

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS MEETING**  
**November 20, 2012**  
**2:00 PM**

**MINUTES**

**Notice of Meeting and Attendance**

A meeting of the Pierpont Community & Technical College Board of Governors was held on November 20, 2012, beginning at 2:00 PM in the Falcon Center Board Room.

Present at the meeting were Board members:

Chairman Earl McConnell, Linda Aman (by phone), Jim Griffin, Kyle Hamilton, Beverly Jones, Rick Pruitte, Sharon Shaffer, Tom Stose (by phone) and Gene Weaver.

Board members absent were:

Barbara Hendrey, and Jeff Tucker

President's Cabinet members present were:

President Doreen Larson, Dale Bradley, Sarah Hensley, Steve Leach, Leslie Lovett, Paul Schreffler, and Cyndee Sensibaugh.

Faculty and staff were also in attendance.

**Call to Order and Call for Public Comment**

Chairman McConnell called the meeting to order and announced last call for public sign up for comments to the Board.

**Commitments by Board Members**

Chairman McConnell cited the oath of Commitments by Board Members written by the Association of Governing Boards of Universities and Colleges.

**Higher Education Acronyms**

Chairman McConnell announced that a list of acronyms used in higher education had been forwarded to each Board member via email. This list will now be included in the beginning tab of the monthly Board Book for reference.

## Approval of Minutes

The minutes of October 15, 2012 were presented for approval. Sharon Shaffer moved that the minutes of October 15, 2012 be Approved. Beverly Jones seconded the motion. All agreed. Motion carried.

## Special Recognitions/Presentations

- President Larson welcomed Professor Dennis Wainstock and recognized his accomplishments as an author. Professor Wainstock is an adjunct professor at the Caperton Center in Clarksburg and has recently published the book *“Election Year 1968: The Turning Point”*. The book follows the 1968 Presidential election and the shifting political landscape. Mr. Wainstock has published many other books and shared them with the Board. Mr. Wainstock gave his appreciation to the Board for the recognition of adjuncts.
- President Larson recognized Dr. Beth Newcome, Sr. Professor in the Department of Human Services. Dr. Newcome was recently honored with two awards.
  1. The West Virginia Folklife Center presented her with the 2021 B.B. Maurer West Virginia Folklife Scholar Award for her outstanding contribution to the preservation and perpetuation of Appalachian heritage.
  2. Dr. Newcome was also named the 2012 West Virginia Community College Association “Outstanding Contributor” at the 2012 Community College Conference in October.

## President’s Report

Dr. Larson expressed her appreciation to all for attending the meeting and taking time from the many family activities and traditions of Thanksgiving week. Dr. Larson stated that Pierpont has much to be thankful for.

Through hard work and team work Pierpont continue to achieve and exceed priority goals for this academic year. They are...

### 1. Flexible, Responsive College:

- ☞ Dr. Larson stated that, as a responsive college, Pierpont is delivering rapid response workforce development for aviation, health care and energy.

### 2. 13 - County Engagement:

- ☞ Dr. Larson acknowledged that Pierpont’s large service area is both a challenge and an opportunity. In Pierpont’s southernmost county, Braxton, health care

providers are lined up to hire our LPN students and ready to enroll their staff in Pierpont programs. At Pierpont's northern border, our partner building with MTEC is moving along (Dr. Larson then provided a PowerPoint presentation of the construction progress at the MTEC facility).

✎ Pierpont's community engagement also includes our own backyard. In our hometown of Fairmont, we are putting the final touches on our sponsor activities for the upcoming Feast of the Seven Fishes. We are also sponsoring the music broadcast for the Celebration of Lights at Morris Park – which as you know supports the United Way Campaign.

✎ Pierpont shares its name with Marion County and North Central WV history. As we celebrate the 150<sup>th</sup> birthday of our great state, Pierpont has obtained funding for the 1863 web video series from Allegheny Image Factory. To date, funding has arrived, or been pledged, from the Marion County Commission, the State Sesquicentennial Committee, private donations, and Pleasant Valley.

### **3. Establish a Culture of completion:**

✎ Dr. Larson informed the Board that Pierpont's faculty have taken the risk and proven that remedial coursework can be streamlined and individualized.

✎ Pierpont's Classified Staff Organization undertakes a major effort each year to solicit and collect funds for student scholarships. Their goal again this year is to fund two scholarships for Pierpont students.

### **4. Complete a Facilities Master Plan:**

✎ Dr. Larson stated that having adequate program space and space to expand remains a major challenge for Pierpont, but assured the members of the Board that our first step is to be sure that we fully use all of the space and facilities that we already have.

✎ Dr. Larson reported that, having just visited the RCB NAEC, the classrooms, labs, and hangars are full and overflowing. The team there has made the most of the upgrades and new spaces and the physical plant crew has added extra touches to the landscaping.

Dr. Larson thanked both the Board and the Pierpont family for their patience and their continued passion for Pierpont. Dr. Larson thanked the Board for the opportunity to serve Pierpont. She stated that it is an honor, it is hard work, and it is fun.

## Operation Reports

- Leslie Lovett presented the Academic Affairs Report
- Paul Schreffler presented the Center for Workforce Education Report
- Mary Jo Rutherford presented the Classified Staff Report
- David Beighley presented the Faculty Assembly Report

There was no report presented for the Pierpont Foundation and the Student Government. The report on the Overview of SB 330 was tabled until the February 2013 meeting.

## Committee of the Whole

### ➤ *Financial Report*

Dale Bradley provided a report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager Budgets for the current budget and year-to-date actual as of September 30, 2012. A detailed review was provided in the November 20, 2012 Board of Governors book.

### ➤ *Capital Projects Update*

Tom Tucker provided an update of the Capital Projects for FY 2013. A summary of the facilities project's completion status was provided in the November 20, 2012 Board of Governors Book.

## Committee Reports

### ➤ *Finance/Audit Committee*

#### a. Acceptance of the FY 2012 Financial Statements and Audit

Mr. Dennis Juran of the auditing firm Deloitte and Touche, LLP presented the audit report of Pierpont's prepared financial statements for FY 2012. Mr. Juran stated that there were no deficiencies identified in the audit and no instances of non-compliance discovered. Mr. Juran provided copies of the audit report to the Board and reviewed the footnotes and the audit communication letter.

The report indicated that statements prepared by staff presented fairly, in all material respects, the financial position of Pierpont Community & Technical College was provided an unqualified opinion (the best opinion available).

Highlights of the FY 2012 Financial Audit were provided in the November 20, 2012 Board of Governors Book.

Mr. Jim Griffin presented a Motion to Accept the FY 2012 Financial Statement Audit, as presented. Mr. Kyle Hamilton Seconded the motion. All agreed. Motion carried.

b. Update of FY 2013 Capital Projects

Mr. Dale Bradley presented a Resolution to the Board for Approval of an update of Education and General (E&G) Capital projects due to use of East Bond Funding replacing already previously approved projects supported by E&G Capital Funds. The funds have be redistributed to other projects, therefore an update to the Capital Projects list is necessary.

A detailed review of the updated E&G Capital Projects funding for FY 2013 was included in the November 20, 2012 Board of Governors Book.

Mr. Kyle Hamilton moved to Approve the updated Education and General (E&G) Capital Projects funding for FY 2013, as presented in the Board materials. Mr. Jim Griffin Seconded the motion. All agreed. Motion carried.

➤ *Off Campus/Regional Academics Committee Report*

No report.

➤ *Marketing Committee Report*

No report.

**Public Comment**

No signatures were recorded.

**New Business**

No new business to report.

**Old Business**

No old business to report.

**Executive Session**

No executive session called.

**Adjournment and Next Meeting**

There being no further business, Jim Griffin made a motion to adjourn. Sharon Shaffer seconded the motion. All Agreed. The Board meeting was adjourned at 3:10 PM.

The next Pierpont Board of Governors Meeting will be held on Tuesday, February 19, 2012 at 2:00 PM, in the Falcon Center Board Room.

A Board of Governors Retreat will be held on Friday, December 7, 2012 at the Robert H. Mollohan Research Center.