

PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
June 19, 2018
2:00 PM

MINUTES

Notice of Meeting and Attendance

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on June 19, 2018, beginning at 2:00 PM at the Pierpont North Central Advanced Technology Center in Fairmont.

Board members present:

Thomas Barlow, Brian Bozarth, Randy Travis Crigger, Memori Dobbs, Linda King, Rick Pruitte, Larry Puccio, Jr., Sharon Shaffer, Natalie Stone (phone), and Eugene Weaver.

Board Members Absent:

Memory Dobbs and Holly Kauffman

President's Cabinet Members Present:

President Johnny M. Moore, Dale Bradley, Lyla Grandstaff, Rob Linger, Cyndee Sensibaugh, and Michael Waide

Others in Attendance:

Reporters from the Exponent Telegram and Times West Virginian newspapers and Pierpont's faculty and staff.

I. Call to Order – Open Session

1. Opening Comments

Chip VanAlsbury, Chair, called the meeting to order in open session at 2:07 PM.

Mr. VanAlsbury thanked Dr. Moore and Pierpont's staff for engaging in new programs and partnerships with industries and higher education institutions. He noted that Pierpont is meeting needs and building at the ground level for a new economy in the state. Chairman VanAlsbury expressed that Pierpont's leadership has the passion to put the people that we serve in the forefront.

2. Call for Public Comment

Mr. VanAlsbury announced last call for public sign up for comments to the Board.

3. *Approval of Minutes from the May 15, 2018 BOG Meeting – Action Item*

The minutes of the Pierpont Board of Governors meeting held May 15, 2018 were presented for approval. Sharon Shaffer offered a motion to approve the minutes, as presented. Thomas Barlow seconded the motion. There was no discussion on the motion. All agreed. Motion passed.

II. Special Recognitions/Presentations

There were no recognitions or presentations.

III. President's Report

President Moore stated that the Pierpont faculty and staff are focused on moving Pierpont forward in its mission, building relationships and partnerships and collaborating with other entities. Over the last three weeks a lot of partnerships have been developed and designed to build the infrastructure to educate students to take on new, in-demand jobs.

Dr. Moore shared that Pierpont has been selected by the Higher Learning Commission (HLC) to participate in the prestigious Student Success Academy. In this role, Pierpont will serve as mentor facility using best practices to improve student success. Ms. Nancy Parks is serving as Pierpont's HLC Accreditation Liaison Officer and will use data analytics to identify "Who are our students?" and "How are we serving our students?".

Dr. Moore informed that earlier on this day he served as a panelist at the Petrochemical Construction Conference in Pittsburgh, and reminded the Board that Pierpont is a member of the Tristate Energy and Advanced Manufacturing (TEAM) Consortium. Working with these groups positions Pierpont to support and grow new jobs.

IV. Chairman's Report

The Chairman's comments were provided in opening statement.

V. Operation Reports - Informational

With the exception of the Academic Affairs and Student Affairs Report, the Operation Reports were provide, in advance, within the June 19, 2018 Board of Governors Book. The Academic Affairs and Student Affairs report was provided at the BOG meeting. Staff members were on hand to answer any questions. The reports provided were:

1. *Academic Affairs and Student Affairs*
2. *Classified Staff Council*
3. *Pierpont Foundation*

1. *Financial Report – Informational*

Mr. Dale Bradley summarized the financial reports for the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current budget and year-to-date actual as of April 30, 2018. Complete details were provided in the June 19, 2018 Board of Governors Book.

2. *Resolution for Approval of Institutional Reorganization, Restructuring, and Renaming of Academic Schools – Action Item*

Mr. Michael Waide, Provost, presented for approval the proposed Institutional Reorganization, Restructuring, and Renaming of Academic Schools.

In compliance with Board of Governors Policy No. 1 – *Change in the Organization of Schools, Departments or Other Administrative Units*, Provost Waide representing the Office of Academic Affairs, conferred and met with the President of Pierpont, the duly elected President of the Faculty Senate, and the duly elected President of Classified Staff Council. Through the office of the President, notification was made to the Chairman of the Board as to the proposed institutional reorganization, restructuring, and renaming of academic schools.

At the Board meeting Mr. Waide provided a handout of the new organizational structure for the Office of Academic Affairs. The proposed changes are:

- Elimination of the School of Workforce Development to realign programs and faculty within the School of Business, Aviation, and Technology.
- Renaming the School of Health Careers to the School of Health Sciences
- Renaming the School of Human Services to the School of General Education and Professional Studies
- Moving the Applied Design Program to from the School of Human Services to the School of Business, Aviation and Technology
- Moving Math to the School of Health Sciences
- Creation of Division of Natural Sciences (to be housed in the School of Health Sciences
- Creation of Division of Physical Sciences (to be housed in the School of Business, Aviation, and Technology
- Creation of Division of General Education (to be house in the School of General Education and Professional Studies
- The Center for Workforce Education will report to Academic Affairs

Sharon Shaffer offered a motion to approve the proposed institutional reorganization, restructuring, and renaming of academic schools, as presented. Thomas Barlow seconded the motion. Board members provided discussion on the realignment providing synergy and focus on Pierpont’s mission, along with a culture

to evolve. All agreed to the motion. Motion carried. The Board thanked Provost Waide for working on the realignment.

VI. Committee Reports

1. Audit/Finance and Administration Committee Report

Rick Pruitte, Chair, stated that there were no items to bring before the Board.

2. Ad Hoc Nominating Committee for the Board of Governors Executive Officers

- Nomination and Election of Board of Governors Executive Officers for AY 2018-2019

In accordance with the West Virginia Legislature House Bill 3215 §189B-2A-1, the Ad Hoc Nominating Committee presented a resolution for the approval of the election and establishment of the Pierpont Community & Technical College Board of Governors Officers for the 2018-2019 academic year.

In the weeks prior to the Board meeting, the Ad Hoc Nominating Committee (Holly Kauffman, Linda King, and Rich Pruitte) sent an electronic request to the whole Board for nominations to the BOG Executive Officers positions. The Committee met and reviewed the submitted nominations. Based on the submissions, the Committee presented for approval:

- Chair – Warren VanAlsborg
- Vice Chair – Sharon Shaffer
- Secretary – Brian Bozarth

Rick Pruitte called for any additional nominations from the floor. Hearing none, Linda King offered a motion to approve Warren VanAlsborg as Chair, Sharon Shaffer as Vice Chair, and Brian Bozarth as Secretary. Larry Puccio, Jr. seconded the motion. There was no further discussion on the matter. Motion carried.

3. Academic and Student Affairs Committee Report - Informational

Sharon Shaffer, Chair, invited Rob Linger to discuss the progress of the new Pierpont webpage. Mr. Linger provided a viewing of the webpage template and stated that a link will be provided to the Board members so that they could view the webpage template and forward any questions or thoughts.

Discussion was held on the relocation of the Veterinary Technology Program to the Caperton Center in Clarksburg. Mr. Michael Waide shared that a meeting was held with the architectural firm and a representative from the Higher Education Policy Commission to review details. Board members expressed the positive investment

that the Vet Tech program will have in the Clarksburg community.

4. *Enrollment Management and Communications Committee Report - Informational*

Memori Dobbs, Chair, shared the Committee's report previously with the Board via email.

5. *Ad Hoc New Organizational Structure (NOS) Task Force – Informational*

Dr. Johnny M. Moore shared that the NOS Task Force met at the end of May to define the NOS Task Force plan and purpose. A review of other institutions structures may be conducted. The next meeting is set for the end of June.

VII. New Business

1. The quarterly meeting of the NCWV Advanced Technology Center Advisory Board will meet Tuesday, September 18, 2018 at 1:00 PM.
2. The regularly scheduled Pierpont CTC Board of Governors Meeting will be held on Tuesday, September 18, 2018 at 2:00 PM.
3. New appointments of the Pierpont Board of Governors Committees' chairs, members, and staff liaisons will be announced by the Chairman of the Board at the first Board meeting of AY 2018-2019.

VIII. Old Business

There was no old business to review.

IX. Public Comment

There were no signatures recorded for public comment.

X. Executive Session – Closed to the Public

1. Entering Executive Session:

At 3:26 PM, Sharon Shaffer moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel and personnel matters, that which if discussed in public might adversely affect the reputation of any person. Rick Pruitte seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

2. Exiting Executive Session – Back to Open Session

At 4:10 PM, Chairman VanAlsbury motioned to exit Executive Session and return to Open Session.

3. Items Brought Forward from Executive Session

There were no items brought forward from Executive Session.

XII. Adjournment

There being no further business, Sharon Shaffer offered a motion to adjourn the meeting at 4:10 PM. Thomas Barlow seconded the motion. All agreed. Motion carried.

Respectfully submitted by Cyndee K. Sensibaugh

Pierpont Mission Statement

The Mission of Pierpont Community & Technical College is to provide opportunities for learning, training, and further education that enrich the lives of individuals and promote the economic growth of our service region and state.

Pierpont strives to enhance the quality of life for people of north-central West Virginia through accessible, affordable, comprehensive, responsive, workforce-related training, and quality higher education opportunities.