

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS WORKSHOP**

December 4, 2020

8:00 AM

MINUTES

Notice of Meeting and Attendance

An annual workshop for the Pierpont Community & Technical College (Pierpont) Board of Governors was held on December 4, 2020, beginning at 8:00 AM. The workshop was conducted via video conference on Zoom, to follow the recommended COVID-19 social distancing guidelines.

Board members present:

Via videoconference: Thomas Barlow, Brian Bozarth, Brooke Nissim-Sabat, Rick Pruitte, Larry Puccio, Jr., Jillian Sole, Natalie Stone, and Christopher Sunseri

Board Members Absent: Warren ‘Chip’ VanAlsburg

Three governor appointed BOG positions are vacant.

President’s Cabinet Members Present:

Via videoconference: President Johnny M. Moore, Dale Bradley, Lyla Grandstaff, Ron Hamilton, Steve Leach, Cyndee Sensibaugh, and Michael Waide

Others in Attendance via videoconference:

Pierpont faculty and staff: David Beighley, Suzan Clemens, Kari Coffindaffer, John Davis, Memori Dobbs, Carolyn Fletcher, Amanda Hawkinberry, Jennifer McConnell, Nancy Parks, Robin Strader, Ashely Tennant, Shelley Tharp, and David Williams

I. BOG Overview and Planning – Open Session

1. *Call to Order and Request for Public Comment*

Mr. Barlow, Chair, called the meeting to order at 8:03 AM and inquired if there were any requests for public sign up of comments to the Board. No requests were announced or recorded.

2. Remarks from Thomas Barlow, BOG Chair

Mr. Barlow opened with comments related to the COVID 19 Pandemic, noting that as the winter months approach the dark times continue. Mr. Barlow shared that Pierpont has engaged an independent counsel to provide an overview of the

independent bonds shared with Fairmont State University. The Chair concluded by wishing all a Happy Holiday and Merry Christmas.

3. Remarks from Johnny M. Moore, Ph.D., President

President Moore asked all to not let their guard down over the holidays and to be diligent in keeping family and friends safe. State-wide testing for students, faculty and staff will be required prior to returning to campuses and then random testing of 10 percent of the institution's population will continue throughout the semester.

Dr. Moore expressed that we can emerge through COVID-19 by building stronger partnerships and working on new initiatives, like the NSF Project Vision grant opportunity. We will ensure that our new strategic plan and our budget are aligned with the priorities of the institution.

II. 2021-2022 Budget Discussion

Mr. Bradley provided a current budget and enrollment overview and shared that the budget is balanced at this point. Discussion centered on future enrollments, conservative budget approach, strategic goals, and budget planning. Focus is being placed on personnel needs, follow up to the recent audit, spending, and bond payment process.

III. Breakout Sessions – BOG Committees Working Groups

The Board members and institutional faculty and staff broke into separate BOG Committee workgroups to review the work of the committees from last semester and formalize action steps for the next semester.

At the end of the BOG Committee's workgroups the Chairs of each committee provided a summary.

1. *Communications, Academic Affairs, Recruiting and Research Committee (CARR) – Informational (Brooke Nissim-Sabat, Chair)*

Ms. Nissim-Sabat, Chair of the CARR Committee shared that over the past semester 6 subcommittees were formed within the CARR Committee to drive the goals of the committee. Work is being done on the strategic plan and program reviews.

2. *Government Relations, Policies & Human Resources Committee (GRPHR) – Informational (Chip VanAlsbury)*

In absence of Mr. VanAlsbury, Chair of the GRPHR Committee, Mr. Steve Leach shared that contact is being made with the newly elected state legislators and a Zoom meeting will be set up in the new year to provide a Pierpont information session to the legislators.

IV. Advanced Technology Center Advisory Board Quarterly Meeting

The Pierpont Community & Technical College Board of Governors paused the BOG meeting to convene into the NCWV Advanced Technology Center Advisory Board Quarterly Meeting. Minutes for the NCWV ATC Advisory Board Meeting are provided in a separate document.

V. President and the Board Members

1. Call for Executive Session – Closed Session

At 1:01 PM, Jillian Sole moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel matters, which if discussed in public might adversely affect the reputation of any person. Ms. Brooke Nissim-Sabat seconded the motion. All agreed. Motion carried.

2. Exiting Executive Session – Open Session

At 1:58 PM, Jillian Sole moved to exit Executive Session and return to Open Session. Brooke Nissim-Sabat seconded the motion. All agreed. Motion carried.

3. Action Items from Executive Session

There were no action items brought forward from Executive Session, however, it was noted that an update of the Delegation of BOG Powers and Duties to the President will be brought through resolution at an upcoming BOG meeting in 2021.

VI. Adjournment

There being no further business, Mr. Larry Puccio, Jr. offered a motion to adjourn the meeting at 1:59 PM. Ms. Jillian Sole seconded the motion. All agreed. Motion carried.

Attendance in this workshop provided 4 hours of CEU's for BOG members

Respectfully submitted by Cyndee K. Sensibaugh

Pierpont Mission Statement: To provide accessible, responsive, comprehensive education that works.

Pierpont Vision Statement: Empowering individuals to transform their lives through education.

Pierpont Tagline: Education that Works.