PIERPONT COMMUNITY & TECHNICAL COLLEGE
Board of Governors Policies and Procedures
PP-8029

TITLE: OPEN MEETINGS **REFERENCE: West Virginia Code §6-9A-4** **EFFECTIVE:** November 29, 2004
AMENDED: November 14, 2023
REPEALED:
REVIEWED: November 2023

SECTION 1. PURPOSE

This policy governs the meetings of the Pierpont Community and Technical College Board of Governors.

SECTION 2. POLICY

2.1   All Board meetings are open to the public and anyone who wishes to provide written comments may do so. Comments will be accepted no later than 12:00 PM on the day of the Board meeting. Please send comments to BOG@pierpont.edu. Media representatives are welcome to attend open meetings.

2.2.   When appropriate, and in accordance with 6-9A-4 of the Act, the Board may go into executive session (closed to the public). While minutes of the executive session may be taken, no decisions will be made in executive session.

2.3   Pierpont Community & Technical College will notify the public and media of the date, time, place, and purpose of each meeting by notifying the Secretary of State's office for publication in the state register. The meeting agenda will be posted at least three working days in advance on the Board of Governor's website and will be available in the President's office.

2.4   Minutes of all open (not executive sessions) meetings will be taken and made available to the public within reasonable time after the meeting.

   2.4.1 Minutes shall include:

•date, time, and place of the meeting;

•name of each member present and absent;

•all motions, proposals, resolutions, orders, ordinances and measures proposed, the name of person proposing and their disposition; and

•the results of all votes and, when requested by a member, the vote of each member, by name.

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