

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**Board of Governors Policies and Procedures**  
**PP-8046**

**SHORT TITLE:** Mission Statement Review Policy

**REFERENCE:** W. Va. Code §§18B-1-6 and 18B-1D-1 and W. Va. Code R. § 135-49-1 *et seq.*

**EFFECTIVE:** December 15, 2005

**AMENDED:** April 5, 2007; June 16, 2020

**REPEALED:**

**REVIEWED:** April 30, 2020

---

**SECTION 1. PURPOSE**

This policy describes guidelines for reviewing the mission statement of Pierpont Community & Technical College (Pierpont).

**SECTION 2. SCOPE AND APPLICABILITY**

This policy affects all college constituencies.

**SECTION 3. DEFINITIONS**

None

**SECTION 4. POLICY**

Pierpont will review its mission statement periodically as an important part of strategic planning.

**SECTION 5. BACKGROUND OR EXCLUSIONS**

None

**SECTION 6. GENERAL PROVISIONS**

6.1 **Review Period.** Pierpont Community & Technical College will review its mission statement at least once every five years, but may do so more frequently as needed

- 6.2 **Procedure.** The President's Cabinet will initiate and establish the guidelines for each review and will recommend any changes to the Board of Governors.
- 6.3 **Approval.** Pierpont's President will forward recommendations to the Board of Governors for their final approval and adoption.
- 6.4 **Publication.** Pierpont will publish the Mission Statement on its website.

## **SECTION 7. RESPONSIBILITIES**

- 7.1 **President's Cabinet.** The President's Cabinet is responsible for the execution of this policy.
- 7.2 **Employees.** All Pierpont employees are expected to know the mission statement and understand and support the college's mission.

## **SECTION 8. CANCELLATION**

This policy does not cancel any previous policy.

## **SECTION 9. REVIEW STATEMENT**

All policies shall be reviewed on a regular basis with a time frame for review to be determined by the President or President's designee. Upon such review, the President or the President's designee may recommend that the policy be amended or repealed.

**Attachments:** None.

**Distribution:** Members of the Board of Governors and the President of Pierpont Community & Technical College

**Revision Notes:** The proposed revisions reorganize policy provisions pursuant to PP-1000.B, insert applicable statutory and regulatory references, remove references to Fairmont State University, and clarify the review process.