

**Pierpont Community & Technical College**  
**BOARD OF GOVERNORS**  
**MINUTES**  
April 27, 2010

**Call to Order**

A meeting of the Pierpont Community & Technical College Board of Governors was held on April 27, 2010 beginning at 2:00 p.m. in Falcon Center Board Room. Present at the meeting were Board Members: Beverly Jones, James Griffin, Dixie Copley, Kyle Hamilton, Ryan Houser, Earl McConnell, Jeff Tucker, Rick Pruitte, Leslie Lovett, Eugene Weaver. Absent was Linda Aman.

Chair James Griffin called the meeting to order.

**Approval of Minutes**

Dixie Copley moved that the minutes of the March 16, 2010 and April 16, 2010 meeting be approved. Motion carried.

**Constituent Reports**

Tom Stose presented the Faculty Assembly Report.  
Mary Jo Rutherford presented the Classified Staff Report.  
Alicia Nieman presented the Student Government.  
Bun Perkinson presented the Foundation Report.  
Devanna Corley presented the Alumni Association.  
Devanna Corley presented the Athletic Association Report.

**President's Report**

President Blair Montgomery reported on meeting with Dr. Larson and announced that she will participate in the Spring Commencement ceremony. President Montgomery and Dale Bradley have a meeting scheduled for May 5 with Chancellor Jim Skidmore regarding the Advanced Technology Center.

**Finance Report**

Dale Bradley delivered the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for March 15, 2010.

**Tuition and Fees for the Academic Year 2010-2011**

Dale Bradley provided an update regarding Tuition and Fees for Academic Year 2010-2011.

## **Board Update on Fire Suppression Systems at NAEC**

Tom Stose reported on cost estimates for repairs needed at the National Aerospace Education Center.

## **Off Campus Programs Coordinator Report**

Jennifer Weist reported on behalf of Lyla Grandstaff. An enrollment comparison for Spring 2009 and 2010 was provided and the Board was briefed on an upcoming Off Site Compliance Visit scheduled by the Higher Learning Commission for May 3 and 4, 2010.

## **Program Review – Liberal Studies**

Jennifer Weist presented the recommendation that the Board approve the continuation of the Liberal Studies Associate of Arts program at current levels. Kyle Hamilton moved to approve the continuation of the program. Motion carried.

## **Board of Governors Training Requirement**

Jennifer Weist reported on the certification of professional development training required of all members of the Board of Governors.

## **Bookstore Textbook Affordability Committee Progress**

Rick Porto and Leslie Lovett provided an update on the activities of the Textbook Affordability Committee and its work in response to changes in policy regarding bookstore operations required by the Higher Education Opportunities Act. They reported that the West Virginia Council on Community & Technical College Education had adopted revisions to Series 51. These changes require updates to Pierpont Board of Governors Policy 54. The Board has 180 days to enact changes required to be in compliance.

## **2010 Capital Projects Update**

James Decker presented the Capital Projects updates and completions.

## **Energy Savings Measures in Progress for Parking Garage**

James Decker reported on Energy Savings Measures in Progress for Parking Garage by changing garage by changing to lower power consuming bulbs. The current bulbs are 150 watt metal halide bulbs with separate ballasts. They have started the process to change to 60 watt max-life fluorescent bulb with self ballast. These bulbs will put out more light while consuming considerably less energy.

## **Off Campus Operation Committee**

Leslie Lovett had no report.

## **Finance Committee**

Kyle Hamilton asked Brian Floyd to report on the Business plan for Pierpont Culinary Center at 200 Madison. Brian Floyd reported on the objectives, mission, community & economic benefits, keys to success, sources of funds and requests.

## **Marketing Committee**

Dixie Copley asked Sarah Hensley to provide an update on marketing initiatives.

## **Executive Session**

Dixie Copley moved pursuant 6-9A-4-2b of the WV Code that the Board go into Executive Session to discuss personnel and personal matters, which if discussed in public might adversely affect the reputation of any person. Kyle Hamilton seconded. Motion carried.

At the end of the executive session Dixie Copley moved that his Board adjourn executive session and reconvene in open session. Kyle Hamilton seconded. Motion carried.

## **New Business**

A motion was made by Kyle Hamilton that during the time period from President Montgomery's retirement as Pierpont Community & Technical College President until Dr. Larson's assumption of the President's responsibilities (June 1-June 29, 2010, academic issues that arise will be directed to Dr. Gerald Bacza who is given decision making authority in addressing such issues and all financial, administrative, and budget issues that arise will be directed to Mr. Dale Bradley who is given decision making authority in addressing such issues, including institutional budgetary signatory authority. Rick Pruitte seconded. Motion carried.

A motion was made by Dixie Copley that the Board of Governors issue a temporary appointment to Dr. Doreen Larson to cover days worked prior to her official appointment on June 30, 2010. The temporary appointment will be provide compensation on a daily rate for actual days worked. She will be compensated for travel expenses incurred but not travel time. Beverly Jones seconded. Motion carried

A motion was made by Leslie Lovett to allocate up to \$5,000 for moving expenses. Dixie Copley seconded. Motion carried.

## **Adjournment**

There being no further business, the meeting was adjourned at 4:34 p.m.