



BOARD

OF

GOVERNORS

October 15, 2013

Schedule/Agenda

Meeting of the Pierpont Community & Technical College Board of Governors

October 15, 2013

Pierpont Center at MTEC

2:00 PM **Full Board Meeting**
Pierpont Center at MTEC
Room102

**Legislated purpose for Pierpont
Community and Technical College**

**H. B. 3215 – establishing community
colleges, 18B – 3C-8 Legislative findings
and intent**

“The primary goal of the Legislature is to create a statewide network of independently accredited community and technical colleges that focus on technical education, workforce training, and lifelong learning for the Twenty-First Century.”

“A necessary precedent to accomplishing the legislative goal is to change the way that leaders at all levels of education, including institutional governing boards, view community and technical colleges. Specifically, that the mission of technical colleges is different from that of traditional four-year colleges in what they accomplish and how they can achieve it effectively and that the state cannot compete successfully in today’s information-driven, technology-based economy if community and technical colleges continue to be viewed as add-ons or afterthoughts attached to baccalaureate institutions.”

Pierpont Community & Technical College
Board of Governors Meeting
October 15, 2013

Call to Order

1. Opening Comment (*Chairman, Earl McConnell*)
2. Last Call for Public Comment Sign Up
3. Board Member Commitment
4. Higher Education Acronyms
5. Approval of Minutes (*September 17, 2013*)

Tab 1 – Informational

Tab 2 – Informational

Tab 3 – Action Item

Special Recognitions/Updates

- Marion Regional Development Corporation

President’s Report (*Dr. Doreen M. Larson*)

Operation Reports

1. Academic Affairs (*Leslie Lovett*)
2. Center for Workforce Education Report (*Paul Schreffler*)
3. Classified Staff Report (*Mary Jo Rutherford*)
4. Faculty Senate Report (*David Beighley*)
5. Student Government Report (*Sean Rafferty*)

Tab 4 – Informational

Committee of the Whole

1. Financial Report - (*CFO, Dale Bradley*)
 - a. August 2013 Combined Financial Report
2. Construction/Capital Projects Update - (*Stephanie Slaubaugh*)

Tab 5 – Informational

Tab 6 – Informational

Committee Reports

1. Audit/Finance Committee Report (*Chair, Kyle Hamilton*)
 - a. Acceptance of MRDC Land Donation
 - b. Approval of FY 2014 Capital Projects
2. Regional Academics Committee Report (*Chair, Tom Stose*)
3. Marketing Committee Report (*Chair, Sharon Shaffer*)

Tab 7 – Action Item

Tab 8 – Action Item

New Business

Old Business

- Reminder for the 2013 WVCCA/WVADE Conference
October 23-25 at the Bridgeport Conference Center

Public Comment

Possible Executive Session

_____ moved pursuant to 6-9A-4(b)2A of the WV Code that the Board shall go in to Executive Session to discuss personnel and personnel matters, which if discussed in public might adversely affect the reputation of any person.

_____ moved pursuant to 6-9A-4(b)9 of the WV Code that the Board shall go into Executive Session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision.

The next Board of Governors Meeting will be held on Tuesday, November 19, 2013 at 2:00 PM – Location at the Robert C. Byrd National Aerospace Education Center.

Tab

1

Commitments by Board Members

I commit myself fully to the public trust I assume as a member of this Board.

In all matters, I commit to first seek to understand, then to be understood.

I commit to faithfully attend meetings, to be prepared to fully engage in the Board's business and to contribute my comments to the Board's discussion.

I commit to keep confidential matters confidential.

I commit to avoid any conflict of interest and to always act in a confidential manner.

I commit to consistently act in a manner, which evidences objectivity, fairness and my allegiance to the state's institutions.

I commit to refrain from making personal comments during board meetings, to be respectful of the views of others and to present my own views in a positive and constructive manner.

I commit to vote my conscience on issues brought before the Board, to voice my views in a responsible and supportive manner, to respect the final decisions of the Board and in expressing a dissenting view, to do so in a constructive manner.

I commit to honor and respect the positions of the Board chair and the President to serve as the official spokespersons for the Board.

I commit to build and maintain strong relationships with other Board members and the President, to seek the views of other Board members and to seek and accept constructive comments from other Board members and the President.

I commit to place my trust in my fellow Board members and to be worthy of their trust in return.

Tab

2

Acronyms Used in Higher Education

| | |
|----------|--|
| AACC | American Association of Community Colleges |
| AAS | Associate of Applied Science |
| ACCT | Association of Community College Trustees |
| ACCTWVAG | Association of Community College Trustees West Virginia Advocacy Group |
| ACF | Advisory Council of Faculty |
| ACE | American Council on Education |
| AS | Associate of Science |
| ATB | Ability to Benefit |
| ATC | Advanced Technology Center |
| ATMAE | Association of Technology Management and Applied Engineering |
| ATE | Advanced Technical Education |
| BOE | Board of Education |
| CAS | Certificate of Applied of Science |
| CASE | Council for Advancement and Support of Education |
| CCA | Complete College America |
| CCCT | Community College and Career Training |
| CCRC | Community College Research Center |
| CE | Continuing Education |
| CFWV | College Foundation of West Virginia |
| CITE | Center for Information Technology Education |
| CMC | Competency Model Clearinghouse |
| CNME | Center for Nanofabrication Manufacturing Education |
| CRD | Council for Resource Development |
| CTCS | Community and Technical College System |

| | |
|---------|---|
| CTE | Career and Technical Education (K-12) |
| CUPA HR | College and University Professional Association for Human Resources |
| CWE | Center for Workforce Education (old terminology – now School of Workforce Development) |
| DOE | Department of Education |
| DOL | Department of Labor |
| EFC | Expected Financial Contribution |
| ELI | Executive Leadership Institute |
| ERP | Enterprise Resource Planning |
| ETA | Employment Training Administration (within DOL) |
| FAFSA | Free Application for Federal Student Aid |
| FERPA | Family Education Rights and Privacy Act |
| FTES | Full Time Equivalent Students |
| HEAPS | Higher Education Adult Part-Time Student |
| HEPC | Higher Education Policy Commission |
| HEPI | Higher Education Price Index |
| HLC | Higher Learning Commission |
| ITEC | Information Technology Education Center |
| LEA | Local Education Agency |
| LOCEA | Legislative Oversight Committee for Education Accountability |
| MERCER | Higher Education Classified Annual Salary |
| MTEC | Monongalia County Technical Education Center |
| NACUBA | National Association of College and University Business Officers |

| | |
|-------|---|
| NAEC | National Aerospace Education Center |
| NCATC | National Coalition of Advanced Technology Centers |
| NCMPR | National Council for Marketing and Public Relations |
| NEMO | |
| NETL | National Energy Technology Laboratory |
| NISOD | National Institute for Staff and Organizational Development |
| NSF | National Science Foundation |
| OWHE | Office of Women in Higher Education |
| P2C | Pathway to Completion |
| PELL | Federal Grant Program (formerly called Basic Educational Opportunity Grants (BEOGs)) |
| SAP | German Software Corporation, S ystems, A pplications, and P roducts (in Data Processing) or S atisfactory A cademic P rogress |
| SEA | State Education Agency |
| SGA | Student Government Association |

| | |
|---------|---|
| SIPP | Survey of Income and Program Participation (US Census) |
| STEM | Science Technology Engineering and Mathematics |
| TAA | Trade Adjustment Assistance |
| TAACCCT | Trade Adjustment Assistance for Community College and Career Training |
| TEAS | Test of Essential Academic Skills |
| UCA | Unified College Account |
| WIA | Workforce Investment Act (federal law) |
| WIB | Workforce Investment Board (regional agency) |
| WVADE | West Virginia Association of Developmental Education |
| WVCCA | West Virginia Community College Association |
| WVCCTCS | Council for the Community and Technical College System of West Virginia |
| WVCTCS | Community and Technical College System of West Virginia |

Tab

3

PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING
September 17, 2013
2:00 PM

MINUTES

Notice of Meeting and Attendance

A meeting of the Pierpont Community & Technical College Board of Governors was held on September 17, 2013, at 2:00 PM in the Pierpont Center at Veteran's Square Board Room.

Present at the meeting were Board members:

Chairman Earl McConnell, Linda Aman, Jessica Cale, Jim Griffin, Beverly Jones, Rick Pruitte, Sharon Shaffer (via teleconference), Tom Stose, Jeff Tucker (via teleconference), Chip VanAlsburg, and Gene Weaver.

Board members absent were: Kyle Hamilton.

President's Cabinet members present were:

President Doreen Larson, Dale Bradley, Sarah Hensley, Steve Leach, Rob Linger, Leslie Lovett, Paul Schreffler, and Cyndee Sensibaugh.

Faculty and staff were also in attendance.

Call to Order and Call for Public Comment

Chairman McConnell called the meeting to order and announced last call for public sign up for comments to the Board.

Moment of Silence

Jim Griffin requested that the Board observe a moment of silence to honor the victims of the shooting incident at the Naval Yard in the Washington DC suburbs.

Review of Commitments by Board Members and Acronyms Used in Higher Education

Chairman McConnell called attention to the Commitments by Board Members and Acronyms Used in Higher Education documents that were included in the September 17, 2013 Board Book. There were some newly added acronyms to the list.

Approval of Minutes

The minutes of August 20, 2013 were presented for approval. Tom Stose offered a motion that the minutes be approved, as presented. Rick Pruitte seconded the motion. All agreed. Motion carried.

Special Recognitions/Presentations

- Rachel Plybon Beach: The Board recognized and thanked Rachel Beach for her management of the design plans and furnishings for the Veteran Square, MTEC, Merchant Street, and Atrium space, as Pierpont extended programs to these facilities.

Rachel brought her artistic eye to the best use of space, including furnishing and color layout. Mrs. Beach was visionary and included the Interior and Applied Design students in the planning. She used this opportunity to give the students a real world experience in helping plan for functional space.

President's Report

President Larson welcomed everyone to the inaugural board meeting in the Pierpont Board of Governor's Conference Room at Veterans' Square. Dr. Larson again thanked Rachel Beach for her vision and leadership on the Veteran's Square remodel and also thanked the faculty, physical plant staff, CWE staff, WV Commercial employees, city partners, IT staff, and students.

President Larson stated that part of Pierpont's accreditation process required the college to identify a project that would substantially improve some core aspect of our programs or processes. The project chose was to identify a set of outcomes for graduates that would be universally taught and measured throughout all of Pierpont's certificate and degree programs. It was an overwhelming task to carve out identifiable and measurable outcomes among the many possible and important products of quality higher education, and we are proud that the work of our faculty team from Pierpont is now being adopted statewide.

Dr. Larson then asked Provost Leslie Lovett to present an overview of this project. Provost Lovett provided a PowerPoint presentation on the completed work.

In the area of our 13-county outreach goal, Pierpont has an opportunity this fall to partner with WBOY TV by sponsoring special coverage from WBOY of 5 regional high school games this fall. WBOY provides pre-game live coverage of the match-ups and Pierpont receives some live air time and also has a presence at the game. Dr. Larson thanked Bo Sellers and Ron Weist for finding this opportunity and also for working as "staff" at the games.

Dr. Larson mentioned the personal commitment of one board member at the WBOY covered games where our new mascot, Monty the Lion, is featured.

Monty is being portrayed at the games - on Friday nights in the heat or the cold - by Board member Jessica Cale. Dr. Larson then showed photos of Jessica, as Monty, making new friends for Pierpont and with a round of applause thanked Jessica.

Dr. Larson stated that each area of the college is now working on our college priority projects. We have focused this fall on our new locations and also on improving our bandwidth and connectivity to all of our regional sites. One major change implemented for this fall was the shift of students previously admitted as "undeclared" into a general liberal studies program. The reason for this change is that an undeclared student is not assigned a faculty advisor within our current Banner system protocol, so these students were pretty much on their own until they signed up for a major. Now, students who are unsure of their ultimate program of study at Pierpont are admitted under the Liberal Studies program. These students are assigned a faculty advisor and they are guided to take courses that will help them make program decisions and also that will apply to a range of program options.

President Larson informed that Pierpont has a lowered enrollment this fall, particularly within the group of new freshman, and some of that enrollment decline may be due to the change in admitting students. However, we feel that the students and their families will appreciate the efforts of Pierpont to maximize their time and money spent on their college education. Previously, we found students who had taken well over 30 credit hours without yet declaring a major and that represents money and time in college that will not directly result in a degree. At Pierpont, we are going to build our enrollment and our reputation on the foundation of student achievement and the attainment of a valued credential. We would rather have a smaller student body and focus on the success of those students than have a large initial enrollment that results in many students falling through the cracks.

Dr. Larson stated that Dale Bradley, CFO, has called together a constituent group to help adjust our current budget and to also stay together as a budget advisory group going forward. Through this college team he will be able to openly provide all of our budget information and also operate the team in an atmosphere conducive to shared decision-making.

Operation Reports

1. Leslie Lovett provided a report on Academic Affairs
2. Paul Schreffler presented the Center for Workforce Education Report
3. Mary Jo Rutherford presented the Classified Staff Report
4. David Beighley presented the Faculty Senate Report
5. Sean Rafferty provided a Student Government Report

Committee of the Whole

➤ *Financial Report*

Dale Bradley provided the independent report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current budget and year-to-date actual as July 31, 2013. A complete summary of the report was provided in the September 17, 2013 Board of Governors book.

Committee Reports

➤ *Audit/Finance Committee*

In absence of Kyle Hamilton, Chair of the Finance/Audit Committee, Jim Griffin began the Committee's report.

A. Funding for Advanced Technology Center Expansion

Pierpont requested and received approval to make additions to the design of the Advance Technology Center in December 2012. In return for the additions to the project, Pierpont's administration committed an additional \$2.5 million to the construction and administrative costs. Pierpont had previously committed \$1.3 million to the project for the allied health addition. This makes Pierpont's total financial commitment to the ATC project at \$3.8 million.

A resolution was brought before the Board to approve the additional \$2.5 million in funding for the Advance Technology Center. This commitment of funds consists of \$1.5 million in E&G Reserves and \$1 million in E&G Capital funds.

A detailed summary of the ATC funding expansion was provided in the September 17, 2013 Board of Governors Book.

Jim Griffin moved to approve the additional \$2.5 million in funding for the Advanced Technology Center. Rick Pruitte seconded the motion. All agreed. Motion carried.

B. Distribution of AY 2013-2014 Tuition and Fees

Dale Bradley provided a handout to the Board to review the existing tuition fees assessed to Pierpont students taking classes off campus (non-Locust Avenue) and on campus (Locust Avenue). Also reviewed were the tuition and fees assessed to Pierpont students located off campus but taking one credit hour of class on the Locust Avenue campus.

For informational purposes, it was noted that as students receive classes on the Locust Avenue campus, Pierpont has no management control over 20 percent of the tuition and fees assessed.

Jim Griffin thanked Dale Bradley for his professionalism and honesty that assists the Board in making important decisions.

➤ *Off Campus/Regional Academics Committee Report*

Mr. Tom Stose reported that the Aircraft Structures Training Program classes are filled with dedicated and motivated students. The aerospace companies have visited the students and have expressed interest in hiring graduates of this program.

Some Harrison County high school seniors attend the Aviation Center in the morning to get a start in their education towards a career in aviation technology.

Mr. Stose then provided a presentation of photos of the newly occupied MTEC facility.

➤ *Marketing Committee Report*

No report.

Public Comment

No signatures were recorded.

New Business

No new business announced.

Old Business

Dr. Larson offered a reminder to the Board and attendees that the 2013 WVCCA WVADE Conference will be held on October 23-25. The Board can register on line, or contact Cyndee Sensibaugh for assistance with registration.

Executive Session

No Executive Session called.

Adjournment and Next Meeting

There being no further business, Tom Stose made a motion to adjourn. Jim Griffin seconded the motion. All Agreed. The Board meeting was adjourned at 4:15 PM.

The next Pierpont Board of Governors Meeting will be held on Tuesday, October 15, 2013 at 2:00 PM at the Pierpont Center at MTEC.

Tab

4

Workforce Development Key Elements Matrix

Period of July 1, 2012 through June 30, 2013

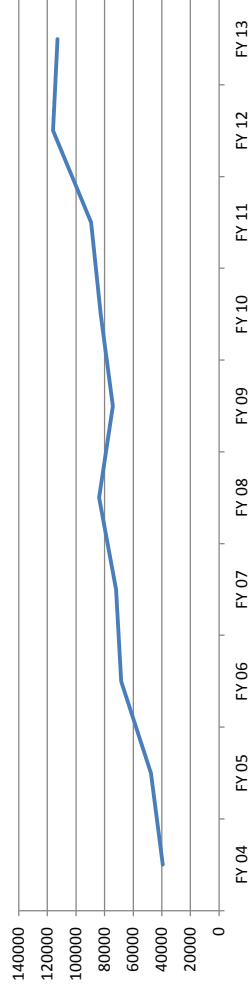
| Institution: Pierpont Community & Technical College | | | Evaluation | | |
|--|--|---|---|--------------------------------|----------------------|
| Components | OD | Elements/Activities | Registrations | Total Contact Hours Delivered* | Number of Completers |
| Skill Set Classification | 1. Skill Enhancement (Less than 15 contact hours per student) | | | | |
| | 1a | Credit | 0 | 0 | 0 |
| | 1b | Non-Credit | 1151 | 4478 | 1151 |
| | 1c | Skill Enhancement Subtotal | 1151 | 4478 | 1151 |
| | 2. Skill Set (15 to 179 contact hours per student) | | | | |
| | 2a. | Credit | 50 | 3315 | 50 |
| | 2b. | Non-Credit (also reported on the Workforce Database)* | 1193 | 45191 | 1087 |
| | 2c | Skill Set Sub Total | 1243 | 48506 | 1137 |
| | 3. Advanced Skill Set (180-435 contact hours per student) | | | | |
| | 3a. | Credit | 66 | 15390 | 66 |
| | 3b. | Non-Credit (also reported on the Workforce Database)* | 129 | 44508 | 61 |
| 3c. | Advanced Skill Set Sub Total | 195 | 59898 | 127 | |
| TOTAL SKILL SETS DELIVERED (1c + 2c + 3c) | | | 2589 | 112882 | 2415 |
| Non Credit Skill Set & Advanced Skill Set Total (also reported on the Workforce Database) | | | 1322 | 89699 | 1148 |
| Unique Courses and Workshops (if applicable, may be duplicated in 1,2 or 3) | 4. Entrepreneurship Courses/Workshops | | | | |
| | 4a. | Credit | 206 | 4470 | 199 |
| | 4b. | Non-Credit | 24 | 696 | 24 |
| | 4c. | Sub Total | 230 | 5166 | 223 |
| | 5. Required Professional Continuing Education Courses | | | | |
| | 5a. | Credit | 0 | 0 | 0 |
| | 5b. | Non-Credit | 617 | 23080 | 570 |
| 5c. | Sub Total | 617 | 23080 | 570 | |
| Delivery Modality | 6. On-Site Delivery | | | | |
| | 6a. | Credit | 42 | 4050 | 42 |
| | 6b. | Non-Credit | 706 | 27464 | 676 |
| | 6c. | Subtotal | 748 | 31514 | 718 |
| | 7. Off-Site Delivery | | | | |
| | 7a. | Credit | 25 | 4320 | 25 |
| | 7b. | Non-Credit | 1250 | 26791 | 1,189 |
| | 7c. | Sub Total | 1275 | 31111 | 1214 |
| | 8. Online Delivery | | | | |
| | 8a. | Credit | 3 | 90 | 3 |
| | 8b. | Non-Credit | 517 | 38938 | 434 |
| | 8c | Subtotal | 520 | 39922 | 437 |
| | 9. Hybrid Delivery (combination of on-site, off-site or online) | | | | |
| | 9a. | Credit | 46 | 10335 | 46 |
| | 9b | Non-Credit | 0 | 0 | 0 |
| 9c. | Sub Total | 46 | 10335 | 46 | |
| TOTAL SKILL SETS BY MODALITY (6c + 7c + 8c + 9c) | | | 2589 | 112882 | 2415 |
| EMPLOYERS SERVED | | | | | |
| Service to Employers | 10. Number of Employers Served (Unduplicated) | | Count | | |
| | 10a. | Number of Employers who received a product or actual training | 83 | | |
| | 10. Contracted Training Enrollment (may be duplicated in 1,2 or 3) | | Registrations | Total Contact Hours | Number of Completers |
| | 10a. | Credit | 0 | 0 | 0 |
| | 10b. | Non-Credit | 1670 | 36388 | 1,670 |
| 10c. | Sub Total | 1670 | 36388 | 1670 | |
| INDUSTRY COLLABORATION | | | | | |
| Industry Collaboration | Elements/Activities | | Count | | |
| | 11 | Brokered Courses (Number) | 256 | | |
| | 12 | Collaborative Programs (Number) | 4 | | |
| | 13 | Partnerships with other CTC (Number) | 1 | | |
| | 14 | Regional Industry Sector Partnerships (Number) | 2 | | |
| FUNDING | | | | | |
| Grant Funding | External Funding Generated | | Corporate, Company, or Non-Profit Funding | Federal Funding | |
| | 1 | External Funding Generated (in dollars) | \$ 13,800.00 | \$ 378,907.00 | |

Pierpont Community & Technical College - Performance Indicator Report - Workforce Matrix- 10-Year Trend Analysis

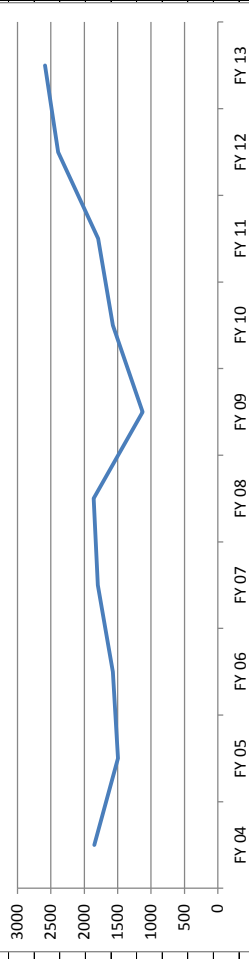
DATA CATEGORY

| | FY 04 | FY 05 | FY 06 | FY 07 | FY 08 | FY 09 | FY 10 | FY 11 | FY 12 | FY 13 |
|---|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|
| Total number of enrollees receiving workforce-related education or training programs: | 1849 | 1496 | 1574 | 1796 | 1859 | 1124 | 1572 | 1793 | 2389 | 2589 |
| Total number of workforce training contact (clock) hours delivered: | 39439 | 47661 | 68472 | 71890 | 83803 | 74225 | 82781 | 89517 | 116103 | 112882 |

Total number of workforce training contact (clock) hours delivered:



Total number of enrollees receiving workforce-related education or training programs:



Tab

5

Board of Governors
Financial Report FY 2014
Pierpont Community & Technical College
as of August 31, 2013

SUMMARY:

The projected effect on net assets for FY 2014 as of August 31, 2013 is an increase of \$76,822. However, this amount also includes a Board approved spend down of \$362,496 in cash reserves which is a reduction of net assets, therefore the adjusted projected effect on assets at June 30, 2014 is an decrease of (\$285,674).

UNRESTRICTED OPERATING FUNDS:

The Budget Balance as of August 31, 2013 is \$76,822. This represents a budget increase of \$3,877 from the July 31, 2013 Financial Report. As of this report date, approximately 45% of projected tuition and fees revenue and approximately 37 % of overall revenues have been realized while approximately 6% of operating expenses have been incurred. The primary budget changes that impacted the budget from the July 31, 2014 Report, are as follows:

- **Operating Revenues Budget:**
 - No changes
- **Operating Expenses Budget:**
 - Decreased by (\$3,876). The significant activities accounting for this change are as follows:
 - The “Benefits” expense budget controlled by the President decreased by (\$13,335) due to PEIA updates to full time employees and vacant positions.
 - The “Assessment for Support Services” expense budget controlled by the President increased by \$11,978 due to the transfer of budgets from supplies to labor and the result of PEIA updates to full time employees and vacant positions. There were offsets of \$4,363 that will show in the September 30, 2013 Report.
 - The “Assessment for Operating Costs” expenses budget controlled by the President decreased by (\$2,519) with the transfer of budget from supplies to labor identified previously.

Of the adjusted projected effect on net assets of an increase of \$76,822 as of June 30, 2014; President’s Controlled Fund(s) are projected to have a budget surplus of \$76,822; Fund Manager’s Controlled Fund(s) are projected to have a balanced budget with Board approved spending of \$362,496 in cash reserves. The Year-To-Date Actual Budget Balance is \$5,285,168.

RESTRICTED FUNDS:

The Budget Balance as of August 31, 2013 is \$21,692. This represents a decreased of (\$4,678) from the July 31, 2013 report which is primarily due to the return of unused grant funds as identified within the Restricted Funds Report in “Other Grant/Restricted Fund Related Changes”.

In addition the renewal of grant of \$20,000 and the donation of equipment for the Petroleum Technology by Dominion were recognized during the month.

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted

As of August 31, 2013

| | | Approved Budget | Current Budget | YTD Actual | YTD Actual to Current Budget |
|---|---|-------------------------|-------------------------|------------------|---------------------------------|
| OPERATING REVENUE | | | | | |
| | Tuition and Fees | 10,051,808 | 9,828,635 | 4,389,671 | 44.66 |
| | Faculty Services Revenue | 1,412,589 | 1,412,589 | 0 | 0.00 |
| | State/Local Grants and Contracts | 0 | 0 | 0 | |
| | Auxiliary Enterprise Revenue | 1,127,737 | 1,109,517 | 510,299 | 45.99 |
| | Operating Costs Revenue | 147,418 | 137,596 | 0 | 0.00 |
| | Support Services Revenue | 285,524 | 268,500 | 0 | 0.00 |
| | Other Operating Revenues | 441,447 | 375,556 | 3,350 | 0.89 |
| | Total: | 13,466,523 | 13,132,393 | 4,903,321 | 37.34 |
| OPERATING EXPENSE | | | | | |
| | Salaries | 6,981,332 | 7,019,705 | 485,626 | 6.92 |
| | Benefits | 1,562,905 | 1,519,463 | 100,354 | 6.60 |
| | Student financial aid-scholarships | 140,844 | 146,844 | 111,424 | 75.88 |
| | Utilities | 13,199 | 12,999 | 1,632 | 12.56 |
| | Supplies and Other Services | 2,774,211 | 2,567,146 | 305,302 | 11.89 |
| | Equipment Expense | 168,231 | 247,839 | 89,424 | 36.08 |
| | Loan cancellations and write-offs | 0 | 0 | 0 | |
| | Fees retained by the Commission | 116,560 | 138,910 | 0 | 0.00 |
| | Assessment for Faculty Services | 1,357,439 | 1,357,439 | 0 | 0.00 |
| | Assessment for Support Services | 3,347,820 | 3,090,819 | 0 | 0.00 |
| | Assessment for Student Activity Costs | 175,174 | 175,174 | 0 | 0.00 |
| | Assessment for Auxiliary Fees & Debt Service | 1,127,737 | 1,109,517 | 0 | 0.00 |
| | Assessment for Operating Costs | 2,198,885 | 2,196,366 | 0 | 0.00 |
| | Total: | 19,964,337 | 19,582,220 | 1,093,762 | 5.59 |
| OPERATING INCOME / (LOSS) | | (6,497,814) | (6,449,827) | 3,809,559 | (59.06) |
| NONOPERATING REVENUE (EXPENSE) | | | | | |
| | State Appropriations | 7,810,425 | 7,810,425 | 1,562,085 | 20.00 |
| | State Fiscal Stabilization Funds | 0 | 0 | 0 | |
| | Gifts | 0 | 0 | 0 | |
| | Investment Income | 7,194 | 7,194 | 806 | 11.21 |
| | Assessment for E&G Capital & Debt Service Costs | (1,539,782) | (1,539,782) | 0 | 0.00 |
| | Reappropriated State Funding | 0 | 0 | 0 | |
| | Total: | 6,277,837 | 6,277,837 | 1,562,891 | 24.90 |
| TRANSFERS & OTHER | | | | | |
| | Capital Expenditures | 0 | (56,929) | (56,779) | 99.74 |
| | Transfers for Financial Aid Match | (61,006) | (61,006) | (30,503) | 50.00 |
| | Indirect Cost Recoveries | 4,250 | 4,250 | 0 | 0.00 |
| | Transfers for Capital Projects | (50,000) | 0 | 0 | |
| | Transfers - Other | 0 | 1 | 1 | 100.00 |
| | One-time use of reserve | 326,733 | 362,496 | 0 | 0.00 |
| | Total: | 219,977 | 248,812 | (87,282) | (35.08) |
| BUDGET BALANCE | | 0 | 76,822 | 5,285,168 | |
| PERSONNEL BUDGET SAVINGS | | 0 | 0 | | |
| PROJECTED EFFECT ON NET ASSETS AT JUNE 30 | | 0 | 76,822 | 5,285,168 | |
| * Add: PROJECTED UNRESTRICTED NET ASSETS - Beginning of Year | | 5,056,925 | 5,056,925 | | |
| Less: USE OF RESERVE | | <u>326,733</u> | <u>362,496</u> | | |
| Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year | | <u>4,730,192</u> | <u>4,771,250</u> | | |

* Projected Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2013 in the amount of \$3,255,697.

* Unrestricted Net Asset Balance is 27.38% of the current budgeted total operating expense. Management has established a target of 15% or \$2,770,905 as the goal for the level of unrestricted net asset balance that should be maintained.

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted - President

As of August 31, 2013

| | | Approved Budget | Current Budget | YTD Actual | YTD Actual to Current Budget |
|---|---|-------------------------|-------------------------|------------------|---------------------------------|
| OPERATING REVENUE | Tuition and Fees | 8,832,006 | 8,808,006 | 4,108,066 | 46.64 |
| | Faculty Services Revenue | 1,412,589 | 1,412,589 | 0 | 0.00 |
| | State/Local Grants and Contracts | 0 | 0 | 0 | |
| | Operating Costs Revenue | 147,418 | 137,596 | 0 | 0.00 |
| | Support Services Revenue | 285,524 | 268,500 | 0 | 0.00 |
| | Other Operating Revenues | 352,683 | 286,792 | 3,250 | 1.13 |
| | Total: | 11,030,220 | 10,913,483 | 4,111,316 | 37.67 |
| OPERATING EXPENSE | Salaries | 6,632,008 | 6,721,876 | 454,612 | 6.76 |
| | Benefits | 1,509,007 | 1,472,594 | 95,725 | 6.50 |
| | Student financial aid-scholarships | 140,844 | 146,844 | 111,424 | 75.88 |
| | Utilities | 12,899 | 12,899 | 1,622 | 12.57 |
| | Supplies and Other Services | 1,922,193 | 1,835,130 | 269,786 | 14.70 |
| | Equipment Expense | 61,838 | 183,058 | 44,983 | 24.57 |
| | Loan cancellations and write-offs | 0 | 0 | 0 | |
| | Fees retained by the Commission | 116,560 | 138,910 | 0 | 0.00 |
| | Assessment for Faculty Services | 1,357,439 | 1,357,439 | 0 | 0.00 |
| | Assessment for Support Services | 3,347,820 | 3,090,819 | 0 | 0.00 |
| | Assessment for Student Activity Costs | 175,174 | 175,174 | 0 | 0.00 |
| | Assessment for Operating Costs | 2,198,885 | 2,196,366 | 0 | 0.00 |
| | Total: | 17,474,667 | 17,331,109 | 978,152 | 5.64 |
| OPERATING INOCME / (LOSS) | | (6,444,447) | (6,417,626) | 3,133,164 | (48.82) |
| NONOPERATING REVENUE (EXPENSE) | State Appropriations | 7,810,425 | 7,810,425 | 1,562,085 | 20.00 |
| | State Fiscal Stabilization Funds | 0 | 0 | 0 | |
| | Gifts | 0 | 0 | 0 | |
| | Investment Income | 7,194 | 7,194 | 806 | 11.21 |
| | Assessment for E&G Capital & Debt Service Costs | (1,539,782) | (1,539,782) | 0 | 0.00 |
| | Reappropriated State Funding | 0 | 0 | 0 | |
| | Total: | 6,277,837 | 6,277,837 | 1,562,891 | 24.90 |
| TRANSFERS & OTHERS | Capital Expenditures | 0 | 0 | 0 | |
| | Transfers for Financial Aid Match | (61,006) | (61,006) | (30,503) | 50.00 |
| | Transfers for Capital Projects | (50,000) | 0 | 0 | |
| | Transfers - Other | 0 | 1 | 1 | 100.00 |
| | One-time use of reserve | 277,616 | 277,616 | 0 | 0.00 |
| | Total: | 166,610 | 216,611 | (30,502) | (14.08) |
| BUDGET BALANCE | | 0 | 76,822 | 4,665,552 | |
| * Add: PROJECTED UNRESTRICTED NET ASSETS - Beginning of Year | | 4,329,289 | 4,329,289 | | |
| Less: USE OF RESERVE | | <u>277,616</u> | <u>277,616</u> | | |
| Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year | | <u>4,051,673</u> | <u>4,128,495</u> | | |

* Projected Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2013 in the amount of \$3,255,697.

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted - Fund Manager

As of August 31, 2013

| | | Approved Budget | Current Budget | YTD Actual | YTD Actual to Current Budget |
|---|-----------------------------------|-----------------------|-----------------------|-----------------|---------------------------------|
| OPERATING REVENUE | Tuition and Fees | 1,219,802 | 1,020,629 | 281,606 | 27.59 |
| | Other Operating Revenues | 88,764 | 88,764 | 100 | 0.11 |
| | Total: | 1,308,566 | 1,109,393 | 281,706 | 25.39 |
| OPERATING EXPENSE | Salaries | 349,324 | 297,829 | 31,014 | 10.41 |
| | Benefits | 53,898 | 46,869 | 4,629 | 9.88 |
| | Utilities | 300 | 100 | 10 | 10.00 |
| | Supplies and Other Services | 852,018 | 732,016 | 35,516 | 4.85 |
| | Equipment Expense | 106,393 | 64,781 | 44,441 | 68.60 |
| | Loan cancellations and write-offs | 0 | 0 | 0 | |
| | Total: | 1,361,933 | 1,141,594 | 115,610 | 10.13 |
| OPERATING INCOME / (LOSS) | | (53,367) | (32,201) | 166,096 | (515.81) |
| NONOPERATING REVENUE (EXPENSE) | Gifts | 0 | 0 | 0 | |
| | Total: | 0 | 0 | 0 | |
| TRANSFERS & OTHER | Capital Expenditures | 0 | (56,929) | (56,779) | 99.74 |
| | Indirect Cost Recoveries | 4,250 | 4,250 | 0 | 0.00 |
| | Transfers - Other | 0 | 0 | 0 | |
| | One-time use of reserve | 49,117 | 84,880 | 0 | 0.00 |
| | Total: | 53,367 | 32,201 | (56,779) | (176.33) |
| BUDGET BALANCE | | 0 | (0) | 109,316 | |
| Add: PROJECTED UNRESTRICTED NET ASSETS - Beginning of Year | | 723,456 | 723,456 | | |
| Less: USE OF RESERVE | | <u>49,117</u> | <u>84,880</u> | | |
| Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year | | <u>674,339</u> | <u>638,576</u> | | |

Pierpont Community and Technical College
Board of Governors
Financial Report
Restricted Funds
For the period ending August 31, 2013

| | |
|--|-------------------|
| New Grant Funds | 45,000.00 |
| American Dairy - Child Nutrition Director FY14 | 20,000.00 |
| Dominion Petroleum Tech Equipment | 25,000.00 |
| | |
| Other Grant/Restricted Fund Related Changes | (3,852.94) |
| Allied Health - return unused funds | (764.00) |
| Diversity for Equity - return unused funds | (3,088.94) |
| | |
| Net Change | - |

Pierpont Community and Technical College
 Budget vs Actual Statement of Revenues and Expenses
 Current Restricted
 For the period ending August 31, 2013

| | | Approved Budget | Current Budget | YTD Actual | YTD Actual to Current Budget |
|---|---|--------------------|--------------------|--------------------|---------------------------------|
| OPERATING REVENUE | Tuition and Fees | | | | |
| | Federal Grants and Contracts | 12,928,518 | 12,928,518 | 3,734,790 | 28.89 |
| | State/Local Grants and Contracts | 4,144,425 | 4,140,572 | 888,003 | 21.45 |
| | Private Grants and Contracts | 756,414 | 801,414 | 150,228 | 18.75 |
| | Other Operating Revenue | 0 | 0 | 0 | |
| | Total: | 17,829,357 | 17,870,504 | 4,773,021 | 26.71 |
| OPERATING EXPENSE | Salaries | 1,170,667 | 1,188,355 | 43,127 | 3.63 |
| | Benefits | 124,698 | 133,225 | 7,646 | 5.74 |
| | Student financial aid-scholarships | 23,573,120 | 23,573,120 | 7,477,816 | 31.72 |
| | Supplies and Other Services | 534,686 | 531,164 | 67,352 | 12.68 |
| | Equipment Expense | 426,435 | 430,670 | 31,330 | 7.27 |
| | Total: | 25,829,606 | 25,856,534 | 7,627,271 | 29.50 |
| OPERATING INCOME / (LOSS) | | (8,000,249) | (7,986,030) | (2,854,250) | 35.74 |
| NONOPERATING REVENUE (EXPENSE) | Federal Pell Grant Revenues | 8,000,000 | 8,000,000 | 2,850,289 | 35.63 |
| | Investment Income | 0 | (0) | (0) | |
| | Total: | 8,000,000 | 8,000,000 | 2,850,289 | 35.63 |
| TRANSFERS & OTHER | Capital Expenditures | (33,283) | (53,283) | 0 | 0.00 |
| | Transfers for Fin Aid Match | 61,006 | 61,006 | 30,503 | 50.00 |
| | Indirect Cost Recoveries | (1,104) | 0 | 0 | |
| | Transfers - Other | 0 | (1) | 1 | |
| | Total: | 26,619 | 7,722 | 30,504 | 395.01 |
| BUDGET BALANCE | | 26,370 | 21,692 | 26,542 | 122.36 |
| * | Add: PROJECTED RESTRICTED NET ASSETS - Beginning of Year | 1,568,792 | 1,568,792 | | |
| ** | Equals: PROJECTED RESTRICTED NET ASSETS - End of Year | 1,595,162 | 1,590,484 | | |

Tab

6

**Pierpont Community and Technical College
Board of Governors
Meeting of October 15, 2013**

ITEM: Capital Projects Progress Report

COMMITTEE: Committee of the Whole

INFORMATION ITEM

STAFF MEMBER: Tom Tucker

ATTACHMENTS: Summary of FY 2014 Capital Projects Completion Status.

CAPITAL PROJECTS

FY 2014

| Project | Project Budget | Expenses & Encumbrances | Available Project Budget | Project Completion Date and/or Update Notes |
|---|-----------------------|------------------------------------|---------------------------------|---|
| Aerospace Center - HVAC Upgrades | \$ 60,000.00 | \$ 15,100.00 | \$ 44,900.00 | Notice of Intent to Award sent to Contractor. |
| Campus - ADA Restrooms | \$ 50,000.00 | \$ - | \$ 50,000.00 | Remove doors @ some buildings; add openers to some buildings. |
| Campus - Facilities Master Plan | \$ 150,000.00 | \$ - | \$ 150,000.00 | RFP being drafted |
| Caperton Center - Roof Renewal | \$ 400,000.00 | \$ 43,165.00 | \$ 356,835.00 | A&E will begin drafting specifications and drawings to bid project. |
| Feaster Center - HVAC Upgrade Pool Area | \$ 307,000.00 | \$ 91,304.48 | \$ 215,695.52 | Construction in progress. Submittals approved. |
| Feaster Center - Natatorium Upgrades | \$ 740,000.00 | \$ 740,000.00 | \$ - | Construction in Progress. |
| Hardway Hall Renovations | \$ 5,500,000.00 | \$ 5,407,294.07 | \$ 92,705.93 | Weekly updates are posted on Physical Plant website. Project is still on schedule. |
| Hunt Haught Hall - Window Replacement (FY12) | \$ 120,000.00 | \$ 25,000.00 | \$ 95,000.00 | A&E completing specifications for review. |
| Hunt Haught Hall - Green House | \$ 149,650.00 | \$ 125,500.00 | \$ 24,150.00 | Contract approved in Charleston - Notice to Proceed to be sent to Contractor |
| Hunt Haught Hall - Elevator Upgrades | \$ 90,500.00 | \$ 81,300.00 | \$ 9,200.00 | Completed |
| Information Technology -AC Unit | \$ 111,700.64 | \$ 111,700.64 | \$ - | Equipment placed and finalizing installation. |
| Infrastructure - Merchant Wall (FY11) | \$ 350,000.00 | \$ 45,583.50 | \$ 309,416.50 | Pre-Bid Meeting held 9/19/13 - Bids Open 9/27/13 |
| Infrastructure - Campus Lighting Upgrades | \$ 159,607.20 | \$ - | \$ 159,607.20 | Preparing RFB |
| Infrastructure - Paving Projects | \$ 321,095.20 | \$ 21,400.00 | \$ 294,695.20 | Preparing RFB for Open End Contract |
| Jaynes Hall - Roof Renewal (FY12) | \$ 350,000.00 | \$ 245,565.00 | \$ 104,435.00 | Contractor received Notice to Proceed and starting on project |
| Locust Avenue | \$ 40,000.00 | \$ - | \$ 40,000.00 | Plan approved; Lighting for campus side of Locust Avenue; Waiting on Utility Relocation |
| Musick Library - HVAC | \$ 240,000.00 | \$ 194,209.56 | \$ 45,790.44 | Contract Approved - Issued Notice to Proceed to Contractor |

CAPITAL PROJECTS**FY 2014**

| Project | Project Budget | Expenses & Encumbrances | Available Project Budget | Project Completion Date and/or Update Notes |
|--|-----------------------|------------------------------------|---------------------------------|--|
| School House Museum Repairs | \$ 70,000.00 | \$ - | \$ 70,000.00 | A&E preparing specifications to bid project. |
| Turley Center FFE | \$ 1,000,000.00 | \$ 950,792.12 | \$ 49,207.88 | Weekly updates are posted on Physical Plant website. Project is still on schedule. |
| Turley Center Renovations | \$ 6,351,960.00 | \$ 6,403,190.31 | \$ (51,230.31) | Weekly updates are posted on Physical Plant website. Project is still on schedule. |
| Wallman Hall - Foundation Waterproof (FY12) | \$ 25,500.00 | \$ 25,500.00 | \$ - | Complete |
| Wallman Hall Renovations | \$ 4,908,599.02 | \$ 4,720,492.74 | \$ 188,106.28 | Completed - except for rekeying building |
| Wallman Hall Elevator Replacement | \$ - | \$ - | \$ - | Completed |

Tab

7

**Pierpont Community and Technical College
Board of Governors
Meeting of October 15, 2013**

ITEM: Acceptance of Donated/Purchased Land from the Marion Regional Development Corporation (MRDC).

COMMITTEE: Finance Committee

RECOMMENDED RESOLUTION: *Resolved*, that the Pierpont Community & Technical College Board of Governors accepts the donation/purchase of 18.79 Acres +/- in the southeastern-most portion of the Marion Regional Business Park from the MRDC for the purchase price of \$10 subject to a satisfactory Phase One Environmental Survey.

STAFF MEMBER: Dale Bradley

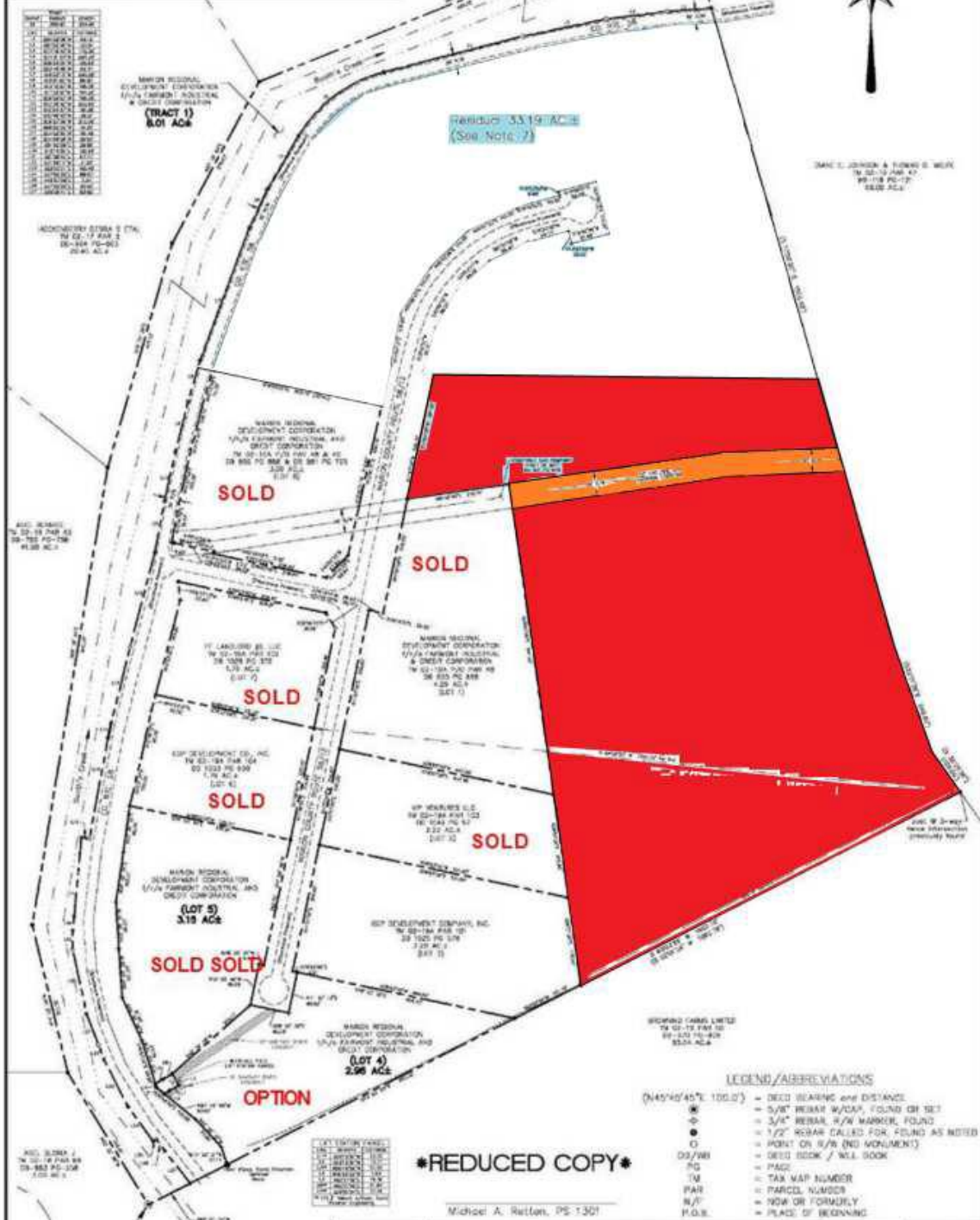
BACKGROUND: Pierpont has started the new Petroleum Technology Associate Degree Program this fall. This Program requires an extensive amount of hands on training. In order to deliver this hands on training, land was needed to allow various drilling related activities to occur. Pierpont administration had discussions with the MRDC concerning the possibility of obtaining land to facility the hands on training for this Program. MRDC agreed to donate/sell 18.79 +/- acres in the Marion Regional Business Park to Pierpont in support of this program. Attached is a plot drawing of the property being donated/purchased.

NOTES:

- MAP SHOWS LOCATED PER INFORMATION PROVIDED BY THE MARION REGIONAL DEVELOPMENT CORPORATION AND FROM PREVIOUS AND CURRENT SURVEYS PERFORMED BY GREENHORN & O'MARA. ONLY THE LOCATION OF THE 2.96, 3.15, 8.01 ACRES LOTS/TRACTS ARE BEING CLARIFIED.
- ALL OF SUBJECT PROPERTY IS INSIDE THE FAIRMONT CORPORATE BOUNDARY LINE.
- RIGHT OF WAY LIMITS FOR MARION COUNTY ROUTE 58/72 WAS ESTABLISHED BY FOUNDED MONUMENTS AND RIGHT OF WAY PLANS FROM STATE PROJECT NO. 3223-06/72-0-00.
- RIGHT OF WAY LIMITS FOR MARION COUNTY ROUTE 58, SOUTH OF INTERSECTION WITH 58/72, WAS ESTABLISHED BY FOUNDED MONUMENTS AND RIGHT OF WAY PLANS FROM STATE PROJECT NO. 0223-06-1500.
- RIGHT OF WAY LIMITS FOR MARION COUNTY ROUTE 58, NORTH OF INTERSECTION WITH 58/72, WAS ESTABLISHED BY FIELD LOCATION OF CENTERLINE.
- RIGHT OF WAY LIMITS FOR EQUITABLE GAS COMPANY 2" GAS PIPE LINE WAS ESTABLISHED BY FIELD LOCATION OF EXPOSED PIPE, PIPE LINE MARKERS, OLD MARKING PLACES, AND CLEARING LIMITS.
- ADMEAC DOES NOT INCLUDE CO. RTS. 58 AND 58/72 DEDICATED RIGHT OF WAY AREA OF 3.93 AC.

MAP WAS PREPARED WITHOUT THE BENEFIT OF A LAWYER'S TITLE REPORT AND MAY NOT REFLECT ALL EXCEPTIONS, RIGHTS OF WAY, EASEMENTS OR RESTRICTIONS.

MEASUREMENTS BASED ON NAD 83. RIGHT OF WAY MONUMENTS FOUND ALONG MARION COUNTY ROUTE 58. STATE PROJ. #0223-06-1500. SURVEY PERFORMED WITH A TOPCON RTS 225-W TOTAL STATION.



| TRACT | AREA | OWNER |
|-----------|---------|---|
| TRACT 1 | 8.01 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 2 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 3 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 4 | 2.96 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 5 | 3.19 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 6 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 7 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 8 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 9 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 10 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 11 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 12 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 13 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 14 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 15 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
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| TRACT 97 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 98 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 99 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |
| TRACT 100 | 3.15 AC | MARION REGIONAL DEVELOPMENT CORPORATION |

LEGEND/ABBREVIATIONS

(N45°40'45"E 100.0') = DEED BEARING and DISTANCE

- ⊙ = 5/8" IRON NAIL, FOUND OR SET
- ⊙ = 3/4" IRON NAIL, FOUND OR SET
- ⊙ = 1/2" IRON NAIL, FOUND AS NOTED
- = POINT ON 5/8" IRON MONUMENT
- = DEED BOOK / WELL BOOK
- PG = PAGE
- TM = TAX MAP NUMBER
- PAR = PARCEL NUMBER
- N/F = NOW OR FORMERLY
- P.O.B. = PLACE OF BEGINNING

REDUCED COPY

Michael A. Rietten, PS 1301



| | |
|-------------------------|---|
| TAX MAP 02-19A | EXHIBIT SHOWING A 2.96, 3.15, 8.01 ACRE LOTS/TRACT LOCATION |
| P/O PARCEL NO. 48 | MARION REGIONAL BUSINESS PARK Sited near the waters of South Creek, GRANT DISTRICT MARION COUNTY, WEST VIRGINIA MARCH 2012 |

GREENHORN & O'MARA, INC.
CONSULTING ENGINEERS

10 0296 ST.
FAIRMONT, WV 26404
www.Greenhorn.com
PHONE 304 897-0411 FAX 304 897-9445

Tab

8

**Pierpont Community and Technical College
Board of Governors
Meeting of October 15, 2013**

ITEM: FY 2014 Capital Projects for campus wide small projects, academic funds, and landscaping

COMMITTEE: Finance Committee

RECOMMENDED RESOLUTION: *Resolved*, that the Pierpont Community & Technical College Board of Governors approves the \$397,000 in FY 2014 Capital Project budgets consisting of \$197,000 for campus wide small projects, \$100,000 for the campus wide academic fund and \$100,000 for campus wide landscaping.

STAFF MEMBER: Dale Bradley

BACKGROUND: The three capital projects budgets on the attached Capital Project Request FY 2014 is recommended to allow the Physical Plant and the Provosts funding to deal with life safety issues and small projects. Both institutions administrations and Board of Governor's Finance Committees agree that these three projects should move forward at this time while funding for larger repair and maintenance projects are still under discussion.

There is disagreement between the institutions over how the additional capital funding available for FY 2014 is to be budgeted. Pierpont needs to use some of its capital funds for Pierpont "only" projects and the University does not agree with those uses or that the funds can even be used as Pierpont plans.

CAPITAL PROJECT REQUEST

FY 2014

| Project | E&G Capital | Infrastructure | Total |
|-----------------------------|------------------------|-----------------------|----------------------|
| Campus Wide Small Project | \$ 175,000.00 | \$ 22,000.00 | \$ 197,000.00 |
| Campus Wide - Academic Fund | \$ 100,000.00 | | \$ 100,000.00 |
| Campus Wide - Landscaping | | \$ 100,000.00 | \$ 100,000.00 |
| Total | \$ 275,000.00 | \$ 122,000.00 | \$ 397,000.00 |