

**Classified Staff Council Meeting
Minutes
August 18, 2023**

Pierpont Classified Staff Council met in Room 106ATC and on **TEAMS** on **August 18, 2023** at 9:00am.

PRESENT: Dr. Milan Hayward, President Pierpont Community & Technical College
Mary Jo Rutherford, Memori Dobbs, Juanita Nickerson, Christy Reger and Annette Shaw

- Mary Jo Rutherford, Chairperson, called the meeting to order and welcomed Dr. Milan Hayward, President Pierpont Community & Technical College to the Meeting.
- **President Hayward** talked with classified staff. He had read over Classified Staff's Constitution and will meet with us quarterly. Items discussed at the Meeting today were:

*Pierpont Community & Technical College does good work here and Pierpont was recognized by the State.

*Classified Staff are appreciated for the work they do.

*Pierpont needs more recruiters and advisors.

*We need to address Pierpont's needs. Some suggestions were to have a year-round **recognition of employees**. President Hayward is open to ideas on how to recognize others and get one going in a couple of months.

*We will start working on a **Strategic Plan** in October 2023 and plan where we would like to see the direction our College is going. We will follow HLC Guidelines. We will set goals, for example increase enrollment, set the direction and then funding. In the planning stage, we will need feedback from Classified Staff on what we would like to see.

*How can Pierpont Community & Technical College be more welcoming to the Community? We plan to talk with diverse leaders – **Community outreach**. How do we make others feel Welcome? Suggestions were made by Classified Staff.

*We need to establish a **Community Engagement Group**.

Old Business

- Due to a lack of a quorum, the approval of the **May 24, 2023 and June 28, 2023 Classified Staff Council Meeting Minutes** were tabled to the next Meeting.

- The drawing for the **Summer Raffle Basket** will be on September 1, 2023. Thank you to all those who worked on this fund raiser to make it a success. We will have another raffle basket in Mid-October.
- In the Spring, we made **\$648** on the **hot dog sale**.
- Chip Hawkins and Juanita Nickerson will get more information on **vending machines** at the different Pierpont Locations for the students, faculty and staff to have snacks and beverages. Classified Staff made some suggestions.
- Thank you to Kimber Cale, HR Office, who collected the **Scholarship Applications** for us for the **2023-2024 Academic Year**. The deadline to apply was extended to July 15, 2023. **A full-time \$500 Scholarship was awarded to a classified staff employee working on an academic degree.**

New Business

- **BOG Report – Juanita Nickerson**
The exciting news that the design for the new airport facility for the Aviation Program was approved.
- Congratulations to **Maynard “Chip” Hawkins** who is now **Pierpont’s ACCE Representative**. We know Chip will represent Pierpont well on the State Level.
- We will hold a **FAN CLOTH Fund Raiser in October 2023**. FAN CLOTH are Pierpont clothing and items.

Issues/Concerns

- A suggestion was made to put on the monthly Agenda for our classified staff Council Meetings ideas to collect and share with our President Dr. Hayward on ways to move our College forward and what Pierpont needs.

Next Meeting will be on September 27, 2023 at 1:00pm on TEAMS.

Meeting was adjourned.

Respectfully submitted,

Mary Jo Rutherford
Acting Secretary