

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, March 21, 2023
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on March 21, 2023, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

David Hinkle, Chair, called the meeting to order in open session at 2:05 PM.

II. Conflict of Interest

Chairman Hinkle requested Board members recognize any conflicts of interest they may have during the meeting.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Brian Bozarth	Present (via Zoom)
Shauna Burns	Not Present
Dr. Susan Woods Coffindaffer	Present
Thomas Cole	Present
Lisa Lang	Not Present
David Hinkle	Present
Anthony Hinton	Not Present
Lisa Lang	Present
Christine Miller	Present
James H. Myers III	Present
Juanita Nickerson	Present
Jeffery Powell	Present

Joanne Seasholtz	Present
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Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Public Comment

No comments were received via email.

V. *Consent Agenda

Thomas Cole moved to approve the February 21, 2023 meeting minutes. Jeffery Powell seconded the motion. All agreed. Motion carried.

VI. Dr. Nelson's Reflections

Dr. Nelson offered her reflections to the Board.

VII. Academic and Student Services Committee

Thomas Cole reported that the committee met in the morning. The Committee did not have any items to bring forward for action.

VIII. Human Resources, Bylaws, Policies Committee

- A. Resolution for Approval of a 30-Day Public Comment Period for Policies PP-2007 Ethics, Conflict of Interest, and Conflict of Commitment, PP-5025 Salary, and PP 3060 Intellectual Property

Juanita Nickerson moved to accept the three policies for a 30-day public comment period. Jeffery Powell seconded the motion. All agreed. Motion carried.

- B. Resolution for Approval of a 30-Day Public Comment Period for Repeal of Policies PP-2012 Post Retirement Employment Program and PP-5043 Assignment and Reassignment of Space

Christine Miller moved to approve a 30-day public comment period for the repeal of the two policies. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

IX. Finance and Administration Committee

- A. Resolution for Approval - Tuition Changes for Academic Year 2023-2024

Susan Woods Coffindaffer moved to accept the tuition changes for academic year 2023-2024. Thomas Cole seconded the motion.

Discussion included the rationale for the increase including internal budget reductions, inflation rates, current fiscal year factors, PEIA employer contributions, and the absence of a tuition increase for the past three years.

Chairman Hinkle called for a vote on the resolution. All agreed. Motion carried.

B. Resolution for Approval - Special, Program and Course Fee Changes for Academic Year 2023-2024

Susan Woods Coffindaffer moved to the fee changes for academic year 2023-2024. Jeffery Powell seconded the motion. All agreed. Motion carried.

C. February 28, 2023 Combined Finance Report – *Informational*

Dale Bradley presented the February 28, 2023 Combined Finance Report

D. Capital Projects Update – *Informational*

Dale Bradley presented the Capital Projects Update.

Dale Bradley offered the following construction updates:

- Culinary Academy is open and operational.
- Veterinary Technology building is close to being finished. A final walk-through will be scheduled around the beginning of March. The program will begin occupying the building in late March.

X. Advancement and Public Relations Committee

Christine Miller announced the Foundation is hosting a Day of Giving on April 4, 2022. The Foundation is challenging Board Members and Foundation Board Members to donate \$1,000 to join the President's Circle. Other informational topics discussed were current advertising projects. The Committee did not have any items to bring forward for action.

XI. Technology and Data Reporting Committee

Jeffery Powell reported the Committee did not have any items to bring forward for action. Tim Henline provided updates to the Committee on policies, IT infrastructure, IT software, and data reporting.

XII. ATC Advisory Board

Chairman Hinkle announced the report will be discussed at the May BOG meeting.

XIII. Executive Session – Closed Session

A. Entering Executive Session – Closed Session

Susan Woods Coffindaffer moved that the Board go into Executive Session in accordance with WV Code §6-9A-4. Jeffery Powell seconded the motion. All agreed. Motion carried.

Items brought into Executive Session:

1. Presidential Search

Susan Woods Coffindaffer moved that since Dr. Nelson knows one of the Presidential candidates that she should not sit in Executive Session until the Board requests her presence. Chairman Hinkle noted the motion and asked for a second to the motion. No second was given. The motion died.

B. Exiting Executive Session – Back to Open Session

Jeffery Powell moved to exit Executive Session and return to Open Session. Thomas Cole seconded the motion. All agreed. Motion carried.

C. Items brought forward from Executive Session

No items were brought forward from Executive Session.

XIV. Adjournment

There being no further business, Thomas Cole moved to adjourn the meeting. Christine Miller seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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