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## **NORTH CENTRAL WV ADVANCED TECHNOLOGY CENTER ADVISORY BOARD QUARTERLY MEETING**

**Tuesday, June 21, 2022  
1:00 PM**

**Pierpont's Advanced Technology Center  
500 Galliher Drive  
Fairmont, WV 26554  
Room 216A**

### **AGENDA**

1. Call to Order – *Jillian Sole, Chair*
2. \*Approval of Minutes from March 22, 2022 Meeting
3. \*2022-2023 ATC Advisory Board Meeting Dates
4. ATC Reports
  - a. Industry Relationships/Partnerships (*Nancy Ligus*)
5. Additional Items
6. Next Proposed Quarterly Meeting Date – September 20, 2022
7. Adjournment

*\*Denotes possible action item.*

**Pierpont Community & Technical College**  
**NORTH CENTRAL ADVANCED TECHNOLOGY CENTER**  
**ADVISORY BOARD COMMITTEE MEETING**

**March 22, 2022 – 1:00 PM**  
**Zoom Meeting Format**

**MINUTES**

**I. Notice of Meeting**

A meeting of the North Central Advanced Technology Center Advisory Board (NCATC) was held on March 22, 2022 beginning at 1:00 PM. This meeting was held using Zoom videoconference format.

**II. Attendance**

- Executive Officers in attendance: Jillian Sole – Chair, Thomas Cole - Vice Chair, and Lisa Lang – Recording Secretary
- Advisory Board Members in attendance: Brian S. Bozarth, David L. Hinkle, and Jeffery Powell
- Advisory Board Members absent: Anthony Hinton, Rick Pruitte, Larry Puccio, Jr., Haley Thomas, and Anna Romano
- Others present: Pierpont Community & Technical College (Pierpont) faculty and staff

**III. Call to Order**

Ms. Jillian Sole, Chair, called the meeting to order at 1:04 PM.

**IV. ATC Reports**

a. Facility Update

Mr. Dale Bradley reported that he did not have any updates to share with the group. The Facility Update was intended to update the Advisory Board on construction of the building. Since construction of the building is complete, Mr. Dale Bradley suggested removing the Facility Update from future meeting agendas.

b. Industry Relationships/Partnerships

Ms. Nancy Ligus, Pierpont's Director of Workforce, Continuing Education, and Economic Development, provided updates for the following areas:

1. Contracted Corporate Training

2. Continuing Education
3. Workforce Training
4. Testing Center

A copy of Nancy Ligus' report was sent to Advisory Board members and is attached.

#### **V. Approval of Minutes**

The minutes of September 21, 2021 and December, 13, 2021 NCATC Advisory Board meetings were presented for approval. Mr. Jeffery Powell moved for the minutes to be approved, as presented. Mr. Thomas Cole seconded the motion. There was no discussion on the motion. Motion carried.

#### **VI. Next Meeting and Adjournment**

The next quarterly NCATC Advisory Board meeting will be held on June 21, 2022.

There being no further business, Mr. Thomas Cole offered a motion to adjourn the NCATC Advisory Board Meeting. Mr. Jeffery Powell seconded the motion. Motion approved.

*Minutes respectfully submitted by: Amanda N. Hawkinberry*

**Pierpont Mission Statement:** To provide accessible, responsive, comprehensive education that works.

**Pierpont Vision Statement:** Empowering individuals to transform their lives through education.

**Pierpont Tagline:** Education that Works.



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Center for Workforce Education  
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**Nancy Ligus, Director**  
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**To:** ATC Advisory Board Committee

**From:** Nancy Ligus, Director of Workforce, Continuing Education, and Economic Development

**Subject:** Industry Relations & Partnerships Report

**Date:** March 22, 2022

**Focus Areas:**

- [Contracted Corporate Training \(specific to Advanced Technology\)](#)
  - Current organizations active in customized training:
    - Davis Medical- Medical Lab Technician Transition Program
    - WV National Guard- CompTIA Security + (New)
    - Mountaineer Challenge Academy- PEC Safeland Certification (New)
    - Morgantown Fire Department-EMS Recertification (New)
  - # Contracted Trainings Completed since July 1, 2021: 5
- [Continuing Education \(Advanced Technology based\)](#)
  - Current /future open enrollment Programs scheduled:
    - Basics of Lean & Continuous Improvement (March 23)
    - DOT HazMat Awareness (3-day) Training (April 12-14)
    - Autism Mentor Training (May 2-June 30)
  - # Cont. Ed. Courses Completed since July 1: 3
- [Workforce Training \(Advanced Technology based\)](#)
  - Upcoming training scheduled:
    - Home Inspector Training (April 11-21)
    - Starting Your Own Business- Essentials for Entrepreneurs (April 22)
  - # Workforce Training courses completed since July 1: 2
- [Testing Center](#)
  - December through late February- reduced available test slots due to Covid-19 surge
  - HOLD-Hiring Program Specialist to serve as back-up administrator to Testing Center Coordinator due to pending legislation; minimal response to job posting.



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### 1. DATA from FY 21 (July 1, 2021 to date\*)

Testing Center: \*thru Feb. 2022

Total Revenue           \$ 10,009                           Total Candidates 490

Corporate Training (Contracted-All)

Total Gross Revenue   \$ 18,791                           Total Students 64

Continuing Education/Workforce Training (Open Enrollment-All)

Total Gross Revenue   \$ 48,290                           Total Students 101

World Education (Online partner) Revenue \$ 1,360.00   # Students 5

### 2. Initiatives for the Center for Workforce Education

- a. Strategic Partnership Meeting held Jan 18 for Aviation/Aerospace Industry Partners  
21/40 Attendees due to inclement weather included 10 companies
- b. Strategies for Student Enrollment Planning created for FY 2023
- c. Employer engagement through Internship/Apprenticeship opportunities  
(2) new Learn & Earn projects: Aviation (HQ Aero), IT (GST, Advantage Tech)= 6 students
- d. US EDA Grant Partner with WV CTCS/ WV Dept. of Econ. Development in Phase 2 of Build Back Better Challenge; promoting IT Cyber certifications and Aviation Structures Technician Training.  
US EDA Grant participant with WV CTCS in Good Jobs Challenge promoting CDL training
- e. Future workforce trainings in consideration:
  - CDL
  - Artificial Intelligence Bootcamp for Software Development
  - Cyber security short term certification training
  - WV Women Work- Pre-Apprenticeship manufacturing
  - Specialized Welding

**Pierpont Community & Technical College  
Advanced Technology Center Advisory Board Meeting  
June 21, 2022**

**ITEM:**

Pierpont Community & Technical College Advanced  
Technology Center Advisory Board Meeting  
Schedule for Academic Year 2022-2023

**RECOMMENDED RESOLUTION:**

Resolved, that the Pierpont Community & Technical  
College's Advanced Technology Center Advisory  
Board approve the proposed meeting schedule.

The proposed dates are:

- September 20, 2022
- December 6, 2022
- March 28, 2023
- June 20, 2022

Upon approval, the Pierpont Community &  
Technical College Advanced Technology Center  
Advisory Board Meeting Schedule for Academic Year  
2022-2023 will be posted to the WV Secretary of  
State's Meeting Notice webpage.



***ADVANCED TECHNOLOGY CENTER ADVISORY BOARD MEETINGS\****

**Academic Year 2022-2023**

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**2022**

September 20<sup>th</sup>

December 6<sup>th</sup>

**2023**

March 28<sup>th</sup>

June 20<sup>th</sup>

*\*ATC Advisory Board Meetings start at 1:00 PM, unless otherwise noted.*