

Classified Staff Council Meeting Minutes

February 22, 2023

1:00pm on TEAMS

Present: Mary Jo Rutherford, Lisa Phillips, Juanita Nickerson and Jama Marshall Roy

1. Meeting was called to order by Mary Jo Rutherford, Chair.

2. OLD BUSINESS

*Due to a lack of a quorum, approval of the **January 25, 2023 Classified Staff Council Meeting Minutes** was **tabled** until the March Meeting.

***Other Fund Raiser Information – Juanita Nickerson**

*Juanita reported to classified staff members present that she talked to Vice President Kathy Hypes about what classified staff could do for Fund Raisers. There are three options we can consider:

- **Payroll deductions** from classified staff or Pierpont employees
- **Raffles** – baskets filled with gift cards, donations, etc. from Vendors
- **Wacky Wednesday** – serve two hot dogs, chips and a drink for \$6

The profit would fund either or both the Scholarship Fund or Events Fund we have through the Pierpont Foundation.

-**Juanita Nickerson will Chair the Fund Raiser Committee** and will ask other Classified Staff to serve on the Committee with her. Mary Jo said she will serve on the Committee. This will be discussed at the March Classified Staff Council Meeting.

***ACCE Representative Position** is vacant. If anyone is interested in serving as Pierpont's ACCE Representative on the State Level is asked to let Mary Jo know. An e-mail was received from Ms. Morgan, ACCE Chair. They will be conducting **Quarterly Meetings** with all classified staff council chairs from each College/University across the State. The first meeting will be on March 6, 2023 on ZOOM. If classified staff has anything to bring up at the upcoming ACCE meeting, he/she is asked to let Mary Jo know. She briefly explained to classified staff what ACCE is and does.

***Presidential Search – Memori Dobbs**

Memori was unable to be at today's Classified Staff Council Meeting. She sent Mary Jo an e-mail to let Classified Staff know that they are diligently working on narrowing down the candidates. They have narrowed the candidates down to the top five. They are hoping to have a few candidates on campus next month.

3. New Business

***BOG Report – Juanita Nickerson**

-BOG met on February 21, 2023.

-Items discussed were:

***Kick off for Day of Giving will be on April 4, 2023.** It will be through the Pierpont Foundation.

***Presidential Search** is going well. We will be down to 3-4 top candidates by March.

***Two Programs have been discontinued: Drafting and Design in Graphics.** Some of the materials from these classes can be worked into the **Skills Set Program**. Revamping the Program starts the Fall 2023 Semester. More information to follow.

***Now that the College is doing good on their own, good things are coming.** We want to succeed for our students.

Questions/Comments?

***Awards Ceremony** will be in **April**. Mary Jo was asked to serve on the Committee. Classified Staff will need to nominate and select a Classified Employee of the Year.

***Employee of the Year Committee**

Mary Jo asked for a Committee to nominate and select a classified staff Employee of the Year. She will contact Jillian Sole who helped with it last year and get the information needed. Lisa Phillips, Jama Marshall Roy, Juanita Nickerson and Mary Jo will serve on the Committee. Mary Jo will contact others who served on the Committee last year and see if they will be willing to serve on the Committee again this year. We will hold the meetings virtually.

***Balance of Events Fund and Scholarship Fund**

Classified Staff have two funds through the Pierpont Foundation. The balance of the Events Fund is \$185.77. The balance of the Scholarship Fund is \$2,717.18.

***Elections for Council Positions will be in April.** Mary Jo will contact HR Office to see if they will handle the nomination and election process for us.

4. Other issues/concerns – None

5. Meeting was adjourned.

6. The next Classified Staff Council Meeting will be on **March 22, 2023** at 1:00pm on TEAMS.

Respectfully submitted,

Mary Jo Rutherford
Acting Secretary for
Leah Ellyson, Secretary