

Pierpont Community & Technical College
BOARD OF GOVERNORS
MINUTES
September 21, 2010

Call to Order

A meeting of the Pierpont Community & Technical College Board of Governors was held on September 21, 2010 beginning at 2:00 p.m. in Falcon Center Board Room. Present at the meeting were Board Members: James Griffin, Dixie Copley, Earl McConnell, Kyle Hamilton, Linda Aman, Rick Pruitte and Drew Kelly. Present by phone were Beverly Jones, Sharon Shaffer and Eugene Weaver. Jeff Tucker was absent.

Chair James Griffin called the meeting to order.

Chair James Griffin and President Dr. Doreen Larson recognized Dr. Paul E. Edwards with a Lifetime Service Award.

Chair James Griffin and President Dr. Doreen Larson recognized Leslie Lovett and Ryan Houser for commitment and service to the Board of Governors as faculty and student representatives respectively.

Approval of Minutes

Chair Jim Griffin moved the minutes of the August 24, 2010 meeting be approved. Motion carried.

President's Report

Dr. Doreen Larson announced that Pierpont's Full Time Equivalency was in excess of 2000 for the fall term. State funds are currently being sought in support of a Math and Writing tutorial center and the much needed upgrades to fire suppression system in the hangars at the Robert C. Byrd National Aerospace Education Center in Bridgeport. Pierpont Priorities meetings have begun and will include discussion with faculty, staff and students about strategic planning and accreditation, off-site presence and curriculum, faculty and staff development, student retention and graduation, and the identity and marketing of Pierpont. Discussions in the first Priorities meetings focused on broadening our outreach, enrollment and graduation of students into new populations, particularly those from low economic environments. Pierpont has been invited by the Higher Learning Commission to participate as a selected college in the Pathways Pioneers assessment and accreditation project. President Larson extended congratulations and welcome to Drew Kelly, newly elected student Board of Governors representative. She also congratulated Latiesha Meade, Faculty Assembly representative; Amanda Copney and Trenton Johnson as the Pierpont Senate representatives; Tiffani Arthurs, Brandi Campbell and Barbara Hendrey as Pierpont House representatives on their election. President Larson shared with a Board a power point presentation designed to provide an update on off campus and on campus signage. Dr. Larson also recognized the recipients of the Paul E. Edwards Teaching Award who were present at the meeting including Martha Jean Bolyard, Beverly Born, Leslie Lovett, Tom Stose, Les Boggess, Rosemarie Romesburg and Linda King.

Constituent Reports

Brian Floyd presented the Faculty Assembly Report.
Mary Jo Rutherford presented the Classified Staff Report.
Alicia Nieman presented the Student Government Report.
Jeani Hawkins presented the Off Campus Programs Report.
Paul Schreffler presented the Center for Workforce Education Report.
Devanna Kelly presented the Foundation Report.
Emily Swain presented the Alumni Association Report.

Finance Report

Dale Bradley delivered the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for FY 2011.

Policy 54 – Bookstore Policy

Chair Griffin asked members if they had any questions concerning the public comments received about the Bookstore Policy or about the suggested revisions made by staff in response to those comments. Hearing none, Dixie Copley moved that the Board approve Policy 54 – Bookstore Policy as circulated with additional revisions based on public comment. Kyle Hamilton seconded. Motion carried.

West Virginia Governor’s Office Government Services Fund Grant Request

Dale Bradley presented information concerning a funding request that Pierpont Community & Technical College has been invited to make from the Governor’s Government Services Fund. Funds will be sought for two separate projects – one related to funds needed to address the fire suppression needs at the Robert C. Byrd National Aerospace Education Center and the other to establish a Math and Writing Tutoring Center as a pilot project. Kyle Hamilton moved that the Board approve the completion and submission of the grant requests. Motion was seconded by Dixie Copley. Motion carried.

Capital Projects Update

Jim Decker reported on the summary of FY 2011 Capital Projects Completion status.

Finance Committee

Kyle Hamilton reported that the Finance Committee meetings will now be scheduled two weeks prior to the Board of Governors meetings. Dates, times and locations of these meetings are posted on the website.

Off Campus Operations Committee

No report.

Marketing Committee

Dixie Copley reported that the committee had met prior to the full Board meeting and announced that Pierpont has established an independent marketing budget.

Old Business

Jennifer Weist announced that the dates being considered for the annual Board Retreat are December 6-10, 2010 at Stonewall Resort. Governors will be contacted by email to confirm availability. Final date and times will be announced.

Adjournment

There being no further business, the meeting was adjourned at 3:10 p.m.