

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING**

Special Meeting

**Tuesday, August 16, 2022
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 106**

AGENDA

I. Call to Order

II. Roll Call

III. Committee of the Whole

A. *Resolution for Approval – Pierpont Facilities Master Plan

Tab 1

IV. Upcoming Meetings

A. *Regular BOG Meeting*
September 20, 2022
Time: 2:00 PM
Location: Advanced Technology Center

V. Adjournment



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: Empowering individuals to transform their lives through education
Tagline: Education that works!

**Denotes possible action item*

**Pierpont Community and Technical College
Board of Governors
Meeting of August 16, 2022**

ITEM: Acceptance of the Pierpont Facilities Master Plan dated August 10, 2022 completed by the Facilities Master Plan team of Omni Architects; Hastings & Chivetta Architects; and Barton Associates.

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Be it resolved that the Board of Governors accepts Pierpont's Facilities Master Plan dated August 10, 2022.

STAFF MEMBER: Dale Bradley

BACKGROUND: The Pierpont Facilities Master Plan architectural team presented the completed Facilities Master Plan to the Board of Governors.

The report includes the following;

- An executive summary
- A facility condition assessment of the Advanced Technology Center, the Gaston Caperton Center and the Pierpont Center at MTEC.
- An analysis of campus uses and needs based on current conditions and stakeholder input.
- Conceptual design and budgets for needed renovations and/or new construction.



Facilities Master Plan

August 10, 2022

A smiling female graduate with dark hair, wearing a black graduation cap and gown, holds a black diploma folder. The folder features a gold circular logo with a stylized 'P' and a leaf, surrounded by the text 'PIERPONT COMMUNITY & TECHNICAL COLLEGE'. In the background, a blurred crowd of graduates and a wooden podium with a plaque are visible. A large bouquet of pink flowers is in the bottom left corner.

MISSION STATEMENT:

"To provide accessible, responsive, comprehensive education that works."

VISION STATEMENT:

"Empowering individuals to transform their lives through education."





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A woman with long brown hair is looking into the transparent enclosure of a 3D printer. She is positioned on the right side of the frame, with her hand near a spool of green filament at the bottom. The printer's internal components, including a print head and a platform, are visible. A label on the top left of the enclosure provides contact information for 'Evo3D'.

1.0 Executive Summary

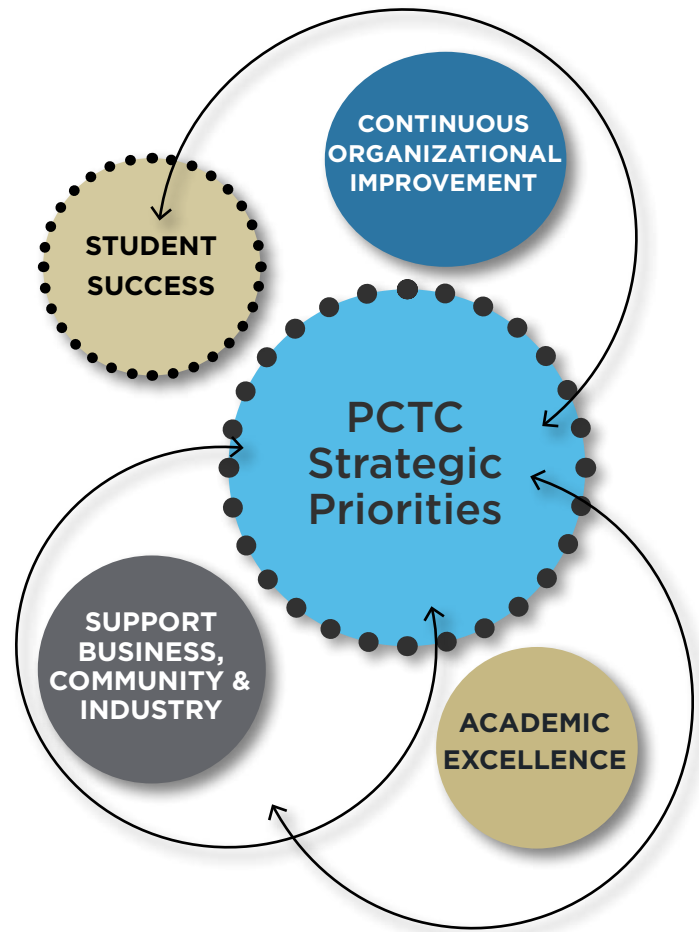
1.0 EXECUTIVE SUMMARY

A. Campus Background

Pierpont Community & Technical College (PCTC) was formerly a part of Fairmont State College. In 2008, PCTC became a member of West Virginia's Community & Technical College System; Fairmont College became part of WV's University System and was renamed Fairmont State University (FSU). Historically, PCTC programs have been held in space that is wholly-owned, partially-owned, or leased. In 2015, a signature home for PCTC was constructed on donated land in the I-79 Marion County Technology Park. The 63,000SF Advanced Technology Center (ATC) houses administrative, student service, academic, and support space. The College's entire service area encompasses thirteen counties.

In April 2021, PCTC and FSU executed a formal separation which displaced four major programs housed in FSU-owned space: Aviation Maintenance, Culinary Academy, Veterinary Technology, and Early Childhood. Prior to the start of the FMP, plans for replacement facilities and the purchase of the Byrd Aviation Education facility were underway. However, during the latter phase of the FMP it was learned that the Byrd facility is no longer available. Analysis of this building performed as part of the FMP scope is provided in the Appendix; the concept for a new Aviation Maintenance Technology Building is included in Section 4.0.

Going forward, the majority of PCTC programs will occur at the following locations:



Building & Location	Owner Status
Advanced Technology Center, Fairmont	100% Ownership
New Aviation Maintenance Tech Building, Bridgeport	100% Ownership
Gaston Caperton Center, Clarksburg	100% Ownership
Veterinary Technology Center, Clarksburg	100% Ownership
Culinary Academy, Fairmont	Leased
Pierpont Center at Monongalia County	50% Ownership
Pierpont Center at Braxton County	100% Ownership

1.0 Executive Summary

The campuses addressed in the Facilities Master Plan scope are sited in the north central region of West Virginia. From the main campus in Fairmont, the drive southward to Gaston Caperton Center and Byrd Aviation Center are 21 and 17 minutes respectively; the drive north to Pierpont Center is 30 minutes. The location of the new Aviation Maintenance Technology building is near the Byrd facility.



Academic units at PCTC are organized into three Schools as follows:

School of Business, Aviation & Technology

- Aviation Maintenance
- Business & Information Systems
- Design
- Energy Systems
- Mining & Manufacturing

School of Health Sciences

- Emergency Medical Services
- Veterinary Assistant
- Veterinary Technology
- Radiologic Technology
- Physical Therapist Assistant
- Licensed Practical Nurse
- Respiratory Care/ECG Skills
- Health Info Tech
- Medical Admin.
- Medical Laboratory Technology
- Lab Assistant/Phlebotomy Skills
- Health Sciences
- Natural Sciences

School of General Ed & Professional Studies

- Writing/English
- American Sign Language/IEP
- Criminal Justice
- Early Childhood
- Laboratory Preschool
- Paralegal Studies
- Liberal Studies
- Food Service Management
- Pastry & Baking Arts
- Culinary Academy
- Nutrition & Dietetics Tech.
- Hospitality & Tourism
- Mathematics
- Interdisciplinary Studies
- Physical Sciences

The College offers over 40 Associate, Certificate, and Skill Set programs; it also offers transfer degrees for students advancing to a 4-year institution, workforce training, and continuing education programs. In the past decade, PCTC training and workforce development programs have impacted over 10,000 employees. Table 1.0 illustrates the change in degree completions between 2010 and 2020. Recent growth is highlighted, although some hands-on programs impacted by the pandemic had more completions in the prior year.

Table 1.0 - Ten-Year Historic Completions - U.S. Dept. of Education Categories

Category of Instruction	2010 Associate	2020 Associate	2010 Certificate	2020 Certificate
Health Professions	82	59 (116 in 2019)	101	49
Engineering Technologies	3	30	8	14
Computer / IS & Support	-	28	-	1
Science Technologies/Technician	19	23	-	-
Vet / Animal Health Technician	-	21	-	-
Business & Business-Related	20	19	3	-
General / Liberal Arts	46	18 (70 in 2019)	-	-
Family / Consumer Sciences	16	17	-	-
Homeland Security/Law Enforce./CJ	22	7	-	-
Visual & Perform. Arts	15	7	-	-
Mechanic & Repair	10	5 (11 in 2019)	-	-
Legal Professions	4	4	-	-
Interdisciplinary Studies	5	1	-	-



Pierpont C&TC Student Photos (courtesy of PCTC website)

1.0 Executive Summary

B. Facility Master Plan (FMP) Scope

The Facilities Master Plan will serve as a blueprint for addressing existing and future needs, and allocating capital expenditures over the next ten years. The FMP scope includes the following:

- Phase I** Assessment of general condition, life safety, and suitability of existing buildings including recommendations for improvements.
- Phase II** Gather and analyze statistical data and user input about existing conditions and pedagogical needs.
- Phase III** Develop design concepts, budget models, and fundraising materials for renovations or new construction as approved by PCTC.

The FMP events were overseen by a Working Group comprised of campus stakeholders and representatives from the West Virginia Council for Community and Technical College Education. Master plan activities were highly-interactive and included stakeholders from all three schools and campus administration.

C. Process

After a review of classroom space utilization data, the associated design team of Omni Architects, Hastings+Chivetta Architects, and Barton Assoc. conducted a series of workshops beginning in the fall of 2021. In all, the design team conducted two separate campus visits consisting of stakeholder meetings, and several virtual events to discuss alternatives for addressing the institution's needs. Each on-site visit began and ended by meeting with the Working Group to solicit their guidance about next steps. Between meetings the design team incorporated feedback into revised concepts that were then vetted with the Working Group. The virtual meetings helped to maintain momentum during pandemic-related disruptions.

FMP recommendations for Pierpont Community & Technical College are based on stakeholder input, design team observations, guidance from the Working Group, and conformance with budgetary cycles. The FMP supports growth while striving to make the best use of existing resources; it proposes the replacement of displaced programs, and strategic renovations to improve student services and administrative functions.

Figure 1.0 - Project Schedule



D. Facility Condition Assessment

A brief summary of the physical condition of the PCTC facilities is provided below; greater detail including a numeric rating for each building is provided in Section 2.0.

Advanced Technology Center

1. Building generally in excellent condition
2. Separation of a CMU wall by the Welding Lab attributed to foundation settlement
3. Minor efflorescence on some exterior brick
4. Set of concrete exterior stairs pulling away from the brick wall to which they are attached
5. Cracks in concrete floors in the main corridors
6. Normal wear and tear of carpet & finishes

Gaston Caperton Center

1. Roofing and interiors in relatively good condition
2. Visible signs of some wear and tear in finishes, especially where water damage has occurred
3. Exterior masonry requires repointing and brick cleaning in some areas

Pierpont Center at MTEC

1. Interior in excellent condition requiring only minor wall repairs
2. Exterior in excellent condition.

Robert C. Byrd Aerospace Education Center

See Appendix

E. Mechanical/Electrical/Plumbing Inspections

M/E/P Issues that require attention are summarized below; greater detail is provided in Section 2.0.

Gaston Caperton Center

1. Repair valves/piping and insulation on various air-handling units (AHUs).
2. Address deficient AHU above Room 160.
3. Perform power systems study and affix arc flash hazard labels to panelboards/equip.
4. Address lack of apparent primary overcurrent protection/disconnection means for distributions transformers.
5. Recommend replacement of lighting with LED fixtures and addition of code compliant controls.
6. Address miscellaneous/minor plumbing issues.

Pierpont Center at MTEC

1. Correct sprinkler heads in the mechanical/storage room.

Robert C. Byrd Aerospace Education Center

See Appendix

1.0 Executive Summary

F. Campus Analysis & Stakeholder Engagement

Stakeholder input was gathered in two ways: face-to-face meetings, and an on-line goal-setting survey. The objective of these events was to identify a list of over-arching goals for the project. Survey participants were asked to prioritize a list of possible campus improvements, and identify an institutional and personal goal; detailed survey results can be found in Section 3.0. For Faculty/Staff, the top priority for campus is technology improvements, for Students, the top priority is safety with teaching laboratories and classroom being their second and third priorities respectively.

The overall institutional goals expressed by the Board of Governors and Working Group are summarized below:

Institutional FMP Goals

- *Improve classroom scheduling efficiency*
- *Maximize utilization of classrooms & offices*
- *Grow enrollment & program offerings*
- *Identify strong & successful programs*
- *Enhance recruitment and retention resources for low-enrollment programs*
- *Identify demographics & outreach*
- *Consolidate and improve student services, a "one-stop-shop" approach*
- *Develop a single main office location with smaller satellite offices*
- *Perform utilization analysis to inform acquisition of new space*
- *Add dining options at each location to keep students on campus*
- *Enhance outdoor gathering/eating space at all locations*
- *Provide more student open computer labs*



Pierpont C&TC Student Photos
(courtesy of PCTC website)

H. Expectation of Growth

The Senior Director for Research and Policy at the WV Community & Technical College System authored an Enrollment Report in Fall 2019 that cites the national decline of enrollment in 2-year Public Colleges. This Report also cites a projected decline of 4% in WV High School Graduates by 2027.

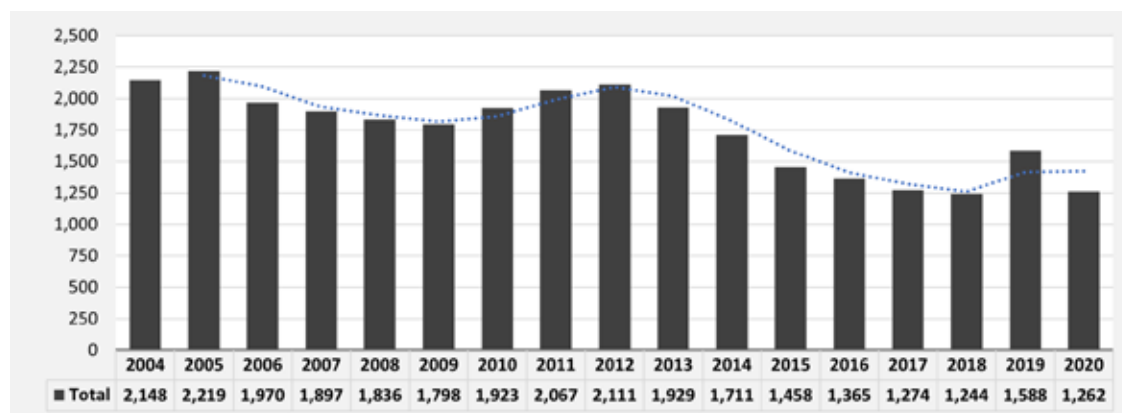
Completion data for PCTC (Table 1.0) shows that in spite of national trends, the College continues to graduate students in programs with strong pathways to employment. The 2019 data in Table 1.2 below ranks Pierpont second in retention among its WV peers. From 2013 to 2017, PCTC experienced a steady increase in Fall-to-Fall retention rising from 39.6% to 55.2%.

Figure 1.1 below illustrates that the 2019 Pierpont enrollment rose 24% from the previous year which coincides with the introduction of new technology-based programs. To support ongoing success, the FMP recommends improvements that are focused on areas of growth, the replacement of leased FSU space, and improvements to student services at both the Gaston Caperton Center and the ATC.

Table 1.2 - WV Community & Technical College System Enrollment Report

Fall-to-Fall Retention Rates					
Retained at Starting Institution					
First-Time, Full-Time Freshmen at WV Public Two-Year Institutions 2013-2017 Cohort Years					
Institution	2013	2014	2015	2016	2017
Blue Ridge Community and Technical College	51.4%	55.2%	59.7%	55.9%	57.8%
BridgeValley Community and Technical College*	50.4%	49.5%	52.0%	46.0%	49.8%
Eastern WV Community and Technical College	50.9%	55.0%	45.1%	45.7%	48.5%
Mountwest Community and Technical College	46.6%	38.4%	42.4%	37.9%	42.5%
New River Community and Technical College	41.3%	38.8%	38.0%	36.1%	35.1%
Pierpont Community and Technical College	39.6%	46.2%	46.1%	50.6%	55.2%
Southern WV Community and Technical College	51.5%	50.0%	51.1%	52.4%	48.7%
WV Northern Community College	57.3%	53.3%	46.7%	52.5%	47.4%
WVU at Parkersburg	48.6%	52.8%	55.9%	51.6%	49.2%
	44.9%	47.5%	48.5%	48.0%	48.3%

Figure 1.1 - PCTC Historic 12-Month FTE Enrollment Trend from IPEDS



1.0 Executive Summary

H. Concept Design & Budget

Major Improvements

The Facilities Master Plan recommends six major Capital Improvement Projects itemized below. Statement of Basis of Construction Cost & Exclusions can be found on page 53.

	Proposed Improvement	Status	Construction Cost
1	New Vet Tech Building at 211 South Chestnut Street, Clarksburg, WV to replace former leased space at FSU.	95% Construction Documents	Base Bid \$1,636,500 Security Cost \$36,000 Alternates (3) \$373,500
2	Improvements to Leased Space in the Middle Town Mall for the Culinary Academy to replace former leased space at FSU.	Design Development	\$480,000.00
3	New Disability Services Suite in renovated space at Gaston Caperton Center to serve Students & Community Residents.	Intention to reuse existing space; no cost anticipated.	No cost anticipated
4	ATC - Renovation of Cafe' Lounge on First Floor ATC - Build-out of third floor shell space at Advanced Technology Center to accommodate faculty/staff relocation from FSU and from First Floor.	Preliminary Concept Preliminary Concept	\$ 405,402 Total Project Cost in 2023 \$1,229,798 Total Project Cost in 2023
5	Renovation of Garden-Level Space at Gaston Caperton Center to accommodate the Early Childhood Education program	Preliminary Concept	\$401,249 Constr. Cost \$537,141 Total Project Cost
6	Construction of a new Aviation Maintenance Technology facility in Bridgeport	Preliminary Concept	\$21,285,934 Construction Cost



New Veterinary Technology Building Site



New Culinary Academy Site

I. Mechanical, Electrical, Plumbing, and Fire Protections Issues Estimate to Repair

The M/E/P Issues are summarized in detail for each building in Section 2.0. An opinion of probable costs to address any noted issues is provided below on Table 1.4. The probable construction costs are based on Barton Associates' judgment and experience, however, due to current market volatility the estimates should be used for comparative purposes only and should not be utilized for final budgeting. The costs include labor, material and equipment necessary to address each of the systems indicated. Future development of more detailed information contemporaneous with market conditions at the time of budgeting or bidding will allow the refinement of these figures.

Table 1.4

Issues		Probable Cost
Advanced Technology Center		
1	Repair various RTU condensate drain piping and base frames.	\$65 /unit
2	Replace ACCU-1 compressor fan motor.	\$550 per 3/4 hp motor
3	Interface data room equip. controls with building automation system (BAS). Maintenance engineer dept. feels this is a problem never corrected under original scope of work. Original ACT and Mechanical Contractors need to meet on site together to correct control issues.	
4	Perform power systems study and affix arc flash hazard labels to panelboards/equipment	\$35,000
5	Update panelboard nameplates to show proper ratings	\$150 /panelboard
6	Replace surge protective device in distribution panel DP2B	\$6,018
Gaston Caperton Center		
1	Address deficient AHU above Room 160	\$28,000
2	Perform power systems study and affix arc flash hazard labels to panelboards/equipment	\$20,000
3	Address lack of apparent primary overcurrent protection/disconnection means for distributions transformers	\$40,000 to \$50,000
4	Install drain and supply line covers beneath toilet room lavatories to comply with the Americans with Disabilities Act and ASTM C1822	\$500
Pierpont Center at Monongalia		
1	Correct sprinkler heads in the mechanical/storage room	\$5,000

Robert Byrd Aerospace Education Center (see Appendix)

2.0 Facility Condition Assessment



2.0 FACILITY CONDITION ASSESSMENT

A. General Facility Condition Analysis All Buildings

The building components that were evaluated during the Facility Condition Assessment (FCA) include exterior condition, windows and doors, interior finishes, and handicapped accessibility.

Each component was evaluated on a four-tier scale using a scoring system that ranged from Excellent to Poor (Table 2.1). The expectations for meeting architectural conditions are defined on Table 2.2; building scores are enumerated on Table 2.3.

Table 2.1 - Scoring Key

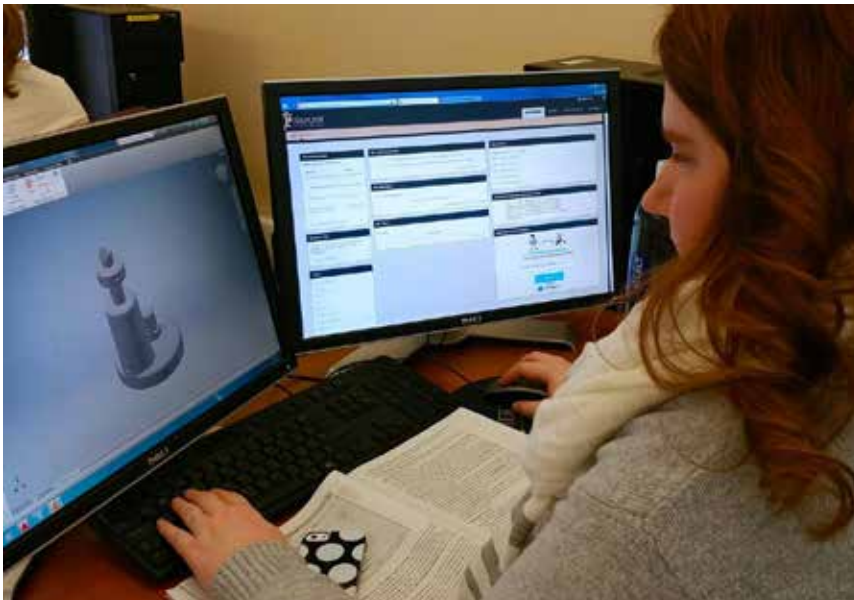
3.26 - 4.0	Excellent
2.51 - 3.25	Good
1.76 - 2.50	Fair
1.0 - 1.75	Poor
0.0	Does not Exist

Table 2.3 - FCA Matrix

		Gaston Caperton Center	Advanced Technology Center	Pierpont Center at MTEC
Exterior	Walls	1.8	4.0	3.0
	Windows	2.5	4.0	3.0
	Doors	3.0	4.0	3.3
	Roof	3.0	4.0	3.5
	Exterior Accessibility	3.2	3.8	4.0
Interior	Floors	3.0	3.3	3.2
	Partitions	3.3	3.8	3.5
	Ceilings	2.5	4.0	3.5
	Doors	3.0	4.0	3.5
	Windows	2.0	4.0	4.0
	Light Fixtures	3.0	2.0	3.5
	Interior Accessibility	4.0	4.0	4.0
Accessibility Assessment		3.6	3.9	4.0
Architectural Assessment		2.5	3.8	3.2
Facility Assessment Summary		2.5	3.8	3.2

Table 2.2 - Expected Architectural Condition for Matrix

	4.0 EXCELLENT	3.0 GOOD	2.0 FAIR	1.0 POOR
ROOF ASSEMBLY	Proper drainage No visible cracking No irregular surface color Flashing firmly attached Parapet structurally sound	Proper drainage No visible cracking Slight irregular surface color Flashing firmly attached Parapet structurally sound	Proper drainage Slight, visible cracking irregular surface color Damaged flashings Parapet structurally sound	Improper drainage Visible cracking irregular surface color Damaged flashings Parapet damaged
WALLS	No cracking/brittle brick No cracked stone Little/no tuckpoint need No stains on brick/stone	No cracking/brittle brick No cracked stone Minor tuckpointing (100sf) Minor stains on brick/stone	No cracking/brittle brick No cracked stone Minor tuckpointing (300sf) Minor stains on brick/stone	No cracking/brittle brick No cracked stone Tuckpointing (300+sf) Stains on brick/stone
OPENINGS	Insulated windows Structurally sound doors Weather stripping intact Skylight glazing&caulk Roof hatch fully operable Roof penetrations caulked No deterioration of lintels Sill joints caulked	Insulated windows Structurally sound doors Weather stripping missing Skylight glazing & caulk Roof hatch fully operable Roof penetrations caulked No deterioration of lintels Sill joints require caulk patching	Insulated windows Structurally sound doors Weather stripping missing Skylight glazing&caulk Roof hatch fully operable Caulk needed at roof Lintels rusting Sill joints require caulk	No Insulated windows Door damaged Weather stripping missing Skylight glazing&caulk Roof hatch fully operable Roof penetrations no caulk Lintels deteriorating Sill joints require caulk



Pierpont C&TC Student Photos
(courtesy of PCTC website)



Advanced Technology Center (ATC)

A. Architectural Assessment

The Advanced Technology Center of the Pierpont Facilities was overall, in good shape. One area of concern would be the CMU wall separating in the Welding Lab/ Emerging Technologies space. The separation seems to have occurred due to ongoing settlement of the building's foundation. The second area of concern would be the concrete floors throughout the building, as there is major cracking at almost all control joints, columns, door thresholds, and floor hosted outlets. Again, this may have occurred from the settlement of the building's foundation.

Exterior conditions are considered to be Excellent with very little to no signs of weathering on any of the Exterior Surfaces. An area of slight concern would be the Exterior Concrete Stairs pulling away from the brick wall to which they are attached. There is also cracking at some of the embedded treads on stair. Additionally, the Main Entry roof sheds water into the entry area creating a ponding issues which was noted by the PCTC Facilities Manager as a recurring problem. Lastly, there is a small amount of efflorescence on the brick wall beside the Exterior Mechanical Area.

Interior conditions are generally considered to be excellent with minimal areas of concern. As stated above, the main corridors and areas with sealed concrete have sustained a multitude of cracks at the areas mentioned. Some walls have endured excessive wear and tear in the Lab Areas, but classrooms and computer labs are in excellent shape. All carpets have normal wear and tear, but nothing major. All windows show zero signs of leakage or sealant breaks. Some ceiling tiles have minimal water spots; however, those tiles are directly beneath utility pipes. Light fixtures all seemed to be working as expected, along with all plumbing fixtures.



Advanced Technology Center Site



ATC Exterior & Interior Photos



B. Mechanical, Electrical, Plumbing Assessment

Mechanical Deficiencies/Reported Issues

1. RTU-7, 8 & 9 have broken condensate P-trap drain piping that can cause issues with the unit's internal drain pan. All broken condensate P-traps should be repaired/replaced to ensure that proper condensate drainage is maintained from the internal drain pan and avoid any water damage to the unit and building due to backup and overflow of condensate from the drain pan.



2. RTU-1 is beginning to rust and decay around the unit base frame and access doors. There are also areas on the ductwork where the outer Venture Clad insulation covering is starting to fall off and will no longer maintain a good vapor barrier. All rust and decay should be cleaned off and the base frame painted to avoid failure of the unit's base frame. The outer Venture Clad insulation jacketing and damaged duct insulation should be replaced to ensure the proper vapor barrier is maintained and keep the duct insulation from getting wet and damaged.



2.0 Facility Condition Assessment

3. There are a few outdoor condensing units where the insulation on the refrigerant line sets is decaying and falling off. A vapor barrier needs to be maintained on these refrigerant line sets. All decaying insulation should be removed, and the refrigerant piping reinsulated for proper vapor barrier and protection. On ACCU-1 (air-cooled condensing unit), it sounds like the bearings are damaged on one of the compressor fan motors, which will prevent the proper operation of the fan. This should be investigated and replaced in the near future.



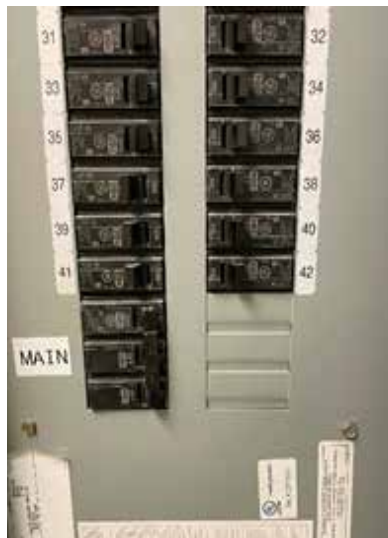
4. On ACCU-1, it sounds like the bearings are damaged on one of the compressor fan motors, which seems to prevent the proper operation of the fan. This should be investigated and repaired/replaced in the near future to ensure the proper operation of the ACCU's cooling cycles.



5. It was reported by maintenance personnel that there are still several pieces of Daikin equipment in the data rooms of the building that the controls are not correctly interfaced with the building's JCI Metasys Energy Management system. Both Daikin and JCI need to send a technician to the site and collectively correct these controls interface issues so that the equipment serving the Data rooms can be adequately monitored and controlled.

Electrical Deficiencies/Reported Issues

1. The normal lighting in the building is a mix of compact fluorescent, linear fluorescent, and fluorescent downlight fixtures. Fixture types include downlights, 2'x4' high-bay fixtures, and 2'x4' prismatic-lensed fluorescent fixtures. Replacing all legacy fluorescent fixtures with dimmable LED fixtures and adding code-compliant lighting controls could provide cost savings in terms of energy usage.
2. The existing main electrical distribution equipment and branch circuit panelboards are not currently labeled with arc flash hazard labels indicating the available arc current incident energy (calories/cm²). It is recommended that a power system study be conducted, including short circuit (with equipment kAIC evaluation), overcurrent protective device coordination, and arc flash risk assessment. Provide arc flash labels based upon the study in accordance with NFPA 70E and affix the labels to the panelboards and major pieces of equipment. The labels should, at a minimum contain the following information:
 - a. Equipment Name and Date
 - b. Flash protection boundary
 - c. Incident energy at 18" expressed in cal/cm² (for LV equipment)
 - d. Incident energy at 36" expressed in cal/cm² (for MV equipment)
 - e. Voltage shock hazard
 - f. Limited shock approach boundary
 - g. Restricted shock approach boundary
 - h. Prohibited shock approach boundary
 - i. kAIC rating of equipment
3. There are nameplates on several panelboards that indicate the panelboard name, voltage, amperage, and where it is fed from. It was observed that some of the amperages listed on the name plate reflect the panelboard's bus rating rather than its main circuit breaker. In the case of a main lug only panelboard, the nameplate referenced the breaker within the upstream distribution panel feeding it. For example, panelboard AV2A (located on the 2nd floor Elec 210) has a nameplate indicating that it is 125A. This is the panelboard's bus rating. The main circuit breaker for the panel is 100A/3P. It is recommended that where instances as described above occur, new panelboard nameplates be created and installed to reflect the panelboard's main circuit breaker rating or rating of the upstream distribution's overcurrent protection feeding the panelboard.



2.0 Facility Condition Assessment

4. The surge protective device in distribution panel DP2B, located in Electrical 201A, is in "Alarm" and shows that one of the phases is currently not protected. It is recommended that the surge protective device be replaced.



5. It was observed that there were panelboards indicated on the latest drawings utilized for the assessment that were not installed and there have been several panelboards installed after final construction that do not appear on the drawings. It is recommended that these changes be made to the drawings and presented to the Owner for as-built conditions.

Plumbing Deficiencies/Reported Issues:

1. RPZ backflow preventors are dripping from the atmospheric pressure relief vent. According to information received from Facilities personnel, the units have never been tested. It is recommended to begin regular testing and maintenance in accordance with ASSE-1013.



Fire Protection Deficiencies/Reported Issues:

1. There were no fire protection system deficiencies to report.

Gaston Caperton Center

A. Architectural Assessment

The Caperton Center is a 2-story brick building with tile roofs and rubber roofs. The building interior consists of mostly classrooms and offices along with conference rooms and a library. The interior is in good condition. Many areas need only a repair or replacement of floor, wall, and ceiling finishes. There were a few areas of the ceiling tiles that show water damage. It was noted that there was a previous water infiltration issue over the library, and damage is evident in the ceilings, walls, and windows in the library area. The exterior brick shows signs of weathering, with some areas in greater disrepair than others. There are several areas in need of brick repair and re-pointing, and others that need only brick cleaning.



Gaston Caperton Exterior & Interior Photos



B. Mechanical, Electrical, Plumbing Assessment

Mechanical Deficiencies/Reported Issues

1. There is a considerable amount of rust and decay on the valves and piping specialties on the hot water piping to AHU-4, 5 & 6. There is also torn and missing piping insulation on the hot water piping to these units. The rust and decay should be removed from the valve bodies and piping specialties. The damaged insulation should be removed and the piping reinsulated to maintain the proper vapor barrier.



2. It was reported by maintenance personnel that the air handling unit that is suspended in the ceiling space above Room 160, seems to be undersized for the heating and cooling loads for that room. Reports from the staff are that the room is always too hot in the summer or too cold in the winter. The unit could not be accessed at the time of the visit. It is recommended that the heating/cooling loads for the space be recalculated. Adjustments or replacement of the existing air handling unit may be required to accommodate the revised loads.

Electrical Deficiencies/Reported Issues

1. The existing main electrical distribution equipment and branch circuit panelboards are not currently labeled with arc flash hazard labels indicating the available arc current incident energy (calories/cm²). It is recommended that a power system study be conducted, including short circuit (with equipment kAIC evaluation), overcurrent protective device coordination, and arc flash risk assessment. Provide arc flash labels based upon the study in accordance with NFPA 70E and affix the labels to the panelboards and major pieces of equipment. The labels should, at a minimum contain the following information:
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 - f. Limited shock approach boundary
 - g. Restricted shock approach boundary
 - h. Prohibited shock approach boundary
 - i. kAIC rating of equipment

2.0 Facility Condition Assessment

2. In the main electric room and the 2nd and 3rd floor electric rooms there are 480V, 3P, #w Primary to 208Y/120V, 3P, 4W Secondary distribution transformers that feed receptacle, branch circuit panelboards. There does not appear to be any overcurrent protection or disconnecting means for the distribution transformers on the primary side. This means that to do any maintenance on these transformers a shutdown of the building's main switchboard would be necessary. The absence of primary overcurrent protection/disconnection means is also a potential code issue. It is recommended that an investigation by a license electrician is performed in order to verify whether or not there is primary overcurrent protection/disconnection means for these transformers. If it is determined that there is not, then properly sized disconnecting means be added on the primary side of these transformers.
3. The normal lighting within the building is a mixture of compact fluorescent, linear fluorescent. And fluorescent down light fixtures. Fixture types include downlights, 2'x4' high-bay fixtures, and 2'x4' prismatic lensed fluorescent fixtures. Replacing all legacy fluorescent fixtures with dimmable LED fixtures and adding code compliant lighting controls could provide a cost savings in terms of energy usage.

Plumbing Deficiencies/Reported Issues

1. There is superficial rust and corrosion on the RPZ backflow preventer drain at the water service entrance; however, the backflow preventer itself appears to be in good condition. It is recommended to begin regular testing and maintenance in accordance with ASSE-1013.



2. Water closet flush valves are of two different types. The hard wired-wall units have been disengaged, abandoned, and replaced with battery-style actuators.



3. There are no drain and supply line covers under the lavatories in the toilet rooms. It is recommended to install drain and supply line covers in order to comply with the Americans with Disabilities Act and ASTM C1822.



Fire Protection Deficiencies/Reported Issues

1. There are no fire protection system deficiencies to report.

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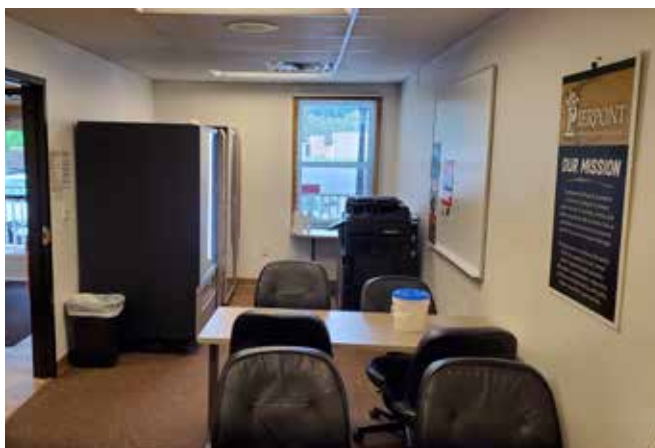
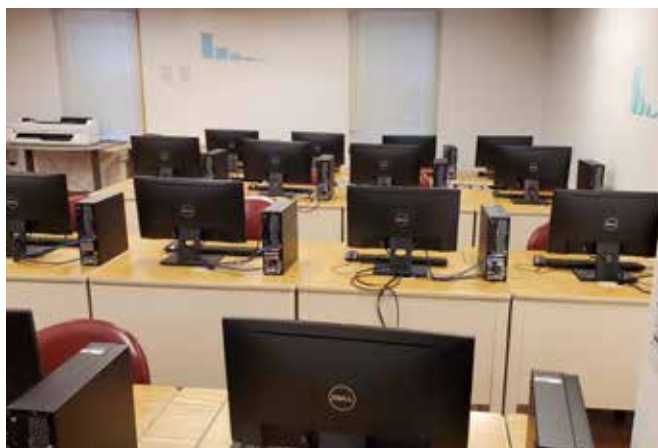
Pierpont Center at Monongalia Technical Education Center (MTEC)

A. Architectural Assessment

The Pierpont Center in Monongalia County is a small 1-story metal building shared with MTEC. The building space includes classrooms and offices. Pierpont Technical and Community College has two classrooms, admin offices, and a break area in the building. The interior is in excellent condition; only a couple of walls which could use minor patching and paint. The exterior metal walls and roof also appear in excellent condition.



Pierpont Center Exterior & Interior Photos



B. Mechanical, Electrical, Plumbing Assessment

Mechanical Deficiencies/Reported Issues

1. There were no mechanical deficiencies or issues to report.

Mechanical Deficiencies/Reported Issues

1. There were no electrical deficiencies or issues to report.

Plumbing Deficiencies/Reported Issues

1. There were no plumbing system deficiencies or issues to report.

Fire Protection Deficiencies/Reported Issues

1. Exposed sprinkler heads in the mechanical/storage room are exposed and turned downward. NFPA 13 requires sprinkler heads to be turned upward. It is recommended to turn the sprinkler heads upward to comply with NFPA 13.



A photograph of a group of students and a teacher working together at a computer in a classroom. The teacher, a man with a beard, is leaning over the desk, pointing at the screen. A student with glasses is sitting at the desk, looking at the screen. Another student is standing behind him, also looking at the screen. A female student is standing to the right, looking on. The classroom has a wooden desk and a computer monitor. The background is a blue wall.

3.0 Campus Analysis & User Input

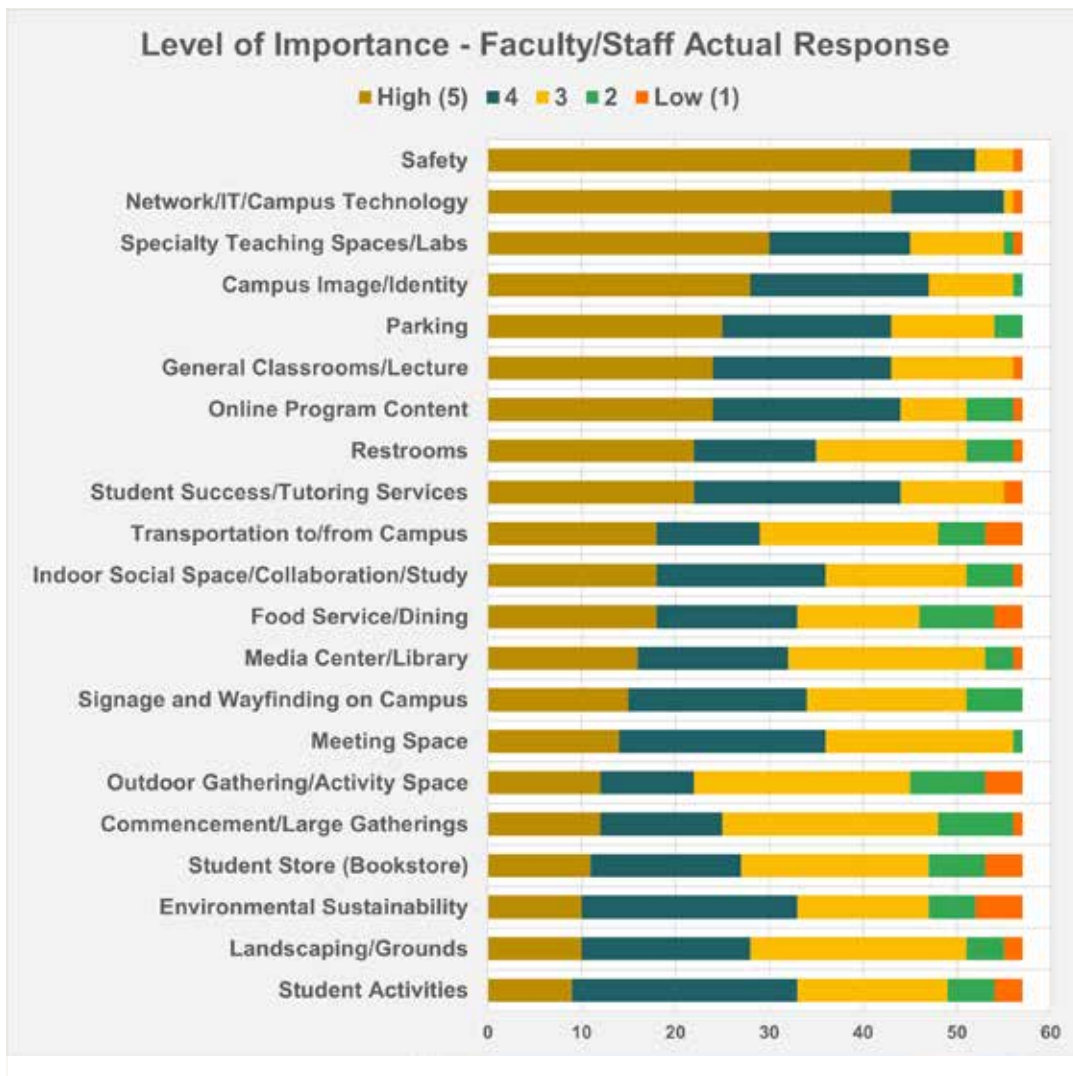
3.0 CAMPUS ANALYSIS & USER INPUT

A. Stakeholder Input

Stakeholder Survey

Discussions with stakeholders about the quantity and quality of campus resources were wide-ranging and included topics such as aesthetics, pedagogical environments, safety, landscaping, and distance-learning options. Because the pandemic limited face-time with campus stakeholders, an on-line survey was conducted to solicit broad input from faculty, staff, and students. Survey respondents were asked to assign a priority from 1 to 5 for issues the master plan should address with 5 being the highest priority. Results shown below (Figure 3.1) illustrates the number of *Actual* responses in each category from Faculty/Staff. When the number of responses is multiplied by its corresponding level of importance, (e.g. 5x5, 4x4, etc.), the *Weighted* priority for Faculty/Staff (Figure 3.2) is Campus Technology improvements. For Students, Safety is identified as the top *Actual* (Figure 3.3) and *Weighted* (Figure 3.4) priority for students; improvements to specialty teaching labs and classrooms were the second and third *Weighted* priorities for students.

Figure 3.1 - Faculty & Staff Actual Response



3.0 Campus Analysis & User Input

Figure 3.2 - Faculty & Staff Weighted Priorities

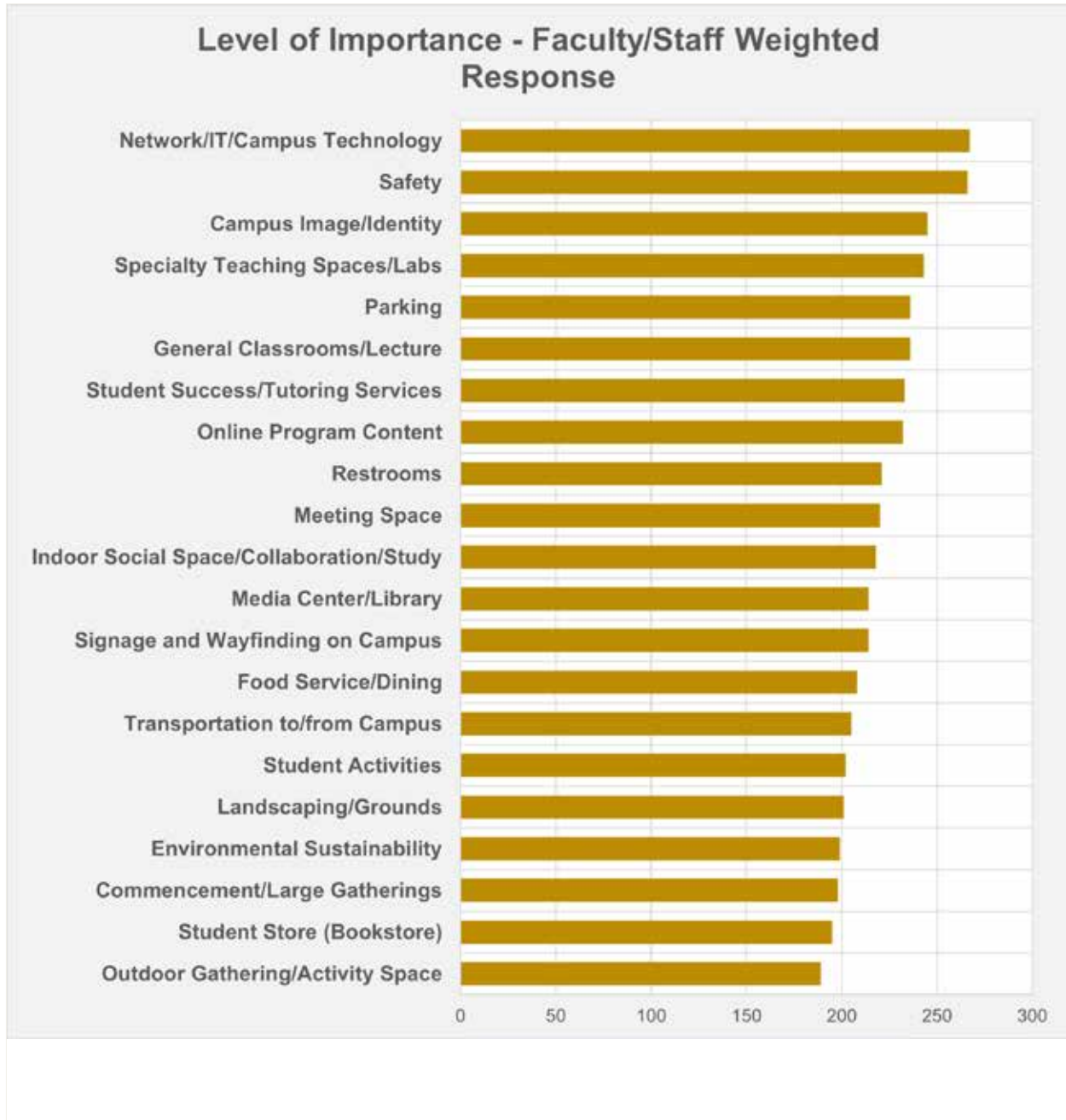
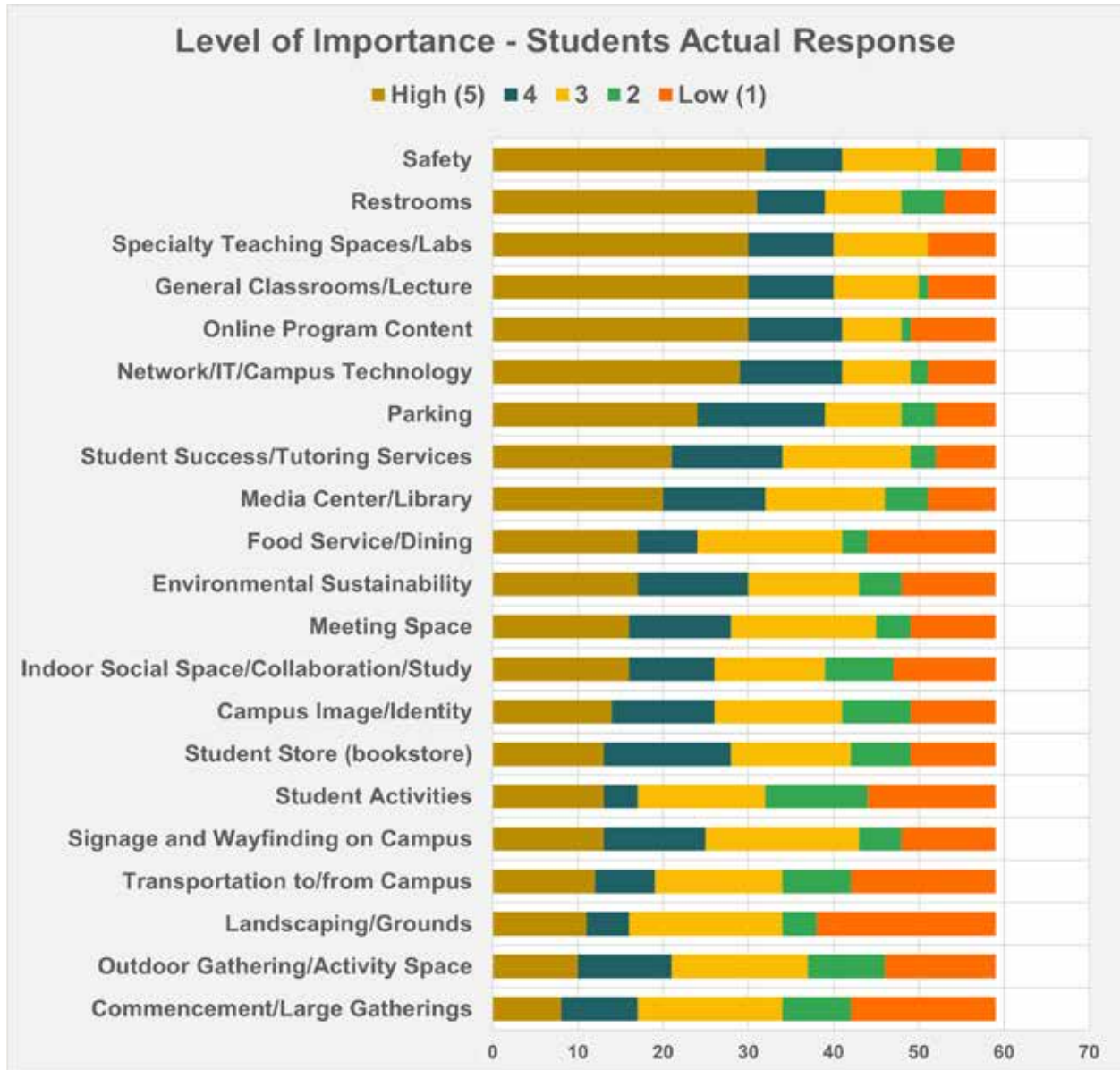


Figure 3.3 - Students' Actual Count of Priorities



3.0 Campus Analysis & User Input

Figure 3.4 - Students' Weighted Priorities



Goal Setting - Campus Leadership

The first series of on-campus workshops was conducted on October 18, 2021. The stakeholders in attendance at the workshops were members of the PCTC Board of Governors, the College Working Group, and Dean of the School of Health Sciences. Each workshop opened with a goal-setting exercise that mirrored the on-line survey, but in addition to written responses, the participants had the opportunity to openly discuss their aspirations for the FMP. At the conclusion of each workshop, a common set of institutional project goals was developed as follows:

Figure 3.5 - Board of Governor's FMP Goals

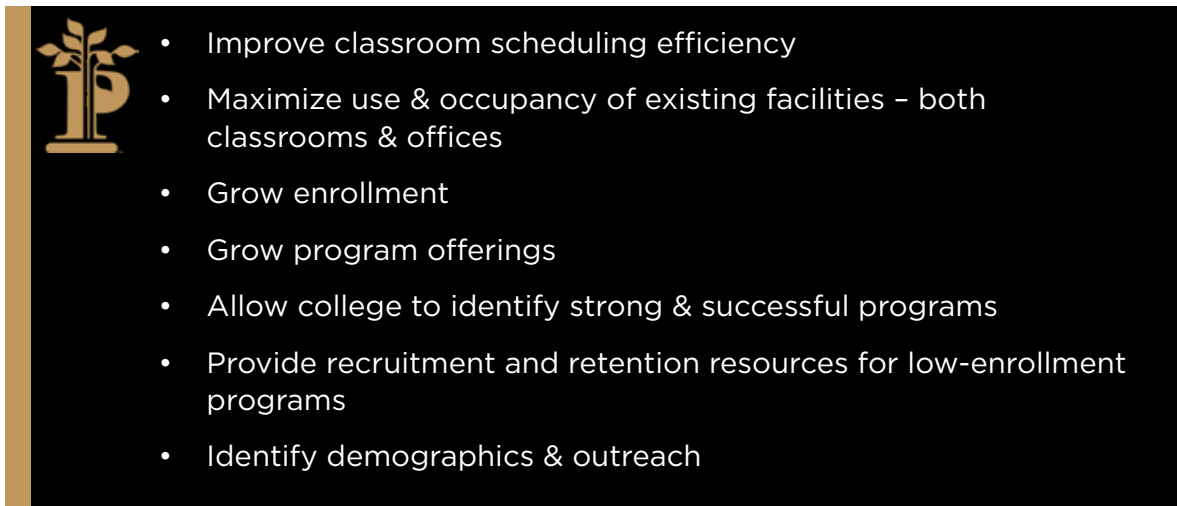
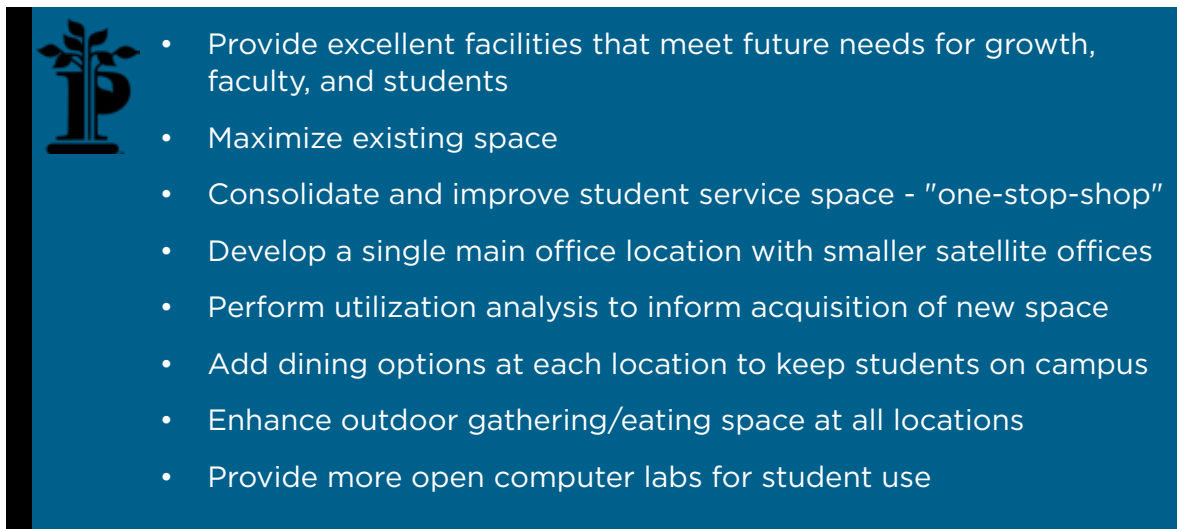


Figure 3.6 - Working Group's FMP Goals



3.0 Campus Analysis & User Input

Figure 3.7 - School of Health Sciences FMP Goals

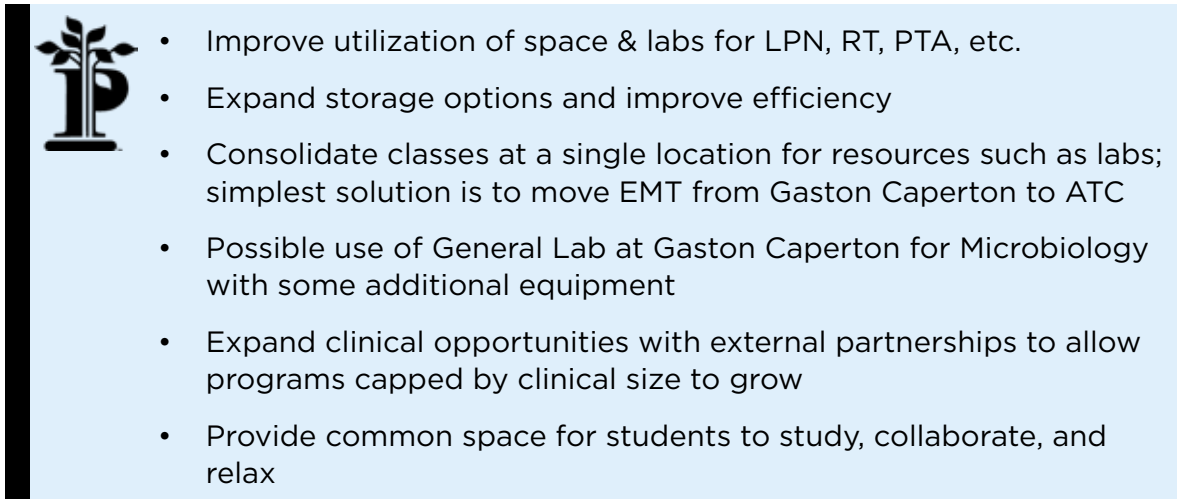
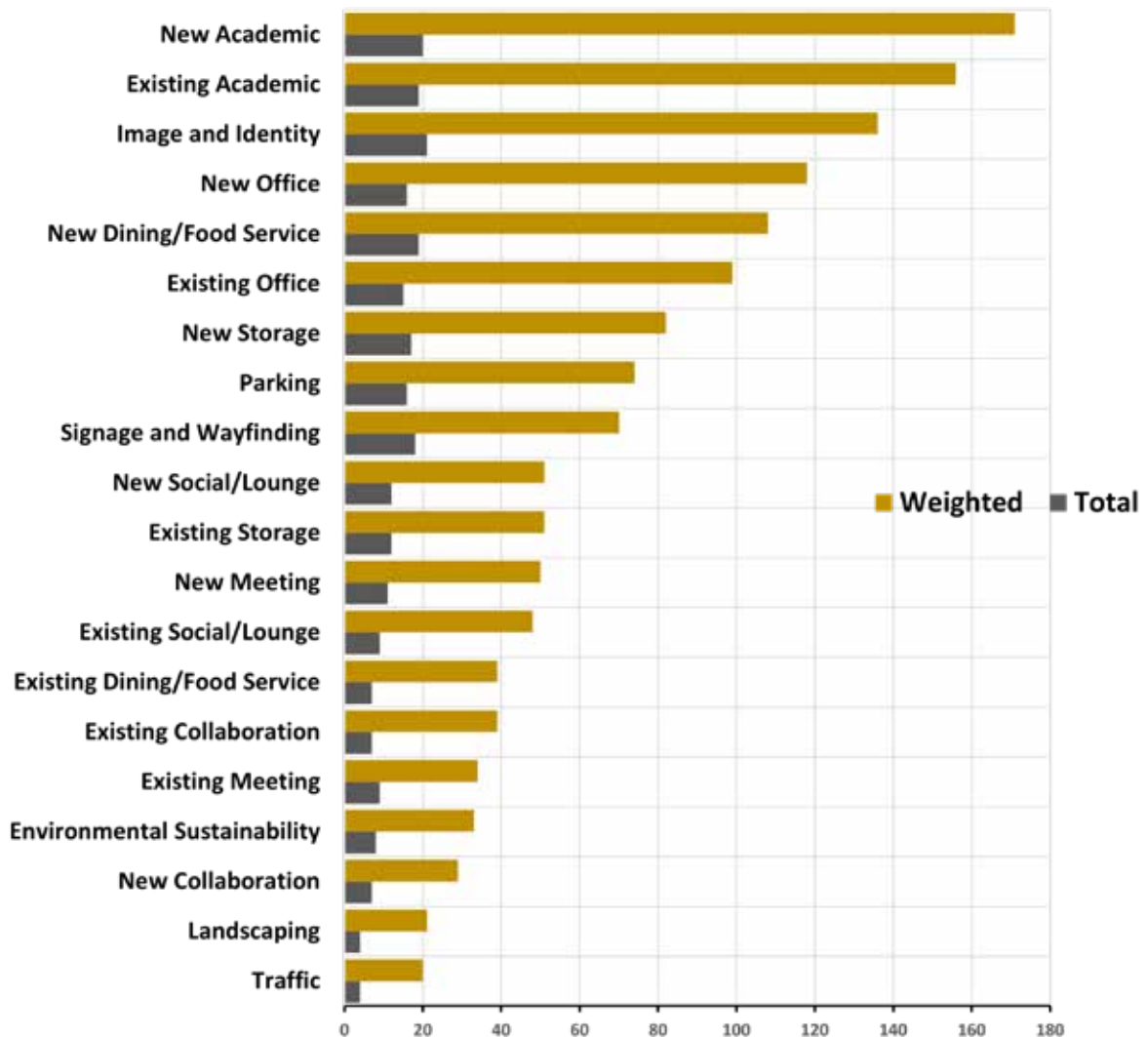


Figure 3.8 - Workshop #1 Actual & Weighted Goals



B. Academic Space Need for Classrooms

Space utilization analysis is based on the 2019 and 2021 fall semesters at four campus sites; utilization analysis at FSU was not performed for Vet Technology or the Culinary Academy. New and renovated space for Vet Tech and Culinary programs are currently in the Construction Documentation and Design Development phases respectively.

Benchmark targets for the effective use of teaching space at four PCTC sites were established by comparing historic scheduling patterns with national guidelines from the Council of Educational Facility Planners (CEFPI). This comparison resulted in weekly room use targets for different room types and time of day. The targets (Table 3.1 and 3.2) represent Optimal Use for teaching; the remaining weekly hours are available for independent student work, especially in specialized labs. It should be noted that two-year institutions typically have lower classroom and laboratory utilization based on a factors such as off-campus practicum, vocational training, and a high percentage of non-resident students who work or live outside a reasonable drive time. Twenty-five percent of students responding in the survey are employed full-time, 42% are employed part-time (Figure 3.5). Thirty-percent of students commute more than 30 minutes to campus (Figure 3.6).

Table 3.1 - Daytime Optimal Use

110 General Classroom Use - 8:00 am to 5:00 pm	
CEFPI Non-Health Science	30 hours/week
CEFPI Health Sciences	18 hours/week
Pierpont Community & TC	24 hours/week

110 General Classroom Use - Evening

CEFPI Guidelines	16 hours/week
Pierpont Community & TC	16 hours/week

Table 3.2 - Evening Optimal Use

210 Teaching Laboratory Use - 8:00 am to 5:00 pm	
CEFPI Guidelines	16 hours/week
Pierpont Community & TC	16 hours/week

210 Teaching Laboratory Use - Evening

CEFPI Guidelines	12 hours/week
Pierpont Community & TC	10 hours/week

Figure 3.9 - Student Employment Status

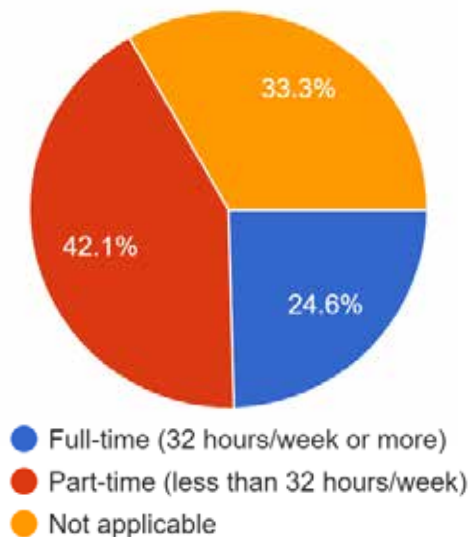
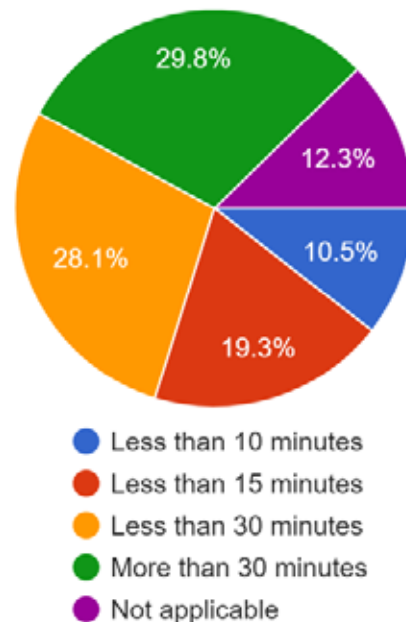


Figure 3.10 - Student Commute to Campus



3.0 Campus Analysis & User Input

C. Advanced Technology Center (ATC)

The total building area is 62,213 SF; teaching lab and lab support total 21,503SF; general purpose classrooms total 5,990SF. The assessment of need is based on daytime use as no evening use met the guideline for optimal use. Utilization for two semesters is summarized below (Tables 3.3 & 3.4). Hours outlined in red represent overuse compared with the Optimal Guidelines in Table 3.1.

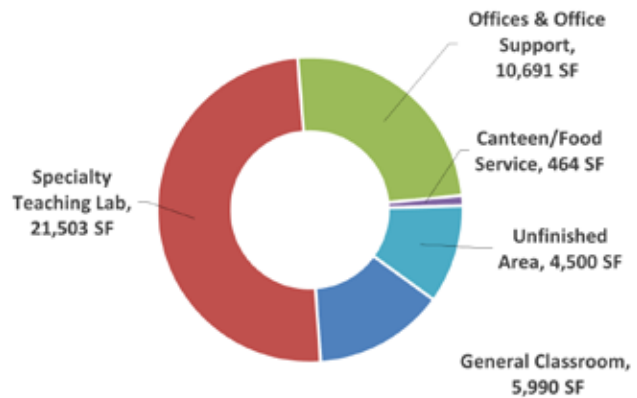


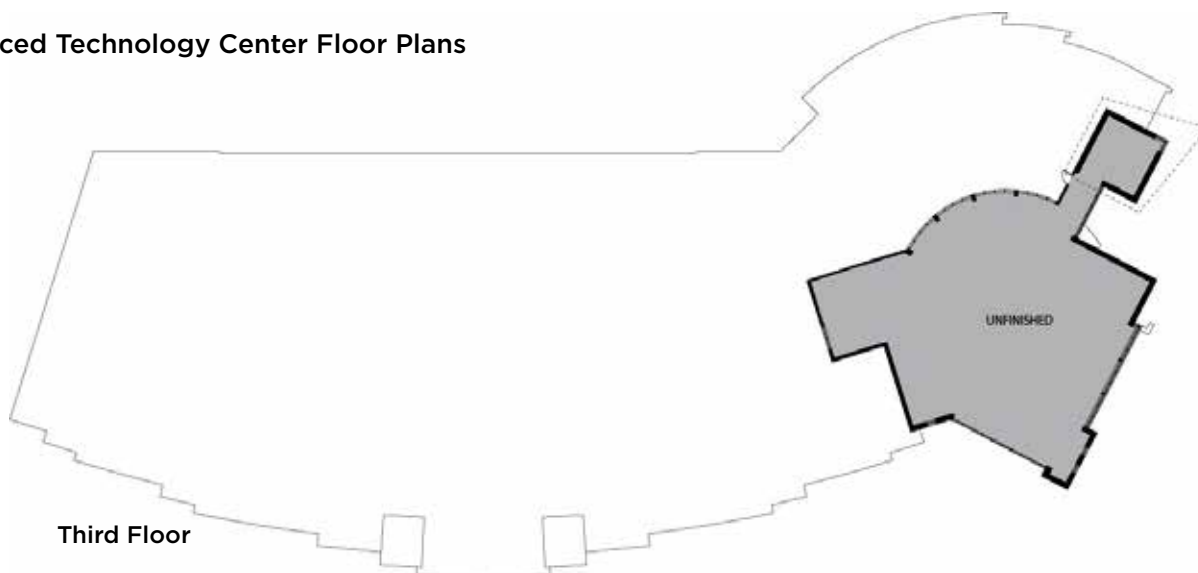
Table 3.3 - 110 Classroom Utilization

Rm.	Rm. Type	Stas.	Area	SF/Seat	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ	FA 21 Room Use - Day	Semester Available Seats	FA 21 Filled Seats	Avg. Seat Occ
106	Classroom	32	1,091 sf	34 sf/sta	20.6 hrs/wk	241 seats	165 seats	68%	16.0 hrs/wk	116 seats	50 seats	43%
111	Busn/Corp	24	1,300 sf	54 sf/sta	10.7 hrs/wk	72 seats	41 seats	57%	29.4 hrs/wk	190 seats	79 seats	42%
112	Classroom	24	695 sf	29 sf/sta	7.7 hrs/wk	67 seats	57 seats	85%	11.8 hrs/wk	69 seats	50 seats	72%
113	Debrief/Seminar	16	359 sf	22 sf/sta	2.0 hrs/wk	25 seats	10 seats	40%	0.0 hrs/wk	0 seats	0 seats	
115	Classroom	24	922 sf	38 sf/sta	15.7 hrs/wk	121 seats	99 seats	82%	14.8 hrs/wk	103 seats	69 seats	67%
117	Clrm. w. Comput.	16	683 sf	43 sf/sta	19.5 hrs/wk	126 seats	74 seats	59%	6.2 hrs/wk	38 seats	22 seats	58%
119	Classroom	18	650 sf	36 sf/sta	0.0 hrs/wk	0 seats	0 seats		13.3 hrs/wk	98 seats	47 seats	48%
222A	Welding Seminar	12	290 sf	61 sf/sta	see 222C	50 seats	10 seats	20%	see 222C	56 seats	31 seats	55%
TOTAL			5,990 sf		76.1 hrs/wk				91.6 hrs/wk			

Table 3.4 - 210 Laboratory Utilization

Rm.	Laboratory Type	Stas.	Area	SF/Seat	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ	FA 21 Room Use - Day	Semester Available Seats	FA 21 Filled Seats	Avg. Seat Occ
118	Science Lab	32	1,131 sf	35 sf/sta	15.8 hrs/wk	178 seats	144 seats	81%	10.5 hrs/wk	98 seats	58 seats	59%
122	Cert Server Lab	24	849 sf	35 sf/sta	3.0 hrs/wk	16 seats	13 seats	81%	31.3 hrs/wk	271 seats	147 seats	54%
103B	Medical Lab Tech	22	724 sf	33 sf/sta	21.0 hrs/wk	135 seats	91 seats	67%	15.8 hrs/wk	63 seats	37 seats	59%
103D	Medical Lab/Tech	24	1,216 sf	51 sf/sta	12.8 hrs/wk	109 seats	57 seats	52%	13.2 hrs/wk	120 seats	55 seats	46%
116G	Resp. Therapy Lab	20	765 sf	38 sf/sta	5.7 hrs/wk	41 seats	29 seats	71%	4.7 hrs/wk	26 seats	19 seats	73%
208	Motor Control Lab	24	772 sf	32 sf/sta	10.5 hrs/wk	34 seats	28 seats	82%	8.5 hrs/wk	36 seats	25 seats	69%
215	Instrumentation	24	917 sf	38 sf/sta	14.2 hrs/wk	73 seats	70 seats	96%	8.5 hrs/wk	45 seats	36 seats	80%
217	Prog. Logic Cntrl.	24	938 sf	39 sf/sta	8.5 hrs/wk	34 seats	26 seats	76%	9.3 hrs/wk	51 seats	38 seats	75%
218	Advanced Mfrg.	24	1,315 sf	55 sf/sta	0.0 hrs/wk	0 seats	0 seats		19.8 hrs/wk	56 seats	44 seats	79%
219	Electrical Lab	24	911 sf	38 sf/sta	11.3 hrs/wk	62 seats	47 seats	76%	8.5 hrs/wk	51 seats	30 seats	59%
220	Flex Lab	24	1,097 sf	46 sf/sta	3.3 hrs/wk	60 seats	54 seats	90%	0.0 hrs/wk	0 seats	0 seats	
221	Fluids Lab	24	904 sf	38 sf/sta	17.0 hrs/wk	91 seats	91 seats	100%	8.5 hrs/wk	45 seats	37 seats	82%
223	Petroleum Tech	24	782 sf	33 sf/sta	12.7 hrs/wk	71 seats	54 seats	76%	10.2 hrs/wk	58 seats	13 seats	22%
215A	Simulation Lab	12	186 sf	16 sf/sta	8.5 hrs/wk	16 seats	15 seats	94%	0.0 hrs/wk	0 seats	0 seats	
216B	Customized Trng.	66	1,424 sf	22 sf/sta	6.5 hrs/wk	136 seats	126 seats	93%	0.0 hrs/wk	0 seats	0 seats	
216A	Customized Trng.	66	1,459 sf	22 sf/sta	0.0 hrs/wk	0 seats	0 seats		6.5 hrs/wk	93 seats	82 seats	88%
222C	Welding Lab	12	726 sf	61 sf/sta	18.5 hrs/wk	50 seats	10 seats	20%	23.3 hrs/wk	56 seats	31 seats	55%
TOTAL					169.3 hrs/wk				178.7 hrs/wk			

Advanced Technology Center Floor Plans



Third Floor



Second Floor



First Floor

3.0 Campus Analysis & User Input

D. Byrd Aerospace Education Center (MT)

The Byrd Aerospace facility will be replaced by PCTC; utilization analysis for two semesters is summarized below to provide guidance for development of the new facility (see Tables 3.5 & 3.6). Hours outlined in red represent overuse compared with the Optimal Guidelines in Table 3.1.

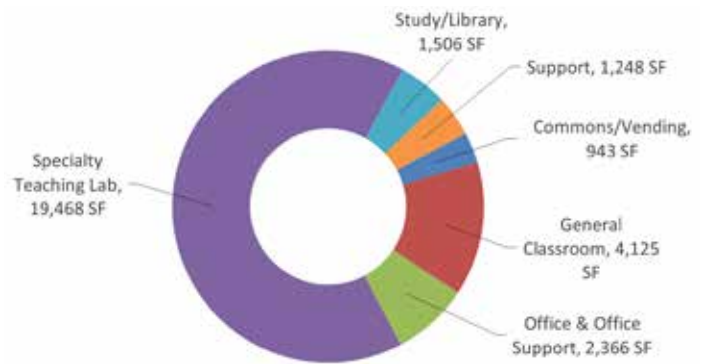


Table 3.5 - 110 Classroom Utilization

Rm.	Rm. Type	Stas.	Area	SF/Seat	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ	FA 21 Room Use - Day	Semester Available Seats	FA 21 Filled Seats	Avg. Seat Occ
103	Aerospace Clsrm.	20	906 sf	45 sf/sta	28.0 hrs/wk	78 seats	80 seats	98%	27.5 hrs/wk	84 seats	90 seats	93%
104	Aerospace Clsrm.	30	930 sf	31 sf/sta	28.7 hrs/wk	66 seats	80 seats	83%	21.0 hrs/wk	56 seats	75 seats	75%
105	Computer Clsrm.	21	903 sf	43 sf/sta	0.0 hrs/wk	Not used for instruction			0.0 hrs/wk	Not used for instruction		
106	Aerospace Clsrm.	20	955 sf	48 sf/sta	22.0 hrs/wk	58 seats	60 seats	97%	27.5 hrs/wk	92 seats	92 seats	100%
107	Aerospace Clsrm.	20	929 sf	46 sf/sta	21.0 hrs/wk	48 seats	60 seats	80%	27.5 hrs/wk	89 seats	131 seats	68%
131	Aerospace Clsrm.	30	405 sf	14 sf/sta	0.0 hrs/wk	0 seats	0 seats		14.7 hrs/wk	30 seats	36 seats	83%
TOTAL					99.7 hrs/wk				118.2 hrs/wk			

Table 3.6 - 210 Laboratory Utilization

Rm.	Laboratory Type	Stas.	Area	SF/Seat	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ	FA 21 Room Use - Day	Semester Available Seats	FA 21 Filled Seats	Avg. Seat Occ
136	Non-Destructive Testing Lab	30	892 sf	30 sf/sta	11.5 hrs/wk	18 seats	20 seats	90%	23.0 hrs/wk	53 seats	61 seats	87%
137	Engine Maintenance Lab	15	1,849 sf	123 sf/sta	0.0 hrs/wk	0 seats	0 seats		28.0 hrs/wk	30 seats	36 seats	83%
TOTAL					11.5 hrs/wk				51.0 hrs/wk			

E. Gaston Caperton Center (CC)

The total building area is approximately 36,000 SF. The majority of academic facilities in Caperton Center are Classrooms, none of which exceed the Optimal Guideline in Table 3.1. The assessment of need is based on daytime use as no evening use met the guideline for optimal use. Utilization for two semesters is summarized below (Tables 3.7 & 3.8).



Table 3.7 - 110 Classroom Utilization

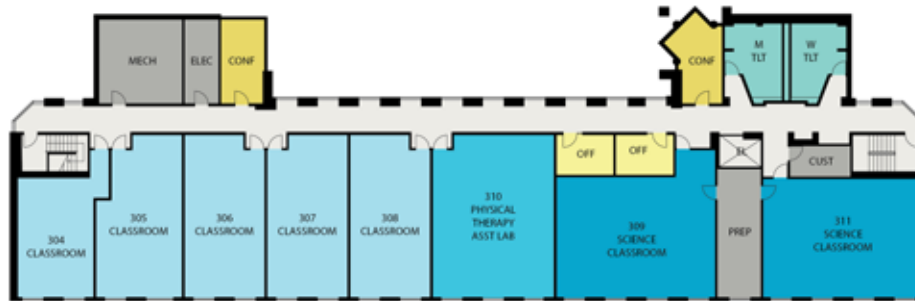
Rm.	Rm. Type	Stas.	Area	SF/Seat	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ	FA 21 Room Use - Day	Semester Available Seats	FA 21 Filled Seats	Avg. Seat Occ
136	Classroom	14	331 sf	24 sf/sta	10.2 hrs/wk	62 seats	90 seats	69%	0.0 hrs/wk	0 seats	0 seats	
137	Classroom	14	331 sf	24 sf/sta	10.0 hrs/wk	23 seats	120 seats	19%	10.0 hrs/wk	31 seats	80 seats	39%
148	Classroom	40	2,084 sf	52 sf/sta	15.8 hrs/wk	41 seats	54 seats	76%	6.8 hrs/wk	58 seats	80 seats	73%
209	Classroom	20	567 sf	28 sf/sta	15.3 hrs/wk	68 seats	115 seats	59%	7.7 hrs/wk	52 seats	60 seats	87%
210	Classroom	20	531 sf	27 sf/sta	5.0 hrs/wk	27 seats	50 seats	54%	11.3 hrs/wk	63 seats	96 seats	66%
211	Clrm./Comput.	20	629 sf	31 sf/sta	11.8 hrs/wk	45 seats	78 seats	58%	8.8 hrs/wk	16 seats	40 seats	40%
212	Clrm./Comput.	20	622 sf	31 sf/sta	10.5 hrs/wk	27 seats	62 seats	44%	2.5 hrs/wk	16 seats	25 seats	64%
304	Classroom	20	449 sf	22 sf/sta	2.5 hrs/wk	4 seats	24 seats	17%	0.0 hrs/wk	0 seats	0 seats	
305	Classroom	20	533 sf	27 sf/sta	5.0 hrs/wk	49 seats	50 seats	98%	7.5 hrs/wk	44 seats	55 seats	80%
306	Classroom	20	581 sf	29 sf/sta	7.5 hrs/wk	56 seats	85 seats	66%	2.5 hrs/wk	7 seats	25 seats	28%
307	Classroom	20	581 sf	29 sf/sta	12.5 hrs/wk	66 seats	129 seats	51%	5.0 hrs/wk	30 seats	50 seats	60%
308	Classroom	20	581 sf	29 sf/sta	7.5 hrs/wk	25 seats	73 seats	34%	0.0 hrs/wk	0 seats	0 seats	
TOTAL					113.7 hrs/wk				62.2 hrs/wk			

Table 3.8 - 210 Laboratory Utilization

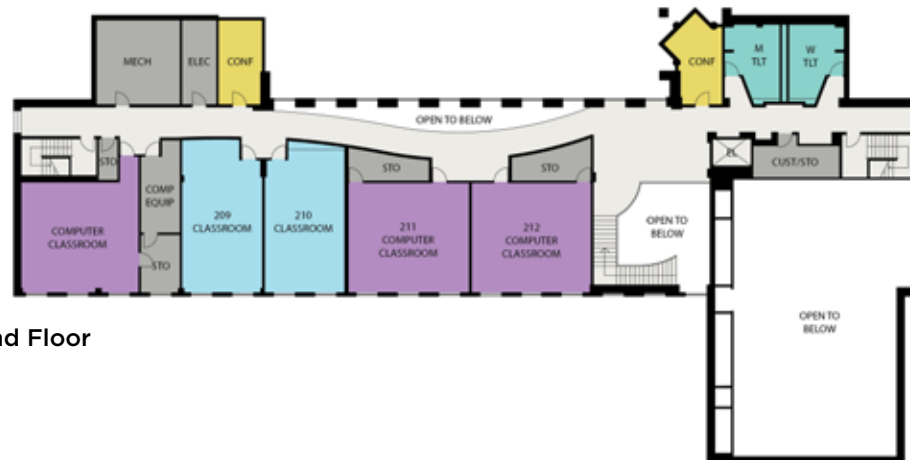
Rm.	Laboratory Type	Stas.	Area	SF/Seat	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ	FA 21 Room Use - Day	Semester Available Seats	FA 21 Filled Seats	Avg. Seat Occ
309	Science Classroom	20	912 sf	46 sf/sta	0.0 hrs/wk	0 seats	0 seats		0.0 hrs/wk	0 seats	0 seats	
310	Physical Therapy Asst Lab	20	888 sf	44 sf/sta	3.7 hrs/wk	40 seats	36 seats	90%	3.7 hrs/wk	40 seats	25 seats	63%
311	Science Classroom	24	835 sf	35 sf/sta	15.0 hrs/wk	118 seats	102 seats	86%	3.7 hrs/wk	20 seats	13 seats	65%
TOTAL					18.7 hrs/wk				7.3 hrs/wk			

3.0 Campus Analysis & User Input

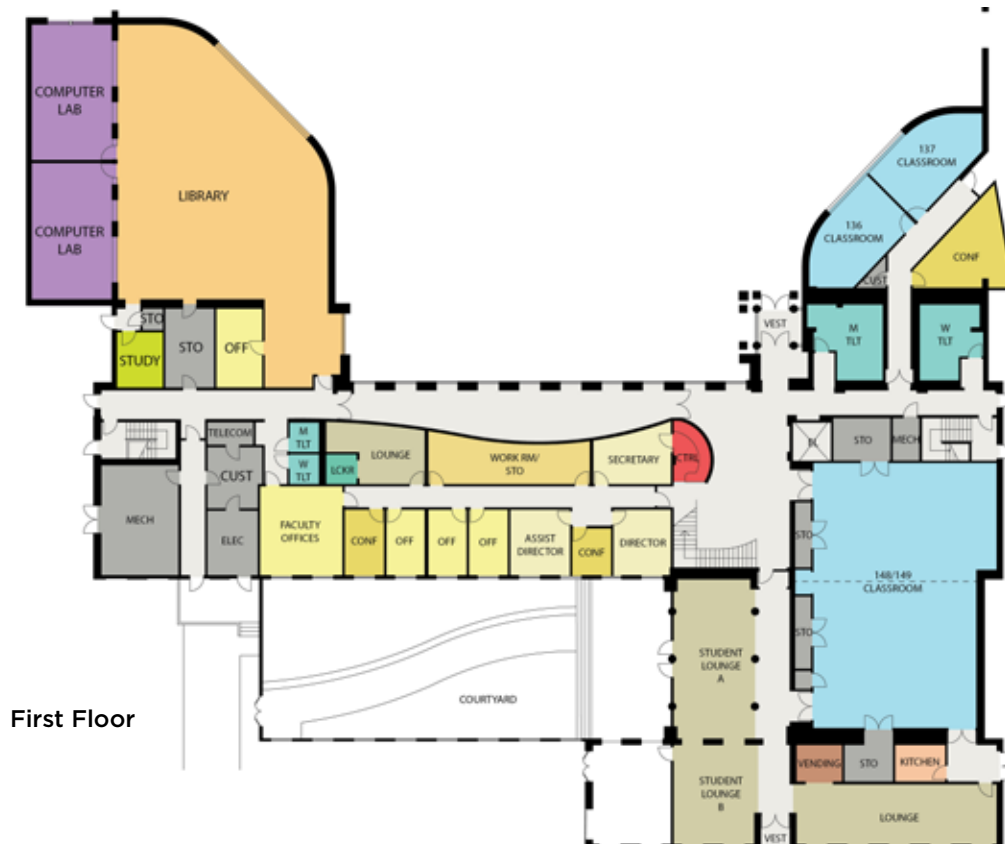
Gaston Caperton Center Floor Plans



Third Floor



Second Floor



First Floor

F. Pierpont Center at Monongalia Technical Education Ed Center (MTEC)

The Monongalia facility is used for instruction in Business, Anatomy/Physiology, EKG Technology, Medical Terminology, Mathematics and general studies curriculum. The total area of the building is 8,400 SF. Based on daytime use, the assessment of need indicates there are no teaching spaces that exceed Optimal Use in either semester. (Table 3.9). Although four rooms are available for PCTC use, only two Classrooms (102 & 105) were used in Fall 2021. In Fall 2019, room use of Classroom 102 experienced utilization that was near the Optimal Use guideline of 24 hrs/wk (bordered in green).

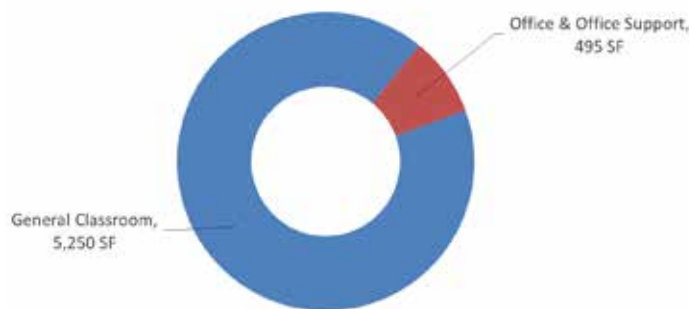
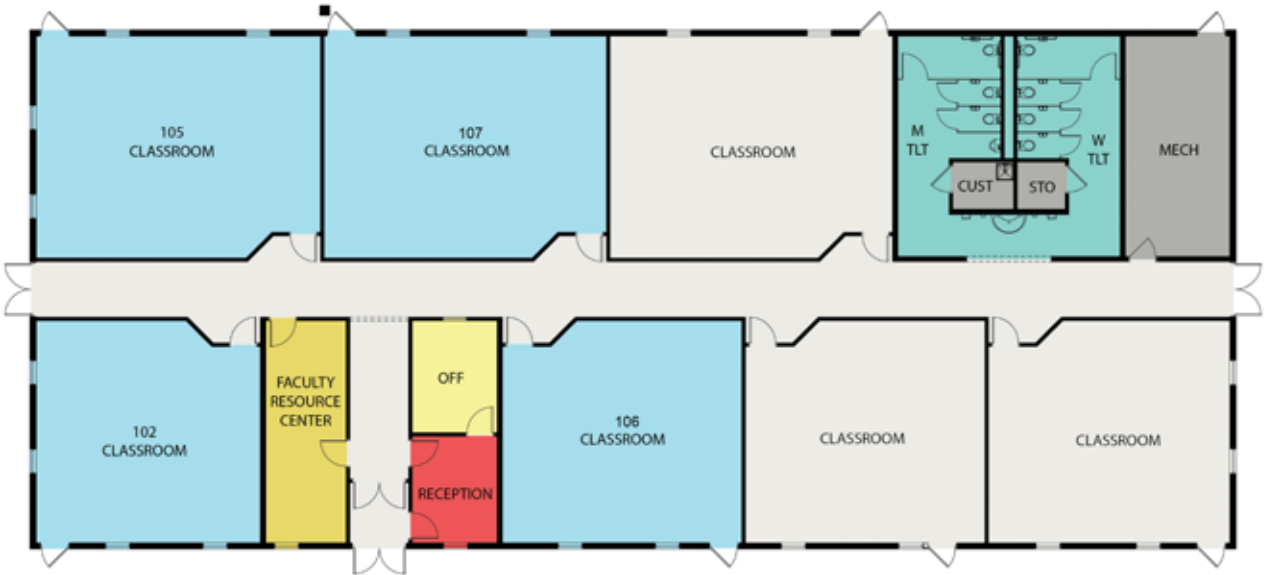


Table 3.9 - 110 Classroom Utilization

Rm.	Rm. Type	Stas.	Area	SF/Seat	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ	FA 19 Room Use - Day	Semester Available Seats	FA 19 Filled Seats	Avg. Seat Occ
102	Classroom	24	653 sf	27 sf/sta	23.3 hrs/wk	166 seats	68 seats	41%	0.0 hrs/wk	0 seats	0 seats	
105	Classroom	21	834 sf	40 sf/sta	11.0 hrs/wk	75 seats	25 seats	33%	3.5 hrs/wk	10 seats	5 seats	50%
106	Classroom	24	700 sf	29 sf/sta	0.0 hrs/wk	0 seats	0 seats	no use	0.0 hrs/wk	0 seats	0 seats	no use
107	Classroom	30	829 sf	28 sf/sta	0.0 hrs/wk	0 seats	0 seats	no use	0.0 hrs/wk	0 seats	0 seats	no use
TOTAL					34.3 hrs/wk				3.5 hrs/wk			

3.0 Campus Analysis & User Input

Pierpont Center at Monongalia Tech Ed Center Floor Plans



Main Floor

G. Finding of Need - Classrooms

To assess if campus resources are adequate to meet current and future demand, a separate planning factor was developed for each of four Classroom sizes: 20-P, 30-P, 40-P, and 55-P. The number of Weekly Student Contact Hours (WSCH) that students spend seated in class were totaled for both semesters and grouped in the appropriate room size based on the course seat limits. Using the formulas illustrated on Table 3.10, a square foot assignment per WSCH is derived for each classroom size ranging from 2.4 sf/WSCH for a 20-Person Classroom, to 1.7 sf/WSCH for a 55-Person Classroom. By applying these planning factors, an assessment of need was estimated for each PCTC site; the estimate was then compared with the existing inventory of rooms to determine whether there is a surplus or deficit of classroom space. The recommended seat occupancy rate in Table 3.10 is 60%; the actual occupancy rate in classrooms for Fall 2019 and Fall 2021 are 61% and 64% respectively.

Table 3.10 - Planning Factor Calculations

RM SIZE	IDEAL STATION SF		OPTIMAL USE	OCC. RATE	SF/WSCH
20-Per	35 sf/station	divided by	(24 hrs/wk x 60%)	=	2.4 sf/wsch
30-Per	30 sf/station	divided by	(24 hrs/wk x 60%)	=	2.1 sf/wsch
40-Per	25 sf/station	divided by	(24 hrs/wk x 60%)	=	1.7 sf/wsch
55-Per	25 sf/station	divided by	(24 hrs/wk x 60%)	=	1.7 sf/wsch

Table 3.11 - Advanced Technology Center

If ATC classrooms are scheduled 24 hrs/wk there would be a need for 4 Classrooms which results in a surplus of 3 classrooms available for future growth.

ADVANCED TECHNOLOGY CENTER

FALL 2019 USE		ATC	SF Need	Rms	Ex. SF	Ex. Rms	Avg. Rm
20-Per	700 sf	551 wsch	1,339 sf	1.9	1,982 sf	4.0	496 sf
30-Per	900 sf	377 wsch	785 sf	0.9	2,917 sf	3.0	972 sf
40-Per	1,000 sf	130 wsch	226 sf	0.2	1,091 sf	1.0	1,091 sf
55-Per	1,375 sf	0 wsch	0 sf	0.0	0 sf	0.0	
		1,058 wsch	2,350 sf	3.0	5,990 sf	8.0	
FALL 2021 USE							
20-Per	700 sf	801 wsch	1,946 sf	2.8	1,982 sf	4.0	496 sf
30-Per	900 sf	63 wsch	130 sf	0.1	2,917 sf	3.0	972 sf
40-Per	1,000 sf	41 wsch	71 sf	0.1	1,091 sf	1.0	1,091 sf
55-Per	1,375 sf	0 wsch	0 sf	0.0	0 sf	0.0	
		904 wsch	2,147 sf	3.0	5,990 sf	8.0	

3.0 Campus Analysis & User Input

Table 3.12 - Byrd Aviation Education Center

The calculation for the Byrd Aviation Education Center reveals a need for 2 additional classrooms in both semesters. The aviation classrooms have the highest rate of use and highest seat occupancy of all PCTC classrooms. Design of a replacement facility will be guided by utilization analysis and FAA requirements.

BYRD AVIATION EDUCATION CENTER

FALL 2019			MT	SF Need	Rms	Ex. SF	Ex. Rms	Avg. Rm
20-Per	700 sf	1,782 wsch		4,331 sf	6.2	2,790 sf	3.0	930 sf
30-Per	900 sf	0 wsch		0 sf	0.0	1,335 sf	2.0	668 sf
40-Per	1,000 sf	0 wsch		0 sf	0.0	0 sf	0.0	
55-Per	1,375 sf	0 wsch		0 sf	0.0	0 sf	0.0	
			1,782 wsch	4,331 sf	6.2	4,125 sf	5.0	
FALL 2021								
20-Per	700 sf	1,272 wsch		3,092 sf	4.4	2,790 sf	3.0	930 sf
30-Per	900 sf	897 wsch		1,869 sf	2.1	1,335 sf	2.0	668 sf
40-Per	1,000 sf	0 wsch		0 sf	0	0 sf	0.0	
55-Per	1,375 sf	0 wsch		0 sf	0	0 sf	0.0	
			2,170 wsch	4,962 sf	6.5	4,125 sf	5.0	

Table 3.13 - Gaston Caperton Center

The calculation for the Caperton Center reveals a significant surplus of classrooms for both 2019 and 2021.

GASTON CAPERTON CENTER

FALL 2019			CC	SF Need	Rms	Ex. SF	Ex. Rms	Avg. Rm
20-Per	700 sf	304 wsch		738 sf	1.1	5,736 sf	11.0	521 sf
30-Per	900 sf	1,185 wsch		2,469 sf	2.7	0 sf	0.0	
40-Per	1,000 sf	98 wsch		170 sf	0.2	2,084 sf	1.0	2,084 sf
55-Per	1,375 sf	0 wsch		0 sf	0.0	0 sf	0.0	
			1,587 wsch	3,378 sf	4.0	7,820 sf	12.0	
FALL 2021								
20-Per	700 sf	356 wsch		865 sf	1.2	5,736 sf	11.0	521 sf
30-Per	900 sf	505 wsch		1,053 sf	1.2	0 sf	0.0	
40-Per	1,000 sf	0 wsch		0 sf	0.0	2,084 sf	1.0	2,084 sf
55-Per	1,375 sf	0 wsch		0 sf	0.0	0 sf	0.0	
			861 wsch	1,918 sf	2.4	7,820 sf	12.0	

Table 3.14 - Pierpont Center at Monongalia Technical Education Center (MTEC)

The calculation for the MTEC reveals limited use of the existing four classrooms in both semesters. The instruction that occurs at MTEC requires one 30-Person classroom; in the event that simultaneous instruction would occur, two Classrooms would be required.

MTEC CENTER

FALL 2019		MV	SF Need	Rms	Ex. SF	Ex. Rms	Avg. Rm
20-Per	700 sf	242 wsch	587 sf	0.8	0 sf	0.0	-
30-Per	900 sf	36 wsch	75 sf	0.1	3,016 sf	4.0	754 sf
40-Per	1,000 sf	0 wsch	0 sf	0.0	0 sf	0.0	-
55-Per	1,375 sf	0 wsch	0 sf	0.0	0 sf	0.0	-
278 wsch			662 sf	0.9	3,016 sf	4.0	
FALL 2021							
20-Per	700 sf	18 wsch	43 sf	0.1	0 sf	0.0	-
30-Per	900 sf	0 wsch	0 sf	0	3,016 sf	4.0	754 sf
40-Per	1,000 sf	0 wsch	0 sf	0	0 sf	0.0	-
55-Per	1,375 sf	0 wsch	0 sf	0	0 sf	0.0	-
18 wsch			43 sf	0.1	3,016 sf	4.0	

The configuration and specialized equipment in teaching labs are unique with almost no duplication as with general classrooms, thus lab capacity is analyzed individually by program. The color-coded diagrams below identify teaching labs that are either optimally- or over-used by coloring them yellow or red respectively. Teaching labs colored in green have additional capacity for program growth.

[illegible][illegible]

day/evening hours



Advanced Technology Center - 2021



Second Floor



First Floor

day/evening hours

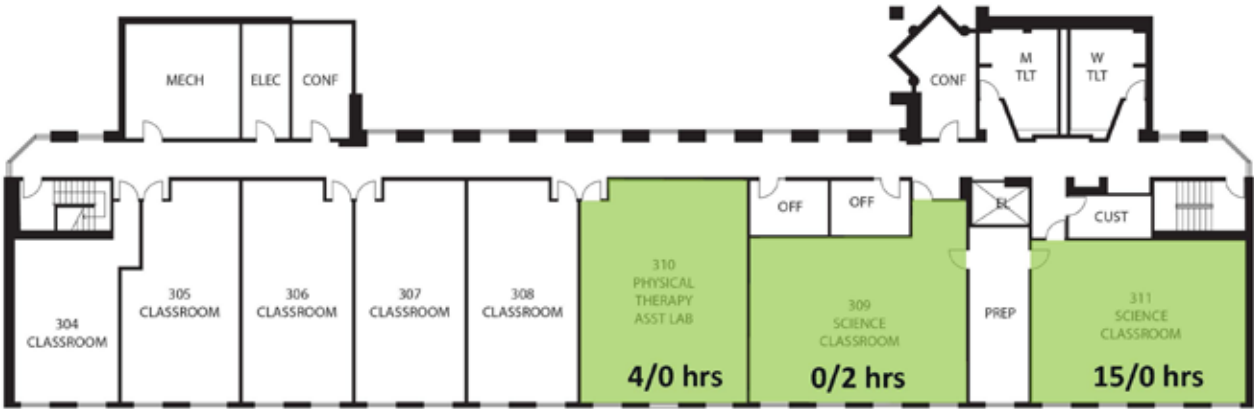


3.0 Campus Analysis & User Input

Byrd Aviation Education Center - 2019 & 2021

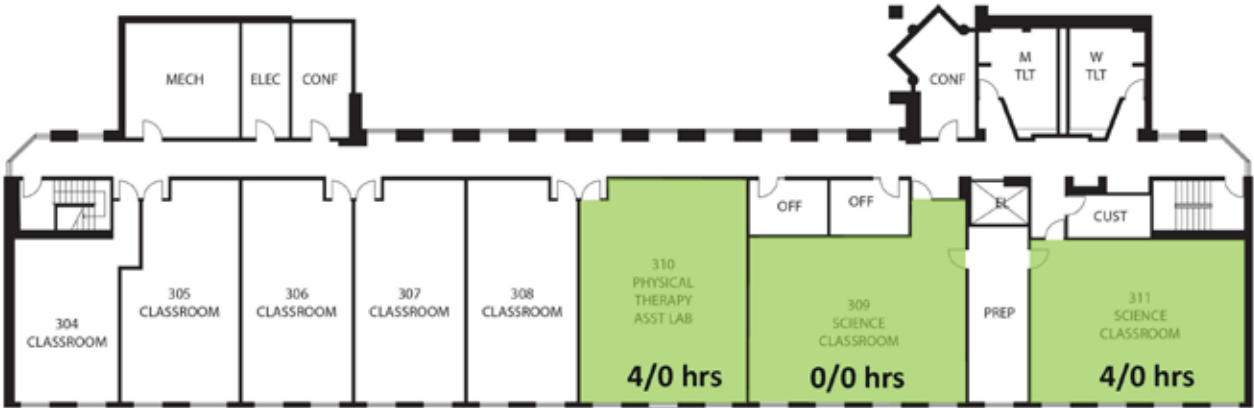


Pierpont Center at Monongalia Technical Education Center - 2019



Third Floor

Pierpont Center at Monongalia Technical Education Center - 2021



Third Floor

day/evening hours

Over-Use
Full Use
Under-Use

3.0 Campus Analysis & User Input

Summary of Teaching Laboratory Need

ATC Science Lab 118

Compared with the guideline for Optimal Lab Use, Lab 118 is at full capacity. This interdisciplinary lab is used for anatomy/physiology and general chemistry, both of which support multiple majors. The stationary benches are sitting height, have chemical-resistant benchtops and movable chairs. Services to the bench are piped in vertical chases.

The lab seats 32; the average occupancy in fall 2019 was 81% compared to the seat limit. Going forward, options to mitigate demand could include converting one of the existing classrooms to a dry lab for anatomy and physiology instruction.



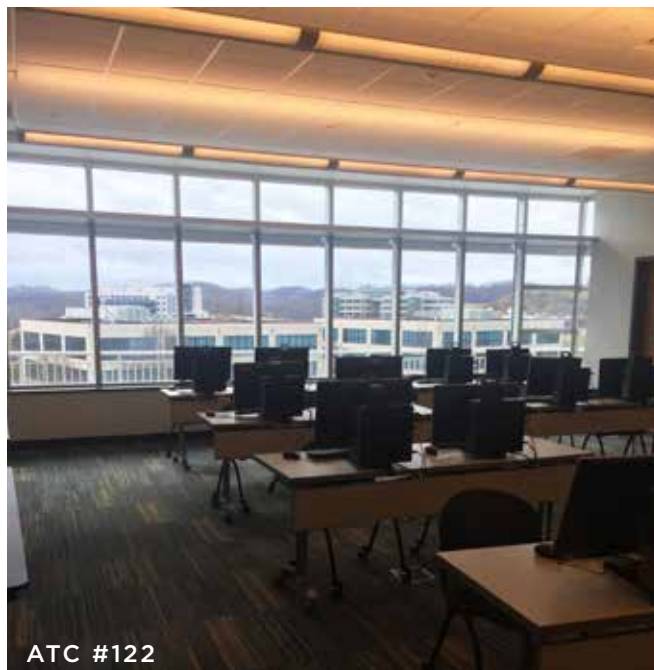
ATC #118



ATC #118

ATC Certification Server Lab 122

Teaching Lab 122 is equipped for instruction in information systems technology, cyber security, computer and network design, installation, and network security. The computer stations in this lab have specialized software; to increase capacity if needed, PCTC could purchase additional software seat licenses and convert an existing classroom with lower utilization to a second certification lab.



ATC #122

ATC Medical Laboratory Technician 103B

Fall semester use of the Med Tech Lab ranges from 16 to 21 hours/week. The lab is equipped with fixed perimeter casework and movable furnishings. This lab is used to educate laboratory technicians; course offerings include Clinical Biochemistry and Microbiology, Basic and Advanced Lab Skills, Hematology, and Clinical Immunology.

During FMP activities, faculty did not express a need to expand Med Lab Tech facilities. The average seat occupancies are: 67% in fall 2019 and 59% in fall 2021. Seat limits of classes are smaller than the actual room capacity; class seats limits could be increased over time if needed, but additional staff may be required.



ATC #103B



ATC #103B

ATC Advanced Manufacturing 218

Teaching lab 218 is used for instruction in various technologies for applied processes, power plants, electricity, mechatronics, and petroleum. Enrollment in most courses are limited to majors.

There was no utilization in fall 2019, this space appears to have been developed to accommodate new programming. In fall 2021, seat occupancies were high averaging 79%. During FMP campus workshops, there was no request for immediate needs, perhaps because the programs are newer and a comparison of growth is not possible. However, there is currently significant growth nationally in Mechatronics programs.



ATC Welding Lab 222C/222A

The Advanced Welding program at PCTC prepares students with two welding experience for advancement to a higher-level industry position. Hours of instruction in fall 2019 and 2021 were over Optimal Use guidelines. The Registration Records show hours of use scheduled in Classroom #222A, but not hours for #222C Lab, presumably because both spaces are used simultaneously.

During FMP campus workshops, the faculty described the Welding Lab as having almost no downtime because it is used for instruction and student practice. Because this course requires access to a loading dock, there are limited options for relocating welding to a larger ATC space; an expansion of the Welding Lab would require contiguous space for access to the loading dock.



MT Engine Maintenance Lab #137 and Non-destructive Testing Lab#136

Teaching laboratories in the Byrd Aerospace Center are experiencing utilization that exceeds Optimal Use Guidelines. Laboratory support that are not scheduled by the Registrar, such as #145 Shop and #144 Composite Materials are also experiencing high utilization. Furthermore, the College would like to expand program enrollment. To alleviate high utilization and accommodate growth, the FMP proposes the acquisition of Hangar B and an expansion that connects the two structures.

3.0 Campus Analysis & User Input

Table 3.15 - Comparison Summary of Room Utilization Rates and Seat Occupancies

In 2008, the West Virginia Higher Education Policy Commission performed a utilization analysis of its campuses using the benchmarks outlined below. Table 3.15 analyzes the average occupancy rate and room use rate across the entire day to be consistent with the 2008 benchmarks. The utilization is based on the maximum utilization and occupancy rates during the Fall 2019 and Fall 2021 semesters.

WV Benchmarks

- Available room hours per week is 70 hours (8AM - 10PM, Monday through Friday)
- Classroom utilization of 42 hours/week (60% utilization rate)
- Class Lab utilization of 35 hours/week (50% utilization rate)
- Station occupancy rate of 60%

BUILDING/ROOM TYPE	QTY.	TOTAL SF	STA. IN ROOM	STA. SIZE	MAX USE DURING FA19&21	WV 2008 BENCH MARKS	ROOM UTILIZ. RATE	OCC. BY CLASS LIMIT	OCC. BY ROOM SIZE
ADVANCED TECH. CENTER	23	20,357 sf	558						
Adv Manufacturing Lab	1	1,315 sf	24	55 sf/sta	20 hrs/wk	35 hrs/wk	57%	79%	58%
Busn/Corp Center - Classroom	1	1,300 sf	24	54 sf/sta	40 hrs/wk	42 hrs/wk	95%	42%	30%
Cert Server Lab	1	849 sf	24	35 sf/sta	58 hrs/wk	35 hrs/wk	167%	56%	51%
Classroom	1	1,091 sf	32	34 sf/sta	26 hrs/wk	42 hrs/wk	63%	70%	31%
Debrief	1	359 sf	16	22 sf/sta	4 hrs/wk	42 hrs/wk	10%	40%	24%
Electrical Lab	1	911 sf	24	38 sf/sta	23 hrs/wk	35 hrs/wk	65%	76%	30%
Flex Lab	1	1,097 sf	24	46 sf/sta	7 hrs/wk	35 hrs/wk	19%	90%	50%
Fluids Lab	1	904 sf	24	38 sf/sta	34 hrs/wk	35 hrs/wk	97%	100%	39%
General Classroom	3	2,267 sf	66	34 sf/sta	28 hrs/wk	42 hrs/wk	66%	67%	40%
General Class (w/ Computers)	1	683 sf	16	43 sf/sta	39 hrs/wk	42 hrs/wk	93%	59%	31%
Instrumentation Lab	1	917 sf	24	38 sf/sta	28 hrs/wk	35 hrs/wk	81%	96%	36%
Medical Lab Tech Classroom	1	724 sf	22	33 sf/sta	51 hrs/wk	42 hrs/wk	122%	64%	32%
Medical Lab/Tech Lab	1	1,216 sf	24	51 sf/sta	28 hrs/wk	35 hrs/wk	80%	50%	23%
Motor Control Lab	1	772 sf	24	32 sf/sta	21 hrs/wk	35 hrs/wk	60%	78%	26%
Petroleum Tech Lab	1	782 sf	24	33 sf/sta	25 hrs/wk	35 hrs/wk	72%	76%	28%
Prog. Logic Control Lab	1	938 sf	24	39 sf/sta	21 hrs/wk	35 hrs/wk	59%	66%	33%
Respiratory Therapy Lab	1	765 sf	20	38 sf/sta	11 hrs/wk	35 hrs/wk	32%	71%	29%
Science Lab	1	1,131 sf	32	35 sf/sta	39 hrs/wk	35 hrs/wk	112%	77%	37%
Simulation Lab	2	1,610 sf	78	19 sf/sta	15 hrs/wk	35 hrs/wk	43%	93%	33%
Welding Classroom	1	726 sf	12	61 sf/sta	42 hrs/wk	35 hrs/wk	120%	55%	27%
GASTON CAPERTON CENTER	15	10,455 sf	312						
Classroom	10	6,569 sf	208	29 sf/sta	23 hrs/wk	42 hrs/wk	55%	56%	36%
Computer Classroom	2	1,251 sf	40	31 sf/sta	28 hrs/wk	42 hrs/wk	67%	50%	28%
Physical Therapy Asst. Lab	1	888 sf	20	44 sf/sta	7 hrs/wk	35 hrs/wk	21%	90%	45%
Science Classroom	2	1,747 sf	44	40 sf/sta	17 hrs/wk	35 hrs/wk	48%	77%	53%
BYRD AVIATION CENTER	7	6,866 sf	165						
Aerospace	5	4,125 sf	120	37 sf/sta	48 hrs/wk	42 hrs/wk	114%	85%	52%
Aerospace Class Lab	2	2,741 sf	45	77 sf/sta	31 hrs/wk	35 hrs/wk	89%	85%	53%
MTEC	4	3,016 sf	99						
Classroom	4	3,016 sf	99	31 sf/sta	25 hrs/wk	42 hrs/wk	60%	48%	37%

Pierpont Center at Braxton County

General Education programs for students working towards an associate degree through the state's Early College High School program are offered at the Braxton County High School. In the evening, the Braxton classrooms house PCTC programs for community residents.

The Braxton facility includes 15,084 SF of academic and administrative space that is located on the second and third floors of the high school building; these facilities are not included in the FMP scope, or the utilization study. Floor plans that illustrate the configuration and type of space at the Braxton County site are provided below. Braxton High School is approximately 68 miles south/southwest of the Advanced Technology Center in Fairmont.



Third Floor



Braxton High School Site



Second Floor

A photograph of two scientists, a man and a woman, in a laboratory. The man is on the left, holding a petri dish. The woman is on the right, pointing at a microscope. They are both wearing white lab coats. The background shows laboratory equipment and cabinets. The image is overlaid with a semi-transparent white box containing the text "4.0 Conceptual Design & Budget".

4.0 Conceptual Design & Budget

4.0 CONCEPTUAL DESIGN & BUDGET

A. Summary of Space Needs

A major goal of the FMP is replacement of academic and administrative space that is no longer available because of the separation from FSU. Design concepts and cost models for renovation or new construction are summarized on Table 4.1. A brief summary of needs analyzed during the FMP is provided below.

Gaston Caperton Center

Utilization analysis for Gaston Caperton Center has concluded there is adequate academic space to support current program offerings and growth. Needs identified for Gaston Caperton are Disability Services area for community residents as well as students, and an Early Childhood Education suite.

Advanced Technology Center

Campus workshops revealed the need for more student service space and offices to house staff displaced by the separation from FSU. To address this need, the build-out of 4,500 SF of shell space on the third floor is proposed. Student service space will grow as a result of functions being moved to the third floor; modifications to accommodate this expansion are expected to be very minimal.

Aviation Maintenance Technology Program

There is a high demand regionally and nationally for aircraft maintenance workers. PCTC has identified this program as having great potential for growth. The leased space used to house the programs is no longer available, therefore the FMP proposes new construction of approximately 61,000 SF.

Table 4.1

	FMP Improvements	Status	Total Cost
1	New Vet Tech Building at 211 South Chestnut Street, Clarksburg, WV to replace former space at FSU	95% CD	\$1,636,500.00
2	Improvements to Leased Space for Culinary Academy that replaces the former space at FSU	65% DD	\$480,000.00
3	New Disability Services Suite in renovated space at Gaston Caperton Center to serve Students & Community Residents	Prelim. Concept	No cost; move-in to existing space.
4	New Early Childhood Education facilities in renovated space in Gaston Caperton Center	Prelim. Concept	\$401,249 Construction Cost \$537,141 Total Project Cost
5	Renovation & build-out of shell space at ATC to accommodate faculty/staff relocation from FSU & Renovated Student Lounge/Cafe on First Floor	Prelim. Concept Both Projects	3rd Floor: \$1,229,798 Total Project Cost Cafe/Lounge: \$405,402 Total Project Cost
6	Replacement of the Byrd Aerospace Education Facility	Prelim. Concept	\$21,285,934 Construction Cost

Basis of Construction Cost & Exclusions:

Unless otherwise noted, costs exclude Builder's Risk Insurance and premium time or overtime.

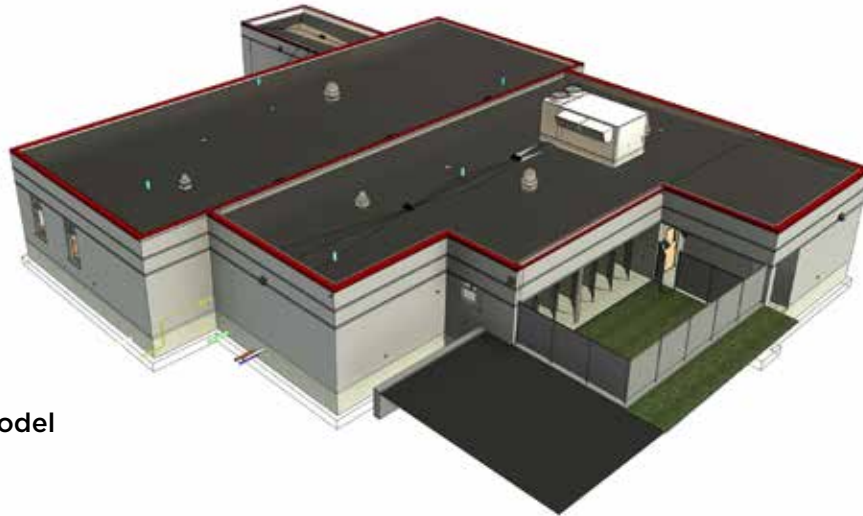
All construction costs are based on a competitive bidding process for the entire scope of work. Competitive bidding is defined as receiving responsive bids from a minimum of four (4) general contractors who routinely engage in building the type of project being bid. The general contractors would also have received responsive bids for all trades from subcontractors who meet the same qualifications.

Estimates do not include costs for hazardous material discovery or abatement.

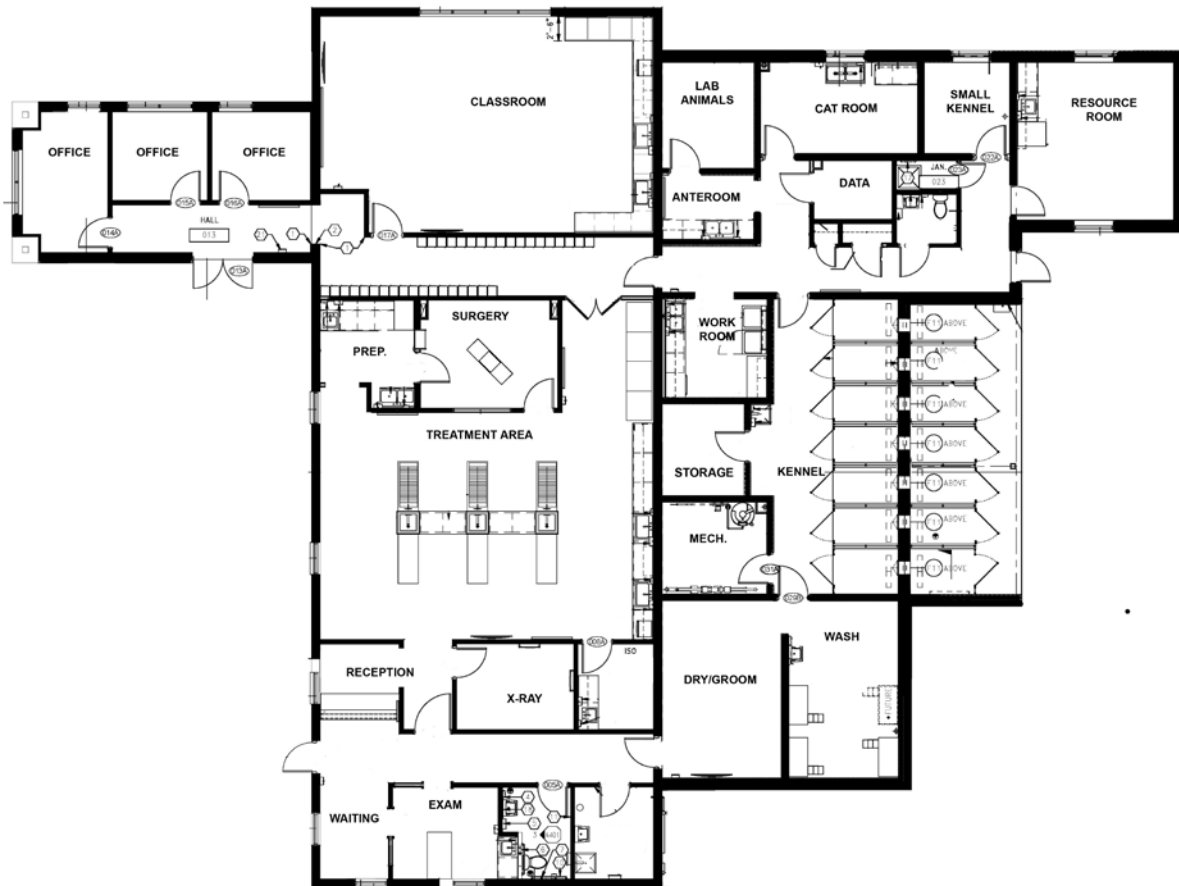
4.0 Conceptual Design & Budget

Vet Tech Program

The Construction Documents for a new one-story Vet Tech Building is currently at 95% completion. The most recent budget model for this project (65% DD) is provided in Table 4.2.



3-D Model



Floor Plan

Vet Tech Project Budget (65% DD Phase)

Table 4.2

Pierpont Community and Technical College
Project Budget Update
65% Design Document Phase
1/4/2022

Original Project Budget, including A/E fees	\$1,600,000.00
Adjusted Budget for Offices and Pet Wash	\$250,000.00
Total Project Budget	\$1,850,000.00
A/E Fees (previous and current design, incl. reimbursables)	Deduct \$270,649.00
Remaining Construction Budget	\$1,579,351.00

Previous construction estimate: July 14, 2021:

Low range: 6,248 SF x \$250/SF =	\$1,562,000.00
High range: 6,248 SF x \$290/SF =	\$1,811,920.00

65% Base Bid Construction estimate, Dec. 8, 2021: \$1,769,902.00

Low range: 6,277 SF x \$281/SF = **\$1,770,000.00**

High range: 6,277 SF x \$319/SF = **\$2,000,000.00**

Base Bid Over-budget by \$190,650 - \$420,650

Price differences due to: INFLATION. Material price increases, supply chain interruptions, uncertainty among suppliers, roof replacement (\$28K)

This estimate did not include Alt. No. 1 - Resource Room: ADD \$86,000 - \$98,000

Possible Value Engineering (VE) Savings:	DEDUCT
A. Alt. No. 2 - Office Addition: DEDUCT \$140,500 - 160,000	\$ 140,500.00
B. Alt. No. 3 - Grooming Area: DEDUCT \$132,000 - 150,000	\$ 132,000.00
C. HVAC (revised manufacturer)	\$ 34,000.00
D. Light fixtures (revised fixture types)	\$ 5,000.00
E. Replace epoxy flooring with sheet vinyl	\$ 20,000.00
F. Replace LVT with less expensive LVT	\$ 6,000.00
G. Reduce dog yard size and retain flat exercise yard	\$ 11,000.00
H. Omit door, stairs & sidewalk from Alt. 3 Grooming Area	\$ 8,500.00
I. Omit sitework near Alt. 2 Offices (curb, sidewalk)	\$ 6,500.00
SUBTOTAL DEDUCTIONS	\$ 363,500.00

REVISED BASE BID CONSTRUCTION ESTIMATE RANGE WITH VE	\$1,406,500.00
DEDUCTIONS	TO \$1,636,500.00

REQUIRED ADDITIONAL COSTS:

Security System - UNDER SEPARATE CONTRACT (design to also include Security in Caperton Center)	TBD (\$36,000 + Work @ Caperton)
Monument sign	TBD

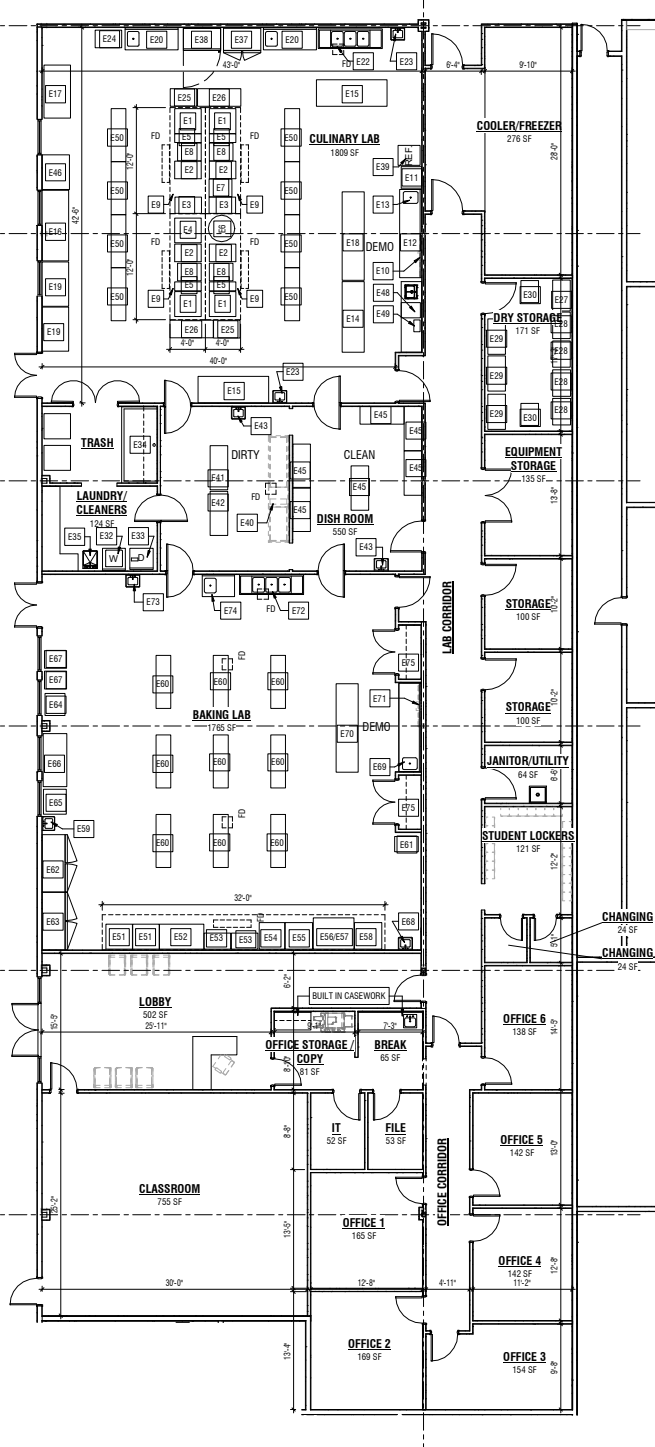
IF BUDGET ALLOWS:

Alt. No. 1 - Resource Room: ADD \$86,000 - \$98,000	\$ 86,000.00
Alt. No. 2 - Office Addition: ADD \$147,000 - 167,000	\$ 147,000.00
Alt. No. 3 - Grooming Area: ADD \$140,500 - 158,500	\$ 140,500.00

4.0 Conceptual Design & Budget

Culinary Academy

Leased space to house the Culinary Academy has been approved by the Board of Governors. The design concept shown below provides for 9,096 SF of renovated space in the Middletown Commons in White Hall/Fairmont, WV. The preliminary project budget is provided in Table 4.3.



Culinary Academy Preliminary Budget

Table 4.3

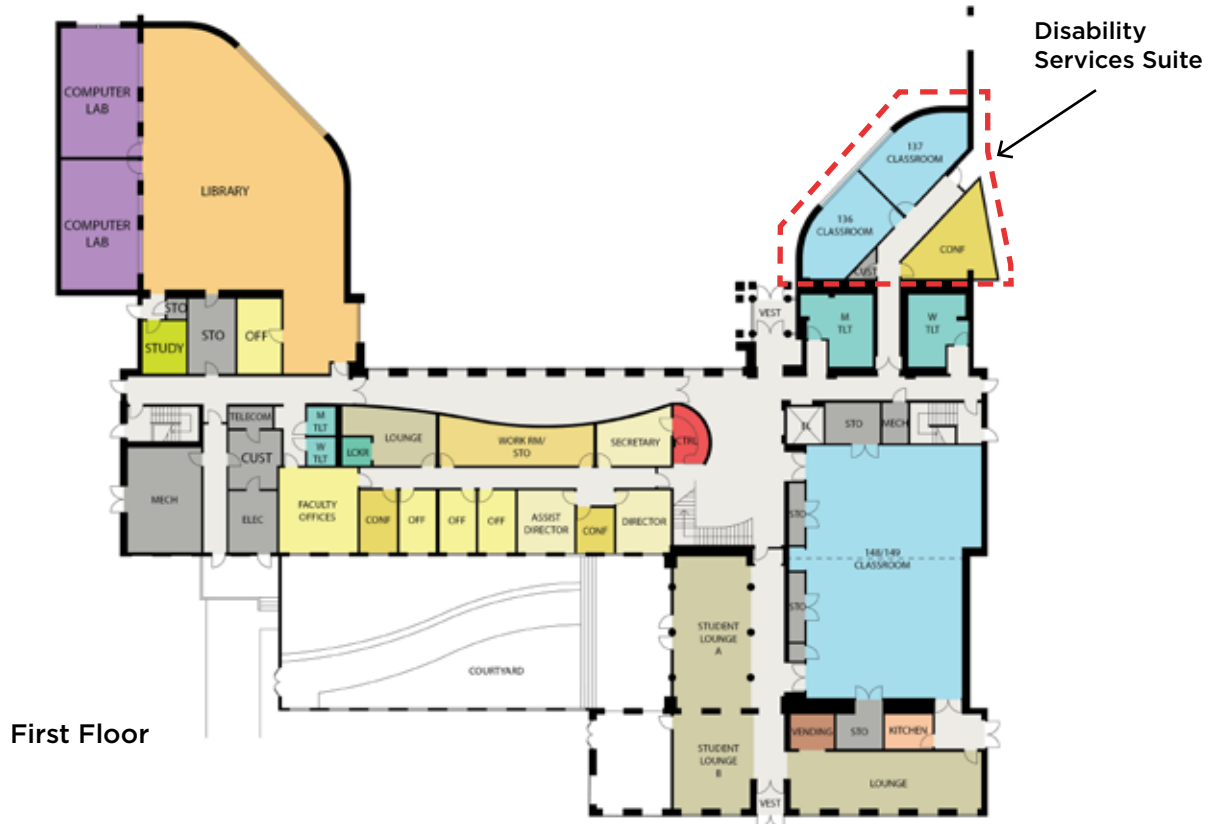
Description	Amount/Commitments
Info Technology & Security	\$50,000
Kitchen Equipment	\$375,000
FF&E Offices	\$30,000
Relocation Costs	\$25,000
Total	\$480,000



Pierpont C&TC Student Photos
(courtesy of PCTC website)

Gaston Caperton Center New Disability Services

The College intends to create a Disability Services suite at Gaston Caperton Center that will serve students and community residents. The creation of this space is not expected to require any renovation or physical modifications.



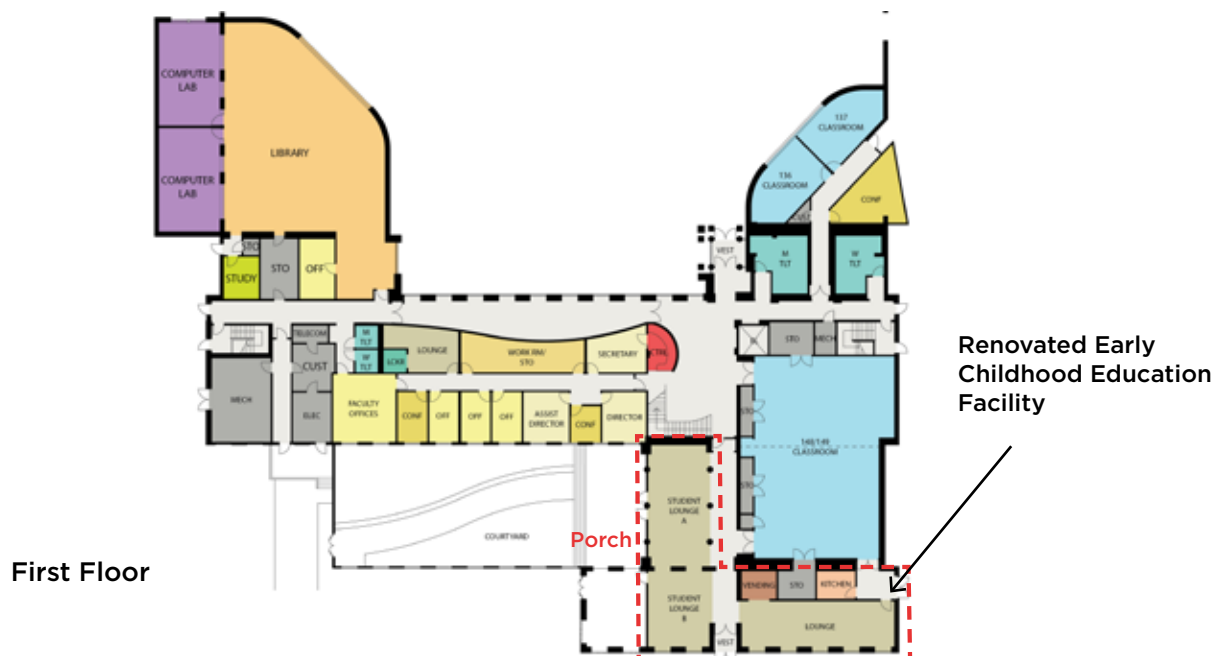
4.0 Conceptual Design & Budget

Gaston Caperton Center Early Childhood

The Early Childhood Education program housed at FSU will relocate to the Gaston Caperton Center. The space allocated for this function includes 2,482 SF which has access to a covered porch of 397 sf. The area proposed for renovation is illustrated below and includes two Playrooms, a Food Area, User Support, and circulation. To date, no cost estimate has been prepared. The total project cost for the ETE build-out is estimated to be \$1,129,798 at the mid-point of 2023 (Table 4.5). All costs assume competitive bidding among at least three contractors.

Table 4.6

Cost Detail for Third Floor Build-out			Cost
Cost/SF	2,482 sf		\$120
Construction Cost			\$297,840
General Conditions	9.0%		\$26,806
Overhead & Profit	6.0%		\$19,479
Subtotal			\$344,124
Design Conting. (Renov.)	10.0%		\$34,412
Constr. + OH, Profit & Conting.			\$378,537
Escalation to 2023	1.0 Yrs.	6.0%	\$401,249
Subtotal			\$401,249
Construction Contingency	7.5%		\$30,094
Architectural & Engineering Fees	10.0%		\$43,134
Furnishing, Fixtures & Equip. + Technology	Allowance		\$60,000
Project Soft Costs	2.0%		\$2,665
Subtotal			\$135,892
Total Project Cost			\$537,141



Advanced Technology Center Improvements

Over time, student service space on the first floor was reduced to accommodate the growth of campus administration. To expand and consolidate student services, the FMP proposes the 4,500 sf of shell space on the third floor be built-out to accommodate administrative offices. When administration vacates the first floor, Student Services can expand into the existing suite of offices. An area will be renovated to accommodate a Student Lounge/Cafe as well. The total project cost for the ATC build-out is estimated to be \$1,129,798 at the mid-point of 2023 (Table 4.6A). All costs assume competitive bidding among at least three contractors. The Total Project Cost for Student Lounge/Cafe (Table 4.6B) is \$405,402.

Table 4.6A

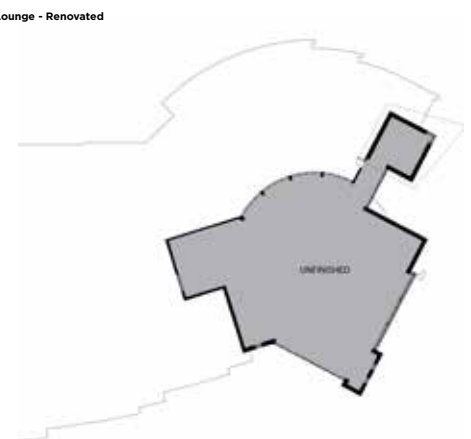
Cost Detail for Third Floor Build-out		Cost
Cost/SF	4,500 sf	\$154
Construction Cost		\$693,000
General Conditions	9.0%	\$62,370
Overhead & Profit	6.0%	\$45,322
Subtotal		\$800,692
Design Conting. (Renov.)	10.0%	\$80,069
Constr. + OH, Profit & Conting.		\$880,761
Escalation to 2023	6.0%	\$933,607
Subtotal		\$933,607
Construction Contingency	7.5%	\$70,021
Architectural & Engineering Fees	10.0%	\$100,363
Furnishing, Fixtures & Equip. + Technology	Allowance	\$120,000
Project Soft Costs	2.0%	\$5,808
Subtotal		\$296,191
Total Project Cost		\$1,229,798

Table 4.6B

Cost Detail for Cafe/Student Lounge		Cost
Cost/SF	1,150 sf	\$154
Construction Cost		\$177,100
General Conditions	9.0%	\$15,939
Overhead & Profit	6.0%	\$11,582
Subtotal		\$204,621
Design Conting. (Renov.)	10.0%	\$20,462
Constr. + OH, Profit & Conting.		\$225,083
Escalation to 2023	6.0%	\$238,588
Subtotal		\$238,588
Construction Contingency	7.5%	\$17,894
Architectural & Engineering Fees	10.0%	\$25,648
Furnishing, Fixtures & Equip. + Technology	Allowance	\$120,000
Project Soft Costs	2.0%	\$3,271
Subtotal		\$166,813
Total Project Cost		\$405,402



First Floor



Third Floor

4.0 Conceptual Design & Budget



Pierpont C&TC Student Photo
(courtesy of PCTC website)



Aviation Maintenance Technology - New Building Concept

The concept for replacement for the Byrd Aviation Education Center includes new construction on a site in Bridgeport, WV that shares the same airfield as the existing Byrd Center. Program requirements for the new facility are provided in Table 4.6, floor plans, schematic concepts, and cost model are included on the following pages.

Table 4.6

Total Student Occupants 200

	Room Name	Qty	in Plan	Length	Width	Area SF	Proximity	Comments
1.00	FACULTY & STAFF SPACES							
1.01	Director's Office	1	1	12	16	192 sf	Reception/Conf	
1.02	Waiting/Reception	1	1	15	24	360 sf	Entry Vestibule	Includes General Office, Public Entry
1.03	Faculty Office	8	9	12	10	960 sf	Director/Conf Room	
1.04	Faculty Office	4	5	10	10	400 sf	Conf Room/Receipt	
1.05	Conference Room	1	1	18	24	432 sf	Faculty Offices	Seating for 16, Video Conf/IT
1.06	Conference Room	1	1	12	14	168 sf	Director/Reception	
1.07	Admin Storage	1	1	8	10	80 sf	Reception	
1.08	Admin Workroom	1	1	10	16	160 sf	Reception	Includes Mail Room
1.09	Staff Toilets	2	1	8	8	128 sf	Faculty Offices	Two Single Stalls, One ADA
1.10	Admin Kitchenette	1	1	8	8	64 sf	Conf Room/Faculty Offices	
2.00	ACADEMIC SPACES							
2.01	Hangar - Airframe	1	1	100	100	10,000 sf		15'-0" Minimum Ceiling Clearance 65' Hanger Doors
2.02	Hangar - Power Plant	1	1	100	100	10,000 sf		
2.03	Lab - Shop Large	2	4	33	53	3,498 sf		
2.04	Lab - Shop Small	4	4	38	53	8,056 sf		
2.05	Lab - Testing	1	1	25	18	450 sf		
2.06	Ground Support Equipment	1	1	25	18	450 sf		
2.07	Tools and Parts	1	1	25	18	450 sf		
2.08	Classrooms	8	7	24	38	7,296 sf		25 students (Required)
2.09	Avionics Lab	1	1	24	38	912 sf		
2.10	Welding	1	1	32	53	1,696 sf	Sheet Metal Lab	
2.11	Testing Center	1	1	16	28	448 sf	Library	8 Testing Seats, Security, Admin Area
2.12	Computer Lab	1		24	38	912 sf	Library	
2.13	Learning Resource Center	1		30	36	1,080 sf	Testing	
2.14	Lecture Hall/Event Space	1	1	50	38	1,900 sf	Restrooms	Seating for 130, Operable partition

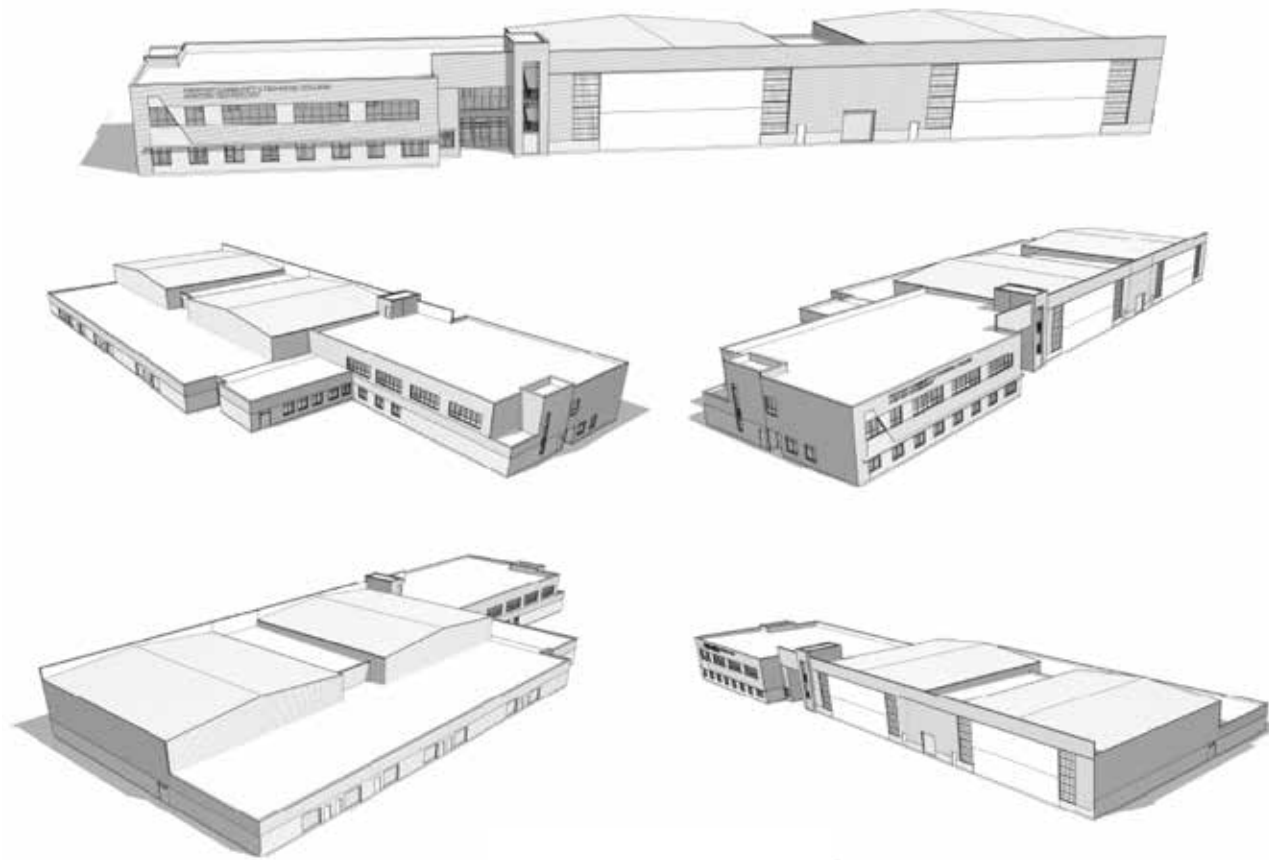
4.0 Conceptual Design & Budget

Table 4.6 (continued)

	Room Name	Qty	in Plan	Length	Width	Area SF	Proximity	Comments
3.00	SUPPORT SPACES							
3.01	General Storage	1	1	8	10	80 sf		
3.02	Entry Vestibule	1	1	10	16	160 sf	Near Reception	
3.03	Information Technology	1	1	8	10	80 sf	Centrally Located	
3.04	Restrooms	2	2	15	30	900 sf		
3.05	Student Lounge / Vending	1	1	24	30	720 sf	Restrooms	
3.06	Custodial	1	1	6	8	48 sf		
3.07	Mechanical/Electrical	1	1	10	14	140 sf	Exterior wall	
	Subtotal					52,220		
	GROSSING FACTORS							
	Circulation (15%)					7,833		
	Walls/Mechanical Chases (10%)					5,222		
	TOTAL GROSS AREA					65,275	CURRENT FACILITY	35,950 SF



First Floor



Concept Design Elevations



Second Floor

4.0 Conceptual Design & Budget



Architectural Rendering - Southwest Elevation



Architectural Rendering - South Elevation



Aerial Site View

Aviation Maintenance Technology Opinion of Probable Construction Cost

System Description	Percent	System \$/SF	System Cost Totals
Building Envelope	41.50%	\$115.87	\$7,576,142
Interior Construction	4.30%	\$12.02	\$785,871
Fire Protection	1.16%	\$3.25	\$212,498
Plumbing	4.25%	\$11.85	\$774,976
HVAC	10.71%	\$29.90	\$1,955,086
Electrical	8.81%	\$24.59	\$1,607,524
Technology	4.31%	\$12.03	\$786,318
Site Development	6.85%	\$19.12	\$1,250,000 *
Sub-Total	81.88%	\$228.63	\$14,948,415
West Virginia Sales & Use Tax	2.87%	\$8.00	\$523,200
Municipal B & O Tax	0.00%	\$0.00	\$0
General Conditions	8.22%	\$22.94	\$1,500,000
General Contractor's Overhead & Profit	6.50%	\$16.87	\$1,103,155
Contractor's Payment & Performance Bonds	1.00%	\$2.76	\$180,748
Sub-Total - General Construction/Site	100.00%	\$279.20	\$18,255,518
Design Contingency	10.00%	\$27.92	\$1,825,552
Cost Escalation/Bid Market Contingency	6.00%	\$18.43	\$1,204,864
TOTAL CONSTRUCTION HARD COST		\$325.55	\$21,285,934 * Allowance

5.0 Appendix



5.0 APPENDIX

Campus Survey

In early November 2021, an invitation to participate in an on-line survey was e-mailed to faculty, staff, and students; participation in the survey was completely voluntary. A summary of survey responses is provided below.

Figure 5.1 - Survey Instrument - Part I

1. Please check all that apply to you:

<u>Faculty/Staff</u>	<u>Students</u>	<u>Campus Site Where You Spend the Most Time</u>
<input type="checkbox"/> Faculty	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Advanced Technology Center, Fairmont
<input type="checkbox"/> Administrator	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Gaston Caperton Center, Clarksburg
<input type="checkbox"/> Staff	<input type="checkbox"/> Certificate Program	<input type="checkbox"/> Byrd National Aerospace Center, Bridgeport
<input type="checkbox"/> Full-Time	<input type="checkbox"/> Associate Degree	<input type="checkbox"/> Locust Avenue Campus (Fairmont State)
<input type="checkbox"/> Part-Time	<input type="checkbox"/> Other (Write-in)	<input type="checkbox"/> Monongalia County Site
		<input type="checkbox"/> Other (Write-in)

2. Employment status (Students)

☐ Full-Time (≥ 32 hrs/wk)

☐ Part-Time (< 32 hrs/wk)

☐ Not Employed

3. What is your age?

4. What is your gender?

☐ Female

☐ Male

☐ Non-binary

5. With what Department or Program are you associated?

6. Identify one major master plan goal that will benefit the entire College.

7. Identify one major master goal that will benefit you personally.

5.0 Appendix

Figure 5.1 - Survey Instrument - Part 2

8. Please rate the Level of Importance for the following issues as they relate to the Facilities Master Plan; also rate your Level of Satisfaction with the current conditions. Use 1 for the lowest level, and 5 for the highest level.

Facilities Master Plan Issues	Level of Importance					Level of Satisfaction				
a. Campus Image/Identity	1	2	3	4	5	1	2	3	4	5
b. Landscaping/Grounds	1	2	3	4	5	1	2	3	4	5
c. Safety	1	2	3	4	5	1	2	3	4	5
d. Parking	1	2	3	4	5	1	2	3	4	5
e. Signage and Wayfinding on Campus	1	2	3	4	5	1	2	3	4	5
f. Environmental Sustainability	1	2	3	4	5	1	2	3	4	5
g. Online Program Content	1	2	3	4	5	1	2	3	4	5
h. Network/IT/Campus Technology	1	2	3	4	5	1	2	3	4	5
i. General Classrooms/Lecture	1	2	3	4	5	1	2	3	4	5
j. Specialty Teaching Spaces/Labs	1	2	3	4	5	1	2	3	4	5
k. Food Service/Dining	1	2	3	4	5	1	2	3	4	5
l. Student Activities	1	2	3	4	5	1	2	3	4	5
m. Indoor Social Space/Collaboration/Study	1	2	3	4	5	1	2	3	4	5
n. Student Success/Tutoring Services	1	2	3	4	5	1	2	3	4	5
o. Media Center/Library	1	2	3	4	5	1	2	3	4	5
p. Meeting Space	1	2	3	4	5	1	2	3	4	5
q. Transportation to/from Campus	1	2	3	4	5	1	2	3	4	5
r. Commencement/Large Gatherings	1	2	3	4	5	1	2	3	4	5
s. Outdoor Gathering/Activity Space	1	2	3	4	5	1	2	3	4	5
t. Student Store (bookstore)	1	2	3	4	5	1	2	3	4	5
u. Restrooms	1	2	3	4	5	1	2	3	4	5

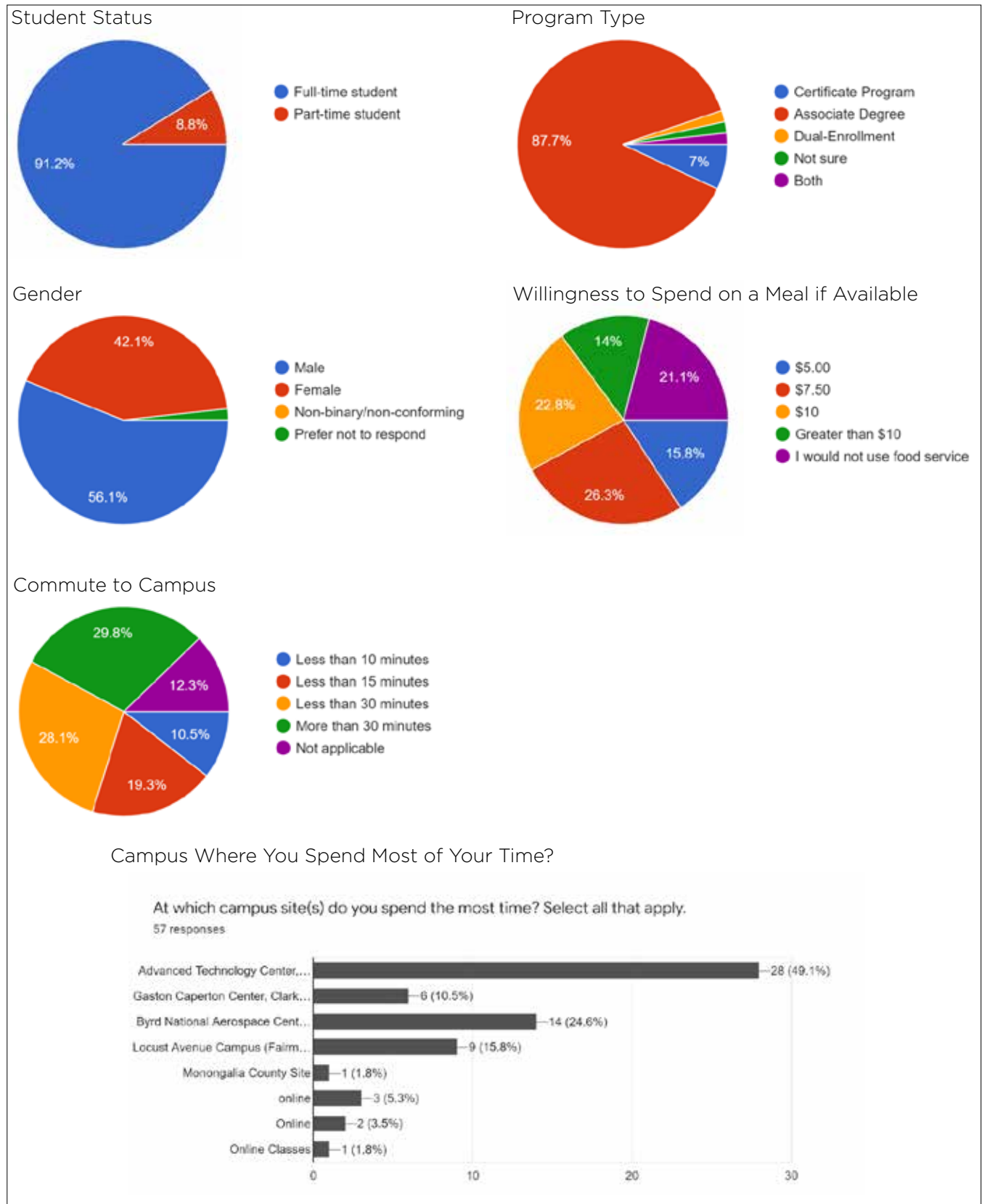
9. If food service were available on campus, at what times would you use such service (rank in order of priority):

- ☐ Breakfast
☐ Lunch
☐ Dinner
☐ I would not use food service

10. What is the maximum amount you would be willing to spend on any given meal?

- ☐ \$5
☐ \$7.50
☐ \$10
☐ > \$10
☐ I would not use food service

Figure 5.2 - Student Demographics



5.0 Appendix

Figure 5.3 - Students Opinion of Issue's Importance to the MP Outcome

Students were asked to rate each issue by importance on a scale of 1 to 5 with 5 being the highest level and 1 being the lowest. Responses were weighted by multiplying responses of 5 by 5, responses of 4 by 5, and so on. This method was used to analyze the responses of faculty/staff and students.

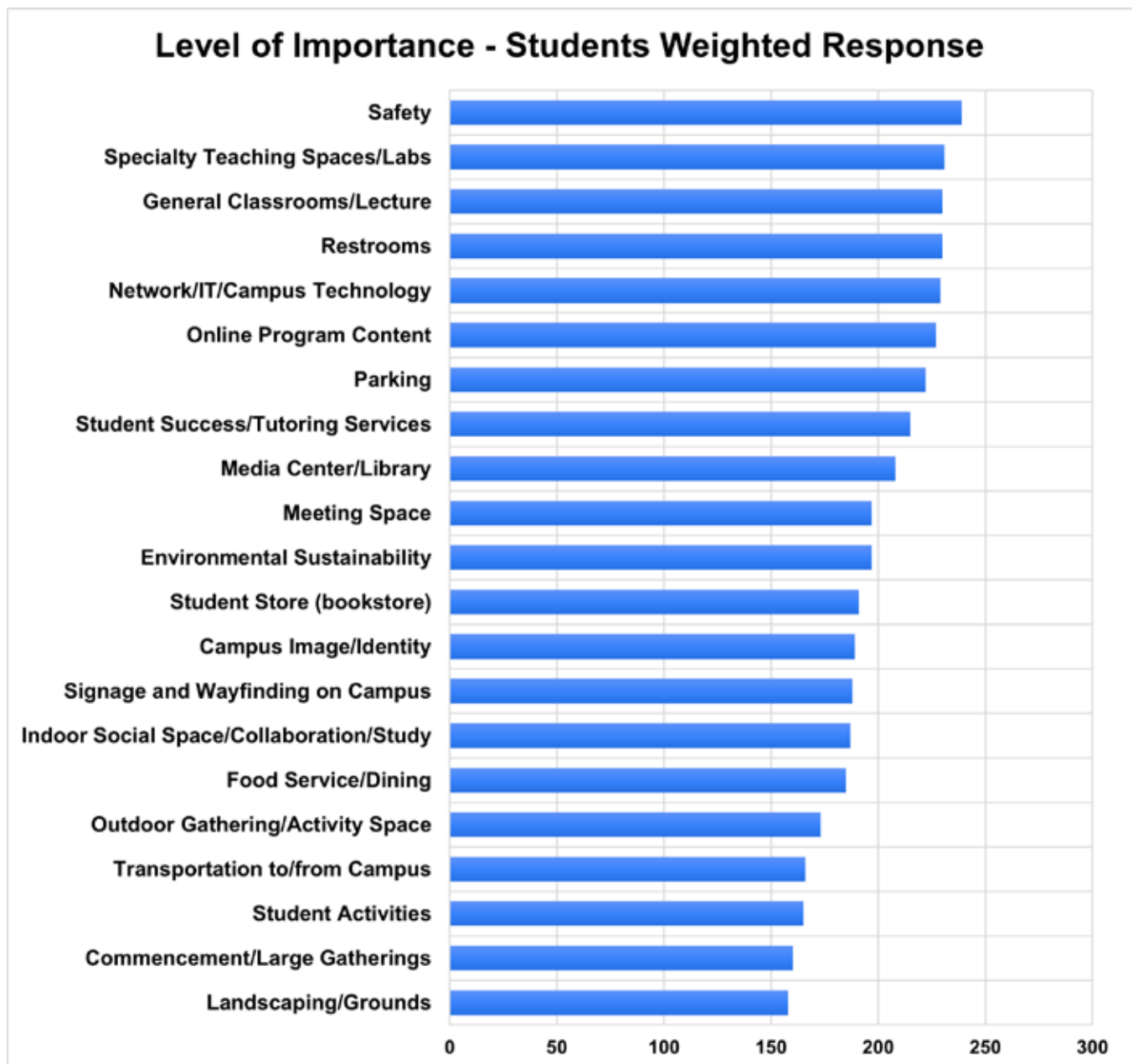
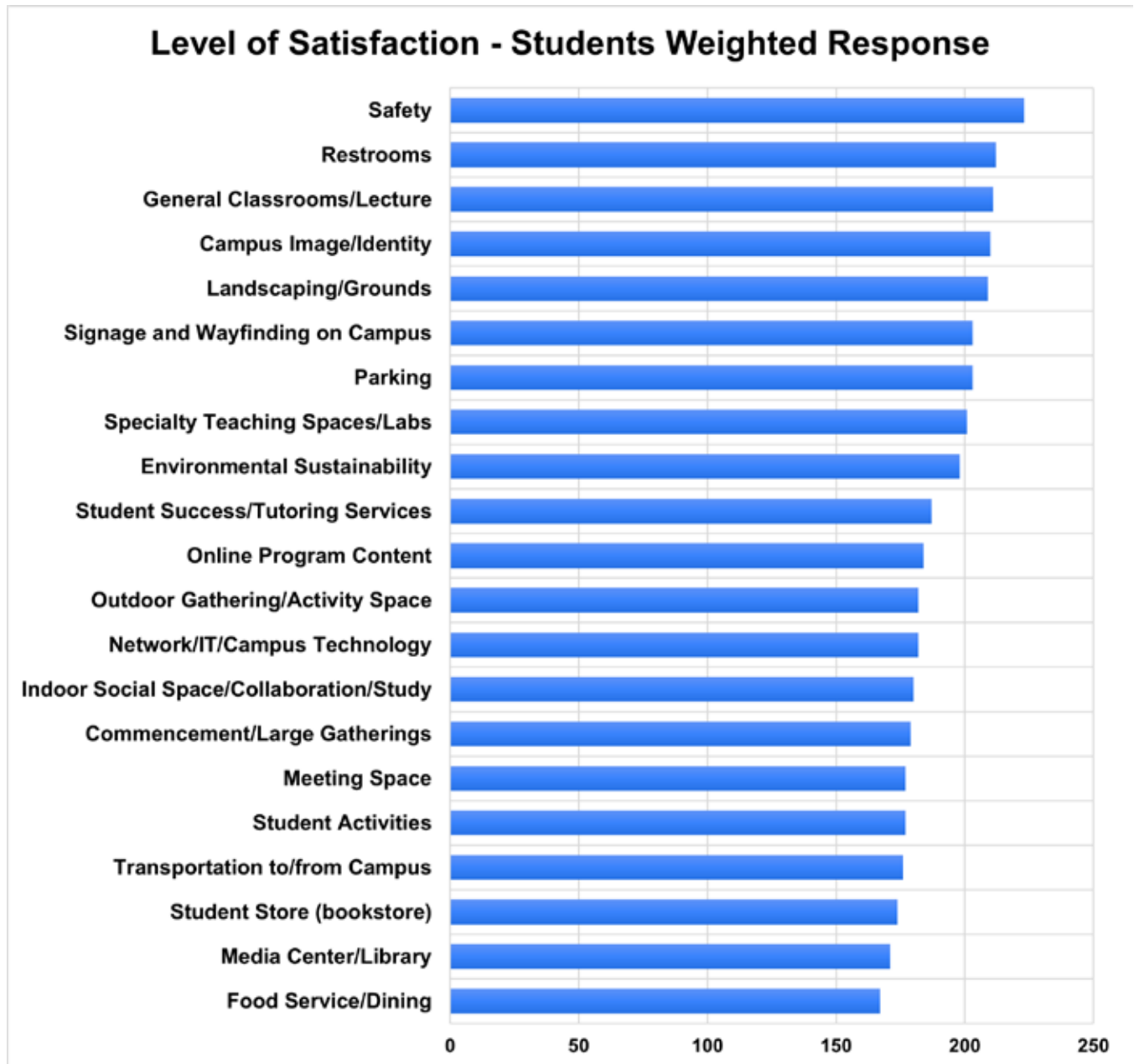


Figure 5.4 - Students' Level of Satisfaction with Existing Conditions



5.0 Appendix

Figure 5.5- Faculty Data

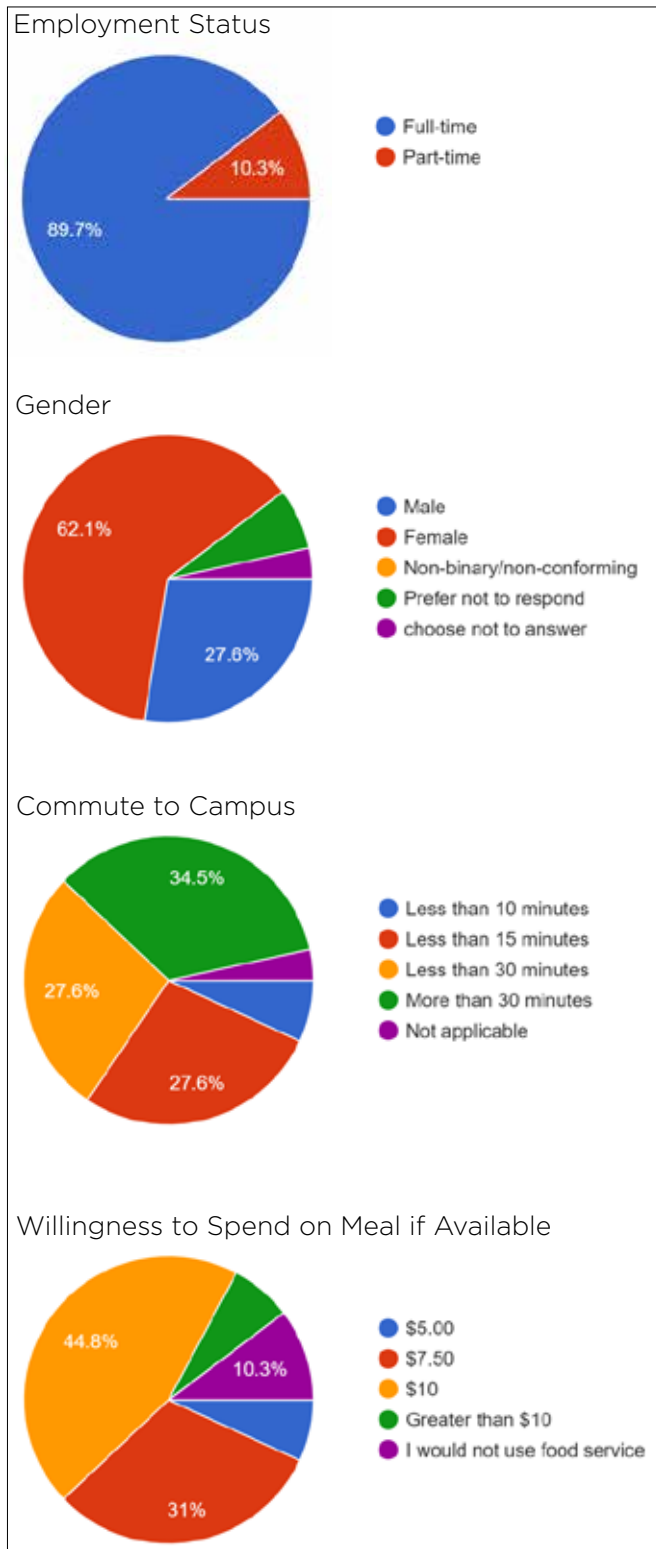


Figure 5.4 - Staff Data

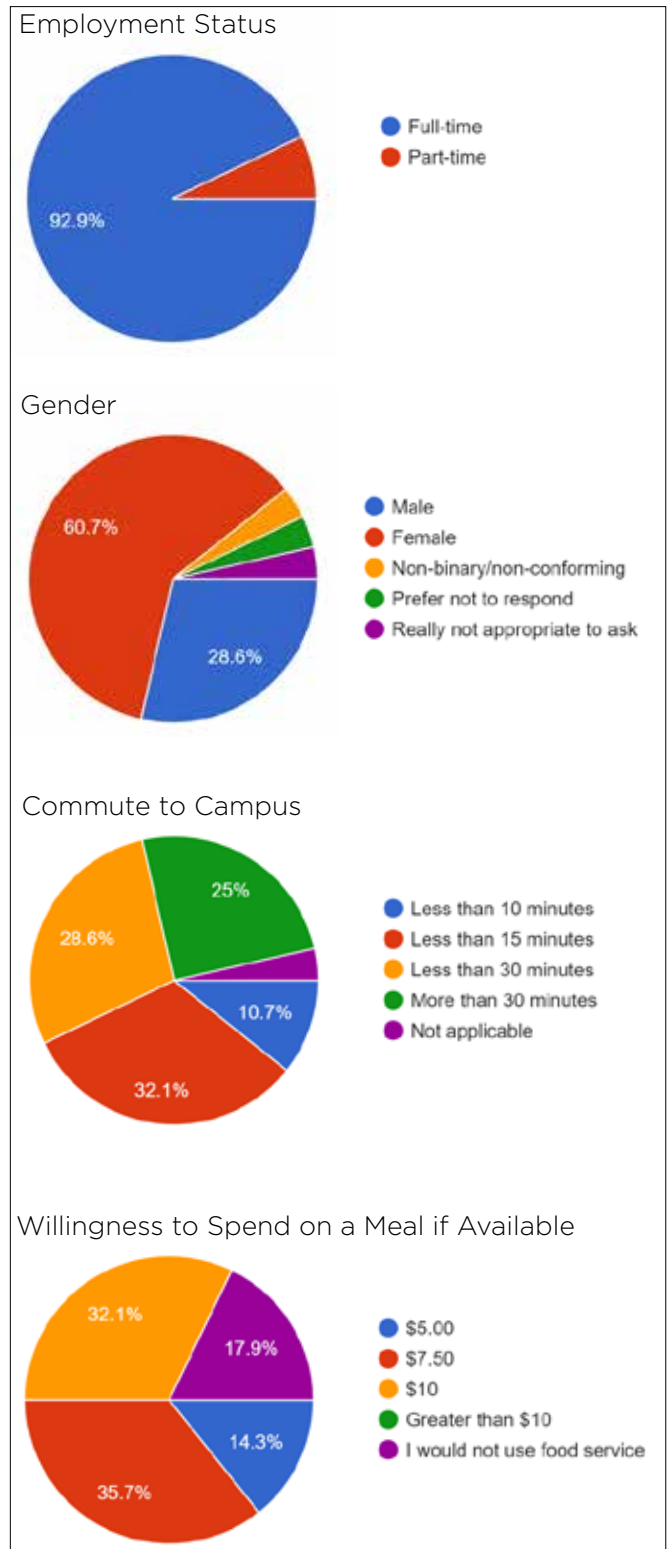
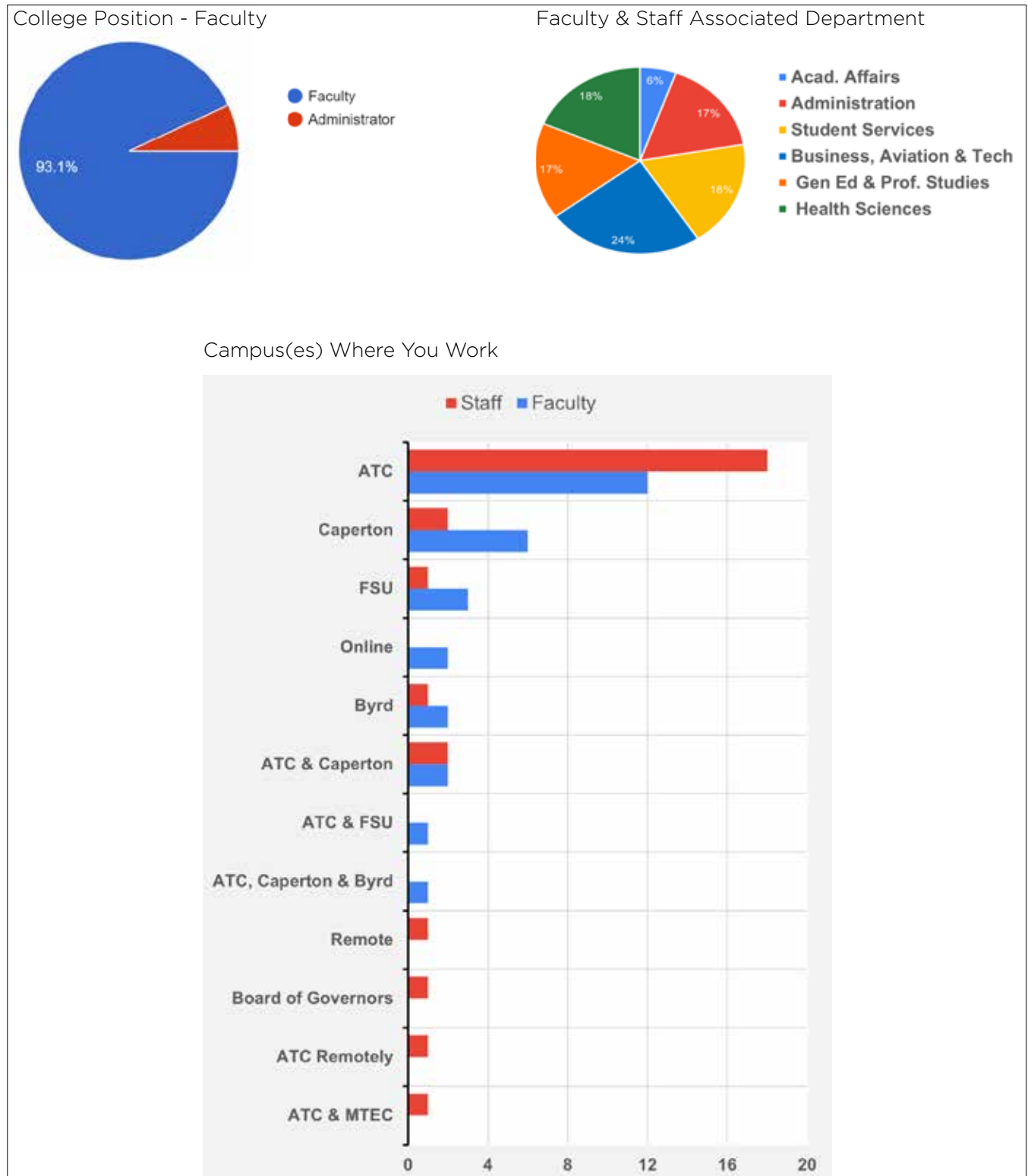


Figure 5.6 Combined Faculty & Staff Responses



5.0 Appendix

Figure 5.7 - Faculty/Staff Opinion of Issue's Importance to the MP Outcome

Faculty and Staff were asked to rate each issue by importance on a scale of 1 to 5 with 5 being the highest level and 1 being the lowest. Responses were weighted by multiplying responses of 5 by 5, responses of 4 by 5, and so on. This method was used to analyze the responses of faculty/staff and students.

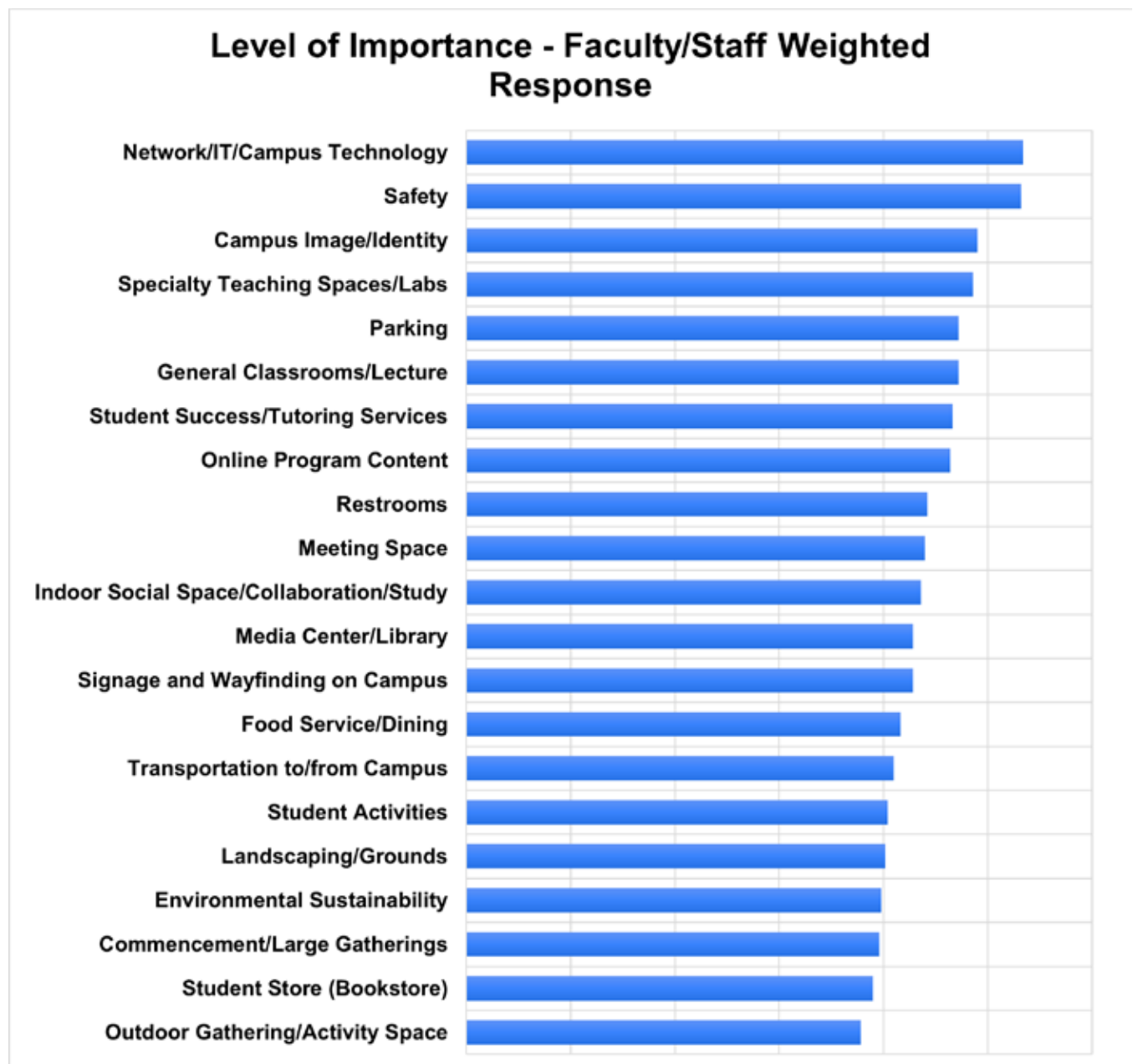


Figure 5.8 - Faculty/Staff Level of Satisfaction with Existing Conditions



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WORKSHOP NO. 01 MINUTES

Project Name: **Pierpont Community and Technical College
Facilities Master Plan**
Date of Meeting: 10-18-2021 and 10-19-2021
Meeting Number: 01

Attending:

PCTC - See attached sign in sheets

Omni Associates Architects (OAA)
Hastings + Chivetta (H+C)
Barton Associates (BA)

Attachments:

Sign in sheets
Presentation slides
Staff, Faculty, Student Survey

Workshop Purpose:

Review Preliminary Findings
Establish Goals and Priorities
Draft Online Survey

COLLEGE WORKING GROUP (10:30 AM)

The assessment team provided a brief introduction to the team and process followed by the slide presentation of the initial facility assessment and results.

Facilities Evaluation –

- H+C discussed the meeting agenda
- H+C explained the Master Planning process.
- H+C provided an overview of facilities existing conditions
- BA discussed basic MEP Assessment
- OAA discussed general Architect assessment
- BA noted opportunity for lighting upgrades and prompted discussion regarding LED lighting throughout all facilities
- Dale Bradley noted that MTEC is co-owned currently

Classroom Utilization –

- H+C reviewed utilization analysis per building
- The provost noted that some classes are not going to show on registrar's list. For instance, some rooms are used from a non-credit basis or cohort use prevents scheduling for other types of classes.



- Dual enrollment (possibly 500 students) not included in the Registrar's calendar/Z campus list not available online. A separate list will need to be provided for this use.
- H+C requested the following:
 - Owner review, confirmation, and update of plans/spaces – are all spaces being use identified and assigned correctly.
 - Updated plans w/room numbers current room numbering.
 - Base information used for utilization study was pulled from the current Registrar's information. Additional/updated information will be needed to adjust for non-listed classes, cohort use, and other uses during non-scheduled spaces/times.

Preliminary Goals and Priorities –

- Provide excellent facilities to meet the needs of students and faculty as well as the future of a growing academic institution.
- Maximize space that already exists.
- Provide better space for student services – currently spread out across multiple locations, but would prefer to offer a one stop shop at a single consolidated location for all services.
 - The ideal would incorporate a main office location providing all services, with smaller satellite locations at buildings/campuses away from ATC.
- Use the Master Plan to inform discussions within the institution for utilization of existing space first and then assess need for acquisition of new buildings second.
- Add or incorporate dining options at each of the facilities. It was noted that the class scheduling has had to build in a "lunch hour" to the schedule as students will not schedule classes during that time so they can leave campus for food.
- Add or enhance outdoor gathering spaces and seating to provide a space to eat or meet – primarily at ATC but for all buildings.
- Provide more open computer lab spaces for student use.

Additional Notes:

- ATC Rooms 317, 316B, and the room across the hall from 317 as well as the third floor are being taken offline. There is a grant for developing the three classrooms, and the president has a concept for the use of the third floor.
- Dale Bradley along with other Administration will provide lists of the programs and services staff working on site and working from home determine need for office/meeting space. In particular, Student services and Finance groups were mentioned as a blend of in office and work from home.
- An additional building has been acquired adjacent to the Gaston Caperton Center and has been targeted for the Vet Tech program. The proximity to Gaston Caperton Center could help with the utilization of the Caperton Center which was recently taken over by PCTC.



- PCTC is moving 3 programs from FSU, 2 program homes were found elsewhere, but the culinary program is still looking for a new location. Currently still on FSU campus and targeted to leave by June 2022. It is estimated that 50 percent of the culinary students live on campus.
- Braxton site will be added to utilization study.

Online Survey

- A student and staff survey will be generated for the Administration to issue by email to the respondent groups.
- H+C reviewed the general questionnaire.
- Questions will be added addressing the following three items:
 - Expanding dining: what, where, and cost per meal
 - Commute time to campus
 - Campus safety plan; awareness, training
- A revised survey will be issued following the meeting to PCTC for review with response due by EOD Friday, 10/22/2021.
- Final Survey should be issued by email/online to students, faculty, and staff by Friday 10-29-2021. This will allow for results to be tabulated prior to the next workshop scheduled for November 16.



WORKSHOP #01 – SCHOOL #01 (1:00 PM)

Health Sciences School

Classroom Utilization –

- Identify utilization as classroom/lecture or lab use for clarity.

Goals –

- Better use of space/labs for LPN, RT, PTA, etc.
- Increased and more efficient storage.
- Consolidate classes at a single location – most likely ATC due to the difficulty of recreating the labs at other locations.
 - Simplest solution is to move EMT from Gaston Caperton Center to ATC.
- Program could possibly make use of general lab at Gaston Caperton Center for microbiology, but would need incubators, sink, and refrigerator.
- Program would like to grow, but is currently capped by clinical size
 - (MLT) could be expanded with additional clinical opportunities in external facilities
 - (LPN) partnering with WV Northern to expand; online components with labs taken either at ATC or Wheeling. This could possibly be available Fall 2022.
- Would like common space for students during down time to study, meet, relax.

WORKSHOP #01 – SCHOOL #02 (2:00 PM)

No Participant

WORKSHOP #01 – SCHOOL #03 (3:00 PM)

No Participant



WORKSHOP #01 – BOARD MEMBERS (4:00 PM)

The assessment team provided a brief introduction to the team and process followed by the slide presentation of the initial facility assessment and results.

Dale Bradley indicated that vet tech, early childhood, culinary arts are still located at the Locust Avenue facility. He requested that the location be added to the survey options for current locations of classes.

It was discussed whether the new Vet Tech facility should be added to the assessment, but determined that this should have already been concluded by the current design Architect. The project is scheduled to bid for renovation in the coming months.

Moving the culinary program requires a new space with a 5000 sq. ft kitchen space, as well as space for administration, faculty offices, and accessory classrooms.

Goals for Masterplan

- Improved classroom scheduling efficiency
- Maximize use and occupancy of existing facilities – both classrooms and offices
- Enrollment growth
- Program growth
- Allow college to identify strong and successful programs
- Provide recruitment and retainage resources to less successful programs
- Identify demographics and outreach

Dale Bradley to provide the following to OAA and H+C;

- New Vet Tech building plan
- EMS classroom subdivision renovation plan at Caperton Center
- Updated floor plans with room numbers for ATC



COLLEGE WORKING GROUP - Day 02(9:00 AM)

H+C provided a summary review of the assessment information and Day 01 goals, priorities, and comments. The review is included in the attached presentation slides.

Discussion –

- H+C will send out the final revised survey following the current meeting session.
- The questions about dining options will be added to the survey to include price points, food preference, and location.
- The institution is currently utilizing the FSU bookstore for sales, but is actively weighing online only versus online with small physical presence on campus. The physical store would focus mainly on supplies and branded merchandise.
- Restroom availability vs capacity needs evaluated, particularly at the Aerospace Center.

Next Steps –

- Verify and update existing plans, space usage, and room numbers.
- Receive schedules for non-credit and dual credit classes not appearing on the Registrar's information.
- Receive Board's list of goals and priorities.
- Receive employee lists by department including on site and work from home status.
- Obtain occupancy/seat counts for classrooms.
- Review room occupancy and utilization.
- Possibly schedule and host web conferences for additional Schools that were unable to meet during the workshop.

NEXT WORKSHOP #02 NOVEMBER 16, 2021



Pierpont Community & Technical College

In accordance with the requirements established by the West Virginia Higher Education Commission, Pierpont Community & Technical College (PCTC) is conducting a Facilities Master Plan. The PCTC Facilities Master Plan includes an evaluation of each campus site, its physical condition, and whether the available resources meet the needs of faculty, staff, and students. This survey is being distributed to the campus community to gather input regarding several issues that are relevant to the planning process. Please take a moment to complete the survey.

1. Please check all that apply to you:

<u>Faculty/Staff</u>	<u>Students</u>	<u>Campus Site Where You Spend the Most Time</u>
<input type="checkbox"/> Faculty	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Advanced Technology Center, Fairmont
<input type="checkbox"/> Administrator	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Gaston Caperton Center, Clarksburg
<input type="checkbox"/> Staff	<input type="checkbox"/> Certificate Program	<input type="checkbox"/> Byrd National Aerospace Center, Bridgeport
<input type="checkbox"/> Full-Time	<input type="checkbox"/> Associate Degree	<input type="checkbox"/> Monongalia County Site
<input type="checkbox"/> Part-Time	<input type="checkbox"/> Other (Write-in)	<input type="checkbox"/> Other (Write-in)

2. Employment status (Students)

<input type="checkbox"/> Full-Time (≥ 32 hrs/wk)	
<input type="checkbox"/> Part-Time (< 32 hrs/wk)	
<input type="checkbox"/> Not Employed	

3. What is your age?

4. What is your gender?

<input type="checkbox"/> Female	
<input type="checkbox"/> Male	
<input type="checkbox"/> Non-binary	

5. With what Department or Program are you associated?

6. Identify one major master plan goal that will benefit the entire College.

7. Identify one major master goal that will benefit you personally.

8. Please rate the Level of Importance for the following issues as they relate to the Facilities Master Plan; also rate your Level of Satisfaction with the current conditions. Use 1 for the lowest level, and 5 for the highest level.

Facilities Master Plan Issues	Level of Importance	Level of Satisfaction
a. Campus Image/Identity	1 2 3 4 5	1 2 3 4 5
b. Landscaping/Grounds	1 2 3 4 5	1 2 3 4 5
c. Safety	1 2 3 4 5	1 2 3 4 5
d. Parking	1 2 3 4 5	1 2 3 4 5
e. Signage and Wayfinding on Campus	1 2 3 4 5	1 2 3 4 5
f. Environmental Sustainability	1 2 3 4 5	1 2 3 4 5

5.0 Appendix

g. Online Program Content	1	2	3	4	5	1	2	3	4	5
h. Network/IT/Campus Technology	1	2	3	4	5	1	2	3	4	5
i. General Classrooms/Lecture	1	2	3	4	5	1	2	3	4	5
j. Specialty Teaching Spaces/Labs	1	2	3	4	5	1	2	3	4	5
k. Food Service/Dining	1	2	3	4	5	1	2	3	4	5
l. Student Activities	1	2	3	4	5	1	2	3	4	5
m. Indoor Social Space/Collaboration/Study	1	2	3	4	5	1	2	3	4	5
n. Student Success/Tutoring Services	1	2	3	4	5	1	2	3	4	5
o. Media Center/Library	1	2	3	4	5	1	2	3	4	5
p. Meeting Space	1	2	3	4	5	1	2	3	4	5
q. Transportation to/from Campus	1	2	3	4	5	1	2	3	4	5
r. Commencement/Large Gatherings	1	2	3	4	5	1	2	3	4	5
s. Outdoor Gathering/Activity Space	1	2	3	4	5	1	2	3	4	5
t. Student Store (bookstore)	1	2	3	4	5	1	2	3	4	5
u. Restrooms	1	2	3	4	5	1	2	3	4	5

9. If food service were available on campus, at what times would you use such service (rank in order of priority):

- | | |
|---|--|
| <input type="checkbox"/> Breakfast | |
| <input type="checkbox"/> Lunch | |
| <input type="checkbox"/> Dinner | |
| <input type="checkbox"/> I would not use food service | |

10. What is the maximum amount you would be willing to spend on any given meal:

- | | |
|---|--|
| <input type="checkbox"/> \$5 | |
| <input type="checkbox"/> \$7.50 | |
| <input type="checkbox"/> \$10 | |
| <input type="checkbox"/> > \$10 | |
| <input type="checkbox"/> I would not use food service | |



Date: 10/18/2021

FACILITIES MASTER PLAN

Meeting Location: ATC Room 216A

Time: 10:30 am – 12:15 pm

SIGN-IN SHEET**WORKSHOP #1 – COLLEGE WORKING GROUP**

Name	Title	Email	Present
Erik Kocher	Principal	ekochoer@hcarchitects.com	✓
Steve DeHekker	Sr. VP / PM	sdehekker@hcarchitects.com	✓
Jason Miller	Principal	jmillier@omniassociates.com	✓
Josh Shinn		jshinn@omniassociates.com	✓
Larry Zdinak		LRZ@ba-inc.com	✓
Anthony Hancock	Interim President	ahancock@pierpont.edu	
Dale Bradley	VP for Finance and Administration	dbradley@pierpont.edu	✓
Michael Waide	Provost	mwaide@pierpont.edu	✓
Lyla Grandstaff	VP Student Services	lgrandstaff@pierpont.edu	✓
Julie Cryser	VP for Foundation and Marketing	jcryser@pierpont.edu	✓
Ron Hamilton	CIO	rhamilton2@pierpont.edu	virtual
George Perich	HR Director	gperich@pierpont.edu	✓
Chip Hawkins	Facility Manager	chip.hawkins@pierpont.edu	✓
Pam Hamilton	Faculty Representative	phamilton@pierpont.edu	
Amanda Hawkinberry	Classified Staff Representative	acollins11@pierpont.edu	✓
Kari Coffindaffer	Dean School of Business	kari.coffindaffer@pierpont.edu	✓
Dave Beighley	Dean School of Gen Ed and Prof Dev	dbeighley@pierpont.edu	✓
Amy Cunningham	Dean School of Health Sciences	acunningham7@pierpont.edu	✓
Cyndee Sensibaugh	Executive Assistant to the President	csensibaugh@pierpont.edu	✓
Julie Cryser	VP for Institutional Advancement		✓
Sherri Craddock	Faculty		✓
Melissa White	Faculty		✓



Meeting Location: **ATC Room 216A**

SIGN-IN SHEET
WORKSHOP #1 – SCHOOL #1

[illegible]



Meeting Location: **ATC Room 216A**

Time: 2:00 pm – 2:45 pm

[illegible]



Meeting Location: **ATC Room 216A**

SIGN-IN SHEET
WORKSHOP #1 – SCHOOL #3

[illegible]



Meeting Location: **ATC Room 216A**

SIGN-IN SHEET
WORKSHOP #1 – BOARD MEMBERS

[illegible]



Meeting Location: **ATC Room 216A**

WORKSHOP #1 – COLLEGE WORKING GROUP

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Robert Byrd Aerospace Education Center

A. Architectural Assessment

The portions of the Byrd Center site leased by PCTC consist of a 1-story brick building with a metal and block attached Hangar (A). A second Hangar (B) is utilized by FSU. Both hangars have mezzanine areas for storage. The main building provides space for: administrators, academics, and student life; the hangars are used for instruction, shop work, and aircraft storage. The main building has been expanded over time and the rubber roofs were previously replaced; the metal roof is believed to be original. The interior of the main building is in mostly good condition. Some spaces have been renovated and refreshed, while others could benefit from new flooring, paint, and ceiling tile. The exterior brick is in need of cleaning, and there are some windows and skylights showing signs of water infiltration. Hangar A shows signs of deterioration at the roof. Interior insulation is pulling away from the structure and water staining is apparent at the roof and perimeter block walls.



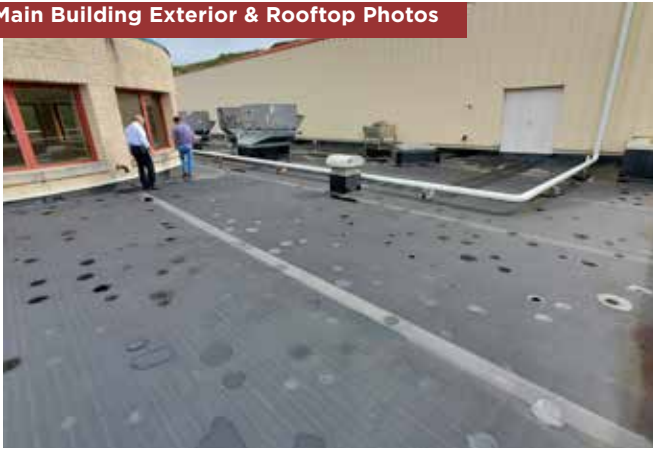
Table 2.1 - Scoring Key

3.26 - 4.0	Excellent
2.51 - 3.25	Good
1.76 - 2.50	Fair
1.0 - 1.75	Poor
0.0	Does not Exist

Byrd Aerospace Educ. Center

Exterior	Walls	2.8
	Windows	3.0
	Doors	3.0
	Roof	2.3
	Exterior Accessibility	4.0
Interior	Floors	2.2
	Partitions	2.7
	Ceilings	2.3
	Doors	3.3
	Windows	2.5
	Light Fixtures	2.0
	Interior Accessibility	4.0
Accessibility Assessment		4.0
Architectural Assessment		2.6
Facility Assessment Summary		2.6

Main Building Exterior & Rooftop Photos



Main Building & Hangar A Interiors



Hangar B Exterior & Interior Photos



B. Mechanical, Electrical, Plumbing Assessment

Mechanical Deficiencies/Reported Issues

1. RTU-4, 9 & 10 have broken condensate P-trap drain piping that can cause issues with the internal drain pan. All broken condensate P-traps should be repaired/replaced to ensure that proper condensate drainage is maintained from the internal drain pan and avoid any water damage to the unit and building due to backup and overflow of condensate from the drain pan.



2. The outdoor air intake hood on RTU-7 is damaged, along with the screen filter for the hood. The hood should be repaired/replaced and the screen filter replaced to ensure proper filtration of the outdoor air.



3. There is considerable rust and decay on the combustion exhaust fan casing & discharge cone of the two Trane gas-fired propeller unit heaters on the Mezzanine floor. The rust and decay should be cleaned off the fan casing and the casing painted. The exhaust discharge cones on each exhaust fan should be replaced to avoid any leakage of combustible by-products back into the space.



2.0 Facility Condition Assessment

4. There is an exhaust vent close to the outdoor air intake of RTU-11. These should not be within 10ft. of any fresh air inlets or louvers by code. The vent should be modified to increase to distance away from the RTU unit's outdoor intake.



5. There is considerable rust and decay on the fan/collector housing and motor bracket of the outdoor dust collection system. However, there were no operational issues reported at this time. It is recommended to clean the rust and decay off of the fan/collector housing and motor bracket and painted with a Rust-Oleum type paint.



6. The caulking around the base and throat of some of the gravity relief ventilators is beginning to separate and peel off. These areas should be re-caulked to prevent water leak issues.



7. The main two exhaust fans (EF-10 & EF-9) for the aircraft hangar are operational; however, there was considerable belt squealing on the startup of the fans, and the automatic control dampers were sticking and not opening quickly. It is recommended that a thorough service check be performed on each exhaust fan and automatic control dampers that include belt replacement/adjustment and damper reconditioning or replacement.

Electrical Deficiencies/Reported Issues

1. Fire Alarm System: During an upgrade to the Telephone/Data service the communication connection to the fire alarm, off-site monitoring station failed and as of the time of the site assessment had not been restored. Off-site monitoring of the fire alarm system is required by code.



2. Main Electrical Distribution: The electric meter within the main section of the 480Y/277V, 3P, 4W switchboard is not functioning.



2.0 Facility Condition Assessment

3. The existing main electrical distribution equipment and branch circuit panelboards are not currently labeled with arc flash hazard labels indicating the available arc current incident energy (calories/cm²). It is recommended that a power system study be conducted, including short circuit (with equipment kAIC evaluation), overcurrent protective device coordination, and arc flash risk assessment. Provide arc flash labels based upon the study in accordance with NFPA 70E and affix the labels to the panelboards and major pieces of equipment. The labels should, at a minimum contain the following information:
 - a. Equipment Name and Date
 - b. Flash protection boundary
 - c. Incident energy at 18" expressed in cal/cm² (for LV equipment)
 - d. Incident energy at 36" expressed in cal/cm² (for MV equipment)
 - e. Voltage shock hazard
 - f. Limited shock approach boundary
 - g. Restricted shock approach boundary
 - h. Prohibited shock approach boundary
 - i. kAIC rating of equipment
4. The normal lighting within the building is a mixture of compact fluorescent, linear fluorescent, and retrofit LED sources. Fixture types include downlights, 2'x4' high-bay fixtures, and 2'x4' prismatic lensed fluorescent fixtures. Replacing all legacy fluorescent fixtures with dimmable LED fixtures and adding code compliant lighting controls could provide a cost savings in terms of energy usage.

Plumbing Deficiencies/Reported Issues

1. The paint on the roof top natural gas piping is peeling, allowing rust to form on the piping. It is recommended to sand, prime, paint the piping to mitigate further rust and deterioration.



2. There is superficial damage on the water heater's steel jacket.



3. The water booster pump package in the second-floor mechanical room is at the end of its useful life. The system appears to have been abandoned as the disconnect is set to the "Off" position. There is significant wear on the pump package exterior and base rail system is rusted and deteriorating. It is recommended to remove the equipment and cap the dead end piping runs back at an active/live water main.



2.0 Facility Condition Assessment

4. One of the compressed air dryers in the second-floor mechanical room appears to be at the end of its useful life. The unit appears to have been abandoned. It is recommended to remove the unit at the College's earliest convenience.



5. The flush valve on the ADA toilet in the men's restroom in the hangar at the rear of the site is not closing properly. Note the actuator lever in the photo below. It is recommended to replace the diaphragm in the flush valve as part of regular maintenance in the facility.



6. Field testing the emergency eyewash in the hangar at the rear of the site during our site visit revealed that the piping in the emergency eyewash and shower was filled with rust and sediment. This indicates that testing frequency is inadequate. It is recommended to replace the unit to eliminate the possibility of flushing a building occupant's eyes or body with rusty/stagnant water.



Fire Protection Deficiencies/Reported Issues

1. The atmospheric vent on the RPZ backflow preventer is dripping continuously. Facilities personnel stated that the backflow preventer is rarely, if ever, tested. It is recommended to begin regular testing and maintenance in accordance with ASSE-1013.



