

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Finance and Administration Committee Meeting

Tuesday, March 21, 2023

10:30 AM

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

AGENDA

- I. Call to Order**
- II. *Approval of Minutes – February 21, 2023**
- III. Enrollment Report**
 - A. Enrollment Summary Comparison Report – from Spring Term 2022 March 13, 2022 to Spring Term 2023 March 13, 2023.
- IV. Revenue Analysis**
 - A. FY 2023 Pierpont Fee Revenue Analysis as of March 13, 2023
- V. BOG Action Items**
 - A. *Approval of Tuition Changes for Academic Year 2023-2024
 - B. *Approval of Special, Program and Course Fee Changes for Academic Year 2023-24
- VI. BOG Information Items**
 - A. February 28, 2023 Finance Report
 - B. Capital Projects Update.
 - C. Capital Projects Expenditure Report as of February 28, 2023
- VII. Pierpont/FSU FY 2021 Separation Agreement Payments**
 - A. Payments to FSU Through February 2023
 - FY 23 Agreement Payment of \$1.5M in two equal installments
 - 1st Installment of \$750,000 paid on September 28, 2022
 - 2nd Installment of \$750,000 paid on March 1, 2023

**Denotes possible action item*

- FY 23 Fee for Service Agreement for NAEC
 - \$300,000 Paid YTD
 - Payments of \$37,500 per month for FY 2023

VIII. Potential sale of Pierpont's ownership in facility at Mon Tech Center to Mon County BOE

IX. FY 24 Budget Planning Update

X. Adjournment

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Finance and Administration Committee Meeting

**Tuesday, February 21, 2023
10:30 AM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors Academic and Student Services Committee was held on February 21, 2023, beginning at 10:30 AM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

Committee Members Present: Brian Bozarth (Via Zoom) – Committee Chair, Susan Woods Coffindaffer, Anthony Hinton, Lisa Lang, and Jeffery Powell

Committee Members Absent: Anthony Hinton

Other Board Members Present: Shauna Burns, Thomas Cole, Christine Miller, and Juanita Nickerson

Others Present: Members of the President's Cabinet, faculty, staff, and others

I. Call to Order

Brian Bozarth, Chair, called the meeting to order at 10:37 AM.

II. Approval of Minutes – December 2, 2022

Susan Woods Coffindaffer moved to approve the December 2, 2022 meeting minutes. Jeffery Powell seconded the motion. All agreed. Motion carried.

III. Enrollment Report

Dale Bradley presented and reviewed the **Enrollment Comparison Summary by Student Type Report** (Attachment A).

IV. Revenue Analysis

Dale Bradley presented and reviewed the **FY 2023 Pierpont Fee Revenue Analysis as of February 13, 2023 Report** (Attachment B).

V. BOG Action Items

Dale Bradley presented and reviewed **Tuition and Fee Increase Recommendations Report** (Attachment C). The Board will formally vote on tuition and fee increases during the March BOG meeting.

VI. BOG Informational Items

A. January 31, 2023 Finance Report

Dale Bradley presented and reviewed the **Budget/Finance FY 2023 Report as of January 31, 2023** (Attachment D).

B. Deferred Maintenance Funding Request

Dale Bradley presented and reviewed the **WVCTCS Institution Deferred Maintenance & Code Compliance Project Report** (Attachment E).

C. Contracted Services for FY 23

Dale Bradley presented and reviewed the **FY 2023 Contract Service Providers as of January 2023 Report** (Attachment F).

D. Capital Projects Update

Dale Bradley presented and reviewed the **FY 2023 Capital Projects Update** (Attachment G).

VII. Adjournment

There being no further business, Jeffery Powell moved to adjourn the meeting. Susan Woods Coffindaffer seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: Empowering individuals to transform their lives through education
Tagline: Education that works!



Enrollment Comparison Summary by Student Type

Student Type	Previous Term 202220 - Spring Semester 2022		Current Term 202320 - Spring Semester 2023		Differences			
	As of 2/13/2022		As of 2/13/2023		Count	Percent	FTE	Percent
	Count	FTE	Count	FTE				
1 - First-time Freshman	48	41.07	30	26.27	-18	-37.50	-14.80	-36.04
2 - Returning Student	740	632.27	690	608.93	-50	-6.76	-23.33	-3.69
3 - Readmitted Student	31	25.87	20	12.27	-11	-35.48	-13.60	-52.58
6 - Transfer Student	61	47.93	56	42.73	-5	-8.20	-5.20	-10.85
9 - Other	7	4.40	13	6.40	6	85.71	2.00	45.45
	<u>887</u>	<u>751.54</u>	<u>809</u>	<u>696.60</u>	-78	-8.79	-54.93	-7.31
8 - HS Student Taking College Crs	354	112.33	416	130.07	62	17.51	17.73	15.79
	<u>1,241</u>	<u>863.87</u>	<u>1,225</u>	<u>826.67</u>	<u>-16</u>	<u>-1.29</u>	<u>-37.20</u>	<u>-4.31</u>

This report compares a snapshot of student enrollment by student type in the current Term to the student enrollment on the same day in the previous year's Term.

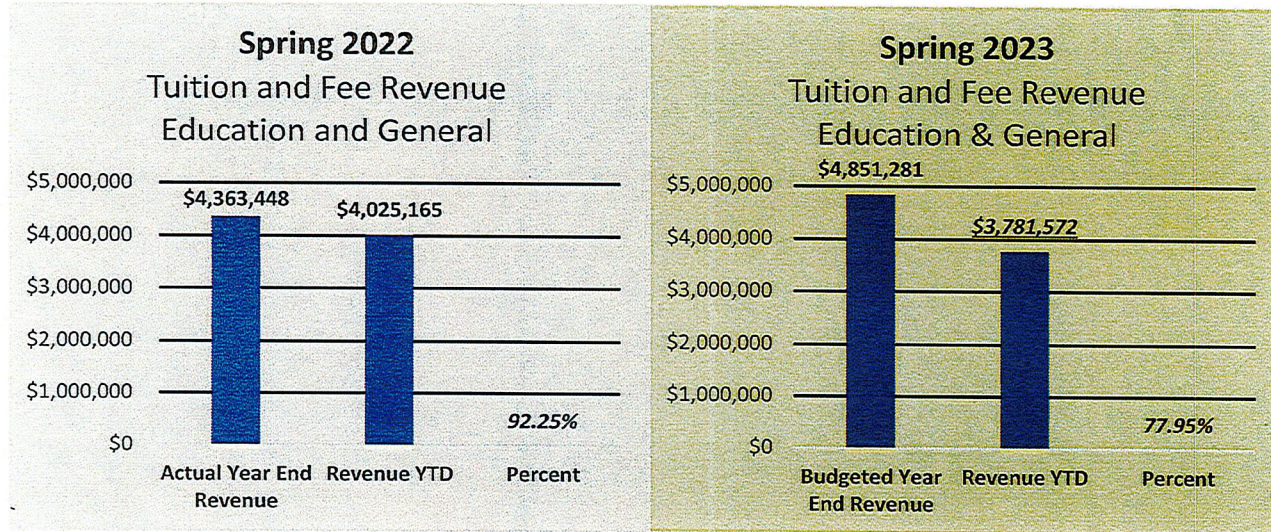
When using this report to help understand enrollments impact on institutional revenues, the enrollment for all student types is calculated before including HS (High School) Students. HS Students pay a significantly reduced tuition rate and therefore has a lower impact on overall institutional revenues.

SUMMARY

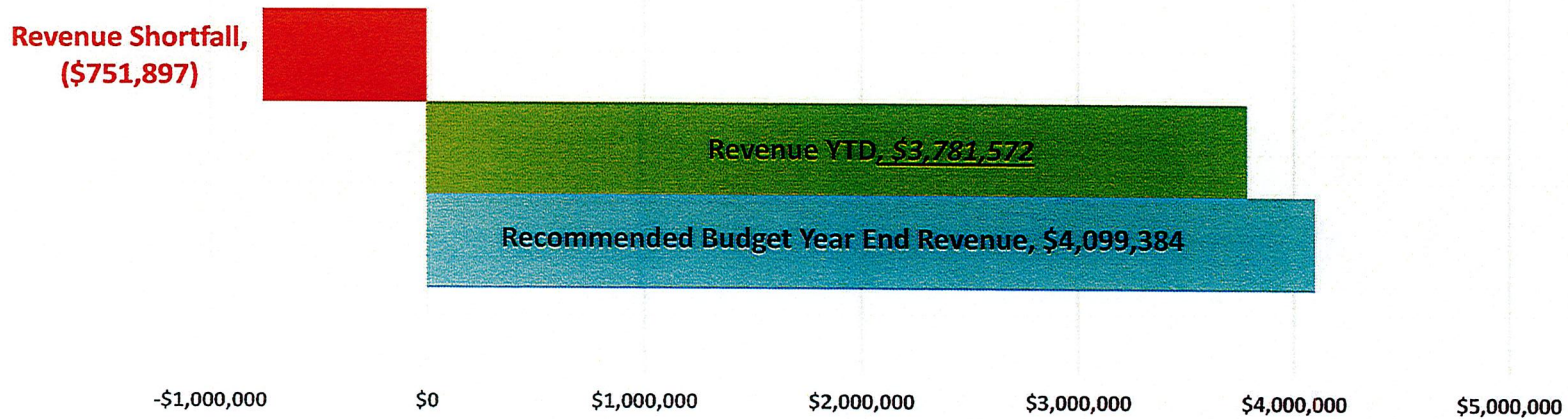
Student enrollment excluding HS Students for Spring 2023 is down 8.79% in headcount and down 7.31% in FTE from Spring 2022.

Note: Due to rounding of FTE and Percentage calculations, there may be slight differences in total amounts.

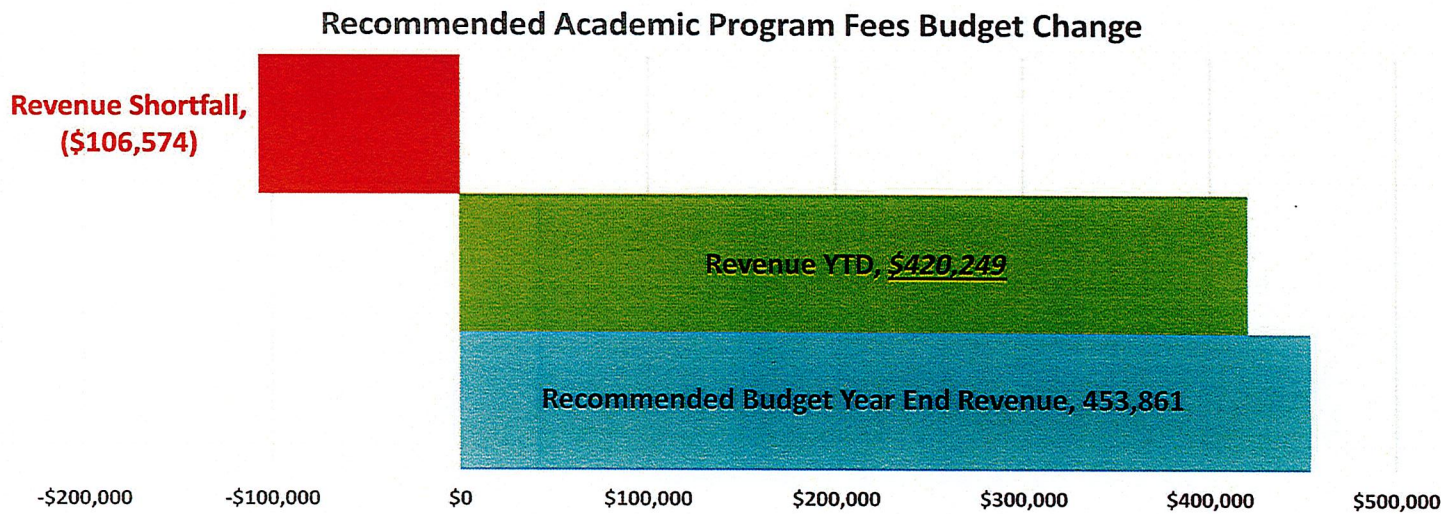
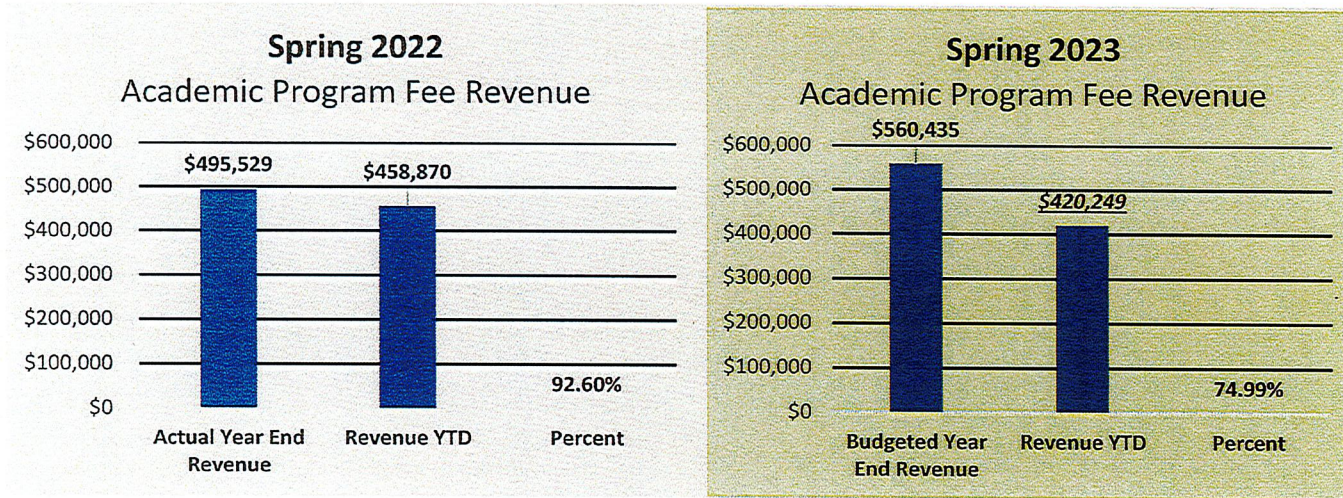
FY 2023 TUITION AND FEE REVENUE ANALYSIS AS OF FEB 13, 2023



Recommended Tuition and Fee Budget Change



FY 2023 ACADEMIC PROGRAM FEE ANALYSIS AS OF FEB 13, 2023



Attachment C

Tuition Increase Budget Impact - FY 2024

Current Adjusted T & F Revenue Budgeted Amount: \$4,099,384
 Current In-State Tuition Per Semester: \$2,543

<u>Increase Amount</u>	<u>Additional Annual Revenue</u>	<u>Revenue Difference</u>	<u>Impact on In-State Students</u>		<u>New Per Semester Rate</u>	<u>New Annual Rate</u>
			<u>Additional Costs Per Semester</u>	<u>Additional Annual Costs</u>		
10.00%	\$409,938	\$40,994	\$254	\$509	\$2,797	\$5,595
9.00%	\$368,945	\$40,994	\$229	\$458	\$2,772	\$5,544
8.00%	\$327,951	\$20,497	\$203	\$407	\$2,746	\$5,493
7.50%	\$307,454	\$20,497	\$191	\$381	\$2,734	\$5,467
7.00%	\$286,957	\$20,497	\$178	\$356	\$2,721	\$5,442
6.50%	\$266,460	\$20,497	\$165	\$331	\$2,708	\$5,417
6.00%	\$245,963	\$20,497	\$153	\$305	\$2,696	\$5,391
5.50%	\$225,466	\$20,497	\$140	\$280	\$2,683	\$5,366
5.00%	\$204,969	\$20,497	\$127	\$254	\$2,670	\$5,340
4.50%	\$184,472	\$20,497	\$114	\$229	\$2,657	\$5,315
4.00%	\$163,975	\$20,497	\$102	\$203	\$2,645	\$5,289
3.50%	\$143,478	\$20,497	\$89	\$178	\$2,632	\$5,264
3.00%	\$122,982	\$20,497	\$76	\$153	\$2,619	\$5,239
2.50%	\$102,485	\$20,497	\$64	\$127	\$2,607	\$5,213
2.00%	\$81,988		\$51	\$102	\$2,594	\$5,188

Required Tuition and Fees. Charges levied to all students and include educational and general fees, auxiliary fees, and capital fees.

ATTACHMENT F

Fee Planning Schedule- Per Semester
Academic Year 2023-24

Institution: Pierpont Community & Technical College

Student Institutional Level: Community College
(Community College, Undergraduate)

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	Reduced Non- Resident (Metro) 2020-21	Reduced Non- Resident (Metro) 2021-22	Reduced Non- Resident (Metro) 2022-23	Reduced Non- Resident (Metro) 2023-24	Increase (Decrease)	Projected Revenue Increase * 2022-23
I. Regular Fees Charged to All Students																
a. Tuition and Required Education and General Fees	\$1,889	\$2,088	\$2,088	\$2,256	\$168	\$4,673	\$5,115	\$5,115	\$5,527	\$412	\$3,527	\$4,312	\$4,312	\$4,644	\$332	\$270,837
b. Required Educational and General Capital Fees																
i. System E&G Capital Fees	\$205	\$340	\$340	\$340	\$0	\$800	\$798	\$798	\$798	\$0	\$800	\$455	\$455	\$455	\$0	
ii. Special Institutional E&G Capital Fees	\$89	\$0	\$0	\$0	\$0	\$195	\$0	\$0	\$0	\$0	\$195	\$0	\$0	\$0	\$0	
c. Auxiliary and Auxiliary Capital Fees																
i. Standard Auxiliary Fees	\$250	\$115	\$115	\$125	\$10	\$250	\$115	\$115	\$125	\$10	\$250	\$115	\$115	\$125	\$10	\$16,120
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
iii. Auxiliary Capital Fee	\$110	\$0	\$0	\$0	\$0	\$110	\$0	\$0	\$0	\$0	\$110	\$0	\$0	\$0	\$0	
Total Student Fee Request	\$2,543	\$2,543	\$2,543	\$2,721	\$178	\$6,028	\$6,028	\$6,028	\$6,450	\$422	\$4,882	\$4,882	\$4,882	\$5,224	\$342	
Percentage of Increase Requested Over Previous Year Three-year Average Increase		0.00%	0.00%	7.00%	2.33%		0.00%	0.00%	7.00%	2.33%		0.00%	0.00%	7.01%	2.34%	\$286,957
* Please provide projected revenue increases for any change in tuition.																

Attachment H

West Virginia Council for Community and Technical College Education

Academic Year 2023-24

Program Fees and Charges	Rate Per Semester 2021-22	Requested Rate Per Semester 2022-23	Increase/ (Decrease)	Projected Revenue Due to Fee Change 2022-23 *	WV Invests Eligible	Percentage Increase
PROGRAM FEES						
School of BAT						
Program Fee - Applied Design (per semester)	\$225	\$275	\$50	\$1,600	Y	22.22%
Program Fee - Petroleum Technology (per semester)	\$350	\$375	\$25	\$311	Y	7.14%
Program Fee - Petroleum Technology (CAS) (per semester)	\$350	\$375	\$25	\$0	Y	7.14%
Program Fee - Electrical Utility Technology (per semester)	\$350	\$375	\$25	\$1,296	Y	7.14%
Program Fee - Powerplant Technology (CAS) (per semester)	\$350	\$425	\$75	\$0	Y	21.43%
Program Fee - Advanced Welding (per semester)	\$350	\$375	\$25	\$706	Y	7.14%
Program Fee - Applied Process Technology (per semester)	\$350	\$375	\$25	\$2,247	Y	7.14%
Program Fee - Aviation Maintenance (per semester)	\$400	\$425	\$25	\$5,018	Y	6.25%
Program Fee - Airframe Technology (CAS) (per semester)	\$400	\$425	\$25	\$0	Y	6.25%
Program Fee - Avionics Technology (CAS) (per semester)	\$400	\$425	\$25	\$0	Y	6.25%
Program Fee - Business (per semester)	\$225	\$250	\$25	\$3,488	Y	11.11%
Program Fee - Drafting/Design Engineering (per semester)	\$225	\$275	\$50	\$1,315	Y	22.22%
Program Fee - Technical Drafting (CAS) (per semester)	\$225	\$275	\$50	\$0	Y	22.22%
Program Fee - Graphics Technology (per semester)	\$225	\$275	\$50	\$667	Y	22.22%
Program Fee - Information Systems (per semester)	\$225	\$250	\$25	\$3,071	Y	11.11%
Program Fee - Information Systems, Cyber Security (CAS) (per semester)	\$225	\$250	\$25	\$0	Y	11.11%
Total Estimated Additional Revenue School of BAT				\$19,718		
School of Health Sciences						
Program Fee - Health Science (per semester)	\$185	\$220	\$35	\$7,378	Y	18.92%
Program Fee - Physical Therapist Assistant (per semester)	\$185	\$220	\$35	\$1,466	Y	18.92%
Program Fee - Health Information Technology (per semester)	\$185	\$220	\$35	\$1,178	Y	18.92%
Program Fee - Medical Billing and Coding (CAS) (per semester)	\$185	\$220	\$35	\$1,127	Y	18.92%
Program Fee - Veterinary Technology (per semester)	\$185	\$220	\$35	\$1,952	Y	18.92%
Program Fee - Veterinary Assistant (CAS) (per semester)	\$185	\$220	\$35	\$0	Y	18.92%
Program Fee - Medical Laboratory Technology (per semester)	\$185	\$220	\$35	\$1,514	Y	18.92%
Program Fee - Medical Laboratory Assistant (CAS) (per semester)	\$185	\$220	\$35	\$0	Y	18.92%
Program Fee - License Practical Nurse (per semester)	\$185	\$220	\$35	\$805	Y	18.92%
Program Fee - License Practical Nurse (CAS) (per semester)	\$185	\$220	\$35	\$0	Y	18.92%
Program Fee - Radiology Technology (per semester)	\$185	\$220	\$35	\$2,502	Y	18.92%
Program Fee - Respiratory Therapy (per semester)	\$185	\$220	\$35	\$1,633	Y	18.92%
Total Estimated Additional Revenue School of Health Sciences				\$19,555		
School of General Education						
Program Fee - Early Childhood (per semester)	\$275	\$310	\$35	\$869	Y	12.73%
Program Fee - Food Service Management (per semester)	\$300	\$335	\$35	\$2,804	Y	11.67%
Program Fee - Food Service Management, Culinary Arts Specialization (CAS) (per semester)	\$300	\$335	\$35	\$0	Y	11.67%
Program Fee - Food Service Management, Hospitality & Tourism (CAS) (per semester)	\$300	\$335	\$35	\$0	Y	11.67%
Program Fee - Food Service Management, Pastry & Baking Arts (CAS) (per semester)	\$300	\$335	\$35	\$0	Y	11.67%
Program Fee - Paralegal Studies (per semester)	\$275	\$310	\$35	\$980	Y	12.73%
Program Fee - Criminal Justice (per semester)	\$225	\$260	\$35	\$1,412	Y	15.56%
Program Fee - Liberal Studies (per semester)	\$175	\$210	\$35	\$1,823	N	20.00%

Attachment H

West Virginia Council for Community and Technical College Education

Academic Year 2023-24

Program Fees and Charges	Rate Per Semester 2021-22	Requested Rate Per Semester 2022-23	Increase/ (Decrease)	Projected Revenue Due to Fee Change 2022-23 *	WV Invests Eligible	Percentage Increase
Program Fee - AMSL/Interpreter Education (per semester)	\$399	\$435	\$36	\$952	Y	9.02%
Total Estimated Additional Revenue School of General Education				\$8,840		

Total Estimated Additional Program Fee Revenue **\$48,114**

COURSE FEES						
School of BAT						
- Aviation Technology Fee (per credit hour)	\$40	\$50	\$10	\$27,375	Y	25.00%
- Welding Technology Fee (per course fee)	\$160	\$170	\$10	\$1,940	Y	6.25%
School of Health Sciences						
- Physical Therapist Assistant PhysioU App (per course)	\$0	\$99	\$99	\$3,960	Y	
- Physical Therapist Assistant APTA Membership (per course)	\$0	\$95	\$95	\$3,800	Y	
- MBC Virtual Lab Fee (per semester)	\$0	\$75	\$75	\$3,000	Y	
- Vet Tech Lab Fee (per lab course)	\$30	\$50	\$20	\$2,903	Y	66.67%
- Vet Tech Rabies Vaccine(one-time fee)	\$0	\$800	\$800	\$32,000	Y	

Total Estimated Additional Course Fee Revenue **\$74,978**

Attachment G

West Virginia Council for Community and Technical College Education Proposed Special Fees Academic Year 2023-24

Special Fees and Charges	Rate Per Semester 2022-23	Requested Rate Per Semester 2023-24	Increase/ (Decrease)	Estimated Number of Students Impacted by Fee Change *	Projected Revenue Due to Fee Change 2023-24 *
Pierpont Community and Technical College					
Application Fee - Competitive Programs	\$20	\$20	\$0	0	\$0
Board of Governor's Degree Evaluation	\$300	\$300	\$0	0	\$0
Credential Fee - Placement	\$3	\$3	\$0	0	\$0
Credit Conversion Fee	\$22	\$22	\$0	0	\$0
Credit for Life Experience Evaluation	\$300	\$300	\$0	0	\$0
Diploma Replacement	\$50	\$50	\$0	0	\$0
Duel Credit fee (per credit hour)	\$25	\$25	\$0	0	\$0
Technology Fee (per semester)	\$180	\$200	\$20	900	\$18,000
Exam for Course Credit (per credit hour)	\$22	\$22	\$0	0	\$0
Excess Course Withdrawal fee (per course assessed after 4 courses have been dropped)	\$50	\$50	\$0	0	\$0
ID Card Replacement Fee	\$20	\$20	\$0	0	\$0
Late Payment Fee	\$50	\$50	\$0	0	\$0
Late Registration	\$50	\$50	\$0	0	\$0
New Student Fee	\$130	\$130	\$0	0	\$0
Occupational Develop/Tech Studies Degree Evaluation	\$150	\$150	\$0	0	\$0
Transcript Fee	\$7	\$8	\$1	300	\$300
Reinstatement Fee	\$25	\$25	\$0	0	\$0
Returned Check Fee	\$15	\$15	\$0	0	\$0
Senior Citizens Audit Fee (per credit hour)	\$22	\$22	\$0	0	\$0
Violation of Tobacco Free Campus Policy - 2nd Offense	\$50	\$50	\$0	0	\$0
Violation of Tobacco Free Campus Policy - 3rd Offense	\$100	\$100	\$0	0	\$0
Check Stop Payment Fee	\$25	\$25	\$0	0	\$0
Cashed Check Copy Fee	\$15	\$15	\$0	0	\$0
Non-Degee Employee Tuition Fee (per credit hour)	\$0	\$25	\$25	10	\$250

Attachment D

**Board of Governors
Budget/Finance Report FY 2023
Pierpont Community & Technical College
as of January 31, 2023**

Pierpont's overall financial structure consists of four primary fund types; unrestricted, auxiliary, restricted, and plant/capital funds.

Unrestricted Funds – Includes those economic resources of the institution which are expendable for any purpose in performing the primary objectives of the institution, i.e, instruction, research, extension, and public service, and which have not been designated by the governing board for other purposes. These funds consist of State Appropriations, not designated for a specific purpose, and general tuition and fees revenues. For fiscal management purposes Pierpont segregates Unrestricted funds into two subgroups; President Controlled Funds and Fund Manager Controlled Funds.

- President Controlled Funds consist of State Appropriations, and general tuition and fees revenues.
- Fund Manager Controlled Funds consist primarily of program fees and lab/course fee funds that are used to cover program specific operational costs.

Auxiliary Funds – Auxiliary funds are a subsection of unrestricted funds. Auxiliary enterprises are activities conducted primarily to provide facilities or services to students, faculty, and staff. Such activities could include residence halls, food services, bookstore, parking, etc. At Pierpont these activities are reported as a separate fund type for fiscal management. Currently parking is the only Auxiliary fund activity and is used to support maintaining parking resources and campus security.

Restricted Funds - The restricted fund group consists of those funds expendable for operating purposes but restricted by donors or other outside agencies as to the specific purpose for which they may be expended. Restricted funds primarily consist of contracts and grants received from federal or state governments for financial aid, research, public service or other restricted purposes.

Plant/Capital Funds – Plant/Capital Funds are a subsection of unrestricted funds used for debt service, capital projects, facilities maintenance and renewal.

SUMMARY UNRESTRICTED FUNDS:

As of the January 31, 2023 Budget/Finance Report, the Unrestricted Budget Balance is \$238,988. This is an improvement of \$88,812 from the previous Unrestricted Budget Balance reported in the October 31, 2022 Budget/Finance Report. This improvement was the result of recently implemented restructuring of administrative areas within the institution.

As of this report date, the YTD Actuals for Unrestricted Funds reflect the following:

- The institution has realized approximately 74% of projected operating revenue.
- The institution has incurred approximately 47% of operating expenses.
- The institution has realized approximately 66% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$4,906,029 (Includes \$837,379 captured in lost revenues from HEERF (CARES ACT) Funds).

SUMMARY RESTRICTED FUNDS:

As of this report date, the YTD Actuals for Restricted Funds reflect the following:

- The institution has realized approximately 45% of projected operating revenue.
- The institution has incurred approximately 35% of operating expenses.
- The institution has realized approximately 49% of nonoperating revenues.
- The Year-To-Date Actual Budget Balance is \$360,538.

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted (Including Depreciation)
January 31, 2023

		Current Budget	Actual YTD	YTD Actual to Current Budget
OPERATING REVENUE				
	Total:	7,632,584	5,636,080	73.84%
OPERATING EXPENSE				
	Total:	15,134,419	7,052,907	46.60%
OPERATING INCOME / (LOSS)		(7,501,835)	(1,416,827)	
NONOPERATING REVENUE (EXPENSE)				
	Total:	8,291,698	5,490,810	66.22%
TRANSFERS & OTHER				
	Total:	(150,875)	832,046	-551.48%
BUDGET BALANCE UNRESTRICTED		638,988	4,906,029	
Less Depreciation (Net of Capitalized Assets)		(400,000)		
BUDGET BALANCE LESS DEPRECIATION		238,988	4,906,029	

Pierpont Community & Technical College
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
January 31, 2023

		Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE				
Total:		7,993,945	3,579,803	44.78%
OPERATING EXPENSE				
Total:		12,435,449	4,301,921	34.59%
OPERATING INOCME / (LOSS)		(4,441,504)	(722,118)	
NONOPERATING REVENUE (EXPENSE)				
Total:		4,716,431	2,295,586	48.67%
TRANSFERS & OTHERS				
Total:		(274,927)	(1,212,930)	441.18%
BUDGET BALANCE		0	360,538	

Attachment E

WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
INSTITUTION DEFERRED MAINTENANCE & CODE COMPLIANCE PROJECTS

JANUARY 17, 2023

INSTITUTION PRIORITY	PROJECTS	ESTIMATED PROJECT COST
PIERPONT COMMUNITY AND TECHNICAL COLLEGE		
1	CAPERTON CENTER & CAMPUS IMPROVEMENTS/DEFERRED MAINTENANCE	\$700,000
2	ADVANCED TECHNOLOGY CENTER_3RD FLOOR/OTHER IMPROVEMENTS	\$1,650,000
TOTAL		\$2,350,000

Attachment F

**Pierpont Community and Technical College
Board of Governors
Meeting of February 21, 2023**

ITEM: FY 2023 Contracted Service Providers as of January 2023.

COMMITTEE: Finance/Audit and Administration Committee

INFORMATION ITEM: List of Service Providers Pierpont Community and Technical College has or is utilizing in FY 2023 as of January 2023.

STAFF MEMBER: Dale Bradley

BACKGROUND: General information of companies/organizations Pierpont has or is engaging in providing contracted services to the institution during FY 2023.

**Pierpont Community & Technical College
Contracted Services in FY 2023**

Vendor Name

ALLIED UNIVERSAL SECUR
AMERICAN INCOME LIFE INSURANCE COMPANY
BRAXTON CO BD OF EDUCATION
BREWER & COMPANY
CINTAS CORP
CITYNET LLC
COLLEGIATE ENTERPRISE SOLUTIONS LLC
CONLEY CPA GROUP PLLC
DATARAILS.COM
DIALPAD INC
DINSMORE & SHOHL LLP
EMCOR SERVICES SCALISE INDUSTRIES
FAIRMONT MARION CO TRANSIT AUTHORITY
FOLLETT HIGHER EDUCATION GROUP LLC
HART OFFICE SOLUTIONS
K M SERVICE CO INC
MON VALLEY ELECTRIC INC
NELNET BUSINESS SOLUTIONS INC
NEWTECH SYSTEMS INC
OMNI ASSOCIATES ARCHITECTS INC
OUTSOLVE LLC
RELIANT CAPITAL SOLUTIONS LLC
REPUBLIC SERVICES TRASH
SAFETY KLEEN SYSTEMS
SHRED-IT USA LLC
SQ LAWN CARE PLUS
STANDARD EXTERMINATING
STAX MEDICAL WASTE SERVICE
SUPERIOR LAWN CARE SERVICES
THE BABB GROUP INC
THE HANOVER RESEARCH COUNCIL LLC
THE OP SHOP INC
TIM BLEECH INTERACTIVE
TUTOR COM INC
VIC KING EXCAVATING LLC
WASTE MGMT WM EZPAY
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC
WEST VIRGINIA ELEVATOR LLC
WILLIAMS & FUDGE INC

Vendors Paid Due to Learn & Earn Grants

AMERICAN BITUMINOUS POWER PARTNERS LP
CRESTWOOD MARCELLUS MIDSTREAM LLC
HQ AERO MANAGEMENT US INC
NORTHSTAR TECHNOLOGIES LLC
RYAN ENVIRONMENTAL LLC

Workforce Training Activities

AERO LOGISTICS LLC
HOME INSPECTOR TRAINING
MU AUTISM TRAINING CTR

RFK SOLUTIONZ CORPORATION
WEST VIRGINIA WOOD TECHNOLOGY CENTER

Summer Internship - Culinary
SANTA CROCE FARM LLC

Attachment G

**Pierpont Community and Technical College
Board of Governors
Meeting of February 21, 2023**

ITEM: FY 2023 Capital Projects Update.

COMMITTEE: Finance/Audit and Administration Committee

INFORMATION ITEM: FY 2023 Capital Project Budgets, Expenditures, and Cash Balances as of January 31, 2023.

STAFF MEMBER: Dale Bradley

Pierpont Community & Technical College
 Project Summary
Capital Plant Funds
 As of January 31, 2023

Projects			
Projects - Funds Transferred	Approved Budget	Actual Expenditures to Date	Unexpended Budget Balance
Caperton Center Expansion - Vet Tech	2,094,326	1,140,390	953,936
Master Facilities Plan	151,700	151,700	0
Early Childhood Architect Design	25,000	24,688	313
Early Childhood Remodel	229,687	191,894	37,793
Vet Tech Relocatoin	10,000	11,377	(1,377)
Small Capital Projects	150,000	49,605	100,395
Culinary Relocation	<u>400,000</u>	<u>238,904</u>	<u>161,096</u>
TOTALS	<u>3,060,713</u>	<u>1,808,557</u>	<u>1,252,156</u>

Plant Funds Cash Balances at January 31, 2023		
Fund Title	Fund	Cash Balance
Caperton Center Expansion-Vet Tech	3510	953,936.08
Master Facility Plan	3511	-
Early Childhood Architect Design	3513	312.50
Culinary Relocation	3514	161,096.00
Vet Tech Relocation	3515	(1,377.47)
Early Childhood Remodel	3516	37,793.01
Pierpont Small Capital Projects	3570	139,738.74
HEPC Debt Service	3573	132,561.00
Pierpont - E&G Cap & Infrastructure*	3575	843,505.77
Total Cash in Plant Funds on January 31, 2023		<u>2,267,565.63</u>

Cash Balances Available For Capital Projects as of January 31, 2023		
Fund Name	Fund	Cash Balance
Pierpont - E&G Cap & Infrastructure*	3575	843,505.77
Pierpont Facilities Fee	3170	-
Total Cash Balances Available For Capital Projects		\$ 843,505.77

Unrestricted Facilities Fee Fund Projected Cash Balance at June 30, 2023		
Fund 3170		Cash Balance
Beginning Balance		-
Estimated Revenues		570,000.00
NAEC Lease -FY2023 Budget	(full year)	(450,000.00)
Projected Cash in Unrestricted Facilities Fee Fund at June 30		\$ 120,000.00

**For fiscal year 2023, the NAEC lease payments are budgeted from Facilities Fee in the amount of \$450,000.*

Tuition and fees in excess of the lease payments will be transferred to Capital Reserves at year end.