

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**Board of Governors Policies and Procedures**  
**POLICY # 37**  
**TITLE: ADJUNCT FACULTY WORKLOADS**

**Effective Date:**

**Amended:**

**Repealed:**

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**PURPOSE:**

To establish maximum number of credit hours part-time (adjunct) faculty may teach in an academic year. (Fall and Spring Semesters).

**BACKGROUND:**

Full-time faculty members at Fairmont State University teach a minimum of 12 credit hours per semester. In addition to teaching, they are expected (a) to advise students; (b) to perform committee and university/community service; and (c) to engage in scholarly or creative endeavor and professional development activities. These three areas are calculated at the equivalent of three credit hours each, although weight may shift among each of the three areas.

Full-time faculty members at Pierpont Community and Technical College teach 15 credit hours per semester, with advising, service, and scholarly or creative endeavor and professional development calculated at the equivalent of two credit hours each, although weight may shift among each of these areas.

The total workload for a faculty member at either institution is, then, 21 credit hours per semester (12 + 9 at FSU; 15 + 6 at Pierpont), or 42 credit hours per academic year.

**POLICY:**

Part-time (adjunct) faculty members at Fairmont State University will teach no more than 18 credit hours per academic year. (Fall and Spring semesters combined).