



***BOARD***

***OF***

***GOVERNORS***

**September 15, 2020**

**MEETING SCHEDULE**  
**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS**

**September 15, 2020**

**Zoom Conference Meeting**

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**1:00 PM**                    **NCWV Advanced Technology Center Advisory Board Committee Meeting**

Jillian Sole - Chair  
Thomas J. Barlow – Vice Chair  
Vacant – Recording Secretary

Members: Brian Bozarth, Brooke Nissim-Sabat, Rick Pruitte, Larry Puccio, Jr., Natalie Stone, Christopher Sunseri, and Warren “Chip” VanAlsborg. Two additional member positions are vacant.

**2:00 PM**                    **Board of Governors Meeting**

Thomas J. Barlow – Chair  
Brooke Nissim Sabat – Vice Chair  
Brian S. Bozarth – Secretary

Members: Rick Pruitte, Larry Puccio, Jr., Jillian Sole, Natalie Stone, Christopher Sunseri, and Warren “Chip” VanAlsborg. Three institutional BOG member positions are currently vacant.

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**AGENDA**  
**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS MEETING**  
**Tuesday, September 15, 2020**

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**I. Call to Order in Open Session**

1. Opening Comment (*Chair: Thomas Barlow*)
2. Last Call for Public Comment Sign Up
3. Approval of BOG Meeting Minutes for June 16, 2020 **Tab 1 - Action Item**
4. Approval of BOG Emergency Meeting Minutes for June 22, 2020 **Tab 2 - Action Item**

**II. Recognitions – Informational**

- Welcome newly elected Student Government Representative to the Board of Governors and President of the student body, Mr. Christopher Sunseri. Mr. Sunseri was elected on April 30, 2020 and will served from July 1, 2020 to June 30, 2021. (*Raven Thomas*) Mr. Sunseri took his Oath of Office on August 31, 2020, administered by Cyndee K. Sensibaugh, Notary Public.
- Introduction of the 2020-2021 SGA Elected officers: Vice President – Madison Fast, Treasurer – Zachary Summers, Secretary – Casey Shaver (*Raven Thomas*)
- Recognition and appreciation of Holly C. Kauffman. Ms. Kauffman retired from her service to the Pierpont Board of Governors on July 1, 2020. Ms. Kauffman was appointed by Governor Justice to serve on August 7, 2017. During her tenure, Ms. Kauffman served as Chair of the President Evaluation Committee. (*Dr. Johnny M. Moore & Thomas J. Barlow*)
- Honoring Ms. Sharon L. Jones Shaffer. Ms. Shaffer dedicated over 10 years of service to the Pierpont Community & Technical College Board of Governors from March 22, 2010 until her death on July 3, 2020. Throughout the years Ms. Shaffer served as the Board's Vice Chair and Secretary, and she also served as Chair of the Communication, Academics, Recruiting and Student Services (CARS) Committee. Ms. Shaffer also served as the Chair and Vice Chair of the Pierpont Advanced Technology Center Advisory Board. (*Dr. Johnny M. Moore & Thomas J. Barlow*)
- Recognition and appreciation of Dr. Suzan Walsh Clemens and Ms. Jenifer McConnell for receiving the 2020 NISOD Excellence Award for their extraordinary work, outstanding

commitment and contribution to Pierpont students, colleagues, and the community.  
(*Dr. Johnny M. Moore*)

### **III. President's Report – Informational** (*Dr. Johnny M. Moore*)

### **IV. Operation Reports**

- Tabled with institutional focus on the COVID-19 Virus

### **V. Committee of the Whole**

1. Resolution for Approval of a 30-Day Public Comment Period for the repeal of Policy PP-5024: Funding of Intercollegiate Activities  
(*Susan Coffindaffer and Kari Coffindaffer, Co-chairs of the Institutional BOG Policies Committee*) **Tab 3 – Action Item**
2. Resolution for Approval of a 30-Day Public Comment Period for the repeal of Policy PP-3045: Shared Courses  
(*Susan Coffindaffer and Kari Coffindaffer, Co-chairs of the Institutional BOG Policies Committee*) **Tab 4 – Action Item**
3. Resolution for Approval of a 30-Day Public Comment Period for the repeal of Policy PP-5044: Financial Partnerships  
(*Susan Coffindaffer and Kari Coffindaffer, Co-chairs of the Institutional BOG Policies Committee*) **Tab 5 – Action Item**
4. Restructuring and Appointments of the BOG Committees, and Committee Chairs and Members for AY 2020-2021  
(*Thomas J. Barlow, Chairman of the BOG*) **Tab 6 – Informational**

### **VI. Board Committee's Reports**

1. Audit/Finance and Administration Committee (FA) Report (*Brian Bozarth, Chair*)
2. BOG Executive Officers Nominating Committee (*Brian Bozarth, Chair*)
  - a. Approval of the BOG Vice Chair for AY 2020-2021 **Tab 7 – Action Item**
3. Data Analytics Research Committee (DAR) Report (*Brooke Nissim-Sabat, Chair*)

4. Government Relations, Policies, and Human Resources Committee (GRPHR) Report  
(*Warren VanAlsburg, Chair*)

## **VII. New Business**

### 1. Upcoming Meetings:

- a. The next regularly scheduled BOG meeting will be held on Tuesday, November 17, 2020 at 2:00 PM
- b. The next regularly scheduled ATC Advisory Board meeting is planned to be held on Friday, December 4, 2020 at the Board of Governors Annual Workshop/Retreat

## **VIII. Old Business**

## **IX. Public Comment**

## **X. Possible Executive Session**

\_\_\_\_\_ moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go in to Executive Session to discuss personnel and personnel matters, which if discussed in public might adversely affect the reputation of any person.

\_\_\_\_\_ moved pursuant to 6-9A-4(b)9 of the WV Code that the Board shall go into Executive Session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision.

## **XI. Adjournment**



Mission Statement: To provide accessible, responsive, comprehensive education that works

Vision: Empowering individuals to transform their lives through education

Tagline: Education that works!

**Tab**

**1**

**PIERPONT COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS MEETING**

**June 16, 2020  
2:00 PM**

**MINUTES**

**Notice of Meeting and Attendance**

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on June 16, 2020, beginning at 2:00 PM. This meeting was conducted via video conference on Zoom, to follow the recommended COVID-19 social distancing guidelines.

*Board members present:*

Via videoconference: Thomas Barlow, Brian Bozarth, Holly Kauffman, Joshua Laprise, Brooke Nissim-Sabat, Rick Pruitte, Larry Puccio, Jr., Sharon Shaffer, Jillian Sole, Natalie Stone, and Warren 'Chip' VanAlsburg

*Board Members Absent:*

One governor appointed BOG position is vacant.

*President's Cabinet Members Present:*

Via videoconference: President Johnny M. Moore, Dale Bradley, Lyla Grandstaff, Steve Leach, Cyndee Sensibaugh, and Michael Waide

*Others in Attendance:*

David Beighley, Kimberly Cale, Susan Coffindaffer, Kari Coffindaffer, Vickie Findley, Carolyn Fletcher, Amanda Hawkinberry, Travis Miller, Shelley Tharp, and Raven Thomas

**I. Call to Order – Open Session**

*1. Opening Comment*

Mr. Thomas Barlow, Chair, called the meeting to order in open session at 2:01 PM.

*2. Call for Public Comment*

Mr. Barlow, Chair, asked if there were any requests for public sign up of comments to the Board. None recorded.

*3. Approval of Minutes from the May 12, 2020, BOG Meeting – Action Item*

A motion was presented by Ms. Holly Kauffman to approve the Minutes from the May 12, 2020, Pierpont Community & Technical College Board of Governors Meeting, as

presented. Mr. Chip VanAlsburg seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

## **II. Special Recognitions/Presentations – Informational**

The President and the Board recognized outgoing Pierpont Student Government Association (SGA) President and Representative to the Board of Governors, Mr. Joshua Laprise. Mr. Laprise's term of service to the Board was from July 1, 2019 until June 30, 2020. Ms. Raven Thomas, SGA Coordinator, shared that Mr. Laprise made great strides in his leadership and professional growth as the Pierpont SGA President. The Board thanked Mr. Laprise for his service and encouraged him to continue to serve and lead, as he has remarkably completed his role with the Pierpont SGA.

A plaque of appreciation was presented to Mr. Laprise by the President and the Board.

## **III. President's Report – Informational**

President Moore commented that 2020 has been an unusual and challenging year in higher education. The nation has been dealing with a historic pandemic and now social unrest throughout the country. These events have required colleges to rethink their missions and messaging.

Pierpont is planning a controlled return to campus, adhering to the Center for Disease Control guidelines. Training will be provided to employees at the end of June on COVID-19 protection, with an anticipated training for students in the future, by the Marion County Health Department. Safety is the priority for all students and employees.

Academic calendars have been adjusted, with the Provost, the Deans and the Student Services staff working quickly to meet the requirements of the new schedule.

## **IV. Operation Reports - Informational**

Operation Reports were tabled as employees continue their focus on efforts to deal with the COVID-19 Pandemic.

## **V. Committee of the Whole**

1. *April 30, 2020 Combined Budget Report – Informational Item  
(Dale Bradley, CFO/VP for Finance and Administration)*

Mr. Bradley shared that the details of the April 30, 2020 Combined Budget Report were provided in the June 16, 2020 Pierpont Board of Governors Book. Mr. Bradley informed that there were no changes to the Operating Revenue and Expense budget balances from the March 31, 2020 statement. It was noted that as of June 1, 2020, Pierpont has realized 97% of the president controlled projected tuition and fees revenue, as compared to 85% realized in the shared April 30, 2020 report.



2. *Resolution for Review of Comments and Acceptance of the Final Draft for Policy PP-8046: Mission Statement Review – Action Item*  
(Dr. Susan Coffindaffer and Dr. Kari Coffindaffer, Co-chairs of the Institutional BOG Policies Review Committee)

Dr. Kari Coffindaffer and Dr. Susan Coffindaffer, Co-chairs of the Institutional Board of Governors Policies Review Committee (PRC), brought forth a resolution to approve the final draft of proposed changes to Policy PP-8046: Mission Statement Review.

At the Pierpont Board of Governors meeting of May 12, 2020, a 30-Day Public Comment Period was established from May 13, 2019 to June 11, 2020 to provide the public the opportunity to address the proposed repeal of Policy PP-8046: Mission Statement Review.

The public comment period was announced via campus email to Pierpont faculty, staff, and students. Notice of the comment period was also provided via email to staff of the WV Community and Technical College System. A copy of the policy was available for public viewing during this time period.

No comments were received.

Ms. Sharon Shaffer offered a motion to approve the final draft of proposed changes to Policy PP-8046: Mission Statement Review, as presented. Ms. Jillian Sole seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

3. *Resolution for Review of Comments and Acceptance of the Final Draft for Policy PP-5019: Procedures Regarding Freedom of Information Act Requests – Action Item*  
(Dr. Susan Coffindaffer and Dr. Kari Coffindaffer, Co-chairs of the Institutional BOG Policies Review Committee)

Dr. Kari Coffindaffer and Dr. Susan Coffindaffer, Co-chairs of the Institutional Board of Governors Policies Review Committee (PRC), brought forth a resolution to approve the final draft of proposed changes to Policy PP-5019: Procedures Regarding Freedom of Information Act Requests.

At the Pierpont Board of Governors meeting of May 12, 2020, a 30-Day Public Comment Period was established from May 13, 2019 to June 11, 2020 to provide the public the opportunity to address the proposed repeal of Policy PP-5019: Procedures Regarding Freedom of Information Act Requests.

The public comment period was announced via campus email to Pierpont faculty, staff, and students. Notice of the comment period was also provided via email to staff of the WV Community and Technical College System. A copy of the policy was available for public viewing during this time period.

No comments were received. However, some Board members and attendees noticed some numbering and formatting changes were needed to the draft policy. One heading change was also noted.

Ms. Shaffer offered a motion to approve final draft of proposed changes to Policy PP-5019: Procedures Regarding Freedom of Information Act Requests, and to incorporate the noted numbering, formatting and title changes. Ms. Brooke Nissim-Sabat seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

## VI. Board Committee Reports

### 1. *AdHoc BOG Executive Officers Nominating (EON) Committee Report* (Brian Bozarth, Chair, Brooke Nissim-Sabat, Rick Pruitte, and Warren VanAlsbury)

- a. Resolution for Approval of the Election and Establishment of the Pierpont Community & Technical College Board of Governors Officers for the 2020-2021 Academic Year. – *Action Item*

Brian Bozarth, Chair, presented the Ad Hoc Nominating Committee Report.

*In accordance with West Virginia Legislature House Bill 3215 §189B-2A-1. Findings; composition of boards; terms and qualifications of members; vacancies; eligibility for reappointment. Except in the case of a vacancy, all elections are held, and all appointments are made no later than June 30, preceding the commencement of the term. Each board of governors shall elect one of its appointed lay members to be chairperson in June of each year. A member may not serve as chairperson for more than four consecutive years.*

From April 8, 2020 to May 1, 2020, the Pierpont Community & Technical College Board of Governors members were electronically petitioned to forward nominations for the Pierpont Community & Technical College Board of Governors Executive Officers positions to the Nominating Committee. Those nominations were collected, tallied, and reviewed by the Nominating Committee.

Accordingly, the Nominating Committee presented for approval those members nominated to serve as Pierpont Community & Technical College Board of Governors Officers for the 2020-2021 Academic Year. They were:

- Chair: Thomas Barlow
- Vice Chair: Sharon Shaffer
- Secretary: Brian Bozarth

Mr. Barlow asked for any further nominations for the Chair position, three times. No other nomination for Chair was offered from the floor.

Mr. Barlow asked for any further nominations for the Vice-Chair position, three times. No other nomination for Chair was offered from the floor.

Mr. Barlow asked for any further nominations for the Secretary position, three times. No other nomination for Chair was offered from the floor

Hearing no further nominations offered from the floor, a request for a motion was called.

Mr. Bozarth offered a motion to approve Thomas Barlow as Chair, Sharon Shaffer as Vice Chair and Brian Bozarth as Secretary for the 2020-2021 academic year. There was no discussion on the motion. Ms. Holly Kauffman seconded the motion. All agreed. Motion carried.

2. *Finance and Administration Committee Report (FA) – Informational Item*  
*(Brian Bozarth, Chair)*

a. Resolution for Approval of the FY 2021 Pierpont Only Capital Projects – *Action Item*

Mr. Dale Bradley, CFO/VP Finance and Administration, presented the Capital Projects Request for FY 2021 for approval. \$75,000 was requested to be designated for small projects and to be budgeted from Pierpont Only Educational and General Funds

Ms. Shaffer presented a motion to approve \$75,000, for small projects in FY 2021, from the Pierpont Only Educational and General Funds. Mr. VanAlsburg seconded the motion. There was no further discussion on the motion. Motion carried.

b. Resolution for Approval of the FY 2021 Education and General Budget – *Action Item*

Mr. Bradley, CFO/VP Finance and Administration, presented the FY 2021 Unrestricted Education and General (E&G) Budget for approval.

The Finance/ Audit and Administration Committee met with Administration and reviewed the changes proposed to the FY 2021 Unrestricted E&G Budget. The Finance Committee's review utilized the FY 2021 Budget Planning document (provided in the June 16, 2020 BOG Book). Also utilized and included in the June 16, BOG Book, was a comparison identifying changes in the FY 2021 Unrestricted E&G Budget to the current April 30, 2020 Unrestricted FY 2020 E&G Budget.

After discussion on revenue, budget planning, enrollment, recruiting and marketing, Ms. Shaffer offered a motion to approve the FY 2021 Unrestricted Education and Budget, as presented. Ms. Kauffman seconded the motion. There was no further discussion on the motion. Motion carried.

3. *Communication, Academic Affairs, Recruiting & Student Services Committee (CARS) – Informational (Sharon Shaffer, Chair)*

Ms. Shaffer shared that no June meeting was held by the CARS Committee. A meeting is scheduled in July.

4. *BOG Executive Committee – Informational (Thomas Barlow, Chair)*

Mr. Barlow reported that the Committee met in June for continued discussion on IT separation. President Moore has been sending weekly updates to the Board Executive Committee.

5. *Data Analytics Research Committee – Informational (Brooke Nissim-Sabat, Chair)*

Ms. Nissim-Sabat shared that the DARS Committee has meet and discussed creating a student survey, working with the Institutional Review Board, to explore reasons that may cause students to drop. A focus on enrollment data from each of the counties in Pierpont’s service area continues. Discussion was held on offering additional courses or programs throughout the prison system.

6. *Government Relations, Policies & Human Resources Committee (GRPHR) – Informational (Chip VanAlsburg)*

Mr. VanAlsburg informed that although the GRPHR Committee has not met, work continues, and meetings have been held with county commissioners and legislators. Mr. VanAlsburg stressed the importance of being engaged and informative.

**VII. New Business**

1. Upcoming Meetings:

- a. BOG Communication, Academics, Recruiting and Student Services Committee Meeting, July 14, 2020 at 2:00 PM
- b. BOG Data Analytics Research Committee Meeting, July 23, 2020 at 10:00 AM
- c. Pierpont BOG Finance and Administration Committee (FA) Meeting (TBD)
- d. The next regularly scheduled ATC Advisory Board meeting will be held on Tuesday, September 15, 2020 at 1:00 PM
- e. The next regularly scheduled BOG meeting will be held on Tuesday, September 15, 2020 at 2:00 PM
- f. BOG Data Analytics Research Committee Meeting, October 1, 2020 at 10:00 AM

**VIII. Old Business**

None.

## **IX. Public Comment**

There were no signatures recorded for public comment.

## **X. Executive Session – Closed Session**

### *1. Entering Executive Session – Closed Session*

At 3:29 PM Ms. Shaffer moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel and personnel matters, which if discussed in public might adversely affect the reputation of any person. Mr. Bozarth seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

### *2. Exiting Executive Session – Back to Open Session*

At 4:49 PM, Ms. Shaffer motioned to exit Executive Session and return to Open Session. Mr. Bozarth seconded the motion. All agreed. Motion carried.

### *3. Items brought forward from Executive Session*

#### *a. Payout of Incentive for President Moore’s Contract*

A motion was offered by Mr. VanAlsburg to approve the payment of the incentive for President Moore’s contract for AY 2019-2020. Brian Bozarth seconded the motion. There was no further discussion on the matter. All agreed. Motion carried.

#### *b. Announcement and Acceptance of Resignation of Pierpont Community & Technical College Board Member Ms. Holly C. Kauffman*

Ms. Kauffman announced that as she has retired and moved, she submits her resignation effective July 1, 2020.

The Board expressed regret in seeing Ms. Kauffman go, and thanked her for her dedicated service over the years. Ms. Kauffman has served on the Board since August 7, 2017.

Ms. Shaffer offered a motion to accept the resignation of Ms. Holly C. Kauffman from the Pierpont Community & Technical College Board of Governors. Ms. Nissim-Sabat seconded the motion. There was no further discussion on the matter. All agreed. Motion carried.

## **XI. Adjournment**

There being no further business, Ms. Shaffer offered a motion to adjourn the meeting at 4:53 PM. Mr. Rick Pruitte seconded the motion. All agreed. Motion carried.

*Respectfully submitted by Cyndee K. Sensibaugh*

**Pierpont Mission Statement:** To provide accessible, responsive, comprehensive education that works.

**Pierpont Vision Statement:** Empowering individuals to transform their lives through education.

**Pierpont Tagline:** Education that Works.

**Tab**

**2**

**PIERPONT COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS  
EMERGENCY AGENDA MEETING  
June 22, 2020  
1:00 PM**

**MINUTES**

**Notice of Meeting and Attendance**

An emergency agenda meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on June 22, 2020, beginning at 1:00 PM. This meeting was conducted via video conference on Zoom, to follow the recommended COVID-19 social distancing guidelines.

**I. Call to Order – Open Session**

*1. Opening Comment*

Thomas Barlow, Chair, called the meeting to order in open session at 1:02PM.

*Board members present:*

Via videoconference: Thomas Barlow, Brian Bozarth, Holly Kauffman, Brooke Nissim-Sabat, Sharon Shaffer, Natalie Stone, and Jillian Sole,

*Board Members Absent:*

Joshua Laprise, Rick Pruitte. Larry Puccio, Jr., and Warren ‘Chip’ VanAlsburg. One governor appointed BOG position is vacant.

*President’s Cabinet Members Present:*

Via videoconference: President Johnny M. Moore, Dale Bradley, and Cyndee Sensibaugh

*2. Call for Public Comment*

Mr. Barlow, Chair, asked if there were any requests for public sign up of comments to the Board. None recorded.

**II. Executive Session – Closed Session**

*1. Entering Executive Session – Closed Session*

At 1:03 PM Sharon Shaffer moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel and personnel matters,



which if discussed in public might adversely affect the reputation of any person. Brian Bozarth seconded the motion. There was no discussion on the motion. All agreed. Motion carried.

2. *Exiting Executive Session – Back to Open Session*

At 1:35 PM, Holly Kauffman motioned to exit Executive Session and return to Open Session. Sharon Shaffer seconded the motion. All agreed. Motion carried.

3. *Items brought forward from Executive Session*

No Board action items were required to be brought forward.

### **III. Adjournment**

There being no further business, Sharon Shaffer offered a motion to adjourn the meeting at 1:36 PM. Holly Kauffman seconded the motion. All agreed. Motion carried.

*Respectfully submitted by Cyndee K. Sensibaugh*

Pierpont Mission Statement: To provide accessible, responsive, comprehensive education that works.

Pierpont Vision Statement: Empowering individuals to transform their lives through education.

Pierpont Tagline: Education that Works.

**Tab**

**3**

**PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS  
MEETING OF SEPTEMBER 15, 2020**

**ITEM:** Policy PP-5024: Funding of Intercollegiate Athletics

**COMMITTEE:** Committee of the Whole

**RECOMMENDED RESOLUTION:** Resolved that the Pierpont Board of Governors approve the announcement and acceptance of public comments for a period of 30 days for proposed Repeal of Policy PP-5024: Funding of Intercollegiate Athletics

**STAFF MEMBER:** Susan Coffindaffer and Kari Coffindaffer, Co-Chairs of the Institutional BOG Policies Review Committee

**BACKGROUND:** The Pierpont Community & Technical College Board of Governors Policy PP-5024: Funding of Intercollegiate Athletics is no longer applicable, and, therefore, should be Repealed.

A decision made in March of 2009 by the West Virginia Intercollegiate Athletic Conference (WVIAC) Board of Directors, following the NCAA two-year consortium rule, determined that Pierpont Community & Technical College students are no longer permitted to participate in intercollegiate athletics.

In Section 18B-2A-7a of House Bill 3215 it states that community and technical colleges whose students were paying athletic fees for the benefit of the former sponsoring institution, but receiving no direct benefit from those fees, could phase the fee out over a five-year period.

In response to HB 3215, at the Pierpont Board of Governors meeting held on October 18, 2011, the Board voted to phase-out and repurpose the student athletic fee.

The existing policy, which was modified by the Board of Governors on April 17, 2012, outlined the Athletic Fee phase out plan through AY 2015.

**PUBLIC COMMENT PERIOD:**

**Proposed for September 16, 2020 through  
October 16, 2020**

All comments are to be made in writing to:

*Cyndee K. Sensibaugh  
Executive Assistant to the President  
Pierpont Community & Technical College  
500 Galliher Drive  
Fairmont, WV 26554  
[Cyndee.Sensibaugh@Pierpont.edu](mailto:Cyndee.Sensibaugh@Pierpont.edu)*

*The proposed policy will be available for public viewing on the  
Pierpont Community & Technical College website at  
[www.Pierpont.edu/About/Governance/BoardofGovernorsPolicies](http://www.Pierpont.edu/About/Governance/BoardofGovernorsPolicies)*

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**Board of Governors Policies and Procedures**  
**POLICY # 24**  
**TITLE: FUNDING OF INTERCOLLEGIATE ATHLETICS**

**Effective Date: April 8, 2004**

**Amended: June 14, 2007, June 19, 2008, April 17, 2012**

**Repealed:**

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A decision made in March of 2009 by the West Virginia Intercollegiate Athletic Conference (WVIAC) Board of Directors, following the NCAA two year consortium rule, determined that Pierpont Community & Technical College students are no longer permitted to participate in intercollegiate athletics. .

In Section 18B-2A-7a of House Bill 3215 it states that community and technical colleges whose students were paying athletic fees for the benefit of the former sponsoring institution, but receiving no direct benefit from those fees, could phase the fee out over a five-year period.

In response to HB 3215, at the Pierpont Board of Governors meeting held on October 18, 2011, the Board voted to phase-out and repurpose the student athletic fee.

Under this phase out plan 50% of the current \$81.00 or \$40.50 per semester of the fee would be paid by Pierpont students to FSU in AY 2013 (Students enrolled in the August 2012 Fall Semester).

In AY 2014 50% of the reduced amount of \$40.50 or \$20.25 per semester of the fee would be paid by Pierpont students to FSU in AY 2014. All Athletic fee payments from Pierpont students to FSU would end with the conclusion of the 2014 Academic Year.

The \$40.50 per semester phased out from the Athletic Fee in AY 2013 would be collected by Pierpont along with the \$20.50 per semester phased out from the Athletic Fee in AY 2014. Begin with AY 2015 Pierpont would collect the entire fee amount of \$81 per semester.

The following policies established by the Board are designed to limit funding of intercollegiate athletics used in the accomplishment of this goal. The limits which are specified are maximum limits.

### **Revenues**

Funding for intercollegiate athletics shall be limited to the following revenue source through the phase out period until AY 2015:

a. **Student Athletic Fees**

Pierpont Community & Technical College may impose a Student Athletic Fee. It is the responsibility of the president to recommend the amount of this fee each year for approval by the Board of Governors.

**Tab**

**4**

**PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS  
MEETING OF SEPTEMBER 15, 2020**

- ITEM:** Policy PP-3045: Shared Courses
- COMMITTEE:** Committee of the Whole
- RECOMMENDED RESOLUTION:** Resolved that the Pierpont Board of Governors approve the announcement and acceptance of public comments for a period of 30 days for proposed Repeal of Policy PP-3045: Shared Courses
- STAFF MEMBER:** Susan Coffindaffer and Kari Coffindaffer, Co-Chairs of the Institutional BOG Policies Review Committee
- BACKGROUND:** The Pierpont Community & Technical College Board of Governors Policy PP-3045: Shared Courses is no longer applicable, and, therefore, should be Repealed.
- Historically, Pierpont Community & Technical College and Fairmont State University shared courses. On August 20, 2018, Pierpont Community & Technical College converted and implemented the delivery of its own independent courses and no longer shares course with Fairmont State University.
- PUBLIC COMMENT PERIOD:** **Proposed for September 16, 2020 through October 16, 2020**

All comments are to be made in writing to:

*Cyndee K. Sensibaugh*  
*Executive Assistant to the President*  
*Pierpont Community & Technical College*  
*500 Galliher Drive*  
*Fairmont, WV 26554*  
[Cyndee.Sensibaugh@Pierpont.edu](mailto:Cyndee.Sensibaugh@Pierpont.edu)

*The proposed policy will be available for public viewing on the  
Pierpont Community & Technical College website at  
[www.Pierpont.edu/About/Governance/BoardofGovernorsPolicies](http://www.Pierpont.edu/About/Governance/BoardofGovernorsPolicies)*

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**Board of Governors Policies and Procedures**  
**POLICY # 45**  
**TITLE: SHARED COURSES POLICY**

**Effective Date: December 15, 2005, Revised: April 5, 2007**

**Amended:**

**Repealed:**

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It is the policy of the Pierpont Community & Technical College Board of Governors that the academic units of Fairmont State University (the Undergraduate/Graduate and C&TC units) share lower division and developmental courses to the greatest extent possible. The goal of this policy is to control costs, maximize flexibility for students and minimize issues relating to transfer of credits.

The Board of Governors charges the presidents with developing and maintaining a shared course list. The presidents will report annually on the shared course list and explain course duplication if any exists.



**Tab**

**5**

**PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS  
MEETING OF SEPTEMBER 15, 2020**

<b>ITEM:</b>	Policy PP-5044: Financial Partnership Policy
<b>COMMITTEE:</b>	Committee of the Whole
<b>RECOMMENDED RESOLUTION:</b>	Resolved that the Pierpont Board of Governors approve the announcement and acceptance of public comments for a period of 30 days for proposed Repeal of Policy PP-5044: Financial Partnership Policy
<b>STAFF MEMBER:</b>	Susan Coffindaffer and Kari Coffindaffer, Co-Chairs of the Institutional BOG Policies Review Committee
<b>BACKGROUND:</b>	The Pierpont Community & Technical College Board of Governors Policy PP-5044: Financial Partnership Policy is no longer applicable, and, therefore, should be Repealed.
<b>PUBLIC COMMENT PERIOD:</b>	<b>Proposed for September 16, 2020 through October 16, 2020</b>

All comments are to be made in writing to:

*Cyndee K. Sensibaugh  
Executive Assistant to the President  
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*The proposed policy will be available for public viewing on the  
Pierpont Community & Technical College website at  
[www.Pierpont.edu/About/Governance/BoardofGovernorsPolicies](http://www.Pierpont.edu/About/Governance/BoardofGovernorsPolicies)*

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**Board of Governors Policies and Procedures**  
**POLICY # 44**  
**TITLE: FINANCIAL PARTNERSHIP POLICY**

**Effective Date: December 15, 2005, Revised: April 5, 2007**

**Amended:**

**Repealed:**

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The Presidents of Fairmont State University and Pierpont Community & Technical College will be partners in developing annual budgets that will maintain a solid financial position and that allows sufficient reserves to provide for future investment in the educational missions of Fairmont State University and Pierpont. Specifically, they will jointly develop and maintain budgets and accounting systems to assure the following goals are achieved:

- A multi-year chargeback agreement that provides the cost efficiencies of shared teaching, academic support, administrative, student, and operations and maintenance services to both academic units.
- Separate budgeting, accounting, and reporting for both academic units and for the Board of Governors Support component.
- Independently audited financial statement annually that provides for an unqualified opinion for Fairmont State. This audit will include separate financial statement sub-reports for the University, the Community and Technical College Division, and Board of Governors Support.
- An annual independent audit of the chargeback agreement transactions made between academic units.
- An annual presentation of the financial health of each academic unit and the Board of Governors component. This presentation will be made to both Presidents and the Board of Governors and will provide financial information for each of the following fund groups:
  - ✓ Unrestricted Current Fund
  - ✓ Restricted Current Fund
  - ✓ Auxiliary Fund
  - ✓ Loan Fund
  - ✓ Investment in Plant Fund
  - ✓ Plant Renewal and Replacement
- An annual budget development process that is structured with committee membership from both institutions as well as subcommittees that represent the following areas:
  - ✓ FSU Instruction
  - ✓ Pierpont Instruction
  - ✓ Administration and Finance (includes Physical Plant)

- ✓ Academic Services
- ✓ Information Technology
- ✓ Student Services

The committees make up is defined by the attached budget committee chart (Exhibit A)

- A monthly Executive Financial Review Committee that monitors the financial outcomes (each month and year-to-date) of each institution and Board of Governors Support component. This committee will assess the financial progress of each component and decide on corrective actions if any are needed. This committee will be comprised of the following members:

- ✓ President of Fairmont State University
- ✓ President of Pierpont Community & Technical College
- ✓ Vice President of Administrative and Fiscal Affairs
- ✓ Director of Budget
- ✓ Director of Accounting

The Presidents' Cabinet will serve as an advisory committee to the Executive Financial Review Committee (more specifically both presidents).

Fairmont State community constituents will be asked from time to time to provide input and feedback to the Executive Financial Review Committee.

Actions taken by the Executive Financial Review Committee will be documented and provided to the Board of Governors at each meeting. Information updates will also be provided to the Fairmont State Foundation Inc.

## **BUDGET COMMITTEES**

### **et Review Committee**

President FSU  
 President Pierpont C&TC  
 President Faculty Senate  
 President Faculty Assembly  
 Classified Staff Representative  
 Student Representative  
 VP Administration & Finance (Ex-Officio non-voting)  
 Budget Director (Ex-Officio non-voting)

### **nstruction Subcommittee**

Chair: FSU Provost  
 Two Faculty Senate Representatives  
 Two Faculty members selected by Provost  
 Staff Representative  
 Student Representative

### **ontC&TC Instruction Subcommittee**

Chair –Associate Provost C&TC  
 Two Faculty Assembly Representatives  
 Two Faculty members selected by the C&TC President  
 Classified Staff Representative  
 Pierpont C&TC Student Representative

**Administration and Finance Subcommittee**

Chair: VP Administration and Finance  
Faculty Senate Representative  
Faculty Assembly Representative  
Staff Council Representative  
Classified Staff Representative from Admin and Finance  
Non-Classified Staff Representative from Admin and Finance  
Student Representative

**Academic Services Subcommittee**

Chair: Associate VP Academic Services  
Faculty Senate Representative  
Faculty Assembly Representative  
Staff Council Representative  
Classified Staff Representative from Academic Services  
Non-Classified Staff Representative from Academic Services  
Student Representative

**Information Technology Subcommittee**

Chair: VP Research and Grants  
Faculty Senate Representative  
Faculty Assembly Representative  
Staff Council Representative  
Classified Staff Representative from IT  
Non-Classified Staff Representative from IT  
Student Representative

**Student Services Subcommittee**

Chair: VP Student Services  
Faculty Senate Representative  
Faculty Assembly Representative  
Staff Council Representative  
Classified Staff Representative from Student Services  
Non-Classified Staff Representative from Student Services  
Student Representative

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# Pierpont Community & Technical College Board of Governors

## Meeting of September 15, 2020

**ITEM:** Restructure and Appointments of the Pierpont Community & Technical College (Pierpont) Board Committees, Chairs, and Members for the 2020-2021 Academic Year.

*Note: This Resolution is for an informational item, only.*

**COMMITTEE:** Committee of the Whole

**RECOMMENDED RESOLUTION:** Resolved that the Chair of Pierpont Community & Technical College Board of Governors (BOG) presents the Restructure and Appointments of the Board Committees, Chairs, and Members to:

- 1) the Executive Committee (EC);
- 2) the Communications, Academic Affairs, Recruiting & Research Committee (CARR);
- 4) the Finance & Administration Committee (FA); and,
- 5) the Government Relations, Policies, and Human Resources Committee (GRPHR) for AY 2020-2021.

**STAFF MEMBER:** Thomas J. Barlow, Board Chair

### **BACKGROUND:**

In accordance with the Pierpont Board of Governors Bylaws adopted on February 25, 2014:

#### **IV. Special Committees**

A. Appointment of Special Committees of the Board

The Chairperson of the Board may appoint members to serve on special committees from time to time and to appoint a Chairperson of each committee. Committee Chairs, or a designee, are responsible for reporting recommendations of the committee to the full Board during regularly scheduled meetings. Special committees may not act unilaterally for the Board. Committee members may conduct meetings via electronic conferencing.

Therefore, the Chair of the Pierpont Board of Governors will hereby announce the restructure and appointments of the Chairs and members, to the BOG Committees for AY 2020-2021.

Complete details are provided within the September 15, 2020 Pierpont Community & Technical College Board of Governors Book attachments.



Meeting formally six times per year, the Pierpont Board of Governors incorporates the following standing committees. Board members serve on at least one committee.

The chair of the board serves as an *ex officio* member of all standing committees, serving on some as a full member. The president of the college also serves in an *ex officio* capacity on all committees with the exception when the Executive Committee is discussing the President's Review and Compensation.

Non-BOG members who possess skills or expertise in a particular area may be invited to assist standing committees, but do not have voting power.

## PIERPONT COMMUNITY & TECHNICAL COLLEGE BOARD OF GOVERNORS COMMITTEES

1. Board Executive Committee
2. Communication, Academic Affairs, Recruiting & Research Committee (CARR)
3. Finance/Audit, Administration, & Foundation Committee
4. Government Relations, Policies, and Human Resources Committee

### *Executive Committee*

Chair: Thomas J. Barlow

Members:

- ✓ Board of Governors Executive Officers
- ✓ Board Standing Committee's Chairs
- ✓ Board of Governors Immediate Past Chair
- ✓ President – Ex officio
- ✓ *Staff Liaison*: Executive Assistant to the Board of Governors

Committee Purpose:

The Executive Committee is empowered to determine and act upon any matter within the jurisdiction of the Board, except to grant degrees or make removals from office, and such determinations and actions shall be the determinations and actions of the Board and shall be reported to the Board at its next meeting.

The charge of the Committee is to review and make recommendations, when necessary, to the Full Board on:

- Acts for the board between board meetings board governance matters including
- President reviews and compensation
- Board of Governors operational and membership matters
- College legal matters

***Communications, Academic Affairs, Recruiting & Research Committee (CARR)***

Chair: Brooke Nissim Sabat

Members:

- ✓ Larry Puccio, Jr. – BOG Member
- ✓ Natalie Stone – BOG Member
- ✓ Jillian Sole – Classified Staff BOG Representative
- ✓ Christopher Sunseri – Student Government BOG Representative
- ✓ BOG Chair – Ex officio
- ✓ President – Ex officio
- ✓ *Staff Liaisons:* Provost, VP Student Affairs, VP Organization & Development, CIO/IT Officer, Academic Deans, Ex. Director of eLearning, Director of NCWV Advanced Technology Center/CWE, Director of Academy for Teaching Excellence, Assessment & Inclusion, Director of Continuing Education, Director of Financial Aid, Director of Admissions/Recruitment, Registrar, SGA Coordinator, Assistant to the Provost, Pierpont Foundation Member

Committee Purpose:

The Communications, Academic Affairs, Recruiting & Research Committee (CARR) will oversee and ensure the highest standards of academic achievement on all campuses and sites.

The Committee will oversee the college's enrollment, financial aid, and communications and marketing strategies. The committee also reviews the long-term analysis of enrollment trends and the market forces impacting the recruitment of students.

The Committee will ensure that implementation of the Strategic plan and continuous improvement in appropriate areas are defined and set forth with objectives and metrics, including the long-term analyses of retention and graduation rates.

The Committee will extrapolate and analyze data to oversee the improvement and equity of opportunities for all students to be successful, and to serve as the foundation of institutional decisions.

The charge of the Committee is to review and make recommendations, when necessary, to the Full Board on:

- Major curricular and educational policy issues
- Academic programs and review, including degree approvals
- Career technical education and K12 division
- High school guidance counselors, and educational partners
- Recruitment assistance
- 13-counties service area data
- Enrollment trends

- Progress and improvement
- Guided Pathways
- Data monitoring and tracking
- Institutional research
- Diversity, Inclusion, and Equity
- Honorary Degree approvals
- Tenure, promotion, emeritus/a status
- Student Affairs
- Faculty Senate and Staff Council
- Communications
- Marketing and branding
- Alumni relations

### ***Finance and Administration Committee (FA)***

Chair: Brian Bozarth

Members:

- ✓ Brooke Nissim Sabat – BOG Member
- ✓ Rick Pruitte – BOG Member
- ✓ Vacant – BOG Member
- ✓ Vacant – BOG Member
- ✓ BOG Chair – Ex officio
- ✓ President – Ex officio
- ✓ *Staff Liaisons:* CFO/VP Finance & Administration, VP of Organization & Development, CIO Information Systems, Pierpont Foundation President, Pierpont Foundation Director, EA to the President and BOG

Committee Purpose:

The Finance/Audit, Administration, and Foundation Committee provides oversight for the college's finances, business, and facilities activities.

The Committee advises the Board of Governors on the state of the college's financial operations, budgetary allocations, student fees, personnel policies, investment performance strategy and returns, and facilities.

The Committee serves to ensure the college operates within available resources and applicable federal, state, and college policies in a manner supportive of the college's strategic plan.

The Committee will work with the Pierpont Foundation Board and Director to aid in the enhancement of the institution's resources.

The charge of the Committee is to review and make recommendations, when necessary, to the Full Board on:

- Annual College Budget, and any mid-year adjustments
- Quarterly and year-end financial conditions
- Present a financial report at each BOG meeting
- Information Technology
- Capital Facilities
- Philanthropy
- Fundraising, grants, scholarships

***Government Relations, Policies, and Human Resources Committee (GRPHR)***

Chair: Warren VanAlsburg

Members:

- ✓ Christopher Sunseri – Student Government BOG Representative
- ✓ Vacant – BOG Member
- ✓ BOG Chair – Ex officio
- ✓ President – Ex officio
- ✓ *Staff Liaison:* VP Student Services, VP Organization & Development, CFO/VP Finance & Administration, Executive Assistant to the President & BOG, Advisory Council for Faculty Representative, Pierpont Foundation Director, BOG Policies Review Committee Chair, Student Government Association Coordinator

Committee Purpose:

The Government Relations, Policies, and Human Resources Committee will work to improve relationships with county, state, and federal government. To advocate for legislative policies that will remove barriers and strengthen student success, persistence, and completion. To increase available educational opportunities for **all counties** students and increase scholarship and funding resources.

The Committee will track federal, state, and local polices that have a direct impact on higher education and oversee the compliance of existing policies.

The Committee will monitor local, state, and federal laws relating to human resources. To encourage practices to grow diversity and inclusion opportunities and create an attractive environment for current and prospective employees.

The charge of the committee is to review and make recommendations, when necessary, to the Full Board on:

- Federal Government
- State Governor, State Senate, and House of Representatives
- State Board of Education
- County representatives, including boards of education, county commissioners, and other county organizations

- Focus on federal and state policies that directly affect higher education
- Human Resources polices, employee development and engagement

### BOG AD HOC COMMITTEES

#### *Board of Governors Executive Officers Nominating Committee (EON)*

Chair: Brian Bozarth

Members:

- ✓ Brooke Nissim-Sabat – Faculty Senate BOG Representative
- ✓ Rick Pruitte – BOG Member
- ✓ Warren VanAlsburg – BOG Member
- ✓ *Staff Liaison*: Executive Assistant to the Board of Governors

Committee Purpose:

In accordance with the Pierpont BOG Bylaws, the Board of Governors Executive Officers Nominating Committee shall consider candidates and present nominations for Board Chair, Vice Chair, and Secretary to the Full Board. Elections take place in June of each year.

The Chairperson must be elected from among the laypersons appointed by the Governor. A majority of the Board shall be required for the election of the Board Officers.

#### *President Evaluation Committee (PEC)*

Chair: Warren VanAlsburg

Members:

- ✓ Thomas J. Barlow – BOG Member
- ✓ Larry J. Puccio, Jr. – BOG Member
- ✓ Natalie Stone – BOG Member
- ✓ Vacant – BOG Member
- ✓ *Staff Liaison*: Executive Assistant to the Board of Governors

Committee Purpose:

In accordance with WV Series 5; Title 134, the President Evaluation Committee shall conduct a review of the President's performance in relation to duties and responsibilities assigned. A formal, structured evaluation shall occur every three years, at the end of the initial contract period, and a written yearly evaluation.

The President Evaluation Committee will present the evaluation report summary to the Full Board. The Board's final evaluation shall then be provided to the President, Chancellor, and Chair of the Council.



## PIERPONT BOARD OF GOVERNORS 2020 – 2021 OFFICERS & COMMITTEES

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### **PIERPONT BOARD OF GOVERNORS EXECUTIVE OFFICERS**

(Effective 9/15/2020)

Thomas J. Barlow – Chair  
Brooke Nissim-Sabat – Vice Chair (pending)  
Brian Bozarth – Secretary

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### **BOG COMMITTEES**

#### **Executive Committee (EC)**

- Thomas J. Barlow – BOG Chair
- Brooke Nissim-Sabat – BOG Vice Chair, Faculty Senate BOG Rep. & CARR Committee Chair (pending)
- Brian S. Bozarth – BOG Secretary & FA Committee Chair
- Warren “Chip” VanAlsburg – GRPHR Committee Chair, BOG Immediate Past Chair
- Johnny M. Moore – President (Ex officio)

#### *Staff Resource:*

Cyndee K. Sensibaugh – EA to the President and BOG

#### **Communications, Academic Affairs, Recruiting, & Research (CARR)**

- Brooke Nissim-Sabat – Chair
- Larry J. Puccio – BOG Member
- Natalie Stone – BOG Member
- Jillian Sole – Classified Staff BOG Representative
- Christopher Sunseri – Student Government BOG Representative  
(additional BOG members may be added)
- Thomas J. Barlow – BOG Chair (Ex officio)
- Johnny M. Moore – President (Ex officio)

*Staff Resources:*

Michael Waide – Provost, Acting Dean of Health Sciences  
Lyla Grandstaff – VP Student Services  
Steve Leach – VP Organization & Development & Foundation Director  
Ron Hamilton – CIO Information Systems  
David Beighley – Dean, School of General Education & Professional Studies  
Kari Coffindaffer – Dean, School of Business, Aviation & Technology  
Robin Strader – Executive Director of eLearning  
Travis Miller – Director Advanced Technology Center/CWE  
Nancy Parks – Director of Academy for Teaching Excellence, Assessment & Inclusion  
Kimberly Cale – Director of Continuing Education  
Ashley Tennant – Director of Financial Aid  
Jennifer McConnell – Director of Admissions/Recruitment  
John Davis - Registrar  
Raven Thomas – Student Government Association Coordinator  
Amanda Hawkinberry – Administrative Assistant to the Provost  
Member – Pierpont Foundation

**Finance and Administration Committee (FA)**

- Brian S. Bozarth – Chair
- Brooke Nissim-Sabat – BOG Member
- Rick Pruitte – BOG Member  
*(additional BOG members may be added)*
- Thomas J. Barlow – BOG Chair (Ex officio)
- Johnny M. Moore – President (Ex officio)

*Staff Resources:*

Dale Bradley – VP Finance & Administration/CFO  
Steve Leach – VP Organization & Development & Foundation Director  
Ron Hamilton – CIO Information Systems  
Cyndee K. Sensibaugh – EA to the President and BOG  
Rusty Elliott – President Pierpont Foundation

**Government Relations, Policies, and Human Resources Committee (GRPHR)**

- Warren “Chip” VanAlsburg – Chair
- Christopher Sunseri – Student Government BOG Representative  
*(additional BOG members may be added)*

- Thomas J. Barlow – BOG Chair (Ex officio)
- Johnny M. Moore – President (Ex officio)

*Staff Resources:*

Lyla Grandstaff – VP Student Services

Dale Bradley – VP Finance & Administration/CFO

Steve Leach – VP Organization & Development & Foundation Director

Cyndee Sensibaugh – Executive Assistant to the President

Amy Cunningham – Advisory Council for Faculty

Kari Coffindaffer – Co-chair Institutional BOG Polices Review Committee

Susan Coffindaffer – Co-chair Institutional BOG Polices Review Committee

Raven Thomas – Student Government Association Coordinator

## **BOG AD HOC COMMITTEES**

### **Board of Governors Executive Officers Nominating Committee (EON)**

- Brian S. Bozarth – Chair
- Brooke Nissim-Sabat – BOG Faculty Senate Representative
- Rick Pruitte – BOG Member
- Warren VanAlsburg – BOG Member

*Staff Resource:*

Cyndee K. Sensibaugh – EA to the President and BOG

### **President Evaluation Committee (PEC)**

- Warren VanAlsburg - Chair
- Thomas Barlow
- Larry Puccio, Jr.
- Natalie Stone
- *(additional BOG members may be added)*

*Staff Resource:*

Cyndee K. Sensibaugh – EA to the President and BOG



## **NORTH CENTRAL ADVANCE TECHNOLOGY CENTER ADVISORY BOARD**

### **North Central Advanced Technology Center Advisory Board Officers**

- Jillian Sole – Chair
- Thomas Barlow – Vice Chair
- Vacant – Recording Secretary

### **North Central Advanced Technology Center Advisory Board – Nominating Committee**

- Brian Bozarth – Chair
- Thomas Barlow – ATC Advisory Board Member
- Vacant - NCATCAB Member

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# Pierpont Community & Technical College Board of Governors

## Meeting of September 15, 2020

<b>ITEM:</b>	Resolution for Approval of the of the Pierpont Community & Technical College Board of Governors Vice President for the 2020-2021 Academic Year.
<b>COMMITTEE:</b>	Pierpont Community & Technical College Board of Governors Ad Hoc Nominating Committee for the BOG Executive Officers
<b>RECOMMENDED RESOLUTION:</b>	Resolved, that the Pierpont Community & Technical College Board of Governors Ad Hoc Nominating Committee for the BOG Executive Officers presents for approval the newly elected Board of Governors Vice Chair for the 2020-2021 Academic Year.
<b>COMMITTEE MEMBERS:</b>	Brian Bozarth (Chair), Brooke Nissim-Sabat, Rick Pruitte, and Warren 'Chip' VanAlsburg

**BACKGROUND:** At the Pierpont Community & Technical College Board of Governors meeting held on June 16, 2020, the BOG Executive Officers were approved for the 2020-2021 academic year. Those officers were:

- Thomas Barlow, Chair
- Sharon Shaffer, Vice Chair
- Brian Bozarth, Secretary

Then, due to the very sudden death of the Pierpont Community & Technical College Board Vice Chair, Sharon J. Shaffer, on July 3, 2020, the Pierpont Community & Technical College Board Chair solicited nominations, electronically, to fill the vacant Vice Chair position on July 8 through July 10, 2020.

On July 14, 2020 a call for final vote of the candidate with the most nominations was submitted, via email.

On July 20, 2020, Brooke Nissim-Sabat was named, and agreed to serve, as the newly elected Pierpont Community & Technical College Board Vice Chair for 2020-2021.

**Pierpont Community & Technical College**  
**BOARD OF GOVERNORS**  
**Electronic Meeting for Executive Officer Vote**  
**July 20, 2020**

**Nominations and Election of the 2020-2021 BOG Vice Chair Replacement**

Due to the very sudden death of the Pierpont Community & Technical College Board Vice Chair, Sharon J. Shaffer, on July 3, 2020, the Pierpont Community & Technical College Board Chair solicited nominations to fill the vacant Vice Chair position on July 8 through July 10, 2020.

On July 14, 2020 a call for final vote of the candidate with the most nominations was submitted, via email. Approval for the nominee to serve was provided via email through July 16, 2020, with five members voting yes, one member abstaining (nominee), and two members did not send in a vote. The Pierpont Board currently has eight active members, with six of those members governor appointed.

On July 20, 2020, Brooke Nissim-Sabat was named as the newly elected Pierpont Community & Technical College Board Vice Chair for 2020-2021. Ms. Nissim-Sabat also currently serves as the Chair of the Data Analytics and Research Committee.

This completes the nomination and election process for the Pierpont Community & Technical College Board Vice Chair for the 2020-2021 term.

- Chair – Thomas Barlow
- Vice-Chair – Brooke Nissim Sabat
- Recording Secretary – Brian Barlow

*Minutes respectfully submitted by: Cyndee K. Sensibaugh*

**Pierpont Mission Statement:** To provide accessible, responsive, comprehensive education that works.

**Pierpont Vision Statement:** Empowering individuals to transform their lives through education.

**Pierpont Tagline:** Education that Works.