

Pierpont Community & Technical College
BOARD OF GOVERNORS
MINUTES
March 16, 2010

Call to Order

A meeting of the Pierpont Community & Technical College Board of Governors was held on March 16, 2010 beginning at 2:00 p.m. in Falcon Center Board Room. Present at the meeting were Board Members: Beverly Jones, James Griffin, Dixie Copley, Kyle Hamilton, Ryan Houser, Earl McConnell, Jeff Tucker, Rick Pruitte, and Linda Aman by phone. Absent were Leslie Lovett and Eugene Weaver.

Chair James Griffin called the meeting to order.

Approval of Minutes

Dixie Copley moved that the minutes of the December 15, 2009 meeting be approved. Motion carried.

Constituent Reports

No report from Faculty Assembly Report.
Mary Jo Rutherford presented the Classified Staff Report.
No report from the Student Government.
Bun Perkinson presented the Foundation Report.
No report from the Alumni Association.
Rusty Elliott presented the Athletic Association Report.

President's Report

President Blair Montgomery reported on the West Virginia Higher Education Policy Commission and Community and Technical College System 2009 Report Card and how we compare on scores to peer institutions. Pierpont Community & Technical College is currently working to prepare an Annual Report. The West Virginia Council for Community & Technical Colleges has agreed not to permit increases in tuition and fees for the upcoming fiscal year. Enrollment for Pierpont Community & Technical College has increased for the spring semester. Full Time Equivalency (FTE) is up 8.6% and Headcount is up 2%. President Montgomery reported that he attended the Rural Community College Alliance Meeting in Washington, D.C. President Montgomery spoke to members of Congress and had meetings with the Department of Education in regard to grant writing and they spoke very highly of our Gear Up Program.

Finance Report

Dale Bradley delivered the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for January and February, 2010.

Fund Manager Spending Request

Dale Bradley reported on the resolution of Pierpont Community & Technical College Board of Governors that up to \$110,000 of the FY 2009 ending total Fund Manager's cash reserves of approximately \$492,158 is approved for spending in the FY 2010 budget. Kyle Hamilton made the motion to the board to approve the spending the \$110,000 of the FY 2009 Fund Managers reserve. Dixie Copley seconded the motion. Motion carried.

FY 2009 Finance Audit

Dale Bradley presented to the audit committee for 2009 audit. This was a joint audit with Fairmont State University. Kyle Hamilton moved to accept the Audit Report. Earl McConnell seconded the motion. Motion carried.

Program Reviews

Rich McCormick presented the Program Review for Veterinary Technology and recommended that the Board approve continuance for the program at current activity level. Dixie Copley moved to approve the continuation of the program at the current level of activity. Kyle Hamilton seconded the motion. Motion carried.

Board Update on Fire Suppression Systems at NAEC

Chair Griffin announced that Thomas Stose, Director of the NAEC, was unavailable and that the report would be delivered at the April meeting.

Off Campus Programs Coordinator Report

Rich McCormick reported that enrollment is up in both the North and South regions. A more complete report will be made at the April meeting.

Bookstore Textbook Affordability Committee Progress

Rick Porto reported that Series 51, a state level policy for both the Higher Education Policy Commission and the Community College Council for Community and Technical Education, was in the process of revision at the State Level. The review was necessary to ensure that all public institutions in West Virginia revise their policies and practices to be compliant with the new requirements under the Higher Educational Equal Opportunities Act. The members of the Textbook Accountability and Bookstore advisory committees have been following the state level process and have begun working on a revised policy to present to the Board of Governors.

Legislative Audit Update

Rick Porto reported on the Audit findings. The findings have been identified and corrected.

Capital Projects Update

Rick Porto presented the Capital Projects updates and completions. The entrance signs have been completed. Landscaping is being completed. The Folk Life Center is continuing to be worked on. Locust Avenue widening project will begin this summer. Hunt Haught Hall is still being worked on.

Off Campus Operation Committee

Rich McCormick reported on the needs and assessments of the Braxton County facility to start Health Career programs; Byrd Center and the Fire Suppression System; Monongalia County assessment on a new facility and start up of new programs to establish new growth in that area.

Finance Committee

Kyle Hamilton briefed the Board regarding the process related to the Separation of Assets and Liabilities.

Marketing Committee

No report.

Old Business

Chair James Griffin gave an update on the Presidential Search Process. He stated that more than 70 candidates have been reviewed by the committee and that they have worked to narrow the pool to the semi-finalist. He thanked to the committee for their hard work and dedication to the process and stated that he felt the search was going very well. Members Earl McConnell and Dixie Copley both remarked at how impressed they were with the overall caliber of the candidates.

Executive Session

Dixie Copley moved pursuant 6-9A-4-2b of the WV Code that the Board go into Executive Session to discuss personnel and personal matters, which if discussed in public might adversely affect the reputation of any person. Kyle Hamilton seconded. Motion carried.

At the end of the executive session Dixie Copley moved that his Board adjourn executive session and reconvene in open session. Beverly Jones seconded. Motion carried.

No action was taken by the Board.

Adjournment

There being no further business, the meeting was adjourned at 3:40 p.m.