

PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
February 15, 2011
2:00 PM

MINUTES

Call to Order

A meeting of the Pierpont Community & Technical College Board of Governors was held on February 15, 2011 beginning at 2:00 PM in the Falcon Center Board Room. Present at the meeting were Board members: Dixie Copley, Chairman James Griffin, Kyle Hamilton, Jeff Tucker, Eugene Weaver, Tom Stose, Beverly Jones, Rick Pruitte, and Drew Kelly. Present by phone was: Linda Aman. Absent were: Earl McConnel and Sharon Shaffer.

Approval of Minutes

Kyle Hamilton moved that the Minutes of the November 16, 2010 Board of Governors Meeting, and the December 10, 2010 Board of Governor's Retreat be approved. Dixie Copley seconded the motion. Motion carried.

Special Recognitions

Chairman James Griffin and President Doreen Larson recognized the Pierpont Culinary Academy Competition Team (Captain - Maria Provencher, Joseph White, Ted Hastings, Brandon Shaw, Ryan Contraski, and Coaches - Chef Jay R. Mahoney and Chef Brian A. Floyd) for their win in the West Virginia Junior Hot Food Competition (3rd year in a row, and 5th title in seven years). The Team will next compete at the regional competition in Ohio in March.

Brian Floyd informed the Board that Joseph White was named the 2010 Culinary Arts Student of the Year and Chef Jay Mahoney was named as the 2010 Culinary Arts Chef of the year. Chef Jay Mahoney announced that Chef Brian Floyd was nominated as Educator of the Year.

Special recognition was also given to the Pierpont Classified Staff of the Year Nominees and Winner (Winner – Mary Jo Rutherford, Miwa Edwards, Nancy Keller, and Brenda Mayfield).

Dr. Larson received notification that Pierpont was among a group of 107 West Virginia employers that achieved the KIDS COUNT's childcare friendly workplace designation for 2010. An award for *Business on Board with Childcare* will be presented to Mrs. Barbara Alvarez, Early Childhood Development, in Charleston on March 22, 2011.

President's Report

Dr. Larson introduced her new executive assistant, Cyndee Sensibaugh, to the Board. Dr. Larson also provided an introduction of Dr. Quentin Johnson, Sr. VP of Enrollment Services. Dr. Johnson was unable to be present, as he was attending an off campus meeting.

In speaking of Pierpont's high priority initiatives, Dr. Larson was pleased to relay the outstanding support and encouragement given by the state legislators and the community leaders. Delegates Caputo, Manchin, and Longstreth have sent letters of support for the Advanced Technology Center to Interim Governor Earl Ray Tomblin. Andy Kniceley, Editor of the Times WV, has also forwarded a letter of support to the Governor. In a display of partisanship, both Dr. Thomas Krepel and Dr. Doreen Larson have sent letters of support for each other's high priority initiatives to the state senators and delegates.

In discussing Pierpont's strategic goals, Dr. Larson reported that Pierpont Priorities meetings have begun, and are ongoing. The draft of the strategic plan is being reviewed and suggestions for ideas and projects are providing good direction. Dr. Larson's intent for the strategic plan is to focus Pierpont to "do a few things very well, rather than many things moderately well". Dr. Larson is meeting with the Deans of each school to discuss incorporating their program goals into Pierpont's strategic plan. Dr. Larson stated that "Pierpont wants to be able to measure our progress toward our goals and we want to have everyone working toward the same goals."

Dr. Larson stated that, we have a Strategic Vision for Pierpont – *"Transform Pierpont from a well-kept secret to a best-known asset,"* a Guiding Principle – *"Act as a family; treat others as family,"* and three objectives: to be flexible for our students and responsive to our businesses; to strengthen Pierpont's presence across all 13 counties in its service region; and to commit Pierpont to a culture of completion.

During the spring semester, Pierpont is holding a series of meetings with the entire campus community, with academic program directors, the faculty assembly, the classified staff, student groups, and community groups. The purpose will be to finalize strategic goals and select strategies, and begin to detail and fund plans for the next four years. A schedule of the meetings was provided, and Dr. Larson encouraged all to attend as many as possible.

In discussion of First Lady Tomblin's visit to Pierpont this past January 25th; Dr. Larson stated that she continues to hear nothing but praise for the entire schedule of events, the overwhelming participation, and the warm reception for First Lady Tomblin. Dr. Larson said that the First Lady and Chancellor Skidmore were impressed with the turnout and all of the positive comments about Pierpont.

Dr. Larson reiterated that "this is what we mean when we say we want to become a 'well known asset'. We want to be that source of pride for our region in every community. We also want to give back to our community."

In relation to community events, Dr. Larson informed the Board that Pierpont sponsored the Habitat for Humanity Dance on February 11th, and Pierpont had great participation in the United Way campaign, including the first ever Radiothon.

Dr. Larson asked the Board to consider nominees for the Pierpont Alumni Awards. Awards will be given to *Outstanding Young Alumni*, *Outstanding Alumni*, and *Alumni of Achievement*. Nominations are due by March 1, 2011.

Dr. Larson reported that spring enrollment is up, the Math and Writing Center is available, the Robert C. Byrd National Aerospace Center is being upgraded, and we have many grant applications in the works.

Operation Reports

- Brian Floyd presented the Faculty Assembly Report
- Mary Jo Rutherford presented the Classified Staff Report
- Alicia Nieman presented the Student Government Report
- Jean Bolyard presented the Academic Affairs Report
- Paul Schreffler presented the Center for Workforce Education Report
- Jeani Hawkins presented the Off Campus Program Report.

Financial Report

Dale Bradley delivered the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for FY 2011

Capital Projects Report

Jim Decker stated that a Mechatronics grant opportunity has been provided by the Department of Labor. Pierpont has assembled a team for the Mechatronics Community College and Career Training Consortium. The grant proposal is due on April 24, 2011.

Club Sport Participation Report

Tina Mascaro was in attendance to deliver the update for Michael Belmear. Chairman Griffin recognized Athletic Director Rusty Elliott to provide an update on the status of two-year student's ability to participate in intercollegiate athletics.

Committee Reports

- **Finance Committee**
No report

➤ **Off Campus Operations Committee**

Tom Stose stated that Pierpont is looking into opportunities to expand in the Morgantown area. In the near future, Mr. Stose will be meeting with Dr. Larson to discuss strategic planning for off campus development.

➤ **Marketing Committee**

No report

New Business

Presentation on the Mechatronics Program

Mr. Jo Calvez gave a presentation, and a demonstration, on the new Mechatronics Program that he has been developing over the past year. Mr. Calvez described Mechatronics as “the study of mechanics, electricity, and electronics with the goal of developing the knowledge and skills required to maintain, troubleshoot, and repair electro-mechanical systems in an industrial environment.” Mr. Calvez provided examples of the accelerated associate degree block schedule and how it develops over an 18 month time frame. This new program will begin in August 2011.

Dr. Larson stated that the Mechatronics program illustrates how a community college can quickly respond to a regional need, develop a tailored curriculum with the input of regional businesses, and literally “create” the training and education necessary for workers in the immediate and long term economy.

Executive Session

Dixie Copley moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go into Executive Session to discuss personnel and personnel matters, which if discussed in public might adversely affect the reputation of any person. Tom Stose seconded the motion. Motion carried.

Upon conclusion of Executive Session, Dixie Copley moved that the Board adjourn Executive Session and reconvene in Open Session. Tom Stose seconded the motion. Motion carried.

Following Executive Session, Chairman Griffin announced that there were no action items needing addressed from the Executive Session.

Adjournment and Next Meeting

The next Board of Governors Meeting will be held on March 15, 2011 at 2:00 PM in the Falcon Center Board Room.

There being no further business, the meeting adjourned at 4:45 PM.