

**PIERPONT COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS**

**Finance and Administration Committee Meeting**

**Tuesday, February 21, 2023  
10:30 AM**

**Pierpont's Advanced Technology Center (ATC)  
500 Galliher Drive  
Fairmont, WV 26554  
Room 216A**

---

**MINUTES**

**Notice of Meeting**

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors Academic and Student Services Committee was held on February 21, 2023, beginning at 10:30 AM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

*Committee Members Present:* Brian Bozarth (Via Zoom) – Committee Chair, Susan Woods Coffindaffer, Anthony Hinton, Lisa Lang, and Jeffery Powell

*Committee Members Absent:* Anthony Hinton

*Other Board Members Present:* Shauna Burns, Thomas Cole, Christine Miller, and Juanita Nickerson

*Others Present:* Members of the President's Cabinet, faculty, staff, and others

**I. Call to Order**

Brian Bozarth, Chair, called the meeting to order at 10:37 AM.

**II. Approval of Minutes – December 2, 2022**

Susan Woods Coffindaffer moved to approve the December 2, 2022 meeting minutes. Jeffery Powell seconded the motion. All agreed. Motion carried.

**III. Enrollment Report**

Dale Bradley presented and reviewed the **Enrollment Comparison Summary by Student Type Report** (Attachment A).

#### IV. Revenue Analysis

Dale Bradley presented and reviewed the **FY 2023 Pierpont Fee Revenue Analysis as of February 13, 2023 Report** (Attachment B).

#### V. BOG Action Items

Dale Bradley presented and reviewed **Tuition and Fee Increase Recommendations Report** (Attachment C). The Board will formally vote on tuition and fee increases during the March BOG meeting.

#### VI. BOG Informational Items

##### A. January 31, 2023 Finance Report

Dale Bradley presented and reviewed the **Budget/Finance FY 2023 Report as of January 31, 2023** (Attachment D).

##### B. Deferred Maintenance Funding Request

Dale Bradley presented and reviewed the **WVCTCS Institution Deferred Maintenance & Code Compliance Project Report** (Attachment E).

##### C. Contracted Services for FY 23

Dale Bradley presented and reviewed the **FY 2023 Contract Service Providers as of January 2023 Report** (Attachment F).

##### D. Capital Projects Update

Dale Bradley presented and reviewed the **FY 2023 Capital Projects Update** (Attachment G).

#### VII. Adjournment

There being no further business, Jeffery Powell moved to adjourn the meeting. Susan Woods Coffindaffer seconded the motion. All agreed. Motion carried.

*Respectfully submitted by Amanda N. Hawkinberry*



Mission Statement: To provide accessible, responsive, comprehensive education that works  
Vision: Empowering individuals to transform their lives through education  
Tagline: Education that works!



## Enrollment Comparison Summary by Student Type

Student Type	Previous Term 202220 - Spring Semester 2022		Current Term 202320 - Spring Semester 2023		Differences			
	As of 2/13/2022		As of 2/13/2023		Count	Percent	FTE	Percent
	Count	FTE	Count	FTE				
1 - First-time Freshman	48	41.07	30	26.27	-18	-37.50	-14.80	-36.04
2 - Returning Student	740	632.27	690	608.93	-50	-6.76	-23.33	-3.69
3 - Readmitted Student	31	25.87	20	12.27	-11	-35.48	-13.60	-52.58
6 - Transfer Student	61	47.93	56	42.73	-5	-8.20	-5.20	-10.85
9 - Other	7	4.40	13	6.40	6	85.71	2.00	45.45
	<u>887</u>	<u>751.54</u>	<u>809</u>	<u>696.60</u>	<b>-78</b>	<b>-8.79</b>	<b>-54.93</b>	<b>-7.31</b>
8 - HS Student Taking College Crs	354	112.33	416	130.07	62	17.51	17.73	15.79
	<u>1,241</u>	<u>863.87</u>	<u>1,225</u>	<u>826.67</u>	<u>-16</u>	<u>-1.29</u>	<u>-37.20</u>	<u>-4.31</u>

This report compares a snapshot of student enrollment by student type in the current Term to the student enrollment on the same day in the previous year's Term.

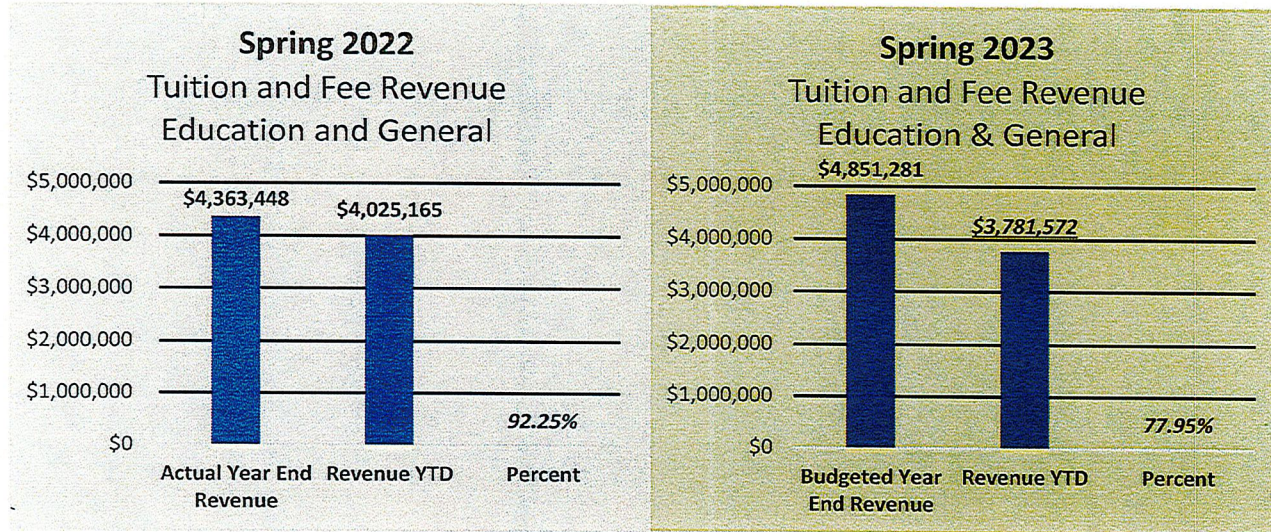
When using this report to help understand enrollments impact on institutional revenues, the enrollment for all student types is calculated before including HS (High School) Students. HS Students pay a significantly reduced tuition rate and therefore has a lower impact on overall institutional revenues.

## SUMMARY

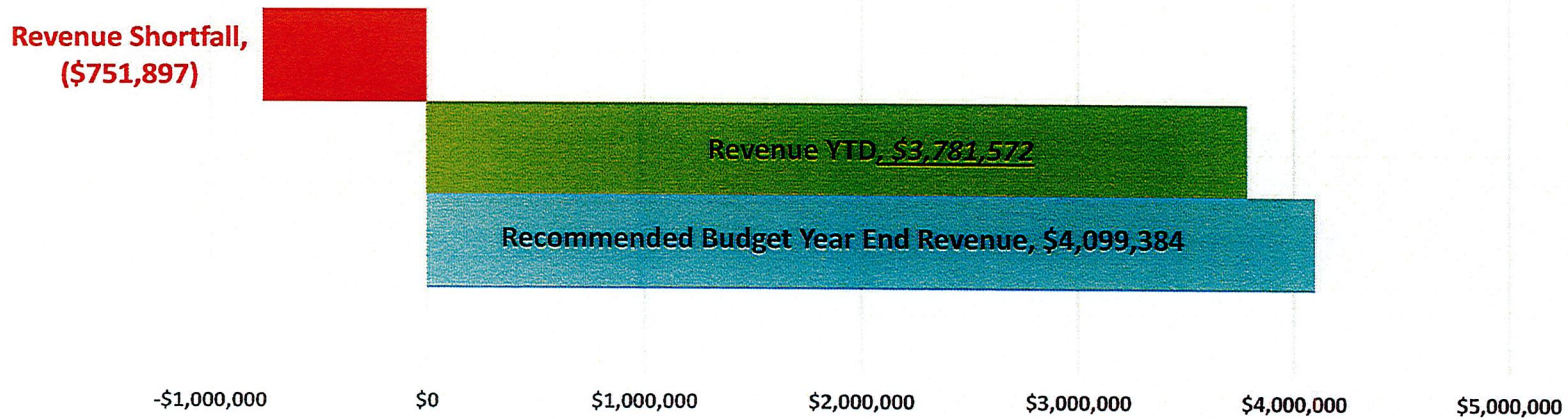
Student enrollment excluding HS Students for Spring 2023 is down 8.79% in headcount and down 7.31% in FTE from Spring 2022.

Note: Due to rounding of FTE and Percentage calculations, there may be slight differences in total amounts.

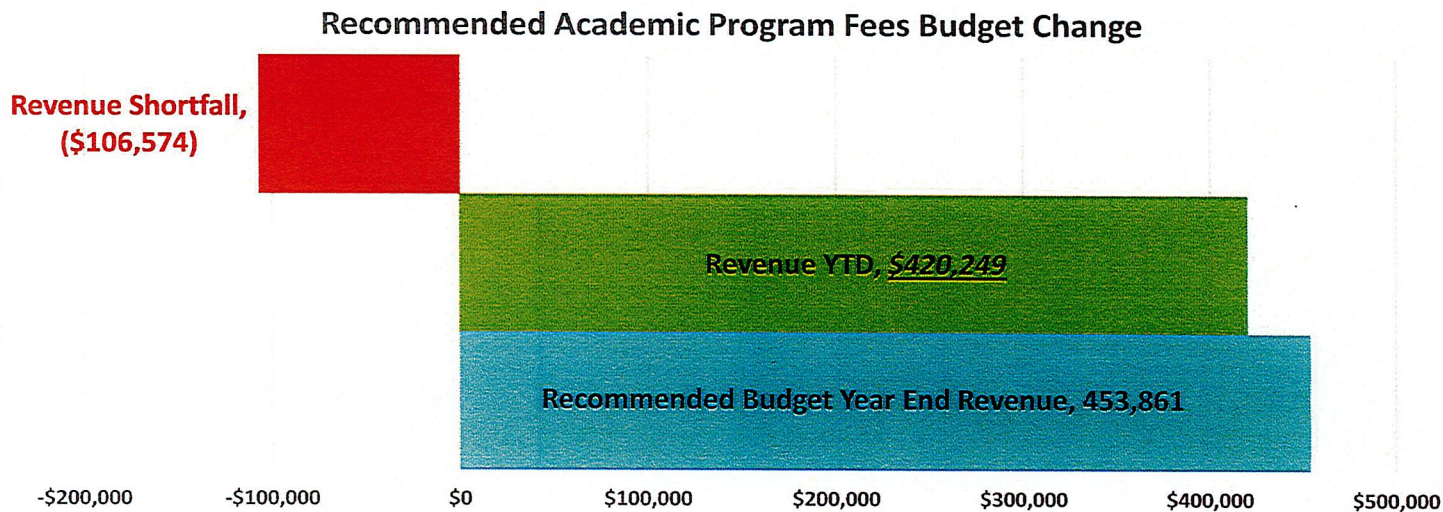
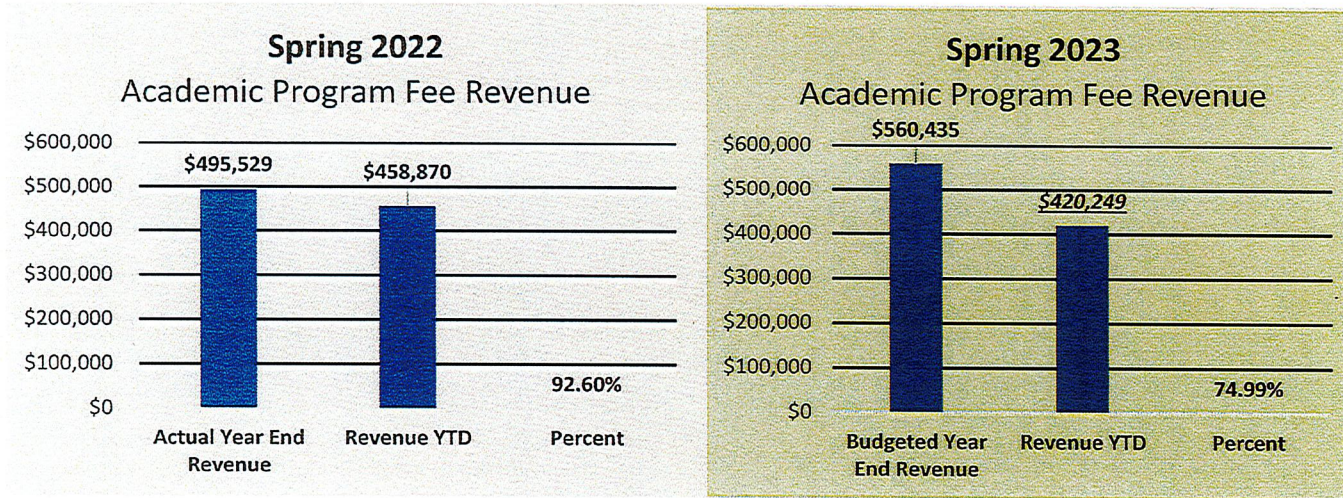
### FY 2023 TUITION AND FEE REVENUE ANALYSIS AS OF FEB 13, 2023



### Recommended Tuition and Fee Budget Change



## FY 2023 ACADEMIC PROGRAM FEE ANALYSIS AS OF FEB 13, 2023



**Attachment C**

**Tuition Increase Budget Impact - FY 2024**

Current Adjusted T & F Revenue Budgeted Amount: \$4,099,384  
 Current In-State Tuition Per Semester: \$2,543

<u>Increase Amount</u>	<u>Additional Annual Revenue</u>	<u>Revenue Difference</u>	<u>Impact on In-State Students</u>		<u>New Per Semester Rate</u>	<u>New Annual Rate</u>
			<u>Additional Costs Per Semester</u>	<u>Additional Annual Costs</u>		
10.00%	\$409,938	\$40,994	\$254	\$509	\$2,797	\$5,595
9.00%	\$368,945	\$40,994	\$229	\$458	\$2,772	\$5,544
8.00%	\$327,951	\$20,497	\$203	\$407	\$2,746	\$5,493
7.50%	\$307,454	\$20,497	\$191	\$381	\$2,734	\$5,467
<b>7.00%</b>	<b>\$286,957</b>	<b>\$20,497</b>	<b>\$178</b>	<b>\$356</b>	<b>\$2,721</b>	<b>\$5,442</b>
6.50%	\$266,460	\$20,497	\$165	\$331	\$2,708	\$5,417
6.00%	\$245,963	\$20,497	\$153	\$305	\$2,696	\$5,391
5.50%	\$225,466	\$20,497	\$140	\$280	\$2,683	\$5,366
5.00%	\$204,969	\$20,497	\$127	\$254	\$2,670	\$5,340
4.50%	\$184,472	\$20,497	\$114	\$229	\$2,657	\$5,315
4.00%	\$163,975	\$20,497	\$102	\$203	\$2,645	\$5,289
3.50%	\$143,478	\$20,497	\$89	\$178	\$2,632	\$5,264
3.00%	\$122,982	\$20,497	\$76	\$153	\$2,619	\$5,239
2.50%	\$102,485	\$20,497	\$64	\$127	\$2,607	\$5,213
2.00%	\$81,988		\$51	\$102	\$2,594	\$5,188

Required Tuition and Fees. Charges levied to all students and include educational and general fees, auxiliary fees, and capital fees.

**ATTACHMENT F**

Fee Planning Schedule- Per Semester  
Academic Year 2023-24

Institution: Pierpont Community & Technical College

Student Institutional Level: Community College  
(Community College, Undergraduate)

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	Reduced Non- Resident (Metro) 2020-21	Reduced Non- Resident (Metro) 2021-22	Reduced Non- Resident (Metro) 2022-23	Reduced Non- Resident (Metro) 2023-24	Increase (Decrease)	Projected Revenue Increase * 2022-23
<b>I. Regular Fees Charged to All Students</b>																
a. Tuition and Required Education and General Fees	\$1,889	\$2,088	\$2,088	\$2,256	\$168	\$4,673	\$5,115	\$5,115	\$5,527	\$412	\$3,527	\$4,312	\$4,312	\$4,644	\$332	\$270,837
b. Required Educational and General Capital Fees																
i. System E&G Capital Fees	\$205	\$340	\$340	\$340	\$0	\$800	\$798	\$798	\$798	\$0	\$800	\$455	\$455	\$455	\$0	
ii. Special Institutional E&G Capital Fees	\$89	\$0	\$0	\$0	\$0	\$195	\$0	\$0	\$0	\$0	\$195	\$0	\$0	\$0	\$0	
c. Auxiliary and Auxiliary Capital Fees																
i. Standard Auxiliary Fees	\$250	\$115	\$115	\$125	\$10	\$250	\$115	\$115	\$125	\$10	\$250	\$115	\$115	\$125	\$10	\$16,120
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
iii. Auxiliary Capital Fee	\$110	\$0	\$0	\$0	\$0	\$110	\$0	\$0	\$0	\$0	\$110	\$0	\$0	\$0	\$0	
<b>Total Student Fee Request</b>	<b>\$2,543</b>	<b>\$2,543</b>	<b>\$2,543</b>	<b>\$2,721</b>	<b>\$178</b>	<b>\$6,028</b>	<b>\$6,028</b>	<b>\$6,028</b>	<b>\$6,450</b>	<b>\$422</b>	<b>\$4,882</b>	<b>\$4,882</b>	<b>\$4,882</b>	<b>\$5,224</b>	<b>\$342</b>	
Percentage of Increase Requested Over Previous Year		0.00%	0.00%	7.00%			0.00%	0.00%	7.00%			0.00%	0.00%	7.01%		\$286,957
Three-year Average Increase					2.33%					2.33%					2.34%	
* Please provide projected revenue increases for any change in tuition.																

## Attachment H

### West Virginia Council for Community and Technical College Education

Academic Year 2023-24

Program Fees and Charges	Rate Per Semester 2021-22	Requested Rate Per Semester 2022-23	Increase/ (Decrease)	Projected Revenue Due to Fee Change 2022-23 *	WV Invests Eligible	Percentage Increase
<b>PROGRAM FEES</b>						
<b>School of BAT</b>						
Program Fee - Applied Design (per semester)	\$225	\$275	\$50	\$1,600	Y	22.22%
Program Fee - Petroleum Technology (per semester)	\$350	\$375	\$25	\$311	Y	7.14%
Program Fee - Petroleum Technology (CAS) (per semester)	\$350	\$375	\$25	\$0	Y	7.14%
Program Fee - Electrical Utility Technology (per semester)	\$350	\$375	\$25	\$1,296	Y	7.14%
Program Fee - Powerplant Technology (CAS) (per semester)	\$350	\$425	\$75	\$0	Y	21.43%
Program Fee - Advanced Welding (per semester)	\$350	\$375	\$25	\$706	Y	7.14%
Program Fee - Applied Process Technology (per semester)	\$350	\$375	\$25	\$2,247	Y	7.14%
Program Fee - Aviation Maintenance (per semester)	\$400	\$425	\$25	\$5,018	Y	6.25%
Program Fee - Airframe Technology (CAS) (per semester)	\$400	\$425	\$25	\$0	Y	6.25%
Program Fee - Avionics Technology (CAS) (per semester)	\$400	\$425	\$25	\$0	Y	6.25%
Program Fee - Business (per semester)	\$225	\$250	\$25	\$3,488	Y	11.11%
Program Fee - Drafting/Design Engineering (per semester)	\$225	\$275	\$50	\$1,315	Y	22.22%
Program Fee - Technical Drafting (CAS) (per semester)	\$225	\$275	\$50	\$0	Y	22.22%
Program Fee - Graphics Technology (per semester)	\$225	\$275	\$50	\$667	Y	22.22%
Program Fee - Information Systems (per semester)	\$225	\$250	\$25	\$3,071	Y	11.11%
Program Fee - Information Systems, Cyber Security (CAS) (per semester)	\$225	\$250	\$25	\$0	Y	11.11%
<b>Total Estimated Additional Revenue School of BAT</b>				<b>\$19,718</b>		
<b>School of Health Sciences</b>						
Program Fee - Health Science (per semester)	\$185	\$220	\$35	\$7,378	Y	18.92%
Program Fee - Physical Therapist Assistant (per semester)	\$185	\$220	\$35	\$1,466	Y	18.92%
Program Fee - Health Information Technology (per semester)	\$185	\$220	\$35	\$1,178	Y	18.92%
Program Fee - Medical Billing and Coding (CAS) (per semester)	\$185	\$220	\$35	\$1,127	Y	18.92%
Program Fee - Veterinary Technology (per semester)	\$185	\$220	\$35	\$1,952	Y	18.92%
Program Fee - Veterinary Assistant (CAS) (per semester)	\$185	\$220	\$35	\$0	Y	18.92%
Program Fee - Medical Laboratory Technology (per semester)	\$185	\$220	\$35	\$1,514	Y	18.92%
Program Fee - Medical Laboratory Assistant (CAS) (per semester)	\$185	\$220	\$35	\$0	Y	18.92%
Program Fee - License Practical Nurse (per semester)	\$185	\$220	\$35	\$805	Y	18.92%
Program Fee - License Practical Nurse (CAS) (per semester)	\$185	\$220	\$35	\$0	Y	18.92%
Program Fee - Radiology Technology (per semester)	\$185	\$220	\$35	\$2,502	Y	18.92%
Program Fee - Respiratory Therapy (per semester)	\$185	\$220	\$35	\$1,633	Y	18.92%
<b>Total Estimated Additional Revenue School of Health Sciences</b>				<b>\$19,555</b>		
<b>School of General Education</b>						
Program Fee - Early Childhood (per semester)	\$275	\$310	\$35	\$869	Y	12.73%
Program Fee - Food Service Management (per semester)	\$300	\$335	\$35	\$2,804	Y	11.67%
Program Fee - Food Service Management, Culinary Arts Specialization (CAS) (per semester)	\$300	\$335	\$35	\$0	Y	11.67%
Program Fee - Food Service Management, Hospitality & Tourism (CAS) (per semester)	\$300	\$335	\$35	\$0	Y	11.67%
Program Fee - Food Service Management, Pastry & Baking Arts (CAS) (per semester)	\$300	\$335	\$35	\$0	Y	11.67%
Program Fee - Paralegal Studies (per semester)	\$275	\$310	\$35	\$980	Y	12.73%
Program Fee - Criminal Justice (per semester)	\$225	\$260	\$35	\$1,412	Y	15.56%
Program Fee - Liberal Studies (per semester)	\$175	\$210	\$35	\$1,823	N	20.00%



**Attachment H**

**West Virginia Council for Community and Technical College Education**

Academic Year 2023-24

Program Fees and Charges	Rate Per Semester 2021-22	Requested Rate Per Semester 2022-23	Increase/ (Decrease)	Projected Revenue Due to Fee Change 2022-23 *	WV Invests Eligible	Percentage Increase
Program Fee - AMSL/Interpreter Education (per semester)	\$399	\$435	\$36	\$952	Y	9.02%
<b>Total Estimated Additional Revenue School of General Education</b>				<b>\$8,840</b>		

**Total Estimated Additional Program Fee Revenue** **\$48,114**

<b>COURSE FEES</b>						
<b>School of BAT</b>						
- Aviation Technology Fee (per credit hour)	\$40	\$50	\$10	\$27,375	Y	25.00%
- Welding Technology Fee (per course fee)	\$160	\$170	\$10	\$1,940	Y	6.25%
<b>School of Health Sciences</b>						
- Physical Therapist Assistant PhysioU App (per course)	\$0	\$99	\$99	\$3,960	Y	
- Physical Therapist Assistant APTA Membership (per course)	\$0	\$95	\$95	\$3,800	Y	
- MBC Virtual Lab Fee (per semester)	\$0	\$75	\$75	\$3,000	Y	
- Vet Tech Lab Fee (per lab course)	\$30	\$50	\$20	\$2,903	Y	66.67%
- Vet Tech Rabies Vaccine(one-time fee)	\$0	\$800	\$800	\$32,000	Y	

**Total Estimated Additional Course Fee Revenue** **\$74,978**

## Attachment G

### West Virginia Council for Community and Technical College Education Proposed Special Fees Academic Year 2023-24

Special Fees and Charges	Rate Per Semester 2022-23	Requested Rate Per Semester 2023-24	Increase/ (Decrease)	Estimated Number of Students Impacted by Fee Change *	Projected Revenue Due to Fee Change 2023-24 *
<b>Pierpont Community and Technical College</b>					
Application Fee - Competitive Programs	\$20	\$20	\$0	0	\$0
Board of Governor's Degree Evaluation	\$300	\$300	\$0	0	\$0
Credential Fee - Placement	\$3	\$3	\$0	0	\$0
Credit Conversion Fee	\$22	\$22	\$0	0	\$0
Credit for Life Experience Evaluation	\$300	\$300	\$0	0	\$0
Diploma Replacement	\$50	\$50	\$0	0	\$0
Duel Credit fee (per credit hour)	\$25	\$25	\$0	0	\$0
Technology Fee (per semester)	\$180	\$200	\$20	900	\$18,000
Exam for Course Credit (per credit hour)	\$22	\$22	\$0	0	\$0
Excess Course Withdrawal fee (per course assessed after 4 courses have been dropped)	\$50	\$50	\$0	0	\$0
ID Card Replacement Fee	\$20	\$20	\$0	0	\$0
Late Payment Fee	\$50	\$50	\$0	0	\$0
Late Registration	\$50	\$50	\$0	0	\$0
New Student Fee	\$130	\$130	\$0	0	\$0
Occupational Develop/Tech Studies Degree Evaluation	\$150	\$150	\$0	0	\$0
Transcript Fee	\$7	\$8	\$1	300	\$300
Reinstatement Fee	\$25	\$25	\$0	0	\$0
Returned Check Fee	\$15	\$15	\$0	0	\$0
Senior Citizens Audit Fee (per credit hour)	\$22	\$22	\$0	0	\$0
Violation of Tobacco Free Campus Policy - 2nd Offense	\$50	\$50	\$0	0	\$0
Violation of Tobacco Free Campus Policy - 3rd Offense	\$100	\$100	\$0	0	\$0
Check Stop Payment Fee	\$25	\$25	\$0	0	\$0
Cashed Check Copy Fee	\$15	\$15	\$0	0	\$0
Non-Degee Employee Tuition Fee (per credit hour)	\$0	\$25	\$25	10	\$250

## Attachment D

**Board of Governors  
Budget/Finance Report FY 2023  
Pierpont Community & Technical College  
as of January 31, 2023**

Pierpont's overall financial structure consists of four primary fund types; unrestricted, auxiliary, restricted, and plant/capital funds.

**Unrestricted Funds** – Includes those economic resources of the institution which are expendable for any purpose in performing the primary objectives of the institution, i.e, instruction, research, extension, and public service, and which have not been designated by the governing board for other purposes. These funds consist of State Appropriations, not designated for a specific purpose, and general tuition and fees revenues. For fiscal management purposes Pierpont segregates Unrestricted funds into two subgroups; President Controlled Funds and Fund Manager Controlled Funds.

- President Controlled Funds consist of State Appropriations, and general tuition and fees revenues.
- Fund Manager Controlled Funds consist primarily of program fees and lab/course fee funds that are used to cover program specific operational costs.

**Auxiliary Funds** – Auxiliary funds are a subsection of unrestricted funds. Auxiliary enterprises are activities conducted primarily to provide facilities or services to students, faculty, and staff. Such activities could include residence halls, food services, bookstore, parking, etc. At Pierpont these activities are reported as a separate fund type for fiscal management. Currently parking is the only Auxiliary fund activity and is used to support maintaining parking resources and campus security.

**Restricted Funds** - The restricted fund group consists of those funds expendable for operating purposes but restricted by donors or other outside agencies as to the specific purpose for which they may be expended. Restricted funds primarily consist of contracts and grants received from federal or state governments for financial aid, research, public service or other restricted purposes.

**Plant/Capital Funds** – Plant/Capital Funds are a subsection of unrestricted funds used for debt service, capital projects, facilities maintenance and renewal.

**SUMMARY UNRESTRICTED FUNDS:**

As of the January 31, 2023 Budget/Finance Report, the Unrestricted Budget Balance is \$238,988. This is an improvement of \$88,812 from the previous Unrestricted Budget Balance reported in the October 31, 2022 Budget/Finance Report. This improvement was the result of recently implemented restructuring of administrative areas within the institution.

As of this report date, the YTD Actuals for Unrestricted Funds reflect the following:

- The institution has realized approximately 74% of projected operating revenue.
- The institution has incurred approximately 47% of operating expenses.
- The institution has realized approximately 66% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$4,906,029 (Includes \$837,379 captured in lost revenues from HEERF (CARES ACT) Funds).

**SUMMARY RESTRICTED FUNDS:**

As of this report date, the YTD Actuals for Restricted Funds reflect the following:

- The institution has realized approximately 45% of projected operating revenue.
- The institution has incurred approximately 35% of operating expenses.
- The institution has realized approximately 49% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$360,538.

**Pierpont Community & Technical College**  
**Actual vs Budget Statement of Revenues and Expenses**  
**Current Unrestricted (Including Depreciation)**  
**January 31, 2023**

		Current Budget	Actual YTD	YTD Actual to Current Budget
<b>OPERATING REVENUE</b>				
	Total:	7,632,584	5,636,080	73.84%
<b>OPERATING EXPENSE</b>				
	Total:	15,134,419	7,052,907	46.60%
<b>OPERATING INCOME / (LOSS)</b>		(7,501,835)	(1,416,827)	
<b>NONOPERATING REVENUE (EXPENSE)</b>				
	Total:	8,291,698	5,490,810	66.22%
<b>TRANSFERS &amp; OTHER</b>				
	Total:	(150,875)	832,046	-551.48%
<b>BUDGET BALANCE UNRESTRICTED</b>		638,988	4,906,029	
<b>Less Depreciation (Net of Capitalized Assets)</b>		(400,000)		
<b>BUDGET BALANCE LESS DEPRECIATION</b>		238,988	4,906,029	

**Pierpont Community & Technical College**  
**Actual vs Budget Statement of Revenues and Expenses**  
**Current Restricted**  
**January 31, 2023**

		Current Budget	YTD Actual	YTD Actual to Current Budget
<b>OPERATING REVENUE</b>				
Total:		7,993,945	3,579,803	44.78%
<b>OPERATING EXPENSE</b>				
Total:		12,435,449	4,301,921	34.59%
<b>OPERATING INOCME / (LOSS)</b>		(4,441,504)	(722,118)	
<b>NONOPERATING REVENUE (EXPENSE)</b>				
Total:		4,716,431	2,295,586	48.67%
<b>TRANSFERS &amp; OTHERS</b>				
Total:		(274,927)	(1,212,930)	441.18%
<b>BUDGET BALANCE</b>		0	360,538	

Attachment E

WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
INSTITUTION DEFERRED MAINTENANCE & CODE COMPLIANCE PROJECTS

JANUARY 17, 2023

INSTITUTION PRIORITY	PROJECTS	ESTIMATED PROJECT COST
PIERPONT COMMUNITY AND TECHNICAL COLLEGE		
1	CAPERTON CENTER & CAMPUS IMPROVEMENTS/DEFERRED MAINTENANCE	\$700,000
2	ADVANCED TECHNOLOGY CENTER_3RD FLOOR/OTHER IMPROVEMENTS	\$1,650,000
TOTAL		\$2,350,000

Attachment F

**Pierpont Community and Technical College  
Board of Governors  
Meeting of February 21, 2023**

**ITEM:** FY 2023 Contracted Service Providers as of January 2023.

**COMMITTEE:** Finance/Audit and Administration Committee

**INFORMATION ITEM:** List of Service Providers Pierpont Community and Technical College has or is utilizing in FY 2023 as of January 2023.

**STAFF MEMBER:** Dale Bradley

**BACKGROUND:** General information of companies/organizations Pierpont has or is engaging in providing contracted services to the institution during FY 2023.



**Pierpont Community & Technical College  
Contracted Services in FY 2023**

**Vendor Name**

ALLIED UNIVERSAL SECUR  
AMERICAN INCOME LIFE INSURANCE COMPANY  
BRAXTON CO BD OF EDUCATION  
BREWER & COMPANY  
CINTAS CORP  
CITYNET LLC  
COLLEGIATE ENTERPRISE SOLUTIONS LLC  
CONLEY CPA GROUP PLLC  
DATARAILS.COM  
DIALPAD INC  
DINSMORE & SHOHL LLP  
EMCOR SERVICES SCALISE INDUSTRIES  
FAIRMONT MARION CO TRANSIT AUTHORITY  
FOLLETT HIGHER EDUCATION GROUP LLC  
HART OFFICE SOLUTIONS  
K M SERVICE CO INC  
MON VALLEY ELECTRIC INC  
NELNET BUSINESS SOLUTIONS INC  
NEWTECH SYSTEMS INC  
OMNI ASSOCIATES ARCHITECTS INC  
OUTSOLVE LLC  
RELIANT CAPITAL SOLUTIONS LLC  
REPUBLIC SERVICES TRASH  
SAFETY KLEEN SYSTEMS  
SHRED-IT USA LLC  
SQ LAWN CARE PLUS  
STANDARD EXTERMINATING  
STAX MEDICAL WASTE SERVICE  
SUPERIOR LAWN CARE SERVICES  
THE BABB GROUP INC  
THE HANOVER RESEARCH COUNCIL LLC  
THE OP SHOP INC  
TIM BLEECH INTERACTIVE  
TUTOR COM INC  
VIC KING EXCAVATING LLC  
WASTE MGMT WM EZPAY  
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC  
WEST VIRGINIA ELEVATOR LLC  
WILLIAMS & FUDGE INC

**Vendors Paid Due to Learn & Earn Grants**

AMERICAN BITUMINOUS POWER PARTNERS LP  
CRESTWOOD MARCELLUS MIDSTREAM LLC  
HQ AERO MANAGEMENT US INC  
NORTHSTAR TECHNOLOGIES LLC  
RYAN ENVIRONMENTAL LLC

**Workforce Training Activities**

AERO LOGISTICS LLC  
HOME INSPECTOR TRAINING  
MU AUTISM TRAINING CTR

RFK SOLUTIONZ CORPORATION  
WEST VIRGINIA WOOD TECHNOLOGY CENTER

**Summer Internship - Culinary**  
SANTA CROCE FARM LLC

Attachment G

**Pierpont Community and Technical College  
Board of Governors  
Meeting of February 21, 2023**

**ITEM:** FY 2023 Capital Projects Update.

**COMMITTEE:** Finance/Audit and Administration Committee

**INFORMATION ITEM:** FY 2023 Capital Project Budgets, Expenditures, and Cash Balances as of January 31, 2023.

**STAFF MEMBER:** Dale Bradley

Pierpont Community & Technical College  
**Project Summary**  
**Capital Plant Funds**  
As of January 31, 2023

Projects			
Projects - Funds Transferred	Approved Budget	Actual Expenditures to Date	Unexpended Budget Balance
Caperton Center Expansion - Vet Tech	2,094,326	1,140,390	953,936
Master Facilities Plan	151,700	151,700	0
Early Childhood Architect Design	25,000	24,688	313
Early Childhood Remodel	229,687	191,894	37,793
Vet Tech Relocatoin	10,000	11,377	(1,377)
Small Capital Projects	150,000	49,605	100,395
Culinary Relocation	400,000	238,904	161,096
<b>TOTALS</b>	<b><u>3,060,713</u></b>	<b><u>1,808,557</u></b>	<b><u>1,252,156</u></b>

Plant Funds Cash Balances at January 31, 2023		
Fund Title	Fund	Cash Balance
Caperton Center Expansion-Vet Tech	3510	953,936.08
Master Facility Plan	3511	-
Early Childhood Architect Design	3513	312.50
Culinary Relocation	3514	161,096.00
Vet Tech Relocation	3515	(1,377.47)
Early Childhood Remodel	3516	37,793.01
Pierpont Small Capital Projects	3570	139,738.74
HEPC Debt Service	3573	132,561.00
Pierpont - E&G Cap & Infrastructure*	3575	843,505.77
<b>Total Cash in Plant Funds on January 31, 2023</b>		<b><u>2,267,565.63</u></b>

<b>Cash Balances Available For Capital Projects as of January 31, 2023</b>		
<b>Fund Name</b>	<b>Fund</b>	<b>Cash Balance</b>
Pierpont - E&G Cap & Infrastructure*	3575	843,505.77
Pierpont Facilities Fee	3170	-
<b>Total Cash Balances Available For Capital Projects</b>		<b>\$ 843,505.77</b>

<b>Unrestricted Facilities Fee Fund Projected Cash Balance at June 30, 2023</b>		
<b>Fund 3170</b>		<b>Cash Balance</b>
Beginning Balance		-
Estimated Revenues		570,000.00
NAEC Lease -FY2023 Budget	(full year)	(450,000.00)
<b>Projected Cash in Unrestricted Facilities Fee Fund at June 30</b>		<b>\$ 120,000.00</b>

*\*For fiscal year 2023, the NAEC lease payments are budgeted from Facilities Fee in the amount of \$450,000.*

*Tuition and fees in excess of the lease payments will be transferred to Capital Reserves at year end.*