

**Classified Staff Council Meeting  
Minutes  
November 15, 2023**

**Pierpont Classified Staff Council** met on **TEAMS** on **November 15, 2023** at 1:00pm.

**PRESENT:** Mary Jo Rutherford, Memori Dobbs, Christy Reger, Annette Shaw, Jaden Dent and Juanita Nickerson

1. Mary Jo Rutherford, Chairperson, called the meeting to order.

**2. Old Business**

- **Approval of September 27, 2023 and October 25, 2023 Classified Staff Council Meeting Minutes**

Due to a lack of a quorum, the approval of the **September 27, 2023 and October 25, 2023 Classified Staff Council Meeting Minutes** were tabled to the December 2023 Meeting.

- **Fall Raffle Basket Fund Raiser**

Thank you to Juanita Nickerson and her Committee for another successful Fundraiser. \$413 was made on the Fundraiser. Theresa Scoville, a Culinary Arts Student won the basket.

- **FAN CLOTH Fund Raiser**

Mary Jo Rutherford reported that the **FAN CLOTH Fundraiser** was going slow and asked Classified Staff Council Members whether to end it on November 22, 2023 as scheduled or ask FAN CLOTH for another extension to see if we can meet our goal of selling 60 items. Since it is getting closer to the Holidays and items were ordered to give as Christmas gifts, it was the consensus of the Council to close the Fundraiser on November 22, 2023. Mary Jo Rutherford will ask Office of Communications to send out one last announcement that the FAN CLOTH Fundraiser will end November 22<sup>nd</sup>.

- **Food & Supply Boxes**

Boxes have been placed in the different Pierpont buildings to **collect non-perishable food and supplies that students or staff may need**. This is just until the end of this year.

**3. New Business**

- **BOG Report – Juanita Nickerson**

Board of Governors had their regular Meeting on November 14, 2023. The good news is that the College is improving and growing. Vet Tech and the Culinary Academy areas are done now. Everyone is helping the college move forward.

- **ACCE Report** – Maynard “Chip” Hawkins  
No Report.
- **Classified Staff Council Scholarship Application – 2023-2024**  
A \$250 Part-time Scholarship Application was received, and the Scholarship was awarded for the Spring 2024 Semester to a classified staff member who is working on an Academic Degree.
- **Meet and Confer Meetings**  
The next Meet and Confer Meeting will be on December 13<sup>th</sup>. Council members felt we should put on the Agenda to discuss that classified staff are being paid on the 2017 Pay Scale.

**4. Issues/Concerns**

None

**OTHER**

If any classified staff has something that they would like Mary Jo Rutherford to bring before Presidential Council and the Meet and Confer Meetings for classified staff, they are asked to let her know.

**5. Next Meeting will be on December 13, 2023 at 2:00pm on TEAMS.**

**6. Meeting was adjourned.**

Respectfully submitted,

Mary Jo Rutherford  
Acting Secretary