

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS MEETING**  
**November 15, 2011**  
**2:00 PM**

**MINUTES**

**Notice of Meeting and Attendance**

A meeting of the Pierpont Community & Technical College Board of Governors was held on November 15, 2011, beginning at 2:00 PM in the Falcon Center Board Room.

Present at the meeting were Board members: Chairman James Griffin, Dixie Copley, Barbara Hendrey, Beverly Jones, Earl McConnell, Sharon Shaffer, Tom Stose, Jeff Tucker, and Gene Weaver. Absent was: Linda Aman, Kyle Hamilton, and Rick Pruitte. Also present were President's Cabinet members: President Doreen Larson, Dale Bradley, Sarah Hensley, Leslie Lovett, Paul Schreffler, and Cyndee Sensibaugh. Faculty and staff were in attendance.

**Call to Order and Call for Public Comment**

Chairman Griffin called the meeting to order and announced last call for public sign up for comments to the Board. No signatures were recorded.

**Approval of Minutes**

The minutes of October 18, 2011 were presented for approval. Dixie Copley moved that the minutes of October 18, 2011 be approved. Beverly Jones seconded the motion. All agreed. Motion carried.

**Special Recognitions**

No recognitions.

**President's Report**

Dr. Larson thanked the North Central Advanced Technology Center Advisory Board Officers for their work on the ATC planning and Advisory Board Charter. Dr. Larson discussed the importance of the ATC facility to Pierpont and the involvement of the Advisory Board to lead the project.

Dr. Larson explained how Pierpont is reaching out to our 13 county service areas by partnering with other higher education institutions.

- Pierpont hosted representatives from West Virginia University to discuss our expansion of classrooms at MTEC in Morgantown and explore cooperative initiatives.
- We are looking into faculty development and credit for prior learning and work experience for degree completion for working adults. WVU is hosting a BA Pathways program and Pierpont hosted an information session on this program which resulted in several new students and some employees applying.
- Pierpont has submitted an application in partnership with West Virginia Wesleyan College for the Campus Compact Fellows program to assist students to succeed in their academic programs.

Pierpont's application for the AAS Paralegal Studies with Land Management professional emphasis has been funded for \$220,000 from the WV Council for Community and Technical Colleges.

Dr. Larson informed the Board of the outstanding job that Pierpont staff has done in obtaining this funding. Along with Chancellor Skidmore, Paul Schreffler met with representatives from the oil and gas industry to identify employment needs currently going unfulfilled within West Virginia. The need identified was land management technicians.

A team of Pierpont staff was assembled that consisted of Paul Schreffler, Leslie Lovett, Jodi Rust, Beth Newcome, Dale Bradley, and Jamella Lockwood to address this need. The team met with companies and faculty, put together a program, prepared a grant application and, in less than six months, obtained the funding to hire a full time program coordinator and complete the curriculum to have the training in place in the near future. Dr. Larson expressed her gratitude to those individuals.

Dr. Larson announced that TMC Technologies has completed the IT Infrastructure review and has provided a report. TMC Technologies will give a presentation of this report at the Board of Governors Retreat on December 2<sup>nd</sup>.

In closing, Dr. Larson provided notice of upcoming campus events and wished everyone a good holiday.

## **Operation Reports**

- Paul Schreffler presented the Center for Workforce Education Report

## **Committee of the Whole**

- Financial Report

Dale Bradley provided the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current

budget and year-to-date actual as of September 30, 2011. A detailed review was provided in the November 15, 2011 Board of Governors book.

➤ Capital Projects Report

Jim Decker reviewed the ongoing capital projects for FY 2012 with the Board. A detailed report was provided in the November 15, 2011 Board of Governors Book.

## **Committee Reports**

➤ Finance Committee

*a. Falcon Center 20 Year Plan*

Dale Bradley presented for the Board's information the Falcon Center 20 Year Budget Plan that was approved at the Fairmont State Board of Governor's meeting on October 20, 2011.

This plan will be used as a general guide to follow to maintain operations of the Falcon Center and to keep the facility up-to-date during the 20 year period from 2012 to 2031. A complete report was provided in the November 15, 2011 Board of Governors Book.

*b. Finance Committee Meeting*

Immediately following the Board of Governors meeting, the Finance Committee will meet with Dennis Juran of Deloitte and Touche to review the FY 2011 Audited Financial Statement.

➤ Off Campus Operations Committee Report

Tom Stose reported that a meeting was held to review the preliminary drawings for the MTEC Phase 1 expansion. The building will be slightly larger than the original proposal and the site location will be moved to better accommodate the campus site.

Programs of study that could be offered at the MTEC facility are being discussed and a follow-up meeting with MTEC personnel and students will be held in the near future.

➤ Marketing Committee Report

Dixie Copley, Chair, stated that there would be no Marketing Committee report.

## **New Business**

The Board of Governors meeting scheduled for December 20, 2011 has been cancelled and will be replaced by the Board of Governors Retreat on December 2, 2011.

## **Old Business**

Dr. Larson reminded the Board that the upcoming Board of Governors Retreat will be held on December 2<sup>nd</sup> at the Robert H. Mollohan Building from 8:30 AM to 4:00 PM.

## **Executive Session**

## **Adjournment and Next Meeting**

There being no further business, the Board meeting was adjourned at 2:25 PM. The next Pierpont Board of Governors Meeting will be held on February 21, 2012 at 2:00 PM at the Falcon Center Board Room.