

Foundation Fellow Award (cont.)

Foundations Grant

Eligibility	Available to full-time faculty who have not received a grant within the last 3 years
Award	A total of \$1000 is available.
Application Process	<p>Applicants should complete the electronic application form or submit a two page proposal plus a budget page to facdevpierpont@pierpont.edu. The proposal should include the following:</p> <ol style="list-style-type: none">1. A precise description of the nature and purpose of the project;2. Supporting materials about the project, such as brochures and press releases;3. A statement listing previous achievements and funding;4. A concrete explanation of specific benefits that the faculty member, the student, and the University will derive from the proposed activity;5. A calendar of the activities in which the faculty member will engage, including a proposed date of completion;6. A letter from the Dean, School or Department Chair indicating that the proposal has been discussed and that possible ramifications, such as feasibility and necessary departmental resources, have been considered; and7. A one-page detailed budget.
Application Deadline	Extended to February 22, 2016
Selection Criteria	The Faculty Development Committee will notify each applicant when his/her proposal is received by the committee. The Committee will consider each proposal carefully using the rubric and forward its recommendations for funding to the Provost and Vice President for Academic Affairs, and to the President of the respective institution for approval.
Recipient Responsibilities	The grant period will cover one fiscal year from the July following the date the grant is approved. The activity must be only that described in the proposal and must occur during the period specified in the announcement of the award. The grantee must submit a six-month progress report and a final report of no more than five pages that explains specifically the accomplishments of the project and includes a detailed accounting of the expenditure of funds. The committee chair will provide copies for the Provost and Vice President for Academic Affairs, the President, and the Foundation. Grantees may be called upon to make presentations relative to the activities for which they received funding.
Purpose & History	Each year the Foundation has funds available for faculty development grant activities. All full-time faculty members are invited to submit proposals for appropriate scholarly projects or activities to the Faculty Development Committee. After consideration, the committee will

Foundation Fellow Award (cont.)

recommend worthy proposals for final selection.