



BOARD

OF

GOVERNORS

September 17, 2019

MEETING SCHEDULE
PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS

September 17, 2019

Pierpont Advanced Technology Center, Room 216 A
500 Galliher Drive, Fairmont, WV

1:00 PM **ATC Advisory Board Committee Meeting**
Pierpont Advanced Technology Center, Room 216 A

Sharon J. Shaffer – Chairwoman
Thomas J. Barlow – Vice Chair
Brian S. Bozarth – Recording Secretary

Members: Holly C. Kauffman, Joshua Laprise, Brooke Nissim-Sabat, Rick Pruitte, Larry Puccio, Jr., Jillian Sole, Natalie Stone, and Warren “Chip” VanAlsburg.



2:00 PM **Full Board Meeting**
Pierpont Advanced Technology Center, Room 216 A

Thomas J. Barlow – Chair
Sharon J. Shaffer – Vice Chair
Brian S. Bozarth – Secretary

Members: Holly C. Kauffman, Joshua Laprise, Brooke Nissim-Sabat, Rick Pruitte, Larry Puccio, Jr., Jillian Sole, Natalie Stone, and Warren “Chip” VanAlsburg. One Institutional BOG Member position vacant.



Recent BOG Committee Meetings:

- ✓ BOG Finance/Audit and Administration Committee Meeting held on September 13, 2019

AGENDA
PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
September 17, 2019

I. Call to Order in Open Session

1. Opening Comment (*Chair: Thomas Barlow*)
2. Last Call for Public Comment Sign Up
3. Approval of BOG Meeting Minutes for June 18, 2019 **Tab 1 - Action Item**

II. Recognitions – Informational

1. Welcome Jillian Sole incoming Classified Staff Representative to the Pierpont Board of Governors. Elected April 2019.
2. Welcome Brooke Nissim-Sabat Faculty Senate Representative to the Pierpont Board of Governors. Elected May 2019.
3. Welcome Joshua Laprise incoming Student Government Representative to the Pierpont Board of Governors. Elected April 2019.

III. President’s Report – Informational (*Dr. Johnny M. Moore*)

IV. Operation Reports

Tab 2 - Informational

1. Academic Affairs and Student Services (*Michael Waide/Lyla Grandstaff*)
2. Classified Staff Report (*Amanda Hawkinberry*)
3. Faculty Senate Report (*Susan Coffindaffer*)
4. Pierpont Foundation (*Steve Leach*)



V. Committee of the Whole

1. Restructuring and Appointments of the AY 2019-2020 Board of Governors Committees, Chairs, and Members (*Thomas J. Barlow, Chairman of the Board*) **Tab 3 - Informational**

VI. Committee Reports

1. Audit/Finance and Administration Committee Report (*Brian Bozarth, Chair*)
2. Note: Due to the restructuring of the Academic & Student Affairs Committee and the Enrollment Management/Communications Committee, there will be no report from those committees at this meeting.

VII. New Business

-  The scheduled quarterly ATC Advisory Board meeting will be held on December 6, 2019, within the Pierpont BOG Annual Retreat at the Pierpont Advanced Technology Center
-  The next regularly scheduled BOG meeting will be held on November 19, 2019 at 2:00 PM at the Pierpont Advanced Technology Center

VIII. Old Business

IX. Public Comment

X. Possible Executive Session

_____ moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go in to Executive Session to discuss personnel and personnel matters, which if discussed in public might adversely affect the reputation of any person.

_____ moved pursuant to 6-9A-4(b)9 of the WV Code that the Board shall go into Executive Session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision.

XI. Adjournment

Pierpont Mission Statement

The Mission of Pierpont Community & Technical College is to provide opportunities for learning, training, and further education that enrich the lives of individuals and promote the economic growth of our service region and state.

Pierpont strives to enhance the quality of life for people of north-central West Virginia through accessible, affordable, comprehensive, responsive, workforce-related training, and quality higher education opportunities.

Tab

1

PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
June 18, 2019
2:00 PM

MINUTES

Notice of Meeting and Attendance

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on June 18, 2019, beginning at 2:00 PM at the Pierpont North Central Advanced Technology Center in Fairmont.

Board members present:

Thomas Barlow, Memori Dobbs, Holly Kauffman (phone), Linda King, Rick Pruitte, Larry Puccio, Jr., Sharon Shaffer, (phone), and Warren ‘Chip’ VanAlsburg

Board Members Absent:

William Blandino, Brian Bozarth, and Natalie Stone

President’s Cabinet Members Present:

President Johnny M. Moore, Dale Bradley, Lyla Grandstaff, Steve Leach, Nancy Parks, Cyndee Sensibaugh, Robin Strader, and Michael Waide

Others in Attendance:

Pierpont faculty and staff

I. Call to Order – Open Session

1. Opening Comment

Warren VanAlsburg, Chair, called the meeting to order in open session at 2:10 PM.

Mr. VanAlsburg informed that this meeting brings the end of his term as Chairman of the Board, and that he has been honored to serve in this role. Serving as the Board Chair was a labor of love and Pierpont has become very special to him. Mr. VanAlsburg stated that as he continues as a member of the Board, and after, he will always be a resource. President Moore thanked Mr. VanAlsburg for the working relationship they have developed over the years and for his time in service as the Chairman of the Board. Fellow Board members, and meeting attendees, applauded Mr. VanAlsburg on his service.

2. Call for Public Comment

Mr. VanAlsburg announced last call for public sign up for comments to the Board.

3. *Approval of Minutes from the May 14, 2019 BOG Meeting – Action Item*

The minutes of the Pierpont Board of Governors meeting held May 14, 2019 were presented for approval. Sharon Shaffer offered a motion to approve the minutes, as presented. There was no discussion on the motion. Memori Dobbs seconded the motion. All agreed. Motion passed.

II. Special Recognitions/Presentations – Informational

The Board recognized outgoing members of the Board of Governors as they make way for new representative to serve in AY 2019-2020.

1. Recognition of Memori Dobbs, outgoing Classified Staff Representative to the Pierpont Board of Governors. Memori served two 2-year terms from July 1, 2016 to June 30, 2019.
2. Recognition of Linda King, outgoing Faculty Senate Representative to the Pierpont Board of Governors. Linda served from May 17, 2017 to June 30, 2019.
3. Recognition of William Blandino, outgoing Student Government Representative to the Board of Governors. William served from January 25, 2019 to June 30, 2019. Chairman VanAlsbury read a statement from Mr. Blandino, in his absence, expressing appreciation of his service to the Board and the welcomed he received. He was thankful for the values of leadership he gained during his tenure.

The President and Chairman presented plaques to each of the outgoing Board members.

The Board recognized retiring faculty members:

4. Recognition of Thomas Stose, Director & Senior Professor of the Pierpont Community & Technical Center National Aerospace Education Center, as he retires on June 28, 2019.
5. Recognition of Linda King, Professor of Mathematics and Director of Tutorial Services, as she retires on June 20, 2019.
6. Recognition of Beth Newcome, Professor and Program Coordinator for Applied Design, as she retired on January 4, 2019.

Provost Waide shared that the retiring faculty members will be officially recognized by the entire institution at ceremony being planned for the fall.

III. President's Report – Informational

Dr. Johnny M. Moore shared that Pierpont has received the National Institute for Staff and Organizational Development (NISOD) Most Promising Places to Work for the third year in a row! Pierpont was one of only 18 colleges across the nation featured in Diverse Issues in Higher Education and the award was presented to Pierpont in Austin TX in May. This was the 5th year that NISOD recognized community and technical colleges for their commitments to: race/ethnicity, gender, sexual orientation, age, and veterans; commitments to meeting the needs of the community; and investments in the development of faculty and staff.

At the NISOD Conference in May, two of Pierpont's employees were presented the NISOD Excellence Award. This award was established in 1991 to recognize outstanding employees throughout the nation who are performing extraordinary work on their campus. This year, Pierpont was pleased to see Amanda Hawkinberry, Assistant to the Provost, and Jillian Sole, Information Specialist, receive the award.

Pierpont will be hosting a NISOD Regional Workshop "Teaching Critical Thinking" on October 25, 2019 at the NC WV Advanced Technology Center from 10:00 am to 3:00 pm.

IV. Operation Reports - Informational

1. Academic Affairs and Student Services

Provost Michael Waide was on hand to answer any questions or comments related to the materials provided in the June 18, 2019 Board Book.

2. Pierpont Foundation

Steve Leach, Foundation Director, was on hand to answer any questions or comments related to the materials provided in the June 18, 2019 Board Book.

V. Committee of the Whole

1. Resolutions for Review of Comments from the 30-Day Public Comment Period for the Recommended Repeal of Outdated and Non-Applicable Policies – Action Item (Kari Coffindaffer and Susan Coffindaffer: Co-Chairs of the BOG Policies Review Committee)

- a. Proposed Repeal of Policy #22 – Credit Card Solicitation
- b. Proposed Repeal of Policy #26 – Faculty and Administrative Productivity
- c. Proposed Repeal of Policy #27 – Public School Service Credits
- d. Proposed Repeal of Policy #30 – Separation of Academic and Faculty Personnel

At the Pierpont Board of Governors meeting of May 14, 2019, a 30-Day Public Comment Period was established from May 15, 2019 to June 13, 2019 to provide

the public the opportunity to address the proposed repeal of the policies listed above.

The public comment period was announced via campus email to Pierpont faculty, staff, and students. Notice of the comment period was also provided via email to staff of the WV Community and Technical College System. A copy of the policy was available for public viewing during this time period.

No comments were received during the 30-day public comment period.

Sharon Shaffer offered a motion to approve the repeal of: 1) Policy #22 – Credit Card Solicitation; 2) repeal of Policy #26 – Faculty and Administrative Productivity; 3) repeal of Policy #27 – Public School Service Credits; and 4) repeal of Policy #30 – Separation of Academic and Faculty Personnel, as presented. There was no discussion on the motion. Rick Pruitte seconded the motion. All agreed. Motion carried.

2. *Financial Report – Informational*

- a. Mr. Dale Bradley, CFO, summarized the financial reports for the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current budget and year-to-date actual as of April 30, 2019. Complete details were provided in the June 18, 2019 Board of Governors Book.
- b. Mr. Dale Bradley, CFO, summarized the April 30, 2019 Projected FY 19 Year-End Financial Status for Pierpont Community & Technical College. The projections result in an FY 19 Current Unrestricted Budget Balance of \$22,666 at year-end. Complete details were provided in the June 18, 2019 Board of Governors Book.

VI. Committee Reports

1. *Audit/Finance and Administration Committee Report*

No report.

2. *Ad Hoc Nominating Committee Report*

- a. Resolution for Approval of the Election and Establishment of the Pierpont Community & Technical College Board of Governors Officers for the 2019-2020 Academic Year. – *Action Item*

In absence of Brian Bozarth, Chair, Linda King presented the Ad Hoc Nominating Committee Report.

In accordance with West Virginia Legislature House Bill 3215 §189B-2A-1. Findings; composition of boards; terms and qualifications of members; vacancies; eligibility for reappointment. Except in the case of a vacancy, all elections are held and all appointments are made no later than June 30, preceding the commencement of the term. Each board of governors shall elect one of its appointed lay members to be chairperson in June of each year. A member may not serve as chairperson for more than four consecutive years.

From April 3, 2019 to June 6, 2019, the Pierpont Community & Technical College Board of Governors members were electronically petitioned to forward nominations for the Pierpont Community & Technical College Board of Governors Executive Officers positions to the Nominating Committee. Those nominations were collected, tallied, and reviewed by the Nominating Committee.

The Pierpont Community & Technical College Board of Governors Nominating Committee, for the BOG Executive Officers, presented for approval the nominated Board of Governors Officers for the 2019-2020 Academic Year. They were:

Chair: Thomas Barlow
Vice Chair: Sharon Shaffer
Secretary: Brian Bozarth

Chairman VanAlsbury asked for any further nominations from the floor. Hearing none, a request for a motion was called.

Linda King offered a motion to approve Thomas Barlow as Chair, Sharon Shaffer as Vice Chair and Brian Bozarth as Secretary for the 2019-2020 academic year. There was no discussion on the motion. Holly Kauffman seconded the motion. All agreed. Motion carried.

3. *Academic and Student Affairs Committee Report – Informational*

Sharon Shaffer, Chair, shared that the Committee met on June 10. The WV Invest Grant enrollment numbers were shared and Pierpont is tracking as having the 2nd highest enrollments in the state. Enrollment, overall, is up 10 percent. A 12 week term is being created to provide students an opportunity to enroll in September, if they miss the August deadline. It was shared that Board members attended a BOG CTCS Workshop last week. Some of the best practices shared were that students prefer communication via text messages and persistence rates need to be tracked per cohort. Talking points for the WV Invest Grant were handed out to the Board members.

4. *Enrollment Management and Communications Committee Report – Informational*

Linda King, Chair, provided a printed report and noted that the Committee met prior to the Board meeting today. WV Invest Grant information session dates and

registration dates were shared. Marketing department has been creating testimony videos and radio ads. Press releases have been out, highlighting awards and activities.

5. *Executive Committee Report – Informational*

Chairman VanAlsburg informed that the Executive Committee will provide a report in closed Executive Session to discuss the President's evaluation.

A pause in Open Session occurred to enter Executive Session.

VII. Executive Session – Closed to the Public

1. Entering Executive Session:

At 3:01 PM, Sharon Shaffer moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel and personnel matters, that which if discussed in public might adversely affect the reputation of any person. Tom Barlow seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

2. Exiting Executive Session – Back to Open Session

At 3:37 PM, Sharon Shaffer motioned to exit Executive Session and return to Open Session. Tom Barlow seconded the motion. All agreed. Motion carried.

3. Items Brought Forward from Executive Session

a. President's Evaluation

The Board completed a 3-year comprehensive evaluation and review of President Johnny M. Moore's performance, as defined by *Legislative Rule Series 5, §135-5-5 Presidential Evaluation; 5.1: "Each governing board shall conduct a formal and structured written performance evaluation of the institution's president every third year of the president's employment. The president's performance shall be evaluated in relation to the duties and responsibilities assigned the president by the governing board, the success of the institution in meeting each requirement of its institutional compact, and any other criteria previously established by the governing board. "*

Holly Kauffman offered a motion to accept the 3-year evaluation of the President as presented to the Board, and the President, in Executive Session. There was no discussion on the motion. Tom Barlow seconded the motion. All agree. Motion carried.

The President's evaluation will be forwarded to the Chancellor of the WV Community & Technical College System.

VIII. New Business

1. The quarterly ATC Advisory Board meeting will be held on September 17, 2019 at 1:00 PM at the Pierpont Advanced Technology Center
2. The next regularly scheduled BOG meeting will be held on September 17, 2019 at 2:00 PM at the Pierpont Advanced Technology Center

IX. Old Business

None.

X. Public Comment

There were no signatures recorded for public comment.

XI. Adjournment

There being no further business, Sharon Shaffer offered a motion to adjourn the meeting at 3:40 PM. Warren VanAlsborg seconded the motion. All agreed. Motion carried.

Respectfully submitted by Cyndee K. Sensibaugh

Pierpont Mission Statement

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Pierpont strives to enhance the quality of life for people of north-central West Virginia through accessible, affordable, comprehensive, responsive, workforce-related training, and quality higher education opportunities.

Tab

2

ACADEMIC AFFAIRS & STUDENT SERVICES REPORT

OFFICE OF ACADEMIC AFFAIRS

SCHOOL OF GENERAL EDUCATION AND PROFESSIONAL STUDIES

Dean Beighley

Several programs within the School of General Education and Professional Studies begin the Fall 2019 semester with significant changes aimed at increasing enrollment and providing training to better address industry/workforce needs. The Food Service Management Program will begin offering C.A.S. degrees in Culinary Arts and Pastry/Baking Arts for the fall term. Additionally, the Nutrition and Dietetic Technician, Registered FOSM concentration was approved for accreditation candidacy by the Accreditation Council for Education in Nutrition and Dietetics. This FOSM concentration, like the C.A.S. degrees, will begin during the fall term. As noted in previous Board reports, the fall semester finds the Criminal Justice program beginning its transition from the Locust Avenue campus to the Gaston Caperton Center, and the ASL/ Interpreter Education and Paralegal Studies programs being offered entirely online (with HLC approval). GEPS also welcomes the following new full-time faculty for AY2019-2020: Abigail Hamilton, Temporary Assistant Professor of Criminal Justice; Robyn Mullen, Temporary Assistant Professor of Mathematics; Erris Shumate, Temporary Laboratory Preschool Lead Teacher; and Dr. Mark Staples, Temporary Assistant Professor of Social Sciences.

GEPS faculty have also participated in many professional development endeavors. Natalie Sypolt, Associate Professor of English, was recently named Chair for the 2022 Appalachian Studies Association (ASA) Conference. In earning this distinction, Professor Sypolt will serve as ASA Vice President during the 2019-2020 academic year and President during the 2020-2021 academic year. The Food Service Management Program has also been active in providing training within the local community. Chef Natalie Feltz, Chef Jay Mahoney, and Chef Allison McCue coordinated culinary arts and baking/pastry arts workshops for the West Virginia Department of Education in June. Chef Mahoney additionally provided a chef's demonstration at the Bridgeport Farmers' Market with assistance from FOSM student Stephen Nebel. Professional development training was also offered locally by Ironda Campbell, Associate Professor of Communications, who has been working with the Hazelton Federal Correctional Center, offering mock interview training in preparation for the facility's fall job fair.

SCHOOL OF BUSINESS, AVIATION AND TECHNOLOGY

Interim Dean Coffindaffer

The School of BAT has seen an increase in enrollment in several programs. The Applied Process Technology program saw a 55% increase in first-year students, and Graphics Technology saw an increase of 83% over last fall. The Information Systems Program enrollment has remained constant, and plans are unfolding to create a stand-alone cybersecurity degree. The Applied Design program also saw an increase of 25% overall. The Welding Program is up and running at the ATC and Welding Lab construction is nearly complete. The first class of welding students is 100% female. The Drafting Design Program has expanded its offerings to the MTEC campus in

Morgantown and will now offer the CAD Advanced Skillset at that location as well as Main Campus.

SCHOOL OF HEALTH SCIENCES

Dean Findley

All programs within the School of Health Sciences have accepted their traditional number of students. As way to increase enrollment, some programs have instituted provisional admittance status for students. If they pass their first semester courses the student will officially be admitted to the program of study. Phlebotomy skill set is being offered in Randolph County beginning this Fall. ECG and phlebotomy skill sets are being offered to the Mountaineer Challenge Academy. ECG skill set continues to be offered to employees of WVU Medicine Heart and Vascular Institute. WVU-H Radiology Technology program recently went through accreditation process and are awaiting final results. The EMS program recently was inspected by the WV Office of EMS.

Program specific student organizations are planning events for this academic year. Medical Laboratory Technology is participating in the Vitalant Blood Drive on October 23, 2019. LPN students will be rotating through WVU Medicine-United Hospital Center for practical experience for the first time this Fall. The School welcomes two new faculty members this academic year, Dr. Barbara Hurst, Veterinarian for the Veterinary Technology Program, and Stephanie Newbrough, Health Information Technology.

ADVANCED TECHNOLOGY

Travis Miller

(Report provided at the ATC meeting preceding the full BOG meeting)

Pierpont's non-credit industry partnerships and related training courses currently available include the Home Inspector Training Course, starting September 16, and the Aircraft Structures Training Program (ASTP), starting October 7th. The Home Inspector Training Course has trained 18 students since its start in 2018 with a 100% pass rate providing the opportunity for students to take the National Home Inspector Certification Exam. The ASTP Course has been revised to meet industry needs and student needs including a more accommodating schedule, applicable content, and affordable tuition. Phlebotomy and ECG Training started in August at Mountaineer Challenge Academy and will run through mid-December. This program will be offered at Mountaineer Challenge Academy next semester as well. There are 3 WVUH employees registered in the ECG courses at MTech this semester. Partnerships with Mountaineer Challenge Academy and WVUH are ongoing and will "renew" each semester as needed.

Kimberly Cale's office has moved to the Caperton Center. Continuing Education is involving Clarksburg businesses by providing community education at the Caperton Center. Many of our "Neighbors" in the area are interested in teaching a non-credit class.

Community Education and Outreach Calendar of Events

September 2019

Coupon Sense	Sept 24th - Oct 15th	Locust Avenue
TEAS Science Prep	Sept 3 - Sept 24th	ATC

October

Putting away your garden for winter	Caperton Center
Soups for Winter	Locust Avenue
Tai Chi	Caperton Center

November

Digital Photography	Caperton Center
Tai Chi	Caperton Center

December

Christmas Cookie Decorating	Dec. 5th	Caperton Center
Flower Arranging		Caperton Center

January 2020

Setting up your photographs	Caperton Center
Getting the most from your Smart phone	Caperton Center

February

Financial literacy/ protecting your digital banking	Caperton Center
Stain Glass making	Caperton Center

March

Easter Cookie Decorating	Caperton Center
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April

Easter Egg Coloring	Caperton Center
Dog Obedience	Caperton Center

Continuing Education will be adding to the calendar with offerings from the Culinary Department, and as always seeking additional instructors.

Continuing Education

Autism Mentor Training is a cooperative effort between Pierpont and The WV Autism Training Center at Marshall University. Our first course 6/3/2019 -8/9/2019 is a combination of paraprofessionals seeking CEU's for their professional development and parents/grandparents that interact with the Autistic population. This class was very well received, and word of mouth created a waitlist for the next offering which will begin Sept 9. Nine students are currently enrolled.

Red Hat - Pierpont's Red Hat Mining Class is to begin a new session on Sept 9 currently eight students are enrolled.

Federal Acquisition Management continues in Sept, Oct, Nov, and Dec. It meets for two days a month.

Online training courses continue to have active enrollments.

TUTORIAL SERVICES

Jeffrey Noel

Tutorial Services opened for this school year on Wednesday, August 28th, in our new location (207 Jaynes Hall). Professional Math and Writing tutoring began that day and will be fully staffed.

The next step will be to resume tutoring in other subjects, primarily via peer tutors. The payroll costs for some individual peer tutors may increase, as Fairmont State University students are no longer eligible to use federal work-study through Pierpont. The decrease in physical space available for tutoring may also constrain the number of peer tutors that can work at a given time.

Pierpont will continue to offer free online tutoring services to students. We have a new contract with Tutor.com as well as having renewed our contract with Brainfuse. These services are slated for integration into Blackboard, after which they will be available to our students.

OFFICE OF STUDENT SUCCESS AND COMPLETION

Memori Dobbs

In April of 2019, Pierpont Community & Technical College created its first Office of Student Success & Completion. Since then, the Office has been providing services to promote retention, persistence, and academic success for students.

The Director of Student Success & Completion has provided personalized support by reaching out to over 100 probation students through the mail, phone calls, emails, one-on-one visits, and continuous contacts guiding them to identify institutional resources and developing action plans that will help them succeed from their point of contact with the Director to graduation.

In conjunction with Ms. Nancy Parks, the Director of Student Success & Completion has taken best practices in community college's early alert programs to developed and implemented a student success program supported through an Early Alert System. The system allows faculty to be proactive, supportive, and involved in facilitating the academic components of student persistence through early detection and intervention of students who are experiencing academic problems.

ACADEMY FOR TEACHING EXCELLENCE, ASSESSMENT, AND INCLUSION

Nancy Parks

Teaching Excellence

Since the Office advertised its services, individual faculty have worked with the Director to address issues such as student engagement, the importance of assessing incoming expectations in courses both with and without prerequisites, and in documenting activities that directly impact the teaching/learning process. Participating faculty include those from Aviation Management (faculty meeting presentation); Chemistry and Welding (individual faculty mentoring); and Food Service Management (accreditation report). Also, the Director delivered classroom presentations to two entering classes of AVMT students to discuss criteria for success in that academic major and profession.

Assessment

The Office serves in support of the Provost and the institution's related accreditation activities. In support of those efforts, the Director completed research on final grade distributions of heavily-enrolled General Education classes, including English 1104, 1108, 1109; HLCA 1170 and 1171; OFAD 1150; MTH 1207; and MTH 1207 Support. The results of that research were shared with academic unit supervisors. Guided narratives were provided to allow program coordinators to consider results and insert commentary regarding improvement plans for teaching/learning, especially for those courses with end-of-term success rates below 70%.

The Office also hosted a General Education assessment webinar sponsored by ETS that was attended by all academic deans and representatives from the General Education committee. This event and discussions were documented and shared for inclusion in materials for an upcoming accreditation site visit. The Office worked with Gen Ed chair to create an updated General Education statement for the college catalog and created syllabus statements regarding General Education assessment to be included in all capstone courses.

Inclusion

In particular, the Office is researching "best practices" to welcome and retain student populations who identify as Black/African American and LGBTQ+. In cooperation with the Office of Student Success, an outreach letter and survey have been developed for all Pierpont

graduates since 2014 who have identified as Black/African American. The Director secured free access to a national webinar, “Practical Ways to Support LGBTQ+ Students in the Classroom,” to be incorporated into upcoming professional development *SafeZone* training for faculty and staff.

On August 28, the Director delivered a presentation regarding Pierpont’s dedication to issues of inclusion and equity to the City of Fairmont’s Human Rights Commission. A representative from Marion County Indivisible (which focuses on “service, advocacy, and education”) commended the college for presenting *SafeZone* training and, as a Pierpont alumnus, agreed to attend faculty development sessions to discuss strategies to create more welcoming classroom environments.

E-LEARNING

Robin Strader

As of the Summer 2019 term, Pierpont was in its instance of Banner and Blackboard. Finalization of the data in Banner continues in conjunction with WVNet. Blackboard has been successfully separated, and all course content moved from FSU’s instance of Blackboard to either Pierpont’s Blackboard or achieved. A technology refresh plan has been established and will be implemented Fall 2019. The first refresh consists of replacing approximately 25% of the computer inventory which is at least 11 years old.

In July, we saw some real progress in the separation of our IT infrastructure from FSU with the establishment of our Microsoft Azure network infrastructure. Currently, there are two new Pierpont domain controllers built as well as three servers hosting Microsoft system center for the configuration and management of our computer infrastructure. We are progressing in our re-imaging and transitioning our desktops to the new Pierpont network. Contracts have been awarded for telecommunication and internet circuits with Segra. CityNet was awarded the contract for Pierpont’s network gear and management services. We are on schedule to have the IT separation completed by December 15th, 2019.

CLASSIFIED STAFF COUNCIL REPORT



Classified Staff Council
September 2019 BOG Report

Pierpont Community & Technical College Board of Governors:

Attached you will find approved minutes from our June 2019 meeting.

Classified Staff Meeting Minutes

June 27, 2019

IN ATTENDANCE: Shannon Carnes | Lynn Ebert | Bev Jones | Memori Dobbs | Anita Davis | Mary Jo Rutherford | Leah Ellyson | Annette Shaw | Christy Reger

Shannon Carnes announced July 3rd would be her last day at Pierpont.

Anita Davis announced July 8th would be her last day at Pierpont.

Good luck to both and congratulations on your new endeavors!

Faculty Attendance at Future Meeting

Amanda Hawkinberry, Chair, asked Steve Leach's assistant, Vickie Hedrick, if he could attend the meeting. Steve was not present at the meeting, but Amanda said she would ask Steve and Dr. Moore if they could be in attendance of Classified Staff's August meeting.

Minute Meeting Approvals

There were discussions on changes for the March and April minutes. Amanda called for the changes to be approved. Mary Jo Rutherford seconded the motion. The motion carried.

Scholarship 2019-2020

Mary Jo announced that there was one application for the Full-Time Scholarship. June 30th would be the last day to apply for the scholarship. She has been sending out reminder emails to those eligible.

Amanda announced that the scholarship fund had \$1,749.27 in the account, and there is \$644.00 in the Invests Fund, as of the latest meeting.

Committees

It's the time of year to reelect members for all Committees. Amanda will send out the list of previous Committee members, and will request members via email. She will also send out the updated list of all Classified Staff members.

BOG Report

Memori Dobbs, BOG Rep, reported that the BOG recognized several of its members at the last meeting, June 18th, including three retirees. The resolutions for review went out for a 30-day comment period and all four were approved. The upcoming meetings for 2019 were set in place for September 17, November 19, and December 6 (BOG Retreat). The 2020 meetings were set in place for February 18, March 24, May 12, and June 16. Academic Affairs announced they awarded 68 Advanced Skill Sets and 72 Skill Sets in Spring 2019, and 379 Advanced Skill Sets were awarded in Fiscal Year 2018-19. Financial Aid is processing aid through June 2019. The EMS Program has 31 students this summer, which is a Program record. The LPN Program is up 40% in enrollment for Fall 2019. The Vet Lounge has been set up in Hardway Hall. Welcome Weekend 2019 is currently being planned.

ACCE Report

Anita Davis, ACCE Rep, will mail information out about status of institutions' Classified and Nonclassified Staff's pay raises. There was discussion among ACCE to develop anonymous state-wide surveys.

FACULTY SENATE REPORT



MEMORANDUM

To: Pierpont Community and Technical College Board of Governors
From: Susan Woods Coffindaffer, Faculty Senate President *Susan Woods Coffindaffer*
Date: September 6, 2019
Subject: Faculty Senate Update

The Faculty Senate met on Friday, August 16, at the Advanced Technology Center to finalize the Senators and committee representation for the 2019-2020 school year. The lists of Senators, Faculty Representatives, and committee members follow:

SCHOOL OF BUSINESS AVIATION & TECHNOLOGY	
Matthew Demaria	Secretary 2019-2020
Brad Gilbert	
Nicholas George	
Nathan Rakestraw	
Katie Roehrer	
Chris Toothman	Executive Committee
SCHOOL OF GENERAL EDUCATION AND PROFESSIONAL STUDIES	
Les Boggess	Executive Committee
Susan Coffindaffer	President 2019-2020
Janet Cole	
Jennifer Ellison	
Lori Barrett	
Natalie Sypolt	
Natalie Feltz Watson	
SCHOOL OF HEALTH SCIENCES	
Hollie Brown	Vice-President 2019-2020
Sherri Craddock	Executive Committee
Erika Rush	
Melissa White	
Anna Ramano	

Brooke Nissim-Sabat will serve as Faculty Representative on the Board of Governors, and Amy Cunningham will serve as our ACF representative for 2019-2020.

Pierpont Community Technical College
Faculty Senate Committee List 2019-2020

Admissions and Credits Committee (3/school)		
Katie Roehrer (Chair)	BAT	2019-2021
Matthew DeMaria	BAT	2018-2020
Mitchell Jordan	BAT	2018-2020
Allison McCue	GEPS	2019-2021
Debra Lupica-Scott	GEPS	2019-2021
Pam Hamilton	GEPS	2018-2020
Mike Walls	HSci	2019-2021
Bobbi Loveridge	HSci	2019-2021
Melissa White	HSci	2018-2020
President's Rep		Ex-Officio
Caitlin Rexrode / Lisa Phillips		Ex-Officio
Admin/Recruiting		Ex-Officio

Curriculum Committee (3/school)		
Matthew DeMaria	BAT	2019-2021
Rachel Beach	BAT	2018-2020
Martina Bachlechner	BAT	2018-2020
Jennifer Ellison	GEPS	2019-2021
Janet Cole	GEPS	2019-2021
Jeff Noel	GEPS	2018-2020
Hollie Brown	HSci	2019-2021
Bryanna Ordiway	HSci	2019-2021
Ben Tacy	HSci	2018-2020
President's Rep		Ex-Officio
Caitlin Rexrode		Ex-Officio

Faculty Development Committee (minimum 1/school - 3/school)		
Nicholas George	BAT	2019-2021
Bev Oliver	BAT	2018-2020
Doug Furr (Chair)	BAT	2018-2020
Natalie Sypolt	GEPS	2019-2021
Natalie Feltz	GEPS	2019-2021
Ironda Campbell	GEPS	2018-2020
Tina Sager	HSci	2019-2021
Rusty Taylor	HSci	2019-2021
Bryanna Ordiway	HSci	2018-2020
Admin. Rep		Ex-Officio

Student Financial Aid Committee (Limit of 10)	
Martina Bachlechner	BAT
Jeffery Noel	GEPS
Brooke Nissim-Sabat	GEPS
Allison McCue	GEPS
Janet Cole	GEPS
Jennifer Ellison	GEPS
Ironda Campbell	GEPS
Casey Conaway	HSci
Erin Curry	HSci
Melissa White	HSci
Sherri Craddock	HSci
	Ex-Officio

Academic Appeals Board (8 - No deans or chairs)	
Jeremy Wilson	BAT
Beverly Oliver	BAT
Donald Stricklin	BAT
Nicholas George	BAT
Mildred Thompson	BAT
Martina Bachlechner	BAT
Allison McCue	GEPS
Natalie Feltz	GEPS
Ironda Campbell	GEPS
Hollie Brown	HSci
Melissa White	HSci
Erika Rush	HSci
Amy Cunningham	HSci

Faculty Harassment Complaint (5 drawn from a panel of 12)	
Matthew DeMaria	BAT
Jeremy Wilson	BAT
Cynthia Rodina	BAT
Karen Morris	BAT
Mildred Thompson	BAT
Katie Roehrer	BAT
Jeffery Noel	GEPS
Natalie Sypolt	GEPS
Lori Barrett	GEPS
Bobbi Loveridge	HSci
Erin Curry	HSci
Erika Rush	HSci

Faculty Welfare Committee (Minimum 1/school - limit of 8)	
Jeremy Wilson	BAT
Cynthia Rodina	BAT
Rachel Plybon-Beach	BAT
Lori Barrett	GEPS
Brooke Nissim-Sabat	GEPS
Natalie Sypolt	GEPS
Casey Conaway	HSci
Bobbi Loveridge	HSci
Erin Curry	HSci

Legislative Advocacy Committee (Minimum 1/school - limit of 10)	
Nicholas George	BAT
Nathan Rakestraw	BAT
Beverly Oliver	BAT
Rachel Plybon-Beach	BAT
Natalie Feltz	GEPS
Casey Conaway	HSci
Erin Curry	HSci
Amy Cunningham (ACF)	Ex-Officio
President's Rep	Ex-Officio

Student Conduct Appeals Board (Panel of 8)	
Matthew DeMaria	BAT
Cynthia Rodina	BAT
Nathan Rakestraw	BAT
Nicholas George	BAT
Jhay Jones	BAT
Doug Furr	BAT
Katie Roehrer	BAT
Martina Bachlechner	BAT
Natalie Feltz	GEPS
Natalie Sypolt	GEPS
Janet Cole	GEPS
Amy Cunningham	HSci
Sherri Craddock	HSci

Bookstore Advisory Board (Pierpont Faculty—2)	
Erika Rush	HSci
Natalie Sypolt	GEPS

General Studies Committee (Minimum 1/school)	
Beverly Oliver	BAT
Jhay Jones	BAT
Ironda Campbell	GEPS
Benjamin Harki	GEPS
Bryanna Ordiway	HSci
Melissa White	HSci
Nancy Parks	Ex-Officio
Michael Waide	Ex-Officio

Institutional Review Board (5 members - minimum 1/school)	
Brad Gilbert	BAT
Natalie Sypolt	GEPS
Jeffery Noel	GEPS
Hollie Brown	HSci
Casey Conaway	HSci

Faculty Personnel Committee (5 tenured professors)	
Brad Gilbert	BAT
Debbie Benedetti	GEPS
Amy Cunningham	HSci
Pam Hamilton	GEPS
David Beighley	GEPS

Library Committee (1 school)	
Mitchell Jordan	BAT
Casey Conaway	HSci
Natalie Sypolt	GEPS
Library Director	Ex-Officio

PIERPONT FOUNDATION REPORT

PIERPONT ENDOWMENTS - CHANGES THRU JUNE 2019

FUND	BALANCE 6/30/2018	EARNINGS	GIFTS/ OTHER INCOME	SCHOLARSHIP PAYMENTS	OTHER EXPENSES	BALANCE 6/30/2019
Hignbotham/Quintrell (074)	\$ 13,115.68	\$ 740.57	-	\$ (500.00)	\$ (198.54)	13,157.71
Honce (140)	74,312.33	4,132.77	-	(2,600.00)	(750.79)	75,094.31
Hermits Hollow (155)	42,506.14	2,490.91	-	-	(656.27)	44,340.78
Ruth Marie Skaggs (163)	16,498.61	915.57	-	(600.00)	(166.56)	16,647.62
Rhodes Culinary Arts (220)	120,222.96	6,754.65	-	(4,400.00)	(2,599.04)	119,978.57
Rhodes Dietary Management (281)	109,276.57	6,252.11	-	(2,100.00)	(1,670.29)	111,758.39
Christie (318) (St. Institutions Phase II)	45,096.97	2,602.91	-	(1,000.00)	(688.48)	46,011.40
Edwards (358)	16,408.39	936.85	-	(500.00)	(249.40)	16,595.84
Stonestreet (394)	51,139.58	3,229.35	4,550.00	(945.00)	(1,642.98)	56,330.95
Shell (434) (Not endowed)	5,000.00	-	-	-	-	5,000.00
Prezioso (456) (Not endowed)	10,541.32	617.76	-	-	(162.75)	10,996.33
Claypole (479)	2,329.10	126.54	250.00	(500.00)	(34.01)	2,171.63
Southwestern Energy Company Scholars Program (502)	277,602.07	15,926.96	-	(3,971.00)	(4,253.70)	285,304.33
	\$ 784,049.72	\$ 44,726.95	\$ 4,800.00	\$ (17,116.00)	\$ (13,072.81)	\$ 803,387.86

PIERPONT NON-ENDOWMENTS - CHANGES THRU JUNE 2019

FUND	BALANCE 6/30/2018	EARNINGS	GIFTS/ OTHER INCOME	SCHOLARSHIP PAYMENTS	OTHER EXPENSES	BALANCE 6/30/2019
Life Long Learners (028)	\$ 20,164.35	-	\$ 28,914.00	-	\$ (23,430.33)	\$ 25,648.02
Pratt & Whitney Scholarship (137)	15,690.84	-	-	(1,445.00)	(6,720.79)	7,525.05
Culinary Arts (216)	5,808.87	-	337.35	-	(3,794.26)	2,351.96
Workforce Development Initiatives (262)**	5,000.00	-	-	-	-	5,000.00
Culinary Arts Study Abroad Program (301)	962.33	-	-	-	-	962.33
Silent Adventures (Hearing impaired) (382)	3,200.00	-	-	-	-	3,200.00
Respiratory Therapy Financial Assistance (400)	24.83	-	-	-	-	24.83
Pierpont C & TC Fund (401)	188,100.36	-	47,997.47	-	(57,051.94)	179,045.89
Montgomery Honorary Scholarship (403)	3,710.00	-	-	-	-	3,710.00
Pierpont Veterans' Education (404)	9,663.68	-	-	(2,200.00)	-	7,463.68
Pierpont Classified Staff (421)	1,757.27	-	286.00	(250.00)	-	1,793.27
Pierpont Classified Staff Events Fund (437)	644.22	-	-	-	-	644.22
Faculty Textbooks Scholarships (463)	999.00	-	-	-	-	999.00
Oil and Gas Industry Scholarship (465)	1,000.00	-	-	(500.00)	-	500.00
Bombardier Scholarship Fund (475)	2,510.00	-	-	(1,000.00)	-	1,510.00
Nobel Energy Scholarship (476)	10,000.00	-	-	(2,105.00)	-	7,895.00
Lockheed Martin - Aviation Tech Degree (490)	1,610.00	-	1,000.00	(945.00)	-	1,665.00
Engine & Airframe Solutions Worldwide (496)	1,010.00	-	-	-	-	1,010.00
Pierpont RCB National Aerospace Education Center (497)	10,000.00	-	4,500.00	-	-	14,500.00
Shentel Foundation Scholarship (499)	2,500.00	-	-	(1,000.00)	-	1,500.00
Aladdin/Pepsi/Follett Scholarships - Pierpont (508)	92,267.89	-	13,550.00	(38,190.82)	-	67,627.07
Pierpont School of Human Services Scholarship Fund (515)	800.00	-	-	-	-	800.00
Pierpont Student Emergency Fund (544)	1,908.00	-	1,645.00	(1,655.00)	-	1,898.00
Pierpont Benedum Academy Fund	117,414.30	-	-	-	(117,414.30)	-
Foundation Board Fund	3,150.00	-	-	-	-	3,150.00
Pierpont Administration Fund	8,000.00	-	-	-	-	8,000.00
	\$ 507,895.94	\$ -	\$ 98,229.82	\$ (49,290.82)	\$ (208,411.62)	\$ 348,423.32

Tab

3

Pierpont Community & Technical College Board of Governors

Meeting of September 17, 2019

ITEM: Restructure and Appointments of the Pierpont Community & Technical College (Pierpont) Board Committees, Chairs, and Members for the 2019-2020 Academic Year.

Note: This Resolution is for an informational item, only.

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Chair of Pierpont Community & Technical College Board of Governors (BOG) presents the Restructure and Appointments of the Board Committees, Chairs, and Members to:

- 1) the Executive Committee (EC);
- 2) the Communications, Academic Affairs, Recruiting & Student Services Committee (CARS);
- 3) the Data Analytics & Research Committee (DAR);
- 4) the Finance & Administration Committee (FA); and,
- 5) the Government Relations, Policies, and Human Resources Committee (GRPHR)

for AY 2019-2019.

STAFF MEMBER: Thomas J. Barlow, Board Chair

BACKGROUND:

In accordance with the Pierpont Board of Governors Bylaws adopted on February 25, 2014:

IV. Special Committees

A. Appointment of Special Committees of the Board

The Chairperson of the Board may appoint members to serve on special committees from time to time and to appoint a Chairperson of each committee. Committee Chairs, or a designee, are responsible for reporting recommendations of the committee to the full Board during regularly scheduled meetings. Special committees may not act unilaterally for the Board. Committee members may conduct meetings via electronic conferencing.

Therefore, the Chair of the Pierpont Board of Governors will hereby announce the restructure and appointments of the Chairs and members, to the BOG Committees for AY 2019-2020.

Complete details are provided within the September 17, 2018 Pierpont Community & Technical College Board of Governors Book attachments.

Meeting formally six times per year, the Pierpont Board of Governors incorporates the following standing committees. Board members serve on at least one committee.

The chair and vice chair of the board serve as *ex officio* members of all standing committees, serving on some as full members. The president of the college also serves in an *ex officio* capacity on all committees with the exception when the Executive Committee is discussing the President’s Review and Compensation.

Non-BOG members who possess particular skills or expertise may be invited to assist standing committees, but do not have voting power.

PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS COMMITTEES

1. Board Executive Committee
2. Communication, Academic Affairs, Recruiting & Student Services Committee (CARS)
3. Data Monitoring, Tracking, & Guided Pathways Committee
4. Finance/Audit, Administration, & Foundation Committee
5. Government Relations, Policies, and Human Resources Committee

Executive Committee

Chair: Thomas J. Barlow

Members:

- ✓ Board of Governors Executive Officers
- ✓ Board Standing Committee’s Chairs
- ✓ Board of Governors Immediate Past Chair
- ✓ President – Ex officio
- ✓ *Staff Liaison*: Executive Assistant to the Board of Governors

Committee Purpose:

The Executive Committee is empowered to determine and act upon any matter within the jurisdiction of the Board, except to grant degrees or make removals from office, and such determinations and actions shall be the determinations and actions of the Board and shall be reported to the Board at its next meeting.

The charge of the Committee is to review and make recommendations, when necessary, to the Full Board on:

- Acts for the board between board meetings board governance matters including
- President reviews and compensation
- Board of Governors operational and membership matters
- College legal matters

Communications, Academic Affairs, Recruiting & Student Services Committee (CARS)

Chair: Sharon Shaffer

Members:

- ✓ Vacant BOG
- ✓ Jillian Sole – Classified Staff BOG Representative
- ✓ Joshua Laprise – Student Government BOG Representative
- ✓ BOG Chair – Ex officio
- ✓ BOG Vice Chair – Ex officio
- ✓ President – Ex officio
- ✓ *Staff Liaisons:* Provost, VP Student Affairs, CIO/IT Officer, Academic Deans, Director of Admissions/Recruitment, Director of Academy for Teaching Excellence, Assessment & Inclusion, CWE Director, Assistant to the Provost, Pierpont Foundation Member

Committee Purpose:

The Communications, Academic Affairs, Recruiting & Student Services Committee (CARS) will oversee and ensure the highest standards of academic achievement on all campuses and sites.

The Committee will oversee the college's enrollment, financial aid, and communications and marketing strategies. The committee also reviews the long-term analysis of enrollment trends and the market forces impacting the recruitment of students.

The Committee will insure that implementation of the Strategic plan and continuous improvement in appropriate areas are defined and set forth with objectives and metrics, including the long-term analyses of retention and graduation rates.

The charge of the Committee is to review and make recommendations, when necessary, to the Full Board on:

- Major curricular and educational policy issues
- Academic programs and review, including degree approvals
- Career technical education and K12 division
- High school guidance counselors, and educational partners
- Honorary Degree approvals
- Tenure, promotion, emeritus/a status
- Diversity, Inclusion, and Equity
- Student Affairs
- Faculty Senate and Staff Council
- Institutional research
- Communications
- Marketing and branding
- Alumni relations

Data Analytics and Research Committee (DAR)

Chair: Brooke Nissim-Sabat

Members:

- ✓ Larry Puccio, Jr. – BOG Member
- ✓ Natalie Stone – BOG Member
- ✓ BOG Chair – Ex officio
- ✓ BOG Vice Chair – Ex officio
- ✓ President – Ex officio
- ✓ *Staff Liaisons:* Provost, VP Student Services, CIO/IT Officer, Academic Deans, Director of Institutional Research, Director of Academy for Teaching Excellence, Assessment & Inclusion

Committee Purpose:

The Data Analytics and Research Committee will extrapolate and analyze data to oversee the improvement and equity of opportunities for all students to be successful, and to serve as the foundation of institutional decisions.

The charge of the Committee is to review and make recommendations, when necessary, to the Full Board on:

- Data monitoring and tracking
- 13-counties service area data
- Progress and improvement
- Guided Pathways
- Recruitment assistance
- Enrollment trends

Finance and Administration Committee (FA)

Chair: Brian Bozarth

Members:

- ✓ Holly Kauffman – BOG Member
- ✓ Rick Pruitte – BOG Member
- ✓ Sharon Shaffer – BOG Member
- ✓ Vacant BOG
- ✓ BOG Chair – Ex officio
- ✓ BOG Vice Chair – Ex officio
- ✓ President – Ex officio
- ✓ *Staff Liaisons:* CFO, Provost/VP of Academic Affairs, CIO, VP of Organizational Development, Pierpont Foundation President, Pierpont Foundation Director

Committee Purpose:

The Finance/Audit, Administration, and Foundation Committee provides oversight for the college's finances, business, and facilities activities.

The Committee advises the Board of Governors on the state of the college's financial operations, budgetary allocations, student fees, personnel policies, investment performance strategy and returns, and facilities.

The Committee serves to ensure the college operates within available resources and applicable federal, state, and college policies in a manner supportive of the college's strategic plan.

The Committee will work with the Pierpont Foundation Board and Director to aid in the enhancement of the institution's resources.

The charge of the Committee is to review and make recommendations, when necessary, to the Full Board on:

- Annual College Budget, and any mid-year adjustments
- Quarterly and year-end financial conditions
- Present a financial report at each BOG meeting
- Information Technology
- Capital Facilities
- Philanthropy
- Fundraising, grants, scholarships

Government Relations, Policies, and Human Resources Committee (GRPHR)

Chair: Warren "Chip" VanAlsburg

Members:

- ✓ Holly C. Kauffman – BOG Member
- ✓ Joshua Laprise – Student Government BOG Representative
- ✓ BOG Chair – Ex officio
- ✓ BOG Vice Chair – Ex officio
- ✓ President – Ex officio
- ✓ *Staff Liaison:* Provost, VP Student Services, VP Organizational Development, Advisory Council for Faculty Representative, BOG Policies Review Committee Chair, Student Government Association Coordinator, Student Body President

Committee Purpose:

The Government Relations, Policies, and Human Resources Committee will work to improve relationships with county, state, and federal government. To advocate for legislative policies that will remove barriers and strengthen student success, persistence,

and completion. To increase available educational opportunities for **all counties** students, and increase scholarship and funding resources.

The Committee will track federal, state, and local polices that have a direct impact on higher education, and oversee the compliance of existing policies.

The Committee will monitor local, state, and federal laws relating to human resources. To encourage practices to grow diversity and inclusion opportunities and create an attractive environment for current and prospective employees.

The charge of the committee is to review and make recommendations, when necessary, to the Full Board on:

- Federal Government
- State Governor, State Senate, and House of Representatives
- State Board of Education
- County representatives, including boards of education, county commissioners, and other county organizations
- Focus on federal and state policies that directly affect higher education
- Human Resources polices, employee development and engagement

BOG AD HOC COMMITTEES

Board of Governors Executive Officers Nominating Committee (EON)

Chair: Brian Bozarth

Members:

- ✓ Brooke Nissim-Sabat – Faculty Senate BOG Representative
- ✓ Rick Pruitte – BOG Member
- ✓ Warren “Chip” VanAlsburg – BOG Member
- ✓ *Staff Liaison*: Executive Assistant to the Board of Governors

Committee Purpose:

In accordance with the Pierpont BOG Bylaws, the Board of Governors Executive Officers Nominating Committee shall consider candidates and present nominations for Board Chair, Vice Chair, and Secretary to the Full Board. Elections take place in June of each year.

The Chairperson must be elected from among the laypersons appointed by the Governor. A majority of the members of the Board shall be required for the election of the Board Officers.

President Evaluation Committee (PEC)

Chair: Holly C. Kauffman

Members:

- ✓ Thomas J. Barlow – BOG Member
- ✓ Larry J. Puccio, Jr. – BOG Member
- ✓ Natalie Stone – BOG Member
- ✓ Sharon Shaffer – BOG Member
- ✓ *Staff Liaison*: Executive Assistant to the Board of Governors

Committee Purpose:

In accordance with WV Series 5; Title 134, the President Evaluation Committee shall conduct a review of the President's performance in relation to duties and responsibilities assigned. A formal, structured evaluation shall occur every three years, at the end of the initial contract period, and a written yearly evaluation.

The President Evaluation Committee will present the evaluation report summary to the Full Board. The Board's final evaluation shall then be provided to the President, Chancellor, and Chair of the Council.



PIERPONT BOARD OF GOVERNORS 2019 – 2020 OFFICERS & COMMITTEES

PIERPONT BOARD OF GOVERNORS EXECUTIVE OFFICERS

(Effective: 6/18/19)

Thomas J. Barlow – Chair
Sharon Shaffer – Vice Chair
Brian Bozarth – Secretary

BOG COMMITTEES

Executive Committee (EC)

- Thomas J. Barlow – BOG Chair
- Sharon J. Shaffer – BOG Vice Chair & CARS Committee Chair
- Brian S. Bozarth – BOG Secretary & FA Committee Chair
- Brooke Nissim-Sabat – DAR Committee Chair
- Warren “Chip” VanAlsbury – BOG past Chair & GRPHR Committee Chair
- Johnny M. Moore – President (Ex officio)

Staff Resource:

Cyndee K. Sensibaugh – EA to the President and BOG

Communications, Academic Affairs, Recruiting, & Student Services Committee (CARS)

- Sharon Shaffer – Chair
- Thomas J. Barlow – BOG Chair /Member
- Vacant BOG Member
- Jillian Sole – Classified Staff BOG Representative
- Joshua Laprise – Student Government BOG Representative
- Johnny M. Moore – President (Ex officio)

Staff Resources:

Michael Waide – Provost

Lyla Grandstaff – VP Student Services
David Beighley – Dean, School of General Education & Professional Studies
Kari Coffindaffer – Dean, School of Business, Aviation & Technology
Vickie Findley – Dean, School of Health Sciences
Robin Strader – Interim Executive Director of Information Systems/Dir. eLearning
Jennifer McConnell – Director of Admissions/Recruitment
Nancy Parks – Director of Academy for Teaching Excellence, Assessment & Inclusion
Kimberly Cale – Director of Continuing Workforce Education
Amanda Hawkinberry – Administrative Assistant to the Provost
Member – Pierpont Foundation

Data Analytics and Research Committee (DAR)

- Brooke Nissim-Sabat – Chair
- Larry J. Puccio – BOG Member
- Sharon J. Shaffer – BOG Vice Chair/Member
- Natalie Stone – BOG Member
- Thomas S. Barlow – BOG Chair (Ex officio)
- Johnny M. Moore – President (Ex officio)

Staff Resources:

Michael Waide – Provost
Lyla Grandstaff – VP Student Services
David Beighley – Dean, School of General Education & Professional Studies
Kari Coffindaffer – Dean, School of Business, Aviation & Technology
Vickie Findley – Dean, School of Health Sciences
Robin Strader – Interim Executive Director of Information Systems/Dir. eLearning
Staff – Director of Institutional Research
Nancy Parks – Director of Assessment, Diversity, Inclusion & Teaching Excellence

Finance and Administration Committee (FA)

- Brian S. Bozarth – Chair/BOG Secretary
- Holly Kauffman
- Rick Pruitte – BOG Member
- Sharon J. Shaffer – BOG Vice Chair/Member
- Vacant BOG Member
- Thomas J. Barlow – BOG Chair (Ex officio)
- Johnny M. Moore – President (Ex officio)

Staff Resources:

Michael Waide – Provost & VP of Academic Affairs

Dale Bradley – VP Finance & Administration/CFO

Steve Leach – VP Organization & Development & Foundation Director

Robin Strader – Interim Executive Director of Information Systems/Dir. eLearning

Rusty Elliott – President Pierpont Foundation

Government Relations, Policies, and Human Resources Committee (GRPHR)

- Warren “Chip” VanAlsburg – Chair
- Thomas J. Barlow – BOG Chair/Member
- Holly C. Kauffman – BOG Member
- Joshua Laprise – BOG Student Government Representative & Student Body President
- Sharon J. Shaffer – BOG Vice Chair (Ex officio)
- Johnny M. Moore – President (Ex officio)

Staff Resources:

Michael P. Waide – Provost & VP Academic Affairs

Lyla Grandstaff – VP Student Services

Steve Leach – VP Organization & Development & Foundation Director

Amy Cunningham – Advisory Council for Faculty

Kari Coffindaffer – Co-chair Institutional BOG Policies Review Committee

Susan Coffindaffer – Co-chair Institutional BOG Policies Review Committee

Raven Thomas – Student Government Association Coordinator

BOG AD HOC COMMITTEES

Board of Governors Executive Officers Nominating Committee (EON)

- Brian S. Bozarth – Chair
- Brooke Nissim-Sabat – BOG Faculty Senate Representative
- Rick Pruitte – BOG Member
- Warren “Chip” VanAlsburg – BOG Member

Staff Resource:

Cyndee K. Sensibaugh – EA to the President and BOG

President Evaluation Committee (PEC)

- Holly Kauffman - Chair
 - Thomas Barlow
Larry Puccio, Jr.
 - Sharon Shaffer
 - Natalie Stone
- Staff Resource:*
Cyndee K. Sensibaugh - EA to the President and BOG
-

NORTH CENTRAL ADVANCE TECHNOLOGY CENTER ADVISORY BOARD

North Central Advanced Technology Center Advisory Board Officers

(Named 6/19/18 for 2-year appointments)

- Sharon Shaffer – Chair
- Thomas Barlow – Vice Chair
- Brian Bozarth – Recording Secretary

North Central Advanced Technology Center Advisory Board – Nominating Committee

(Named 3/26/2019)

- Brian Bozarth – Chair
- Thomas Barlow – ATC Advisory Board Member
- Vacant NCATCAB Member