

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, February 21, 2023
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on February 21, 2023, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

David Hinkle, Chair, called the meeting to order in open session at 2:05 PM.

II. Conflict of Interest

Chairman Hinkle requested Board members recognize any conflicts of interest they may have during the meeting.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Brian Bozarth	Present (via Zoom)
Shauna Burns	Present
Dr. Susan Woods Coffindaffer	Present
Thomas Cole	Present
Lisa Lang	Present
David Hinkle	Present
Anthony Hinton	Not Present
Lisa Lang	Present
Christine Miller	Present
James H. Myers III	Present
Juanita Nickerson	Present

Jeffery Powell	Present
Joanne Seasholtz	Not Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President’s Cabinet, faculty, staff, and others

IV. *Consent Agenda

Thomas Cole moved to approve the December 2, 2022 meeting minutes. Lisa Lang seconded the motion. All agreed. Motion carried.

V. Dr. Nelson’s Reflections

Dr. Nelson offered her reflections to the Board.

VI. Academic and Student Services Committee

Thomas Cole reported that the committee met earlier today and voted to bring forth a resolution to the full Board supporting Dr. Nelson’s recommendation to discontinue two programs: Graphics Technology and Drafting/Engineering Technology.

VII. Resolution for Approval – Recommendation from President Nelson regarding program discontinuance

Thomas Cole moved to accept the President’s recommendation to approve and terminate two academic programs based on the annual program viability review.

Chairman Hinkle opened the floor up to a discussion on the resolution. Shauna Burns recused herself from voting but not participating in the discussion of the action item. Discussion topics included:

- Various aspects of the viability review
- Potential relocation effects on the discontinued academic programs
- Impact of delaying the decision on discontinuing the programs
- Possibility of converting the discontinued programs into workforce programs

Jeffery Powell seconded the motion. Chairman Hinkle called for a formal vote from the Board. The recorded votes were as follows:

Voting Board Member	Vote
Brian Bozarth	Yea
Dr. Susan Woods Coffindaffer	No
Thomas Cole	Yea
Lisa Lang	Yea
David Hinkle	Yea
Anthony Hinton	Not Present
Lisa Lang	Yea

Christine Miller	Yea
James H. Myers III	Yea
Juanita Nickerson	Yea
Jeffery Powell	Yea
Joanne Seasholtz	Not Present

Motion carried.

VIII. Human Resources, Bylaws, Policies Committee

- A. Resolution for Approval - Comments and Final Draft of Policy PP-5002 Commemorative Tributes and Naming

Thomas Cole moved to approve the proposed changes to Policy PP-5001: Commemorative Tributes and Naming. James H. Myers II seconded the motion. All agreed. Motion carried.

IX. Finance and Administration Committee

- A. January 31, 2023 Combined Finance Report – *Informational*

Dale Bradley presented the January 31, 2023 Combined Finance Report

- B. Capital Projects Update – *Informational*

Dale Bradley presented the Capital Projects Update.

Dale Bradley offered the following construction updates:

- Early Childhood construction at the Caperton Center has been completed. The program has fulfilled all its required inspections. The center is open and operational.
- Culinary Academy is open and operational. They are still waiting for security systems and signage. A ribbon-cutting ceremony will be scheduled at a later date.
- Veterinary Technology building is close to being finished. A final walk-through will be scheduled around the beginning of March. The program will begin occupying the building in late March.

- C. Contracted Services Report FY 2023 – *Informational*

Dale Bradley presented the Contracted Services Report for FY 2023. Chairman Hinkle requested future reports include term length.

X. Advancement and Public Relations Committee

Lisa Lang announced that the Committee met for the first time today. The Foundation is hosting a Day of Giving on April 4, 2022. Additional details will be sent to Board members.

XI. Technology and Data Reporting Committee

Jeffery Powell reported that Tim Henline provided updates to the Committee on policies, IT infrastructure, IT software, and data reporting.

XII. Presidential Search

Jeffery Powell reported that the Committee has made much progress since the last BOG meeting. The Committee will meet again tomorrow for the 2nd semi-finalist interviews. Campus interviews for the finalist will be held on March 14 and March 15.

XIII. Executive Session – Closed Session

A. Entering Executive Session – Closed Session

Lisa Lang moved that the Board go into Executive Session in accordance with WV Code §6-9A-4. Shauna Burns seconded the motion. All agreed. Motion carried.

Items brought into Executive Session:

1. Presidential Search

B. Exiting Executive Session – Back to Open Session

Thomas Cole moved to exit Executive Session and return to Open Session. Christine Miller seconded the motion. All agreed. Motion carried.

C. Items brought forward from Executive Session

No items were brought forward from Executive Session.

XIV. Board Members' Reflections

Thomas Cole stated he was excited to see full board participation and thanked Dr. Nelson for her leadership at Pierpont Community & Technical College.

Shauna Burns plans to bring the next SGA President to a future Board meeting.

XV. Adjournment

There being no further business, Thomas Cole moved to adjourn the meeting. Jeffery Powell seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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