

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
March 27, 2018
2:00 PM**

MINUTES

Notice of Meeting and Attendance

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on March 27, 2018, beginning at 2:00 PM in the Falcon Center Board Room, Locust Avenue.

Board members present:

Thomas Barlow, Randy Travis Crigger, Memori Dobbs, Holly Kauffman (phone), Linda King, Larry Puccio, Jr. (phone), and Natalie Stone (phone), and Eugene Weaver (phone).

Board Members Absent:

Brian Bozarth, Rick Pruitte and Sharon Shaffer

President's Cabinet Members Present:

President Johnny M. Moore, Dale Bradley, Lyla Grandstaff, Steve Leach, Rob Linger, Nancy Parks, Cyndee Sensibaugh, and Michael Waide

Others in Attendance:

Reporters from the Exponent Telegram and Times West Virginian newspapers and Pierpont's faculty and staff

I. Call to Order – Open Session

1. *Opening Comments*

Chip VanAlsburg, Chair, called the meeting to order in open session at 2:07 PM. Mr. VanAlsburg informed that as some Board members were short on time and need to attend to other matters, the Board's agenda will be adjusted to bring forward all action items, and any Executive Session matters, prior to regular reports and recognitions.

2. *Call for Public Comment*

Mr. VanAlsburg announced last call for public sign up for comments to the Board.

3. *Approval of Minutes from the February 20, 2018 BOG Meeting – Action Item*

The minutes of the Pierpont Board of Governors meeting held February 20, 2018 were presented for approval. Thomas Barlow offered a motion to approve the minutes, as presented. Memori Dobbs seconded the motion. There was no discussion on the motion. All agreed. Motion passed.

VII. Committee Reports (This portion of the Committee Reports was moved forward in the agenda.)

1. *Audit/Finance and Administration Committee Report*

In absence of Mr. Rick Pruitte, Chair, Mr. Dale Bradley, CFO, presented the Audit/Finance and Administration Committee Report

a. Approval of Tuition and Fee Changes for Academic Year 2018-2019 – Action Item

Mr. Bradley reviewed the proposed tuition and fee changes for academic year 2018-2019; including the education and general fee planning schedule per semester, the proposed special fees, the listing of program fees, and a memo from the WV Community and Technical College System Chancellor regarding FY 2018-19 tuition and fee increase requests. Complete details of all proposed tuition and fee changes for AY 2018-19 were included in the March 27, 2018 Board of Governors meeting book materials.

Natalie Stone offered a motion to approve the Tuition and Fee Changes for Academic Year 2018-2019, as presented. Tom Barlow seconded the motion. There was a short discussion on the Respiratory Care Program, after discussion all agreed to the motion. Motion passed.

XI. Executive Session – Closed to the Public (Announcement of Executive Session was moved forward in the agenda.)

1. Entering Executive Session:

At 2:23 PM, Tom Barlow moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel and personnel matters, that which if discussed in public might adversely affect the reputation of any person. Memori Dobbs seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

2. Exiting Executive Session – Back to Open Session

At 2:52 PM, Chairman VanAlsburg exited the Board from Executive Session and reconvened the Board meeting in open session

3. Items Brought Forward from Executive Session

There were no items brought forward from Executive Session.

II. Special Recognitions/Presentations

1. Official Signing of the National Association for Community College Entrepreneurship (NAACE) Presidents for Entrepreneurship Pledge.

Prior to the beginning of the Pierpont Community & Technical College Board of Governors meeting, President Johnny M. Moore publicly signed the National Association for Community College Entrepreneurship (NAACE) Presidents for Entrepreneurship Pledge, joining hundreds of other community college presidents across the country to advance entrepreneurship in local communities and on community college campuses. Chairman VanAlsbury, Board members, community members, and staff members served as witnesses to this pledge.

2. Ms. Vickie Findley, Interim Dean of the School of Health Careers, along with Provost Michael Waide, shared that the Pierpont Community & Technical College Emergency Medical Services (EMS) Program has been nominated for consideration as the West Virginia EMS Training Center of the Year. Attending to receive acknowledgement by the Board of Governors was Rusty Taylor - Asst. Professor. Ben Tacy - Program Coordinator was unable to attend.

III. President's Report

President Moore informed the Board that Pierpont will be hosting the Tri-State Energy and Advanced Manufacturing (TEAM) Consortium Meeting on Wednesday, March 28th at the Advanced Technology Center. The TEAM Consortium consists of leaders from industry, higher education, and workforce and economic development organizations across 27 counties in Pennsylvania, Ohio, and West Virginia.

President Moore also highlighted upcoming events, conferences, and Pierpont's School of Health Careers Pinning Ceremony on April 20th and Pierpont's Commencement occurring on May 11th.

IV. Chairman's Report

No report.

V. Operation Reports

Operation Reports were provided, in detail and in advance, within the March 27, 2018 Board of Governors Book. Those reports were:

1. Academic Affairs
2. Classified Staff Council
3. Center for Workforce Education
4. Pierpont Foundation

VI. Committee of the Whole

1. *Financial Report – Informational*

Mr. Dale Bradley summarized the financial reports for the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current budget and year-to-date actual as of January 31 and February 28, 2018. Complete details were provided in the March 27, 2018 Board of Governors Book.

VII. Committee Reports (This portion of Committee Reports concludes from the agenda adjustment)

2. *Academic and Student Affairs Committee Report - Informational*

In absence of Sharon Shaffer, Chair, Lyla Grandstaff provided the Academic and Student Affairs Committee Report. The Committee has been focusing on enrollment programs, web page update, and organizational restructure for Student Services.

3. *Enrollment Management and Communications Committee Report - Informational*

Memori Dobbs, Chair, shared that due to scheduling conflicts the Committee did not meet. No new report to provide.

VII. New Business

1. The next regularly scheduled Pierpont Community & Technical College Board of Governors Meeting will be held on Tuesday, May 15, 2018 at 2:00 PM.

VIII. Old Business

There was no old business to review.

IX. Public Comment

There were no signatures recorded for public comment.

XI. Executive Session – Closed to the Public (Moved forward in this agenda)

XII. Adjournment

There being no further business, Linda King offered a motion to adjourn the meeting at 3:04 PM. Chip VanAlsborg seconded the motion. All agreed. Motion carried.

Respectfully submitted by Cyndee K. Sensibaugh

Pierpont Mission Statement

The Mission of Pierpont Community & Technical College is to provide opportunities for learning, training, and further education that enrich the lives of individuals and promote the economic growth of our service region and state.

Pierpont strives to enhance the quality of life for people of north-central West Virginia through accessible, affordable, comprehensive, responsive, workforce-related training, and quality higher education opportunities.