

**PIERPONT COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS SPECIAL MEETING  
December 3, 2021  
4:00 PM**

**MINUTES**

**Notice of Meeting and Attendance**

A special meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on December 3, 2021, beginning at 4:00 PM. This meeting was held at Stonewall Resort, Roanoke, WV, following the Board of Governor's annual workshop. The meeting was published on the West Virginia Secretary of State's Meetings Notice webpage.

**I. Call to Order – Open Session**

*1. Opening Comment*

David Hinkle, Chair, called the meeting to order in open session at 4:00 PM.

*Board members present:*

Brian S. Bozarth, Thomas F. Cole, David L. Hinkle, Anthony Hinton, Jeffery H. Powell, Anna Romano, and Jillian Sole

*Board Members Absent:*

Lisa Q. Lang, Rick Pruitte, Larry J. Puccio, Jr., and Haley Thomas.

*President's Cabinet Members Present:*

Anthony Hancock (President), Dale Bradley, Cyndee Sensibaugh, and Michael Waide

*Others Present:*

David Beighley, and Amanda Hawkinberry

**II. Resolution for Approval to Proceed with 5-Year Lease for Pierpont's Culinary Program – Action Item**

Mr. Dale Bradley presented for approval a resolution to engage a 5-year lease with Middletown Commons for the purpose of relocating Pierpont's Culinary Program from its current site at Locust Avenue.

A discussion was held on the timeline for the move, and the facility parking, security, utilities, insurance, and custodial care. The Board reviewed the current enrollment and the possibilities of enrollment expansion at this new location.

Discussion on offering a retail space was entertained, as well as expanding the lease an additional 5 years.

Chair, David Hinkle, asked for a motion on the resolution. Jillian Sole offered a motion to approve the engagement of a 5-year lease with Middletown Commons, with the stipulation to add the option of an additional 5-years lease and the opportunity to lease a space for the expansion of a retail area. Thomas F. Cole seconded the motion. All agreed. Motion carried.

#### **IV. Adjournment**

There being no further business, Jillian Sole offered a motion to adjourn the meeting at 4:52 PM. Jeffery H. Powell seconded the motion. All agreed. Motion carried.

*Respectfully submitted by Cyndee K. Sensibaugh*

Pierpont Mission Statement: To provide accessible, responsive, comprehensive education that works.

Pierpont Vision Statement: Empowering individuals to transform their lives through education.

Pierpont Tagline: Education that Works.















Dietitians and Nutritionists	\$60,630
Recreation Workers	\$33,360
First-Line Supervisors of Personal Service and Entertainment and Recreation Workers, except Gambling Services	\$35,100
Tour and Travel Guides	\$27,130
Bakers	\$26,180

According to representatives from the local food service industry, their greatest needs are in the areas of locating qualified candidates to fill vacancies, and then training and retaining employees once hired. The low unemployment rate coupled with the projected growth of the food service industry continues to make it challenging for employers to identify and retain qualified candidates. At this time, Pierpont is the only provider of post-secondary food service training in the institution's service region.

*Education that works!*

Pierpont Community & Technical College is an Equal Opportunity, Affirmative Action Institution