



Classified Staff Meeting Minutes

05/26/2022 | 1:00PM | CONFERENCE CALL

IN ATTENDANCE: Mary Jo Rutherford | Memori Dobbs | Annette Shaw
Leah Ellyson

I. Call to Order

Mary Jo Rutherford, Chairperson, called the meeting to order.

II. Approval of Minutes

The approval of the March and April minutes were tabled due to a quorum not being reached.

III. Old Business – EEO Categories

EEO Categories were determined: Juanita Nickerson and Annette Shaw will serve under the Paraprofessional sector. Lisa Phillips and Gary James will serve under the Technicians sector.

IV. New Business

- a. ACCE Report - Sierra Spitzer, New Position
Sierra Spitzer has accepted a new position and will no longer be working for Pierpont C&TC. Congratulations, Sierra, and good luck on your future endeavors! Thank you for all you have done for Pierpont.

- b. BOG Report – Jillian Sole
Jillian Sole reported that the BOG met on May 11th for their regularly scheduled meeting.
The FY23 budget was approved. 5-year program reviews were also approved: Applied Design, Applied Process Technology, Business, Food Service Management, Health Sciences, Veterinary Technology, Laboratory Assistant, Petroleum Technology
Veterinary Assistant
Suttle & Stalnaker was approved for review of financials - Jill did not vote "yes" for this. She was the only "no." The motion passed.
The Board would like a clearer view of flow of cash (movements of money).

The resource room for Veterinary Technology was approved to get an updated estimate for finishing or creating a "shell" to finish later.

Omni Associates was approved to amend the Master Facilities Plan to include a build out for A&P.

Pay raise approved. 😊 This pay raise will be effective on July 2, 2022 and represented on the July 29, 2022 paycheck. This pay raise will be a 5% increase, up to a maximum of \$3,750. The pay raise amount will be based upon the employee's salary as of April 30, 2022.

The next Special BOG meeting is scheduled for Thursday, May 26th.

Dr. Susan Coffindaffer is the new Faculty BOG Representative.

c. Other Committees Reports

Special Events Committee would like to have a classified staff get-together in August. This was tabled until the June Classified Staff Council Meeting.

d. Employee of the Year Awards – Memori Dobbs

Jill Sole and Chip Hawkins were both nominated for Employee of the Year and therefore had to resign from the committee. Congratulations, Jill and Chip!

Annette Shaw and Vickie Hedrick have joined the committee in replace of Jill and Chip. Thank you, Annette and Vickie!

There were four submissions by the deadline, and two after the deadline. At their meeting, the committee will decide whether to accept the two nominations that fell after the deadline.

It was determined that Dr. Hancock will not be at the College on Thursday, June 9th, the projected date of the Employee of the Year reception. The committee will determine whether to change or keep the date of the reception to fit Dr. Hancock's schedule.

The committee will meet on Thursday, May 26th at 1:00pm.

V. Adjournment

The meeting was adjourned.