

**Classified Staff Council Meeting
Minutes
June 28, 2023**

Pierpont Classified Staff Council met on **TEAMS** on **June 28, 2023** at 1:00pm.

PRESENT: Mary Jo Rutherford, Memori Dobbs, Juanita Nickerson, Olivia Barrett, Maynard “Chip” Hawkins, and Annette Shaw

- Mary Jo Rutherford, Chairperson, called the meeting to order.
- The **Agenda** for today’s Meeting and the **Minutes** from the **May 24, 2023** Classified Staff Council Meeting were sent to classified staff via e-mail.

- **OLD BUSINESS**

- ***May 24, 2023 Meeting Minutes**

- Due to a lack of quorum, the May 24, 2023 Classified Staff Council Meeting Minutes were tabled for approval until the August 23, 2023 Meeting.

- ***SUMMER RAFFLE BASKET – Fund Raiser – Juanita Nickerson**

- **Items discussed were:**

- -Olivia Barrett drafted a Letter Classified Staff can give to Vendors asking for donated items to help with their **Summer Raffle Basket Fundraiser**.
 - -A Thank You note will be sent to donors.
 - -**Drawing** will be on **September 1, 2023**.
 - -The Dates the items gathered for the Basket are to be turned into Juanita or Olivia July 19th & 20th.
 - -Tickets will sell **4 for a \$1**.
 - -Thank you to Juanita and Olivia for all their hard work on this fundraiser.
 - -Olivia Barrett’s last day will be July 28th. We wish her the best in her studies.

- ***VENDING MACHINES - Juanita Nickerson & Chip Maynard**

- -There was a discussion on how to go about providing snacks for the students. One option is to buy our own snacks and sell them over the counter.
 - -This was tabled to the August 23, 2023 Meeting.

- ***SCHOLARSHIP APPLICATION – 2023-2024**

- -The **2023-2024 Classified Staff Scholarship Application** was sent out to classified staff. Two full-time (\$500) and two part-time (\$250) scholarships will be awarded to a classified staff or a dependent. Kimberly Cale, HR Office, will be collecting the Applications for us. The **deadline** to apply is **June 30, 2023**. Mary Jo will let the Classified Staff Council know the applicants and decide who the awardees will be via e-mail.

ACCE RETREAT MEETING

-Mary Jo reported that **Classified Staff Council Chairs** were invited to attend the **ACCE RETREAT Meeting** via **ZOOM** on **July 25, 2023**. She asked classified staff to let her know if there were any items they would like her to bring before ACCE. ACCE is meeting to plan for next year and see what they can do to help classified staff.

- **NEW BUSINESS**

- *BOG REPORT – Juanita Nickerson**

- At the last **BOG Meeting**, we said goodbye to our Interim President, Dr. Kathleen Nelson and welcomed our new President, Dr. Milan Hayward.

- *ACE REPRESENTATIVE**

- Pierpont needs an ACCE representative.** If any classified staff is interested in the position, he/she is asked to let Mary Jo know. She can answer questions on ACCE or refer you to someone from ACCE who can help.

- *THANK YOU** to those **who served on the Classified Staff Council** July 1, 2021 – June 30, 2023.

- *CONGRATULATIONS** to the newly elected **Classified Staff Council Members** whose term will run **July 1, 2023 – June 30, 2025**.

- *Issues/Concerns**

- None.

- There will be no Classified Staff Council Meeting in July. The **next meeting** will be on **August 23, 2023** at 1:00pm on Teams.
 - Meeting was adjourned.

Respectfully submitted,

Mary Jo Rutherford
Acting Secretary