

PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
September 18, 2018
2:00 PM

MINUTES

Notice of Meeting and Attendance

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on September 18, 2018, beginning at 2:00 PM at the Pierpont North Central Advanced Technology Center in Fairmont.

Board members present:

Thomas Barlow, Brian Bozarth, Memori Dobbs, Holly Kauffman, Linda King, Rick Pruitte, Larry Puccio, Jr., Warren ‘Chip’ VanAlsburg and Eugene Weaver

Board Members Absent:

Randy Travis Crigger, Sharon Shaffer, and Natalie Stone

President’s Cabinet Members Present:

President Johnny M. Moore, Dale Bradley, Lyla Grandstaff, Rob Linger, Nancy Parks, Cyndee Sensibaugh, and Michael Waide

Others in Attendance:

Reporters from the Exponent Telegram and Times West Virginian newspapers and Pierpont’s faculty and staff.

I. Call to Order – Open Session

1. Opening Comments

Chip VanAlsburg, Chair, called the meeting to order in open session at 2:05 PM.

2. Call for Public Comment

Mr. VanAlsburg announced last call for public sign up for comments to the Board.

3. Approval of Minutes from the June 19, 2018 BOG Meeting – Action Item

The minutes of the Pierpont Board of Governors meeting held June 19, 2018 were presented for approval. Holly Kauffman offered a motion to approve the minutes, as presented. Linda King seconded the motion. There was no discussion on the motion. All agreed. Motion passed.

II. Special Recognitions/Presentations

Vickie Findley, Interim Dean of Health Sciences, recognized Josh Smith, IT Development Specialist and Casey Conaway, LPN Coordinator, for initiating and completing a project that provided Chromebooks to each incoming LPN student. The Chromebooks will assist in accessing academic support through online resources. The Chromebook's advanced hardware allows for easier collaboration and quicker access to our Google Suite of services like Gmail, Calendar, Drive, Hangouts, and Google Classroom. The Chromebooks were given to 26 students at the Clinical and Academic Survival Skills weekend.

III. President's Report

President Moore expressed that these are exciting times to be involved in Pierpont as the energy and pulse of the institution is positive. There is a high volume of students at the ATC attending classes, as evident by the overflowing parking lot. President Moore stated that winning teams attract others, and that the National Institute for Staff and Organizational Development (NISOD) has contacted Pierpont to host a NISOD regional workshop. NISOD is a national organization that is committed to promoting and celebrating teaching, learning, and leadership at community and technical colleges. The workshop will be held in the Fall of 2019.

Dr. Moore shared that the Pierpont Leadership Institute (PLI) has begun its second fall cohort. The PLI members for Fall 2018 are: Kimberly Cale, Jennifer Farlow, Pamela Hamilton, Amanda Hawkinberry, Mitchell Jordan, Brooke Nissim-Sabat, and Jillian Sole. Pierpont is creating a culture of leadership throughout the institution and aligning people to take Pierpont to a higher level of achievement. The President's Cabinet has been involved in a group reading of the recently released book *Adaptive Space* to assist with Pierpont's focus to adjust, to be agile and adapt.

President Moore participated as a panelist in the Appalachian Regional Commission's Appalachia Works – Expanding Opportunities for Our Region's Future in Tupelo, MS on September 12-14. Dr. Moore focused on the information gap currently existing between employers, workers, and educational institutions. Dr. Moore also addressed the importance of partnerships with industry to support clear and accessible pathways to job.

President Moore praised Pierpont's faculty and staff on the work they are doing and thanked the Board members for volunteering to serve and work for Pierpont.

IV. Chairman's Report

Chairman VanAlsburg expressed the state has focused on improving higher education models over the recent months and that Pierpont is ready to assist in this mission. The Chairman stated that the Board is here to serve the community and can assist in forming partnerships and recruitment. The Board can impact someone's life by communicating and spreading the good work of Pierpont. Chairman VanAlsburg complimented the President and staff members for the positive news and work.

V. Operation Reports - Informational

The Operation Reports were provided, in advance, within the September 18, 2018 Board of Governors Book. Staff members were on hand to answer any questions. The reports provided were:

1. *Academic Affairs and Student Affairs*
2. *Classified Staff Council*
3. *Center for Workforce Education*
4. *Pierpont Foundation*

VI. Committee of the Whole

1. *Financial Report – Informational*

Mr. Dale Bradley summarized the financial reports for the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current budget and year-to-date actual as of April 30, 2018, May 31, 2018, June 30, 2018 and July 31, 2018. Complete details were provided in the September 18, 2018 Board of Governors Book.

2. *Review of the Veterinary Technology Facility Design Plans at the Caperton Center – Informational*

Mr. Dale Bradley, CFO & VP of Finance and Administration, and Anna Romano, Coordinator of the Veterinary Technology Program, provided a review of the proposed preliminary architectural blueprints to relocate the Veterinary Technology Program to the Caperton Center in Clarksburg. The new facility will include a lab, surgery, isolation room, exam room, kennels and a waiting and reception area. The upgrade is a requirement of the Vet Tech program by its accrediting body. Pierpont's Vet Tech program is ranked as one of the top 30 programs of its kind in the nation. With the new site location, there is vision of opening a grooming certificate program and a hospital in the future. The estimated cost for the upgrade is approximately \$1.8 million.

3. *Naming of Appointments to the AY 2018-2019 Board of Governors Committees – Informational*

This item was tabled, at the request of Chairman VanAlsbury, until the November meeting.

VII. Committee Reports

1. *Audit/Finance and Administration Committee Report*

No report.

2. *Academic and Student Affairs Committee Report - Informational*

No report.

3. *Enrollment Management and Communications Committee Report - Informational*

Memori Dobbs, Chair, shared that an Open House will be held on November 17th at the ATC, at the Caperton Center and on Locust Avenue.

VIII. New Business

1. The next regularly scheduled Pierpont CTC Board of Governors Meeting will be held on Tuesday, November 13, 2018 at 2:00 PM. Location to be determined.
2. The Annual Pierpont Board of Governors Retreat will be held on December 7, 2018.
3. The next quarterly meeting of the NCWV Advanced Technology Center Advisory Board will be held within the annual BOG Retreat on December 7.

IX. Old Business

There was no old business to review.

X. Public Comment

There were no signatures recorded for public comment.

XI. Executive Session – Closed to the Public

1. Entering Executive Session:

At 3:00 PM, Thomas Barlow moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel and personnel matters, that which if discussed in public might adversely affect the reputation of any person. Rick Pruitte seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

2. Exiting Executive Session – Back to Open Session

At 3:46 PM, Chairman VanAlsbury motioned to exit Executive Session and return to Open Session.

3. Items Brought Forward from Executive Session

There were no items brought forward from Executive Session.

XII. Adjournment

There being no further business, Larry Puccio, Jr. offered a motion to adjourn the meeting at 3:46 PM. Chip VanAlsburg seconded the motion. All agreed. Motion carried.

Respectfully submitted by Cyndee K. Sensibaugh

Pierpont Mission Statement

The Mission of Pierpont Community & Technical College is to provide opportunities for learning, training, and further education that enrich the lives of individuals and promote the economic growth of our service region and state.

Pierpont strives to enhance the quality of life for people of north-central West Virginia through accessible, affordable, comprehensive, responsive, workforce-related training, and quality higher education opportunities.