

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, June 20, 2023
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on June 20, 2023, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

Brian Bozarth, Secretary, called the meeting to order in open session at 2:06 PM.

II. Conflict of Interest

Brian Bozarth asked Board members to review the agenda and disclose any conflicts of interest they may have.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Brian Bozarth	Present
Shauna Burns	Present
Dr. Susan Woods Coffindaffer	Present
Thomas Cole	Present
David Hinkle	Not Present
Anthony Hinton	Not Present
Lisa Lang	Not Present
Christine Miller	Present (via Zoom)
James H. Myers III	Present
Juanita Nickerson	Present
Jeffrey Powell	Present
Joanne Seasholtz	Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Public Comment

No comments were received via email.

A. Faculty Senate

Vickie Findley offered comments from Faculty Senate.

B. Classified Staff

Mary Jo Rutherford offered comments from Classified Staff.

C. Non-Classified Staff

Kimberly Cale offered comments from Non-Classified Staff.

V. *Consent Agenda

Thomas Cole moved to approve the May 18, 2023 meeting minutes. Jeffrey Powell seconded the motion. All agreed. Motion carried.

VI. Dr. Nelson's Reflections

Dr. Nelson offered her reflections to the Board and reviewed her personal mission statement.

VII. Recognitions

A. Recognition of Outgoing Representatives of the Board of Governors

Brian Bozarth presented Shauna Burns, Larry Puccio, Jr, and Jillian Sole with plaques to recognize their service as Board of Governors members.

VIII. Human Resources, Bylaws, Policies Committee

A. Resolution for Approval of Repeal of Policy PP-1008 Social Justice

Jeffrey Powell moved to approve the repeal of Policy PP-1008. Shauna Burns seconded the motion. All agreed. Motion carried.

B. Board of Governors Evaluation Results

Thomas Cole reported that the results of the Board of Governors Self Evaluation was sent to all Board members via email. Several comments from the evaluation were positive. For

example, we now have a full board that is filled with members that represent different workforce industries in the community. There were a few items noted on the evaluation that needed improvement.

IX. Finance and Administration Committee

- A. Resolution for Approval – Academic Year 2023-2024 Program Fees Returning to Academic Year 2022-2023 Amounts

Susan Woods Coffindaffer moved accept the resolution to reduce the program fees back to the AY 2022-2023 amounts. Thomas Cole seconded the motion. All agreed. Motion carried.

- B. Resolution for Approval – Sewer Line Replacement at the Caperton Center

Thomas Cole moved to approve \$20,000 of capital funds to replace the sewer line at the Caperton Center. Jeffrey Powell seconded the motion. All agreed. Motion carried.

- C. Resolution for Approval – Advanced Technology Center Deferred Maintenance Request

Susan Woods Coffindaffer moved to authorize the President to apply for the deferred maintenance grant request for the Advanced Technology Center in the amount of \$1,650,00. Shauna Burns seconded the motion. All agreed. Motion carried.

- D. Resolution for Approval – Gaston Caperton Center Deferred Maintenance Request

Thomas Cole moved to authorize the President to apply for the deferred maintenance grant request for the Gaston Caperton Center in the amount of \$700,000. Juanita Nickerson seconded the motion. All agreed. Motion carried.

X. ATC Advisory Board

- A. Industry Relations & Partnership Report

Nancy Ligus reviewed the Industry Relations & Partnerships Report.

XI. Committee of the Whole

- A. May 31, 2023 Combine Finance Report

Dale Bradley presented the May 31, 2023 Combined Finance Report.

- B. Executive Officer Elections

George Perich, Vice President of Human Resources & Organizational Development conducted the Executive Officer Elections:

A. Chair

George Perich announced David Hinkle was nomination for the position of Chair. George Perich called for nominations from the floor. No nominations from the floor were received. George Perich requested a roll call vote for the appointment of David Hinkle as Chair.

Name	Vote
Brian Bozarth	Yea
Shauna Burns	Yea
Dr. Susan Woods Coffindaffer	Yea
Thomas Cole	Yea
Christine Miller	Yea
James H. Myers III	Yea
Juanita Nickerson	Yea
Jeffrey Powell	Yea
Joanne Seasholtz	Yea

David Hinkle was elected to serve as the Board Chair for AY 2023-2024.

B. Vice-Chair

George Perich announced Lisa Lang was nomination for the position of Vice-Chair. George Perich called for nominations from the floor. No nominations from the floor were received. George Perich requested a roll call vote for the appointment of Lisa Lang as Vice-Chair.

Name	Vote
Brian Bozarth	Yea
Shauna Burns	Yea
Dr. Susan Woods Coffindaffer	Yea
Thomas Cole	Yea
Christine Miller	Yea
James H. Myers III	Yea
Juanita Nickerson	Yea
Jeffrey Powell	Yea
Joanne Seasholtz	Yea

Lisa Lang was elected to serve as the Board Vice-Chair for AY 2023-2024.

C. Secretary

George Perich announced Brian Bozarth and Thomas Cole were nominated for the position of Secretary. George Perich called for nominations from the floor. No nominations from the floor were received. George Perich requested a roll call vote for the Secretary position.

Name	Vote
Brian Bozarth	Thomas Cole
Shauna Burns	Thomas Cole
Dr. Susan Woods Coffindaffer	Thomas Cole
Thomas Cole	Brian Bozarth
Christine Miller	Thomas Cole
James H. Myers III	Brian Bozarth
Juanita Nickerson	Brian Bozarth
Jeffrey Powell	Brian Bozarth
Joanne Seasholtz	Thomas Cole

Thomas Cole was elected to serve as the Board Secretary for AY 2023-2024.

C. Resolution for Approval – Meeting Dates for Academic Year 2023-2024

Thomas Cole moved to accept the proposed meeting dates for AY 2023-2024. Joanne Seasholtz seconded the motion. All agreed. Motion carried.

D. Resolution for Approval – Delegation of Powers to the President

Thomas Cole moved to approve the Delegation of Powers to the President. Juanita Nickerson seconded the motion. All agreed. Motion carried.

E. Stopout/Dropout Report

Dr. Michael Waide offered the following comments regarding the Stopout/Dropout Report:

Hanover Research conducted a survey of 1,600 students who either ended or suspended their enrollment between 2016 and 2022. The objective of the survey was to identify reasons students chose to leave Pierpont, identify how students perceive Pierpont’s strengths and weaknesses, identify ways to improve educational and engagement experiences for students, and understand Pierpont’s programs to better meet students’ needs.

The most cited reason for suspending or ending enrollment at Pierpont is “other”. Although there was no consistent theme, financial and personal reasons were the two highest responses for suspending their enrollment.

Based on the analysis and findings of the survey, there were several recommendations for Pierpont:

- Improve scheduling flexibility
- Improve student services related to academic and student preparedness
- Promote feelings of connectedness for current students

Some of these recommendations have been implemented, or they are included in Pierpont's Strategic Enrollment Plan (SEP).

F. FY 2023 Operational Plan

Dr. Kathleen Nelson email the FY 2023 Operational Plan to Board members.

XII. Board Member's Reflections

Shauna Burns, Susan Wood Coffindaffer, Brian Bozarth, Thomas Cole, Juanita Nickerson, Jeffrey Powell, Joanne Seasholtz, James Myers, Dr. Milan Hayward, and Christine Miller offered their reflections to the Board.

XIII. Adjournment

There being no further business, Susan Woods Coffindaffer moved to adjourn the meeting. James Myers seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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Vision: Empowering individuals to transform their lives through education
Tagline: Education that works!