

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS
EMERGENCY AGENDA MEETING
April 20, 2020
1:00 PM**

MINUTES

Notice of Meeting and Attendance

An emergency agenda meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on April 20, 2020, beginning at 1:00 PM. This meeting was conducted via video conference on Zoom, to follow the recommended COVID-19 social distancing guidelines.

I. Call to Order – Open Session

1. Opening Comment

Thomas Barlow, Chair, called the meeting to order in open session at 2:05 PM.

The Chairman asked for a Roll Call of those attending via videoconference.

Board members present:

Via videoconference: Thomas Barlow, Brian Bozarth, Holly Kauffman, Joshua Laprise, Brooke Nissim-Sabat, Larry Puccio, Jr., Sharon Shaffer, Natalie Stone, Jillian Sole, and Warren ‘Chip’ VanAlsbury

Board Members Absent:

Rick Pruitte. One governor appointed BOG position is vacant.

President’s Cabinet Members Present:

Via videoconference: President Johnny M. Moore, Dale Bradley, Lyla Grandstaff, Steve Leach, Robin Strader, and Cyndee Sensibaugh

Others in Attendance:

Carolyn Fletcher and Shelly Tharp

2. Call for Public Comment

Mr. Barlow, Chair, asked if there were any requests for public sign up of comments to the Board. None recorded.

II. Board Committee Reports

1. *Finance and Administration Committee Report (FA) – Action Item*
(Dale Bradley for Brian Bozarth, Chair)

a. Resolution for Review and Approval of the Tuition and Fees Changes for Academic Year 2020-2021

The Resolution for Review and Approval of the Tuition and Fees Changes for Academic Year 2020-2021 was tabled at the March 24, 2020 Board meeting as the FA Committee was still in discussion regarding this matter. The FA Committee requested another meeting to be scheduled before bringing this item to the full Board. Follow up FA Committee meetings were held on March 27 and April 17, 2020. Prior to those follow up meetings, and prior to the March 24 Board meeting, the FA Committee also met on this matter on March 13 and March 19, 2020.

Mr. Bradley shared that after multiple reviews of the tuition and fees changes the FA Committee has come to the unanimous decision to bring this resolution before the whole Board for consideration.

The Board requested detail on the identified savings and special fees proposed. The FA Committee expressed that the goal during the FA Committee meetings was to keep any tuition and fees increases as low as possible, while still providing a cushion, should enrollments remain low and reserves not available.

The resolution for the Approval of Tuition and Fee Changes for AY 2020-2021 reflected the following:

- *Education and General Tuition Fees:*
 - Pierpont will increase to the Resident (In-State) Education and General Tuition Fees, the Reduced Non-Resident (Out-of-State) (Metro) Education and General Tuition Fees and the Non-Resident (Out-of-State) Education and General Tuition Fees for AY 2020-21.
 - Increase the Resident Education and General Tuition by \$74 per semester
 - Increase the Reduced Non-Resident Metro Education and General Tuition by \$142 per semester
 - Increase the Non-Resident Education and General Tuition by \$176 per semester

- *Pierpont Special Fees:*

- In order to improve student cost equity related to the E-Learning special fee that supports technology across the campus, but are currently only charged on a per credit hour basis to on-line classes, this special fee will be converted to a Technology Fee and charged equally to all students thereby spreading the cost of supporting technology across all students. Approximately 69% of students enrolled in the Fall 2019 Term and approximately 66% of students enrolled in the Spring 2020 Term paid some amount of the E-Learning special fee that is being proposed to be replaced. If this change had been in effect during the current academic year approximately 40% of all Fall Term Students and 43% of all Spring Term students would have recognized a reduction in the total fees paid.
 - Convert the E-Learning and Hybrid special fees charged at \$50 per credit hour to a flat Technology Fee of \$180 per semester.
- Replace the current Priority Transcript Fee of \$9 with a general Transcript Fee of \$7. Currently Pierpont produces all requested transcripts for students at no cost unless it is a priority request. All transcripts currently produced are hard copies and during this time of closed campuses and social distancing has been challenging to produce. Pierpont will go to an electronic transcript that will be produced through the Educational Clearing House. This Transcript Fee will cover the Clearing House costs as well as the cost of continuing production of hard copy transcripts when requested.

- *Pierpont Program Fees:*

- Eliminate the Paraprofessional in Education Program Fee of \$225 per semester as the program is no longer offered
- Eliminate the Homeland Security Program Fee of \$225 per semester as the program is no longer offered
- Eliminate the Machinist Technology Program Fee of \$350 per semester as the program was never offered as an independent program
 - Eliminate the Machinist Technology Fee of \$160 per credit hour for program specific courses offered in partnership and by the Robert C. Byrd Institute (RCBI) because RCBI is discontinuing the program

Chairman Barlow asked for a motion. Sharon Shaffer offered a motion to approve the change to the Education and General Tuition rate for Academic Year 2020-21 to an increase of 3.00%, to approve the conversion of the E-Learning Fee to a flat Technology Fee of \$180 and a general Transcript Fee of \$7, and to approve the elimination of Program Fees for the Paraprofessional in Education Program, the Homeland Security Program, and the Machinist Technology

Program fee as well as the Machinist Technology Program specific courses fee per credit hour. Warren VanAlsburg seconded the motion. All agreed. Motion carried.

The Chairman asked for a Roll Call of the Board members vote.

Thomas Barlow..... Yes
Brian Bozarth..... No response recorded
Holly Kauffman..... Yes
Joshua Laprise..... Yes
Brooke Nissim-Sabat..... Yes
Rick Pruitte..... Not in attendance
Larry Puccio, Jr..... Yes
Sharon Shaffer..... Yes
Jillian Sole..... Yes
Natalie Stone..... Yes
Warren VanAlsburg..... Yes

III. Adjournment

There being no further business, Sharon Shaffer offered a motion to adjourn the meeting at 1:46 PM. Holly Kauffman seconded the motion. All agreed. Motion carried.

Respectfully submitted by Cyndee K. Sensibaugh

Pierpont Mission Statement: To provide accessible, responsive, comprehensive education that works.
Pierpont Vision Statement: Empowering individuals to transform their lives through education.
Pierpont Tagline: Education that Works.