

Pierpont Community & Technical College

BOARD OF GOVERNORS

MINUTES

August 24, 2010

Call to Order

A meeting of the Pierpont Community & Technical College Board of Governors was held on August 24, 2010 beginning at 2:00 p.m. in Falcon Center Board Room. Present at the meeting were Board Members: Dixie Copley, James Griffin, Kyle Hamilton, Ryan Houser, Beverly Jones, Leslie Lovett, Earl McConnell, Sharon Shaffer, Jeff Tucker and Eugene Weaver. Linda Aman and Rick Pruitte were absent.

Chair James Griffin called the meeting to order. A moment of silence was held in honor of the Pierpont student who died.

Approval of Minutes

Chair Jim Griffin accepted a correction to the minutes of the June 15, 2010 meeting and motion that they be approved from Leslie Lovett.
Motion carried.

President's Report

Dr. Doreen Larson extended greetings and thanks to the Board of Governors, faculty and staff. She announced that beginning September 1, 2010 that Leslie Lovett will be the Interim Vice President for Academic Affairs. She thanked Dr. Jerry Bacza serving as the Interim Vice President of Academic Affairs during the summer months. Dr. Larson provided updates on the Strategic Plan, Marketing Plan, and Development Week Activities. She has established a schedule for "Pierpont Priorities" meetings with faculty and staff to support the strategic planning process. The Aviation program is at capacity for the fall term and the Power Plant program is also full with a waiting list. Jeani Hawkins has been promoted to the position of Associate Vice President for Off Campus Programs. Health Care Programs will be offered at the Braxton County Center this fall. The expansion in offerings was funded through a state grant. Dr. Larson thanked Dr. Rosemarie Romesburg and Jeani Hawkins for receiving the grant. She concluded her report by sharing a new promotional video compiled by Sarah Hensley call *The People of Pierpont* with the group.

Constituent Reports

Brian Floyd presented the Faculty Assembly Report.
Mary Jo Rutherford presented the Classified Staff Report.
Jaron Hollida presented the Student Government Report.
Jeani Hawkins presented the Off Campus Programs Report.
Shannon Kelley presented the Athletic Association Report.

Finance Report

Dale Bradley delivered the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for FY 2011.

Legislative Auditor Report

Dale Bradley reported on the Legislative Audit Report for the period July 1, 2007 – June 30, 2008.

Finance Committee

Dale Bradley updated the Board on the activity that had been taken regarding the Classified staff step increase. This increase was approved with the FY 11 budget and is part of a necessary progression to remain fully funded on Mercer pay scale for years of service step.

FY 2011 Update of Capital Projects was presented by Dale Bradley. He explained that additional East Bond funds received by the University will support projects in the Turley Center, the Library, Wallman Hall and Hardway Hall. Due to the joint ownership established in the Separation of Assets agreement, Board approval is required. Sharon Shaffer moved to approve the updated projects list. Motion carried.

Dale Bradley reported on the FY 2012 State Appropriation Request that was submitted to the Chancellor's Office.

FY 2012 Capital Appropriation request was presented by Dale Bradley. He explained that the request included separate requests for both Pierpont Community & Technical College and Fairmont State University per request of the Chancellor. Since all facilities are owned in common both Boards of Governors would be asked to approve the request in total. Kyle Hamilton moved to approve the FY 2012 Capital Projects Request for submission as presented. Dixie Copley seconded. Motion carried.

Note: There was an error to the date on the memos accompanying the FY 2012 State Appropriation Request Information Item. The attached memos to Chancellor Skidmore had been completed from last year's templates and in updating the templates the date was changed, but the year was not. These memos were corrected to reflect the year 2010 and resubmitted to Chancellor Skidmore. Thank you to the Board Member who identified the error.

Off Campus Operations Committee

Leslie Lovett reported that the committee had traveled to Braxton County over the summer and that she was working with James Decker regarding the replacement of signage at off campus locations. Enrollment in Monongalia County still supports the need for expanded facilities in that location.

Marketing Committee

Dixie Copley congratulated Sarah Hensley on her video *The People of Pierpont*. Sharon Shaffer was appointed to the Marketing Committee by Jim Griffin.

New Business

Jim Griffin announced that Board of Governors Retreat is being planned for the fall. Board members will receive additional information on dates and locations from either Dr. Larson or Jennifer Weist.

Executive Session

Dixie Copley moved pursuant 6-9A-4-2b of the WV Code that the Board go into Executive Session to discuss personnel and personal matters, which if discussed in public might adversely affect the reputation of any person. Sharon Shaffer seconded. Motion carried.

At the end of the executive session Dixie Copley moved that his Board adjourn executive session and reconvene in open session. Kyle Hamilton seconded. Motion carried

Adjournment

There being no further business, the meeting was adjourned at 3:40 p.m.