

PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
September 20, 2011
2:00 PM

MINUTES

Call to Order

A meeting of the Pierpont Community & Technical College Board of Governors was held on September 20, 2011, beginning at 2:00 PM at North Elementary School, Morgantown, WV.

Present at the meeting were Board members: Chairman James Griffin, Kyle Hamilton, Rick Pruitte, Sharon Shaffer, Tom Stose, and Eugene Weaver. Absent were Board members: Linda Aman, Dixie Copley, Barbara Hendrey, Beverly Jones, Earl McConnell, and Jeff Tucker. Also present were President Doreen Larson, Dale Bradley, Jim Decker, Megan Gibson, Brian Floyd, Leslie Lovett, Mary Jo Rutherford, Paul Schreffler, and Cyndee Sensibaugh.

Last Call for Public Sign Up

Chairman Griffin announced last call for public sign up for comments to the Board.

Approval of Minutes

Due to a lack of quorum, the Minutes of August 16, 2011 were deferred and will be presented for approval at the October 18, 2011 Board of Governors meeting.

Special Recognitions

President's Report

Dr. Doreen Larson thanked the Board for traveling to North Elementary to tour the steel-structure classroom facility and stated that placing a new structure at MTEC is directly in line with Pierpont's Strategic Plan of embedding facilities within existing learning and business communities. Dr. Larson thanked Jeanie Hawkins for her work within the 13-county regions.

Dr. Larson reminded that Board that the Pierpont 101 Dinner Meeting will be held at the Bridgeport Conference Center on September 27, 2011. Guests are the Superintendents and Principals of Pierpont's 13-county service region. Focus will be placed on the need for middle-skill jobs and Pierpont training for those skills that will lead to well-paying jobs. The Keynote speaker will be Wade Linger, President of the WV Board of Education.

Dr. Larson informed the Board that Pierpont is posting a full-time position for an advisor to adults at the career and technical centers. The advisor will rotate throughout the service region, providing material, education, and awareness, with a focus on adults enrolled at the technical centers. One of the goals of the advisor will be to discover programs and services that are needed, but are not currently offered.

On Facebook and through sponsorships, we have expanded our support of events. Dr. Jodi Rust and Cyndee Sensibaugh are enrolled in Leadership Marion, while Tom Stose is enrolled in Leadership Harrison. The Workforce Development Department has partnered with Randolph County Chamber and Randolph County Development Authority to offer a professional development series for business owners.

Enrollment remains ahead of last fall, with significant growth at our off-Fairmont campus locations. The budget reflects increased enrollment and is ahead of projections. The updated design of the ATC, incorporating the 10,000 sq. ft. addition for allied health programs, is expected soon.

Meetings are being held with each of Pierpont's academic schools and with Pierpont's Classified Staff Council to review the Strategic Plan and gather feedback for the final draft.

Operation Reports

- Leslie Lovett presented the Academic Report
- Mary Jo Rutherford presented the Classified Staff Report
- Paul Schreffler presented the Center for Workforce Education Report
- Brian Floyd presented the Faculty Assembly Report
- Megan Gibson presented the Student Government Report

Committee of the Whole

- Financial Report

D. Bradley provided the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for current budget and year-to-date actual. A detailed review was provide to the Board in the September 20, 2011 Board of Governors book.

- Capital Projects Report

J. Decker reviewed the ongoing capital projects with the Board. A detailed report was provided in the September 20, 2011 Board of Governors book. Chairman Griffin asked that the Board be provided future updates of the Turley Center renovations.

Committee Reports

➤ Finance Committee

a. *Audit for Applying Agreed Upon Procedures Over Cash/Depositing Practices*

Dale Bradley reviewed the results of the Audit performed by Conley CPA Group. Three recommendations were made by Conley CPA Group regarding the existing cash/depositing practices. The recommendations were responded to by Administration. A detailed report was provided to the Board in the September 20, 2011 Board of Governor's book.

b. *Moody's Bond Rating for Bonds (Series 2002A, 2002B, 2003A, and 2003B)*

Dale Bradley informed the Board that Moody's Investor Service performed an annual review of the infrastructure revenue bonds and has approved the continuance of the A1 rating for the 2002B and 2003B Bonds and the A2 rating for the 2002A and 2003A Bonds. A detailed report was provided to the Board in the September 20, 2011 Board of Governor's book.

➤ Off Campus Operations Committee

- Tom Stose discussed a meeting held on September 15, 2011 with the Monongalia County Technical Education Center (MTEC) Superintendent Frank Devono and MTEC Director John George, to discuss the BOG decision to move forward with Phase 1 of Pierpont's planned expansion at MTEC. Further details of the meeting were provided in a Memo to the BOG.

➤ Marketing Committee

- No report

➤ ATC Advisory Board Executive Committee

- Sharon Shaffer informed the Board that the ATC Advisory Board Executive Committee met to review the Advisory Board Charter and discuss meeting dates. A draft of the Bylaws will be forthcoming.

New Business

Old Business

- Vision Shared Statewide Workforce Development Conference – September 29-30, 2011, Oglebay Resort

- WVCCA/WVADE 2011 Joint Annual Conference – October 26-28, 2011, Glade Springs Resort

Executive Session

No Executive Session was called.

Adjournment and Next Meeting

There being no further business the Board meeting adjourned at 3:30 PM. The next Board of Governors Meeting will be held on October 18, 2011 at 2:00 PM in the Falcon Center Board Room.