hawkinberry conducted a roll call:

<b>Name</b>	<b>Present/Not Present</b>
Thomas Cole	Present
David Hinkle	Present
Anthony Hinton	Present
Lisa Lang	Present
Christine Miller	Present
Juanita Nickerson	Present
Jeffrey Powell	Not Present
Hayes Raudenbush	Not Present
Joanne Seasholtz	Present
Nathan Weese	Not Present

Amanda Hawkinberry announced there was a quorum present.

*Others Present:*

Members of President's Cabinet, faculty, staff, and others

**IV. Constituent Comments**

A. Classified Staff

Memori Dobbs provided a report from Classified Staff (Report provided in Agenda packet).

**V. Consent Agenda**

Thomas Cole moved to accept the meeting minutes from the April 28, 2026 Regular Board meeting. Anthony Hinton seconded the motion. All agreed. Motion carried.

**VI. IT and Data Reporting Committee**

Jeffrey Powell report that the IT and Data Reporting Committee met earlier today. Olivia Boltz provided a thorough report on the Strategic Plan, the HLC report, and external data requests. JT Bowers also provided an update on upcoming network improvements that will take place over the next several years. Additional discussion included disaster recovery planning, the data retention policy, and student printing initiatives.

**VII. Finance and Administration Committee**

A. March 31, 2026 Combined Finance Report and Capital Projects Report as of April 30, 2026

Dale Bradley presented and reviewed the April 30, 2026 Combined Finance Report (**Attachment A**) and Capital Projects Report as of April 30, 2026 (Report provided in Agenda packet).

B. Resolution for Approval - FY 2027 E&G Capital Projects Budget

Anthony Hinton moved to approve the FY 2027 E&G Capital Projects Budget as presented in the resolution. Christine Miller seconded the motion. All agreed. Motion carried.

**VIII. Committee of the Whole**

A. Resolution for Approval - Comments and Final Draft of Policy  
PP-2059 Furlough and Reduction in Employee Workforce



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Joanne Seasholtz moved to accept the final draft for Policy PP-2059 Furlough and Reduction in Employee Workforce. Thomas Cole seconded the motion. All agreed. Motion carried.

**IX. Board Members' Reflections**

Several Board members expressed their appreciation for the successful commencement ceremony and thanked everyone involved for their hard work and dedication. Board members also noted that Christy Miller did a fabulous job speaking on behalf of the Board and appreciated her meaningful remarks regarding purpose and the importance of helping students recognize their own purpose. Additionally, the Board expressed appreciation for the administration's continued efforts to keep Board members informed and up to date, noting that the regular communication helps meetings run more efficiently and effectively.

**X. Adjournment**

There being no further business, David Hinkle moved to adjourn the meeting. Christine Miller seconded the motion. All agreed. Meeting adjourned.

*Respectfully submitted by Amanda N. Hawkinberry*



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**Board of Governors  
Budget/Finance Report FY 2026  
Pierpont Community & Technical College  
as of April 30, 2026**

Pierpont's overall financial structure consists of four primary fund types: unrestricted, auxiliary, restricted, and plant/capital funds.

**Unrestricted Funds** – Includes those economic resources of the institution which are expendable for any purpose in performing the primary objectives of the institution, i.e., instruction, research, extension, and public service, and which have not been designated by the governing board for other purposes. These funds consist of State Appropriations, not designated for a specific purpose, and general tuition and fees revenues. For fiscal management purposes Pierpont segregates Unrestricted funds into two subgroups; President Controlled Funds and Fund Manager Controlled Funds.

- President Controlled Funds consist of State Appropriations and general tuition and fees revenues.
- Fund Manager Controlled Funds consist primarily of program fees and lab/course fee funds that are used to cover program specific operational costs.

**Auxiliary Funds** – Auxiliary funds are a subsection of unrestricted funds. Auxiliary enterprises are activities conducted primarily to provide facilities or services to students, faculty, and staff. Such activities could include residence halls, food services, bookstore, parking, etc. At Pierpont these activities are reported as a separate fund type for fiscal management. Currently parking is the only Auxiliary fund activity and is used to support maintaining parking resources and campus security.

**Restricted Funds** - The restricted fund group consists of those funds expendable for operating purposes but restricted by donors or other outside agencies as to the specific purpose for which they may be expended. Restricted funds primarily consist of contracts and grants received from federal or state governments for financial aid, research, public service or other restricted purposes.

**Plant/Capital Funds** – Plant/Capital Funds are a subsection of unrestricted funds used for debt service, capital projects, facilities maintenance, and renewal.

**SUMMARY UNRESTRICTED FUNDS:**

As of the April 30, 2026, Budget/Finance Report, the Unrestricted Budget Balance is \$61,875 which includes the remaining amount of a Board approved spend down of a One-Time Supplemental Appropriation received in FY 24 of \$31,311 (Update to BANNER Self-Service 9).

As of this report date, the YTD Actuals for Unrestricted Funds reflect the following:

- The institution has realized approximately 98% of projected operating revenue.
- The institution has incurred approximately 75% of operating expenses.
- The institution has realized approximately 99% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$4,386,400.

**SUMMARY RESTRICTED FUNDS:**

As of the April 30, 2026, Budget/Finance Report, the Restricted Budget Balance is \$133,387.

As of this report date, the YTD Actuals for Restricted Funds reflect the following:

- The institution has realized approximately 69% of projected operating revenue.
- The institution has incurred approximately 82% of operating expenses.
- The institution has realized approximately 121% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$153,409.

**Pierpont Community & Technical College**  
**Actual vs Budget Statement of Revenues and Expenses**  
**Current Unrestricted**  
**April 30, 2026**

		<b>Current Budget</b>	<b>Actual YTD</b>	<b>YTD Actual to Current Budget</b>
<b>OPERATING REVENUE</b>	Tuition and Fees	7,611,863	7,441,510	97.76%
	Auxiliary enterprise revenue	183,000	179,490	98.08%
	Other Operating Revenues	60,833	48,062	79.01%
	<b>Total:</b>	<b>7,855,696</b>	<b>7,669,061</b>	<b>97.62%</b>
<b>OPERATING EXPENSE</b>	Salaries	8,073,159	5,690,223	70.48%
	Benefits	1,998,125	1,366,982	68.41%
	Student financial aid - scholarships	248,252	61,026	24.58%
	Utilities	364,063	305,155	83.82%
	Supplies and Other Services	5,005,010	4,354,138	87.00%
	Equipment Expense	113,636	112,229	98.76%
	Fees retained by the Commission	109,660	109,660	100.00%
	Loan cancellations and write-offs	100,000	0	0.00%
	<b>Total:</b>	<b>16,011,906</b>	<b>11,999,412</b>	<b>74.94%</b>
<b>OPERATING INCOME / (LOSS)</b>		<b>(8,156,210)</b>	<b>(4,330,350)</b>	
<b>NONOPERATING REVENUE (EXPENSE)</b>	State appropriations	8,461,049	8,461,049	100.00%
	Gifts	101,600	0	0.00%
	Investment Income	300,000	284,560	94.85%
	<b>Total:</b>	<b>8,862,649</b>	<b>8,745,609</b>	<b>98.68%</b>
<b>TRANSFERS &amp; OTHER</b>	Capital Expenditures	0	(28,858)	0.00%
	Construction Expenditures	0	0	0.00%
	Transfers for Financial Aid Match	(30,875)	0	0.00%
	Indirect Cost Recoveries	0	0	0.00%
	Transfers for Capital Projects	0	0	0.00%
	Transfers to Plant Reserves	(645,000)	0	0.00%
	Transfers - Other	0	0	0.00%
	<b>Total:</b>	<b>(675,875)</b>	<b>(28,858)</b>	<b>4.27%</b>
<b>BUDGET BALANCE UNRESTRICTED</b>		<b>30,564</b>	<b>4,386,400</b>	
<b>One-Time Supplemental Appropriation (Received in FY 24)</b>		<b>31,311</b>		
<b>BUDGET BALANCE (Adjusted for Use of One-Time Supplemental Approp)</b>		<b>61,875</b>	<b>4,386,400</b>	

**Pierpont Community & Technical College**  
**Actual vs Budget Statement of Revenues and Expenses**  
**Current Restricted**  
**April 30, 2026**

		<b>Current Budget</b>	<b>YTD Actual</b>	<b>YTD Actual to Current Budget</b>
<b>OPERATING REVENUE</b>	Federal Grants and Contracts	3,679,444	2,587,533	70.32%
	State/Local Grants and Contracts	5,450,048	3,693,674	67.77%
	Private Grants and Contracts	344,308	213,970	62.15%
	Other Operating Revenues	260	12,019	0.00%
	<b>Total:</b>	<b>9,474,059</b>	<b>6,507,197</b>	<b>68.68%</b>
<b>OPERATING EXPENSE</b>	Salaries	1,885,778	502,174	26.63%
	Benefits	348,743	113,255	32.48%
	Student financial aid - scholarships	7,547,956	7,618,660	100.94%
	Supplies and Other Services	542,804	281,624	51.88%
	Equipment Expense	147,138	67,266	45.72%
	<b>Total:</b>	<b>10,472,419</b>	<b>8,582,979</b>	<b>81.96%</b>
<b>OPERATING INOCME / (LOSS)</b>		<b>(998,360)</b>	<b>(2,075,783)</b>	
<b>NONOPERATING REVENUE (EXPENSE)</b>	Federal Pell Grant Revenues	2,250,000	2,713,471	120.60%
	Gifts	485	0	0.00%
	<b>Total:</b>	<b>2,250,485</b>	<b>2,713,471</b>	<b>120.57%</b>
<b>TRANSFERS &amp; OTHERS</b>	Capital Expenditures	(1,076,171)	(473,785)	44.03%
	Transfers for Financial Aid Match	30,875	0	0.00%
	Indirect Cost Recoveries	(73,443)	(10,494)	14.29%
	<b>Total:</b>	<b>(1,118,738)</b>	<b>(484,279)</b>	<b>43.29%</b>
<b>BUDGET BALANCE</b>		<b>133,387</b>	<b>153,409</b>	

## **President's Report**

Summer 2026

### **Institutional Momentum and Student Success**

Pierpont continues to experience strong institutional momentum, marked by enrollment growth, improved student success outcomes, workforce expansion, and strengthened organizational capacity. Most notably, the College anticipates surpassing 1,000 degree-seeking students for the first time since 2021, a significant milestone that reflects growing confidence in the institution and its educational offerings.

Student success indicators also continue to move in a positive direction. The College met its fall-to-fall retention, fall-to-spring retention, and graduation improvement targets, demonstrating continued progress in helping students persist and complete their educational goals.

Recognizing that persistence and completion are among the strongest indicators of institutional effectiveness, President's Council has identified seven student persistence pillars that will guide future planning and resource allocation. These areas include onboarding and early momentum, proactive advising, student belonging and engagement, workforce connection, academic support, financial stability, and student well-being.

During the past academic year, Pierpont awarded 424 credentials to 281 unduplicated students. These awards included 227 associate degrees, 66 certificates, and 131 workforce skill sets. Students completing credentials represented 28 West Virginia counties and accumulated more than 23,400 credit hours. The College has also established a process for collecting graduate outcomes data to better understand employment placement, transfer activity, continuing education participation, and workforce alignment following graduation.

### **Academic Excellence and Program Innovation**

Pierpont continues to strengthen its academic portfolio while responding to workforce needs throughout North Central West Virginia. The College expanded workforce-focused educational opportunities in healthcare, advanced manufacturing, information technology, aviation, and skilled trades while maintaining its commitment to academic quality and student learning.

Several new and expanded workforce offerings were implemented during the year, including Phlebotomy, EKG Technician, Certified Medical Assisting, EMT-Basic, and additional healthcare-related pathways. These programs were developed in direct response to regional employer demand and provide students with accelerated opportunities to enter high-demand careers.

Significant progress was also made in healthcare workforce development through the launch of the Surgical Technology initiative and continued advancement of the LPN/Paramedic-to-RN

Bridge pathway. These programs directly address documented workforce shortages throughout the region while creating opportunities for career advancement among incumbent healthcare workers.

The College continued to expand experiential learning opportunities through clinical experiences, internships, simulation technologies, employer partnerships, and work-based learning. Investments in instructional innovation remain a priority, including expanded utilization of virtual reality, immersive simulation, and emerging artificial intelligence applications that enhance student learning and workforce readiness.

Recent accreditation activities produced positive feedback regarding institutional quality, educational effectiveness, and student-centered practices, reinforcing Pierpont's commitment to continuous improvement and academic excellence.

### **Workforce Development and Economic Impact**

Workforce education remains one of the College's strongest areas of growth and regional impact. Enrollment in career and corporate training programs increased significantly during the year as employers continue to seek workforce development, upskilling, and reskilling opportunities for current and future employees.

The College expanded opportunities for students to earn industry-recognized credentials that align with regional workforce demands and provide pathways to immediate employment. Increasingly, Pierpont is serving as a bridge between education and workforce participation through short-term training, stackable credentials, and degree pathways.

One of the most transformative initiatives underway is the development of the new Aviation Maintenance Training Center. This project represents a major investment in workforce development and economic growth for the region. Once completed, the facility will significantly expand enrollment capacity, modernize instructional environments, and position Pierpont as a leading provider of aviation maintenance education in the Mid-Atlantic region.

Momentum surrounding the aviation program continues to grow. The College recently received a \$200,000 Chancellor's Advance Grant to support aviation program expansion and has advanced a Congressional Spending Request of approximately \$1.1 million to support furnishings and equipment for the new facility. Additional grant partnerships are also being explored that could provide more than \$300,000 in support for workforce training, dual enrollment opportunities, and scholarships for underrepresented student populations.

### **Partnerships and Community Engagement**

Pierpont's mission is strengthened through collaboration with educational, workforce, business, healthcare, and community partners throughout the service region. These relationships continue to create opportunities for students while supporting regional economic and workforce development.

The College expanded partnerships with local employers, workforce organizations, chambers of commerce, healthcare systems, manufacturers, community-based organizations, and economic development entities. These partnerships help ensure educational programs remain responsive to workforce needs while creating additional opportunities for internships, clinical placements, apprenticeships, and employment.

Pierpont also continued to strengthen relationships with secondary schools and career and technical education centers. These partnerships support dual enrollment, career exploration, workforce readiness, and seamless transitions from high school to college. Transfer and articulation agreements with universities have likewise expanded opportunities for students seeking continued educational advancement beyond the associate degree.

Recognizing the growing importance of student well-being, the College has also established a partnership with Community Care of West Virginia to provide enhanced referral services for psychological and psychiatric care. This collaboration strengthens the institution's ability to support students experiencing mental health challenges while connecting them to appropriate community resources.

### **Institutional Effectiveness and Organizational Health**

The College continues to strengthen its internal capacity while fostering a culture of engagement, collaboration, and continuous improvement.

Employee engagement increased from 71.4 percent to 76 percent, achieving the institution's strategic target. Measures related to communication and professional development also demonstrated positive movement. These results suggest increasing employee confidence in institutional direction and a growing culture of shared responsibility for student and organizational success.

Institutional grant activity remained strong throughout the year. Pierpont secured multiple federal, state, and private funding opportunities supporting workforce development, healthcare education, technology innovation, student support services, and program expansion. Several additional grant opportunities remain under review and development.

The Pierpont Foundation achieved a historic milestone by exceeding \$1 million in annual contributions for the first time in institutional history. These resources continue to support scholarships, program development, workforce initiatives, and student success efforts. Building upon this momentum, the Foundation is now preparing a capital campaign with a goal of raising \$3 million to furnish and equip the new Aviation Maintenance Training Center.

Strategic plan performance indicators also demonstrate meaningful progress. The College met strategic objectives related to retention, graduation improvement, career training growth, grant portfolio development, employee engagement, and Foundation growth. Collectively, these accomplishments reflect increasing institutional stability and capacity.

## **Governance, Planning, and Accreditation**

The College continues to make significant progress in institutional planning, governance, and accreditation activities.

Preparations are underway for the Board of Governors' strategic retreat, which will focus on evaluating the institution's educational portfolio through the lens of workforce demand, labor market trends, and regional economic development opportunities. Workforce leaders, economic development professionals, and community stakeholders will participate in discussions designed to help identify emerging opportunities and guide future program development.

The retreat will also support long-range financial planning by informing future budget development and strategic investment decisions. Academic leaders will facilitate conversations regarding program viability, growth opportunities, and educational innovation, while the Foundation will engage Board members in discussions regarding support for the Aviation Maintenance Training Center capital campaign.

The College has also begun preliminary discussions regarding the next iteration of its strategic plan. Future priorities will be informed by institutional performance data, workforce trends, student success outcomes, and Board feedback.

Accreditation preparation remains on schedule as work continues on the Higher Learning Commission Assurance Argument. Institutional teams have completed review of Criterion One and conducted preliminary review of Criterion Two. This ongoing work reflects the College's commitment to quality assurance, institutional effectiveness, and continuous improvement.

### **Summary**

The 2025-2026 academic year has been characterized by growth, momentum, and strategic progress. Enrollment continues to increase, student success outcomes are improving, workforce programs are expanding, partnerships are deepening, and major capital investments are positioning the College for future growth. Collectively, these accomplishments demonstrate Pierpont's continued commitment to providing accessible, affordable, high-quality education that supports students, strengthens communities, and advances economic opportunity throughout North Central West Virginia.

# Tab

# 2

**Board of Governors**  
**Budget/Finance Report FY 2026**  
**Pierpont Community & Technical College**  
**as of May 31, 2026**

Pierpont’s overall financial structure consists of four primary fund types: unrestricted, auxiliary, restricted, and plant/capital funds.

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**SUMMARY UNRESTRICTED FUNDS:**

As of the May 31, 2026, Budget/Finance Report, the Unrestricted Budget Balance is \$61,875 which includes the remaining amount of a Board approved spend down of a One-Time Supplemental Appropriation received in FY 24 of \$31,311 (Update to BANNER Self-Service 9).

As of this report date, the YTD Actuals for Unrestricted Funds reflect the following:

- The institution has realized approximately 100% of projected operating revenue.
- The institution has incurred approximately 84% of operating expenses.
- The institution has realized approximately 99% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$3,208,342.

**SUMMARY RESTRICTED FUNDS:**

As of the April 30, 2026, Budget/Finance Report, the Restricted Budget Balance is \$133,387.

As of this report date, the YTD Actuals for Restricted Funds reflect the following:

- The institution has realized approximately 69% of projected operating revenue.
- The institution has incurred approximately 85% of operating expenses.
- The institution has realized approximately 122% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$4,679.

**Pierpont Community & Technical College**  
**Actual vs Budget Statement of Revenues and Expenses**  
**Current Unrestricted**  
**May 31, 2026**

		<b>Current Budget</b>	<b>Actual YTD</b>	<b>YTD Actual to Current Budget</b>
<b>OPERATING REVENUE</b>	Tuition and Fees	7,611,863	7,620,348	100.11%
	Auxiliary enterprise revenue	183,000	184,789	100.98%
	Other Operating Revenues	60,833	53,704	88.28%
	<b>Total:</b>	<b>7,855,696</b>	<b>7,858,842</b>	<b>100.04%</b>
<b>OPERATING EXPENSE</b>	Salaries	8,067,882	6,649,556	82.42%
	Benefits	2,003,402	1,560,968	77.92%
	Student financial aid - scholarships	248,252	61,248	24.67%
	Utilities	364,063	341,925	93.92%
	Supplies and Other Services	5,005,010	4,559,147	91.09%
	Equipment Expense	113,636	117,134	103.08%
	Fees retained by the Commission	109,660	109,660	100.00%
	Loan cancellations and write-offs	100,000	0	0.00%
	<b>Total:</b>	<b>16,011,906</b>	<b>13,399,639</b>	<b>83.69%</b>
<b>OPERATING INCOME / (LOSS)</b>		<b>(8,156,210)</b>	<b>(5,540,798)</b>	
<b>NONOPERATING REVENUE (EXPENSE)</b>	State appropriations	8,461,049	8,461,049	100.00%
	Gifts	101,600	0	0.00%
	Investment Income	300,000	316,948	105.65%
	<b>Total:</b>	<b>8,862,649</b>	<b>8,777,997</b>	<b>99.04%</b>
<b>TRANSFERS &amp; OTHER</b>	Capital Expenditures	0	(28,858)	0.00%
	Construction Expenditures	0	0	0.00%
	Transfers for Financial Aid Match	(30,875)	0	0.00%
	Indirect Cost Recoveries	0	0	0.00%
	Transfers for Capital Projects	0	0	0.00%
	Transfers to Plant Reserves	(645,000)	0	0.00%
	Transfers - Other	0	0	0.00%
	<b>Total:</b>	<b>(675,875)</b>	<b>(28,858)</b>	<b>4.27%</b>
<b>BUDGET BALANCE UNRESTRICTED</b>		<b>30,564</b>	<b>3,208,342</b>	<b>10,497.13</b>
<b>One-Time Supplemental Appropriation (Received in FY 24)</b>		<b>31,311</b>		
<b>BUDGET BALANCE (Adjusted for Use of One-Time Supplemental Approp)</b>		<b>61,875</b>	<b>3,208,342</b>	

**Pierpont Community & Technical College**  
**Actual vs Budget Statement of Revenues and Expenses**  
**Current Restricted**  
**May 31, 2026**

		<b>Current Budget</b>	<b>YTD Actual</b>	<b>YTD Actual to Current Budget</b>
<b>OPERATING REVENUE</b>	Federal Grants and Contracts	3,679,444	2,594,279	70.51%
	State/Local Grants and Contracts	5,450,048	3,777,337	69.31%
	Private Grants and Contracts	344,308	229,530	66.66%
	Other Operating Revenues	259	0	0.00%
	<b>Total:</b>	<b>9,474,058</b>	<b>6,601,145</b>	<b>69.68%</b>
<b>OPERATING EXPENSE</b>	Salaries	1,885,778	592,641	31.43%
	Benefits	348,743	132,537	38.00%
	Student financial aid - scholarships	7,547,956	7,763,187	102.85%
	Supplies and Other Services	542,804	299,968	55.26%
	Equipment Expense	147,138	67,266	45.72%
	<b>Total:</b>	<b>10,472,419</b>	<b>8,855,599</b>	<b>84.56%</b>
<b>OPERATING INOCME / (LOSS)</b>		<b>(998,361)</b>	<b>(2,254,454)</b>	
<b>NONOPERATING REVENUE (EXPENSE)</b>	Federal Pell Grant Revenues	2,250,000	2,743,412	121.93%
	Gifts	485	0	0.00%
	<b>Total:</b>	<b>2,250,485</b>	<b>2,743,412</b>	<b>121.90%</b>
<b>TRANSFERS &amp; OTHERS</b>	Capital Expenditures	(1,076,171)	(473,785)	44.03%
	Transfers for Financial Aid Match	30,875	0	0.00%
	Indirect Cost Recoveries	(73,443)	(10,494)	14.29%
	<b>Total:</b>	<b>(1,118,738)</b>	<b>(484,279)</b>	<b>43.29%</b>
<b>BUDGET BALANCE</b>		<b>133,386</b>	<b>4,679</b>	

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# 3

**Pierpont Community and Technical College  
Board of Governors  
Meeting of June 23, 2026**

**ITEM:** FY 2026 Capital Projects Update.

**COMMITTEE:** Finance and Administration Committee

**INFORMATION ITEM:** FY 2026 Capital Project Budgets, Expenditures, and Cash Balances as of May 31, 2026.

**STAFF MEMBER:** Dale Bradley

Pierpont Community & Technical College  
 Project Summary  
**Capital Plant Funds**  
 As of May 31, 2026

Projects			
Projects - Funds Transferred	Approved Budget	Actual Expenditures to Date	Unexpended Budget Balance
Caperton Center Expansion - Vet Tech	2,094,326	2,103,666	(9,340)
ATC 3rd Floor Furniture, Fixtures & Inform. Tech.	200,000	127,254	72,746
HVAC Building Controls All 2026	45,000	40,200	4,800
Caperton Parking Lots Repair 2026	18,000	15,205	2,795
ATC HVAC Controls Contract 2026	7,200	0	7,200
Small Capital Projects	150,000	140,892	9,108
<b>TOTALS</b>	<b><u>2,514,526</u></b>	<b><u>2,427,217</u></b>	<b><u>87,309</u></b>

Plant Funds Cash Balances as of May 31, 2026		
Fund Title	Fund	Cash Balance
Caperton Center Expansion-Vet Tech	3510	\$26,365.43
ATC 3rd Floor Furniture, Fixtures & Inform. Tech.	3518	\$76,151.92
HVAC Building Controls All 2026	3519	\$6,600.00
Caperton Parking Lots Repair 2026	3520	\$0.00
ATC HVAC Controls Contract 2026	3521	\$7,200.00
Small Capital Projects	3570	\$9,108.27
HEPC Debt Service	3573	\$0.00
Pierpont - E&G Cap & Infrastructure*	3575	\$790,165.24
<b>Total Cash in Plant Funds on May 31, 2026</b>		<b><u>915,590.86</u></b>

Cash Balances Available For Capital Projects as of May 31, 2026		
Fund Name	Fund	Cash Balance
Pierpont - E&G Cap & Infrastructure*	3575	\$790,165.24
Pierpont Facilities Fee	3170	\$572,053.57
<b>Total Cash Balances Available For Capital Projects</b>		<b><u>\$1,362,218.81</u></b>

Unrestricted Facilities Fee Fund Projected Cash Balance at June 30, 2026		
Fund 3170		Cash Balance
Beginning Balance		76.00
Estimated Revenues		645,000.00
<b>Projected Cash in Unrestricted Facilities Fee Fund at June 30</b>		<b><u>\$ 645,076.00</u></b>

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# 4

**PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS**

*Meeting of June 23, 2026*

**ITEM:** Meeting Schedule for Academic Year 2026-2027

**COMMITTEE:** Committee of the Whole

**RECOMMENDED RESOLUTION:** Resolved, that the Pierpont Board of Governors approve the proposed meeting schedule for Academic Year 2026-2027.

The proposed meeting dates are as follows:

- September 22, 2026
- October 27, 2026
- November 17, 2026
- December 15, 2026
- February 23, 2027
- March 23, 2027
- April 27, 2027
- May 11, 2027
- June 22, 2027

**STAFF MEMBER:** Dr. Michael Waide, Interim President

**BACKGROUND:**

18B-2A-2 of the West Virginia Code sets forth the requirement that Boards of Governors shall hold at least six meetings in every fiscal year, including an annual meeting each June for the purpose of electing officers.

## ANNUAL GOVERNANCE CALENDAR

### July Retreat

Theme: Future Direction

Board Focus:

- Strategic plan review
- Environmental scan
- Legislative priorities
- Board development
- Institutional risks
- Emerging opportunities

### September

Theme: Student Success and Educational Quality

Board Oversight:

- BOG Committee assignments
- Enrollment profile
- Persistence metrics
- General education assessment
- Accreditation update
- Student success initiatives

### October

Theme: Financial Stewardship and Sustainability

Board Oversight:

- Budget forecast
- Audit review
- Financial health indicators
- Capital projects
- Risk assessment
- Institutional advancement

## **November**

Theme: Workforce and Community Impact

Board Oversight:

- Alumni engagement
- Workforce programs
- Advisory councils
- Employer partnerships
- New program opportunities
- Community engagement

## **December**

Theme: Mid-year Check-in and Calibration

- Enrollment: Outreach, recruiting, persistence, retention
- Student data: default rates, summary of academic and student conduct complaints
- Marketing and promoting the college: Evolving strategies to promote the college
- Advancing the college within the community: Foundation and community-based partnerships
- Mid-year cash balances (forecasted)
- Approval of the new strategic plan, including current mission and vision statement

## **February**

Theme: Sustainability: Educational programs and finance

Board Oversight:

- Tuition and fee approval
- 5-year academic program reviews
- Overview summary of contracted service providers

## **March**

Theme: Academic Portfolio and Institutional Effectiveness

Board Oversight:

- Program viability
- Program ROIs
- Transfer pathways
- Job placement outcomes
- Strategic plan metrics

## **May**

Theme: Governance and Presidential Leadership

### Board Oversight:

- Presidential evaluation
- Board self-assessment
- Board education
- Budget approval

## **June**

Theme: Annual Institutional Performance Review

### Board Oversight:

- BOG Officer Elections and Approval of Upcoming Meetings
- Strategic plan progress
- Annual accomplishments/Year-in-Review
- Enrollment outcomes
- Student success outcomes
- Marketing and advancement outcomes
- Safety and security outcomes, Clery

## OTHER NOTABLE DATES

MONTH	EVENT	DATE
July	BOG Retreat	July 29 and July 30, 2026
August	Professional Development Day Fall Semester Begins	August 17 August 24
September	Employee Awards Ceremony	TBA
October	President's Welcome Reception Halloween Event	October 7 TBA
November	Thanksgiving Break	November 23-27
December	Employee Holiday Luncheon Last Day of Fall Semester Winter Break	TBA December 11 December 24-January 1
January	Professional Development Day Spring Semester Begins	January 19 January 25
April	Student Awards Ceremony PTK Induction Ceremony Day of Giving	TBA TBA TBA
May	Health Sciences Pinning Ceremony Last Day of Spring Semester Commencement	TBA May 14 May 14
June	Summer Semester Begins	June 1
August	Summer Semester Ends	August 7

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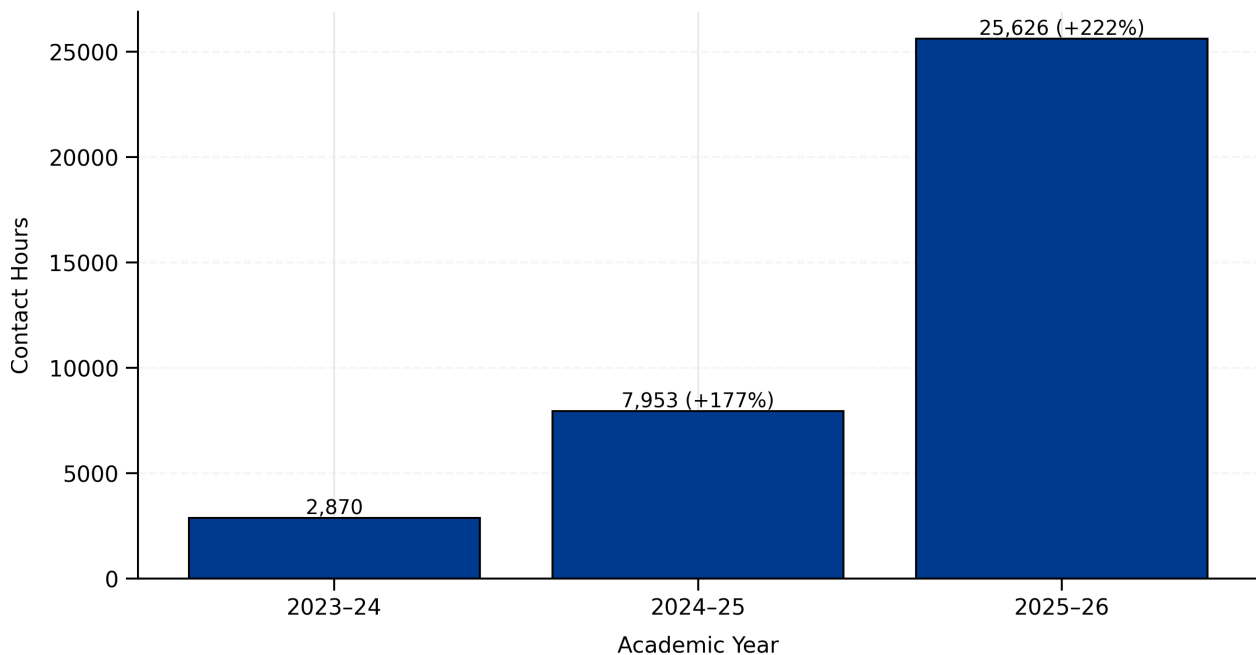
*David M. Beighley*  
**Interim Provost and VP of Academic Affairs**  
*dbeighley@pierpont.edu*  
*(304) 367-4726*

**To:** Pierpont CTC Board of Governors Committee on Academics  
**From:** Dr. Joni M. Gray, Director  
**Subject:** AY2025-2026 Year-End Report – Career & Corporate Training  
**Date:** 23 June 2026

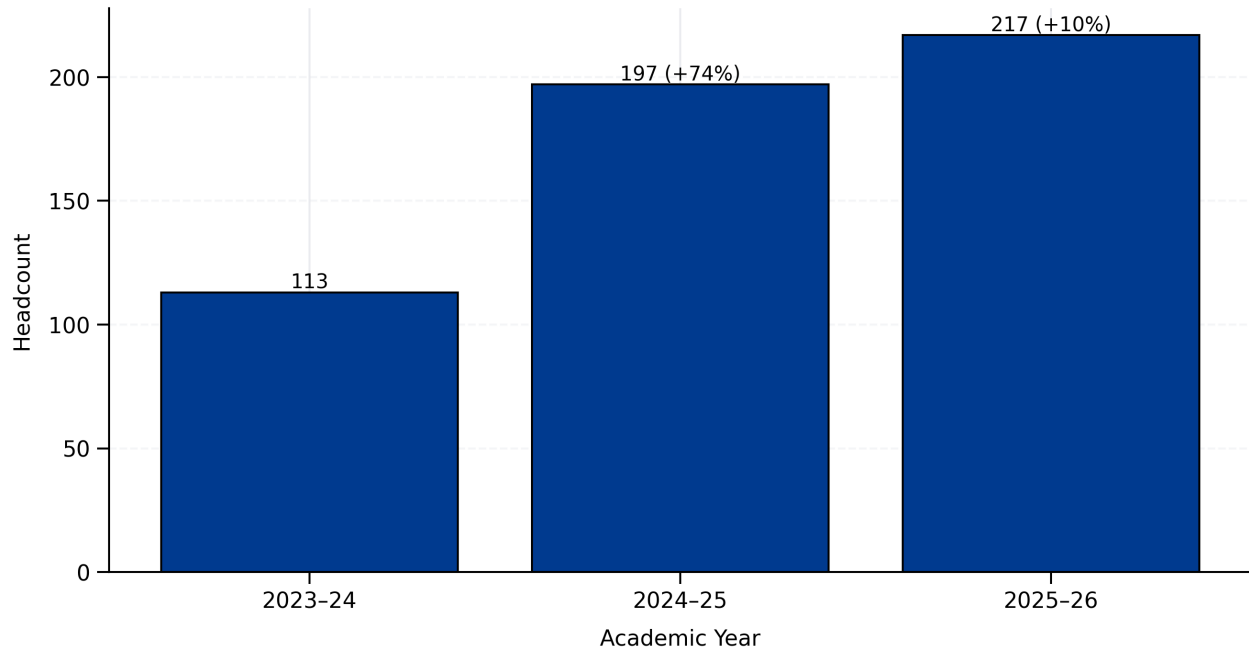
Pierpont Community and Technical College’s Office of Career and Corporate Training (CCT) presents this year-end report for AY2025-2026 to the College’s Board of Governors Committee on Academics, summarizing key activities, outcomes, and status toward strategic initiatives. Career and Corporate Training remains committed to supporting our institutional mission of providing accessible, responsive, comprehensive education that works.

**Key Achievements/Strategic Priorities and Initiatives:**

**Pierpont Community & Technical College  
Career and Corporate Training Contact Hour Growth**



## Pierpont Community & Technical College Career and Corporate Training Headcount Growth



Career and Corporate Training is advancing Pierpont’s strategic pillars of *People* and *Programs* through rapid program expansion and increased learner participation, demonstrating strong workforce demand and scalable, high-impact offerings.

### • People

Career and Corporate Training advanced Pierpont’s *People* pillar through significant growth in both workforce participation and instructional capacity. Enrollment headcount increased from **113 to 217 participants (92% growth)**, while contact hour production expanded from **2,870 to 25,626 (nearly 800% growth)** over two years—demonstrating rapidly increasing community demand and deepening engagement. Internal capacity was strengthened through targeted professional development, including **new** NC3 Festo certification training for CCT instructors and academic faculty members (SnapOn Multimeter, SnapOn Electrical and Mechanical Torque and Festo Introduction to Mechatronics) enabling in-house delivery of high-value industry credentials in mechatronics, robotics, electrical, multimeter, welding and others. In parallel, the division invested in team development, operational infrastructure (Salesforce/TargetX application build), and process improvements to support scalable workforce programming.

- **Programs**

Career and Corporate Training significantly expanded its portfolio of *Programs* through the development, launch and scaling of high-demand, industry-aligned training pathways. The division successfully delivered **expanded cohorts** of Phlebotomy, EKG Technician, and EMT-Basic while advancing **new** offerings in Clinical Medical Assisting (CCMA) and certified coding (AAPC). **Strategic program development** continued across emerging and high-growth sectors, including cybersecurity (CompTia Tech+, A+, Security+), Industrial Manufacturing, Sterile Processing, and Surgical Technology (FY 2026).

Program innovation emphasized accelerated, stackable credential models aligned to workforce needs, including general technician skills training spanning manufacturing, aviation, and energy sectors. Expanded geographic reach was achieved through **targeted service area growth in Randolph County and Braxton counties**.

**Customized training solutions** were delivered to a diverse set of employers and community partners, reinforcing Pierpont’s responsiveness to regional workforce needs. These trainings highlighted industry recognized certifications to address skills gaps for companies such as Allegheny Metallurgical, CJ Hughes and Pete Dye Golf Course. **Sterile processing development** initiated as a response to WVU-Medicine’s request to assist in didactic training as part of onboarding and upskilling their current employees into a health professional career ladder in Sterile Processing. Collaboration continued with Aurora Flight Sciences and has expanded to offer a customized Composites Training Course.

- **Partners**

Career and Corporate Training strengthened its *Partners* pillar by significantly expanding employer and community engagement through work-based learning, customized training, and advisory collaboration. The division secured and advanced **22+ Learn & Earn partnerships** across healthcare, aviation, utilities, legal, construction, nonprofit, and tourism sectors—including organizations such as **Mon Health, Davis Medical, Aurora Flight Sciences, Ryan Construction, Swisher Law, United Way, Visit Mountaineer Country CVB, and Hope Gas**. Notably, **over half** of these partnerships **represent new employer relationships**, illustrating strong regional growth. Through these collaborations, the division also delivered substantial financial impact by providing nearly **\$600,000** in wage reimbursement to support employers and trainees, reducing hiring risk while accelerating workforce development outcomes across the region. Additionally, through the work of Learn & Earn partnerships and grant-supported initiatives, **CCT secured approximately 50 paid internships** for Pierpont students, directly supporting academic degree retention and persistence across all three academic schools. A highlight of the year was our second annual Lunch and Learn event attended by nearly 40 business partners, regional economic development leaders, faculty/staff and BOG members.

This April, CCT completed our first full BILT advisory cycle marking the last quarterly gathering with participation from **20+ employers, industry leaders, K-12 partners, and internal stakeholders**. This team provides ongoing guidance to ensure alignment between training programs, academic pathways, and real-time workforce needs.

CCT continued to build and expand career pathway exploration by securing Sparkforce grants to fund **seven (7) summer camp opportunities** for summer of 2026. These camp opportunities not only offer fun and engaging exploration of science, math, and technology that gets middle schoolers onto Pierpont campus, we strategically added value by building in industry-recognized certifications. This strategically shifts the summer camps from community education to foundational career training—that’s fun!

In addition, Career and Corporate Training strengthened regional talent pipelines through intentional partnerships with our **K–12 systems**. An example of this is our developing partnership with **the Marion County Adult Basic Education (ABE) program** where we will offer foundational career training on site for their enrollment of ~100. Another key milestone includes the establishment of a Memorandum of Understanding (MOU) with the **Marion County Board of Education’s 21st Century Community Learning Centers (21st CCLC) after-school program**, which focuses on **Pre-K through 4th grade learners**. Through this partnership CCT will introduce early career exploration and hands-on learning opportunities. Combined with broader collaboration across K–12 and adult education partners, these initiatives position Pierpont as a critical connector between education and employment. K12 regional engagement continued through **partnership development in Upshur County** and the successful delivery of our **second annual Landscape Bootcamp Buchannon Upshur High School students**, demonstrating commitment to place-based training and community-responsive programming. This work reinforces the division’s commitment to expanding access, supporting lifelong learning, and developing a strong, early-stage workforce pipeline.

### **Forward-Looking Opportunities/Objectives:**

- **People**

Career and Corporate Training is intentionally building the talent, systems, and learner supports necessary to sustain long-term growth and impact. The division will continue expanding its internal capacity through strategic staffing and building a pool of qualified adjuncts/trainers, industry-aligned professional development, and scalable **Train-the-Trainer models** that ensure program quality and continuity.

Looking ahead, CCT is prioritizing the student experience by:

- developing **dedicated Financial Aid information sessions focused on workforce funding such as WIOA and WV HEAPS/Future Workforce Grant**
- coordinating **Blackboard training for CCT participants** to support success
- initiating **credit for prior learning articulations** between career credentials and academic credentials
- connecting students to **Career Services** for enhanced career coaching, job placement support reinforcing strong outcomes beyond training

These efforts reflect a broader commitment to fully integrating workforce students into the Pierpont student experience through streamlined application processes and coordinated support services. CCT will continue to expand its engagement with **statewide workforce and economic development initiatives**, including active participation and leadership in **Credential WV, TEAM Consortium, WV HEPC Health Careers Sub-Committee on Education and Employment Collaboration, and other cross-sector**

**collaboratives.** Through this engagement, Pierpont is positioned to both contribute to and shape statewide strategies that strengthen workforce alignment and expand opportunity for learners.

- **Programs**

Career and Corporate Training is advancing a strategic vision centered on **scalable, industry-driven programs** that respond to evolving workforce demands and create clear pathways to employment and advancement. The division will continue expanding its portfolio of **accelerated, stackable credential programs**, with a strong emphasis on high-demand sectors and flexible delivery models.

- A key priority is the continued growth of skilled trades programming, including the launch and expansion of **Residential and Commercial Electrical training supported by NC3 Greenlee equipment**. This initiative is strongly endorsed by **secondary career and technical education partners, organized labor leadership, and regional employers**, positioning Pierpont to play a central role in strengthening the electrical workforce pipeline.
- Additionally, CCT is advancing plans to secure and deliver **Daniels Manufacturing Corporation (DMC) Precision Electrical Termination training**, including investment in specialized equipment and faculty expertise. This training will be embedded within the **Aviation Maintenance Technology (AVMT) program** and expanded as a **customized training offering for industry partners**, reinforcing Pierpont’s leadership in high-precision technical training.
- Progress continues toward the launch of the **Intro to Welding program**, with a design that integrates virtual simulation and hands-on (“hot”) welding lab experiences to increase capacity for waitlisted degree interest, enhance accessibility, and support scalable workforce training.
- Finalizing development and deployment of an accelerated ECCAT (**Early Childhood Classroom Assistant Teacher) training** to address the state’s high need for qualified teacher aids remains a priority.

Future program growth will continue to focus on **customized training, mobile delivery, micro-credentials, and expanded articulation pathways** into academic programs—ensuring that learners can seamlessly transition from workforce training into continued education and career advancement.

## • Partners

Career and Corporate Training is committed to strengthening and expanding a dynamic network of partners to support a **regionally responsive and future-focused workforce ecosystem**. Building on existing momentum, the division will continue to deepen employer engagement through our **BILT-informed advisory model**, ensuring that programs remain aligned with real-time industry needs.

Meeting schedule:

- June 4, 2026—Kickoff/Orientation Meeting
- August 13, 2026—KSA Meeting
- November 12, 2026—Trends Meeting
- February 11, 2027—Expanding Partnerships Meeting

CCT will maintain its role as a convener and connector by growing participation in **Learn & Earn partnerships, workforce boards, statewide initiatives, and regional employer networks**, while continuing to engage employers through targeted outreach events, advisory participation, and customized training collaborations. We will explore organizational alignment to determine how the growth of this program can best be supported.

In parallel, CCT will further invest in **education-based partnerships across K–12 and Adult Basic Education systems**, strengthening early awareness, career exploration, and long-term pathway development. These efforts, combined with continued engagement in community-based programming and regional expansion initiatives, position Pierpont to lead in building inclusive, aligned talent pipelines that connect learners to high-value careers and employers to skilled talent.

Continued progress will require strategic investment in CCT team capacity and infrastructure to ensure the division can effectively implement initiatives and sustain its current pace of growth.

## Conclusion:

Career and Corporate Training continues to play a transformative role in Pierpont’s pursuit of accessible, relevant, and high-impact education. By advancing initiatives across People, Programs, Partners, and Performance, we remain firmly aligned with institutional strategic priorities. Through the development of responsive training, industry collaboration, and data-informed practices, we are delivering education that works—driving workforce growth and meeting the evolving needs of West Virginia’s communities.