

**Pierpont Community & Technical College**  
**BOARD OF GOVERNORS**  
**MINUTES**  
December 15, 2009

**Call to Order**

A meeting of the Pierpont Community & Technical College Board of Governors was held on December 15, 2009 beginning at 2:00 p.m. in Falcon Center Board Room. Present at the meeting were Board Members: Leslie Lovett, Beverly Jones, James Griffin, Dixie Copley, Kyle Hamilton, Ryan Houser, Earl McConnell, Linda Aman, Eugene Weaver and Rick Pruitte. Absent were Jeff Tucker and John P. Jones.

Chair James Griffin called the meeting to order.

**Approval of Minutes**

Dixie Copley moved that the minutes of the October 20, 2009 and November 24, 2009 meeting be approved. Motion carried.

**Constituent Reports**

Brain Floyd presented the Faculty Assembly Report.  
Mary Jo Rutherford presented the Classified Staff Report.  
No report from Student Government.  
Devanna Corley presented the Foundation Report.  
Devanna Corley presented the Alumni Association Report.  
Shannon Kelly presented the Athletic Association Report.

**President's Report**

President Blair Montgomery reported the Respiratory Care Program has received their accreditation. The Power Plant Program will be graduating its first cohort of 17 students at the December Commencement. 24 students have completed the Federal Acquisition Management Program offered through the Center for Workforce Education. This program is presented in partnership with the West Virginia Small Business Development Center and the US Small Business Administration. We have been awarded a \$220,000 program development grant for the Mechatronics Program.

**Finance Report**

Dale Bradley delivered the report on the Pierpont Community & Technical College Unrestricted and Restricted Funds and Fund Manager budgets.

## **Capital Projects Budget Adjustment**

Jim Decker presented the Capital Projects update and the Education roof is 95% completed. The entrance signs will be updated. The Folk Life Center is continuing to be worked on.

## **Program Reviews**

Rich McCormick presented the following Program Reviews for board approval: Business Technology, Information Systems Technology, Office Management and Technology. A motion was made by Beverly Jones to approve the continuation of all three programs at the current level of activity. Dixie Copley seconded the motion. Motion carried.

## **Presidential Search Firm Selection Process**

Jennifer Weist reported on the Presidential Search Process for Pierpont Community & Technical College. The timeline for the search and make up for the search committee was discussed. A Student Representative has been included on the Search Committee but was left out of the list provided in the agenda book. This will be corrected before documentation is sent to the Community College Council for review. With this additional the Search Committee membership will include a total of 15 members. Kyle Hamilton moved to approve the Search Process as corrected. The motion was seconded by Earl McConnell. Motion carried.

Kyle Hamilton moved to appoint Jim Griffin as the Chair of the Presidential Search Committee. Linda Aman seconded the motion. Motion carried.

## **Off Campus Operation Committee**

Leslie Lovett discussed the Green House in Monongalia County not being an option to use for classrooms. The committee is looking for the board for guidance to look at MTECH and the committee needs to do an assessment in the Monongalia County area.

## **Finance Committee**

No report.

## **Marketing Committee**

No report.

## **Separation of Assets and Liabilities**

Kyle Hamilton moved to approve the agreement concerning Assets and Liabilities between the Fairmont State University Board of Governors and Pierpont Community & Technical College Board of Governors. Earl McConnell seconded the motion. Motion carried.

## **Executive Session**

Kyle Hamilton moved pursuant 6-9A-4-2b of the WV Code that the Board go into Executive Session to discuss personnel and personal matters, which if discussed in public might adversely affect the reputation of any person. Dixie Copley seconded. Motion carried.

At the end of the executive session Rick Pruittee moved that his Board adjourn executive session and reconvene in open session. Kyle Hamilton seconded. Motion carried.

No action was taken by the Board.

## **Adjournment**

There being no further business, the meeting was adjourned at 3:45 p.m.