

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS MEETING**  
**September 18, 2012**  
**2:00 PM**

**MINUTES**

**Notice of Meeting and Attendance**

A meeting of the Pierpont Community & Technical College Board of Governors was held on September 18, 2012, beginning at 2:00 PM in the Falcon Center Board Room.

Present at the meeting were Board members: Chairman Earl McConnell, Linda Aman, Jim Griffin, Kyle Hamilton, Barbara Hendrey, Beverly Jones, Rick Pruitte, Sharon Shaffer, and Gene Weaver. Board members absent were: Jeff Tucker, and Tom Stose.

President's Cabinet members present were: President Doreen Larson, Dale Bradley, Sarah Hensley, Steve Leach, Paul Schreffler, and Cyndee Sensibaugh. Faculty and staff were also in attendance.

**Call to Order and Call for Public Comment**

Chairman McConnell called the meeting to order and announced last call for public sign up for comments to the Board.

**Moment of Silence**

Dr. Larson asked that the Board observe a moment of silence for the loss of Pierpont student Candice Skinner Brown who died as a result of injuries from an auto accident. Candice was a student in the Business Technology program.

**Approval of Minutes**

The minutes of August 21, 2012 were presented for approval. Sharon Shaffer moved that the minutes of August 21, 2012 be Approved. Jim Griffin seconded the motion. All agreed. Motion carried.

**Special Recognitions/Presentations**

- President Larson welcomed Mr. William Armistead, the new Executive Director to the Pierpont/Fairmont State Foundation. Mr. Armistead officially began his duties on September 10, 2012. The Board welcomed Mr. Armistead.

## President's Report

President Larson opened her report by reviewing Pierpont's four priority areas of focus and development: 1) Service flexibility and program access; 2) Building a culture of completion and attention to student success; 3) Completing a facility master plan and; 4) Outreach and involvement throughout our 13 county service region.

Dr. Larson focused on Pierpont's efforts connected with the priority of our 13-county involvement which includes the counties of Monongalia, Preston, Marion, Harrison, Braxton, Lewis, Gilmer, Upshur, Randolph, Taylor, Doddridge, Barbour, and Calhoun. Dr. Larson stated that Pierpont is committed to participation and support of events and community programs across our entire service region. Dr. Larson encouraged all members of the Board to bring events and programs to her attention that would advance efforts to develop Pierpont as an asset throughout all 13 counties.

Dr. Larson discussed the formation of the North Central District Consortium (Consortium), a collaboration between the state K-12 System and the state Community and Technical College System. This collaboration will build upon previous work in Tech Prep and through the Workforce Investment Boards that supported technical education in high schools and encouraged connections with college technical programs.

Dr. Larson informed the Board that the Consortium has identified the following goals:

### GOAL #1

Increase the number of secondary career-technical students matriculating into community and technical college education programs.

1. Share individual CTE practices that facilitate high school enrollment in technical courses such as options for general education courses, transportation, and curriculum.
2. Facilitate the establishment of consistent articulation for CTE credits across all community colleges in the state.
3. Support and expand "middle skills" marketing and awareness through partner workshops and cooperative promotion with state CTC system.

### GOAL #2

Increase collaboration between Career Technical Secondary Education and Community and Technical Colleges to maximize cost-effectiveness and meet the documented workplace needs of district employers.

1. Design and implement specific outreach activities for high school technical completers to facilitate community college enrollment in articulated programs.
2. Create and fund the position of Career Pathway/EDGE coordinator serving the consortia.

3. Coordinate initiatives of consortia with Vision-shared statewide programs.
4. Provide scholarship incentives to CTE students enrolling in community college programs.

In support of the District Consortium, Pierpont has hired Linda Cronin as a full-time college employee to serve as the Consortium Coordinator. Dr. Larson read an email, written by Mrs. Cronin, to the Board as example of Linda's enthusiasm and effectiveness.

Dr. Larson shared that Pierpont's efforts to connect in Taylor County was the subject of a feature on channel 12. This fall Pierpont is offering "College 101" at Grafton High school that teaches the skills necessary to be successful in college. Students can earn 3 college credits for the class, with the opportunity to earn 12 additional credits at Pierpont.

Other regional initiatives include the MTEC building expansion, increased courses in Preston County (particularly in criminal justice programs), continued expansion of Allied Health in Braxton, new connections with the North Marion Technical programs, collaborative programs with United Technical Center in Harrison, with a particular focus on Mechatronics and Aviation tech, and continued articulation of the Pro-Start culinary program.

In Pierpont's outreach to different population groups within our region, Dr. Larson asked Vice President Sarah Hensley to provide an update efforts on efforts to recruit and support diverse students.

Sarah Hensley announce that Pierpont received an award of \$4,650 for the Diversity for Equity Grant that will help jump start an initiative to spread awareness of academic possibilities to all demographic groups. Pierpont will work to diversify the college's student population through recruitment of underrepresented students in the area. Pierpont will reach out to pastors and other leaders in the community to hear their voice on unmet needs and ideas for student engagement. Events will be scheduled in early spring to provide information on financial aid, career exploration and admission procedures. Surveys will be given to solicit feedback on what the attendees liked and would like to see in the future. Mrs. Hensley encouraged and welcomed the Board's ideas to help make the events a success.

Dr. Larson informed the Board that she, along with the Board Chair, Mr. McConnell, VP Steve Leach, and Len Larson, will travel to Washington, D.C. to meet and update our representatives. Dr. Larson acknowledged that it is a tribute to the open door commitment of our leaders in Washington, that as a Pierpont team, we are able to have one-on-one time with our Senators and our Representatives. Focus will be placed on the ATC project, rapid response programs in Landman and Airframe structure, efforts to support development of oil and gas resources, support of college funds focused upon student success and degree completion, and the statewide leadership of our faculty in innovation in developmental education. Dr. Larson and the Pierpont team will also seek input and support for Pierpont's application to the National Science Foundation that will fund faculty development of a power and energy core curriculum that would integrate with all programs in our Pierpont Institute of Power and Energy.

## **Operation Reports**

- The Academic Affairs Report was provided in the September 18, 2012 Board Book
- Paul Schreffler presented the Center for Workforce Education Report
- Mary Jo Rutherford presented the Classified Staff Report
- David Beighley presented the Faculty Assembly Report
- William Armistead presented the Foundation Report
- Jessica Nardo presented the Student Government Report

## **Committee of the Whole**

### ➤ *Financial Report*

Dale Bradley provided a report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current budget and year-to-date actual as of July 31, 2012. A detailed review was provided in the September 18, 2012 Board of Governors book.

## **Committee Reports**

### ➤ *Finance/Audit Committee*

No report.

### ➤ *Off Campus/Regional Academics Committee Report*

No report.

### ➤ *Marketing Committee Report*

Sharon Shaffer reported that the Marketing Committee has met and asked committee member Rod Mayhew to provide an update to the Board. Mr. Mayhew informed the Board that Pierpont is participating in the Buckwheat Festival and needs volunteers. A sign-up sheet was provided. Pierpont is considering adopting a mascot and an opportunity will be provided for everyone to make mascot suggestions and vote online for the mascot of their choice. Pierpont will again be participating in the signature event “Feast of the Seven Fishes” this coming December. Finally, for the “Light up the Park” event at Morris Park, Pierpont will provide the equipment to play music as people drive through.

## **Public Comment**

No signatures were recorded.

### **New Business**

- Dr. Larson informed the Board that a review of the definition of a full-time student in relation to credit hours taken is in discussion.
- Barbara Hendrey brought to the Boards attention that the stairs at Pritchard Hall are very dark and students are concerned for public safety. Dale Bradley will address this concern.

### **Old Business**

Jim Griffin asked for an update on the progress of renovations being made to the campus to accommodate students with disabilities. Mr. Dale Bradley will report at an upcoming Board meeting.

### **Executive Session**

No executive session called.

### **Adjournment and Next Meeting**

There being no further business, Jim Griffin made a motion to adjourn. Sharon Shaffer seconded the motion. All Agreed. The Board meeting was adjourned at 2:55 PM.

The next Pierpont Board of Governors Meeting will be held on Monday, October 15, 2012 at 2:00 PM, in the Falcon Center Board Room.